

JANUARY\_2004

MINUTES of the BOARD OF TRUSTEE'S MEETING

DATE: January 12, 2004

TIME: 7:00 p.m.

PLACE: Collinsville Memorial Public Library Board Meeting Room

Call to Order

President Funkhouser presided and called the meeting to order at 7:00 p.m.

Roll Call

Members present:

Mr. Norman Schiller

Mrs. Mary Ellen Fedder

Mr. Ted Funkhouser

Mrs. Margaret Cadagin

Ms. Laura Herr

Mrs. Patricia McChristian

Mrs. Alice Hayes

Members arriving late:

Mrs. Nicole Hayes

Mr. David Bohnenstiehl

Members absent:

None

Others present:

Mrs. Barbara Rhodes, Director

Consent Items

1. Minutes of December 15, 2003 were presented.

2. January Bill list in the amount of \$23,520.76 was presented. No discussion.

3. Communications - None presented

4. Librarian's Reports

Mrs. Rhodes presented her written report.

The statistical and narrative reports were accepted as presented.

Reports from Maureen Schreiber and Katie Heaton were presented.

Report from Gary Clark, Blum House Manager was presented.

5. Finance Gift and Reserve Fund Accounts Report was presented.

A motion was made by Mrs. Cadagin, seconded by Mrs. A. Hayes, to:

**APPROVE THE CONSENT ITEMS IN ENTIRETY.**

A roll call vote was taken.

Mr. Funkhouser Yes

Mr. Bohnenstiehl Absent

Mrs. Fedder Yes

Mrs. McChristian Yes

Mr. Schiller Yes

Mrs. Cadagin Yes

Mrs. A. Hayes Yes

Ms. Herr Yes

Mrs. N. Hayes Absent

Motion carried.

#### Committee Reports

1. Lewis and Clark Library System - No Report

2. Maintenance

Vandalism to the exterior lights and spray painting of the walls and doors

3. Foundation/Blum House

Board members expressed concern that the cistern (or various sink holes) at the Blum House need to be filled in and the outside electricity is not working. Mrs. Rhodes has been instructed to call in the proper people to correct those situations.

Mrs. Cadagin reported on her findings on the trimming of the trees. She will continue to investigate.

4. Museum/Friends Groups - No Report

#### Discussion Items

District

No additional information at this time.

Mrs. Rhodes presented a chart of the statistical comparison of nearby libraries with facts such as circulation and tax rates.

Mrs. Rhodes asked the Board for consideration of money to be transferred from the Gift Fund to the General Fund to replace the money that was not allowed by the City Council for the Building Maintenance Tax. This amount could be \$50,000.

#### Action Items

Phenolic Consulting settlement has again been tabled until an opinion of the contract has been received from our legal representative.

Proposal for an analysis of the roofing system of the Library and the Blum from Hernandez and Associates for the inspection of the existing roof system was presented.

A motion was made by Mr. Schiller, seconded by Mr. Bohnenstiehl, to:

ACCEPT THE BID OF \$2,485.00 FROM HERNANDEZ & ASSOCIATES FOR A COMPLETE ANALYSIS OF THE ROOF AND TO PROVIDE THEIR RECOMMENDATIONS FOR REPAIR OR REPLACEMENT AND THE COST ESTIMATE OF THIS PROCESS PLUS ALL PRE-BID WORK UPON APPROVAL OF EACH STEP BY THE BOARD.

A roll call vote was taken.

Mr. Funkhouser Yes

Mr. Bohnenstiehl Yes

Mrs. Fedder Yes

Mrs. McChristian Yes

Mr. Schiller Yes

Mrs. Cadagin Yes

Mrs. A. Hayes Yes

Ms. Herr Yes

Mrs. N. Hayes Yes

Motion carried.

#### Adjournment

A motion was made by Mr. Schiller, seconded by Mr. Bohnenstiehl, to:

WITH NO FURTHER BUSINESS, ADJOURN THE BOARD MEETING OF JANUARY 12, 2003.

Motion carried.