DECEMBER 2004
MINUTES of the BOARD OF TRUSTEE’S MEETING
DATE: December 20, 2004
TIME: 7:00 p.m.
PLACE: Collinsville Memorial Public Library Board Meeting Room

Call to Order
President Funkhouser presided and called the meeting to order at 7:00 p.m.

Roll Call
Members present:
Mr. Ted Funkhouser
Mr. Norman Schiller
Mrs. Mary Ellen Fedder
Mrs. Patricia McChristian
Ms. Laura Herr
Ms. Nicole Hayes
Mrs. Alice Hayes

Members absent:
Mr. David Bohnenstiehl
Mrs. Margaret Cadagin

Others present:
Mrs. Barbara Rhodes, Director

Consent Items

1. Minutes of November 15, 2004 were presented.

2. Communications
Press Release indicating that a $488,000 grant has been given to the Historical Museum to erect a 4800 square foot building.
Comments from the Suggestion Box on the Main Desk

3. Librarian’s Reports
Librarian Barbara Rhodes asked advise on the upcoming Annual Dinner. The Board responded that February would be fine. She also requested the Library be closed each month on a Friday from 9:00am to 1:00pm through June for Staff Training. The Board agreed on that closing.
Report from Maureen Schreiber on the Children’s Library and Programming
Report from Gary Clark, Manager of the Blum House

4. Finance
December Bill list in the amount of $24,230.63 was presented.
General Fund Account was presented.
Gift and Reserve Fund Accounts were presented.
A motion was made by Mr. Schiller, seconded by Ms. Herr, to:
APPROVE THE CONSENT ITEMS IN ENTIRETY.

A roll call vote was taken.
Mr. Funkhouser Yes
Mr. Bohnenstiehl Absent
Mrs. Fedder Yes
Mrs. McChristian Yes
Mr. Schiller Yes
Mrs. Cadagin Absent
Mrs. A. Hayes Yes
Ms. Herr Yes
Mrs. N. Hayes Yes
Motion carried.

Committee Reports
1. Lewis and Clark Library System
Mr. Schiller, President of the Lewis and Clark Library System Board, reported that Mrs. Susan Lucco, Director of the System since 1998, will be retiring in February.
Mr. Schiller also reported that contracts are ready to be signed for the new automation system - Innovative.

2. Personnel - No report

3. Maintenance - No report

4. Foundation/Blum House - No report

5. Museum/Friends Groups - No report

Discussion Items
Second Draft of the Policies 1 - 5 were taken into consideration. Changes from the First Draft were discussed.
The Blum House Maintenance Work Scope was discussed with reference to preparation for going out for bids. The suggestions of the Architect were taken into consideration.
Mr. Schiller proposed that portraits of the Past President and Current President be taken for the Board Room wall.
Action Items
A motion was made by Mr. Schiller, seconded by Mrs. McChristian, to:
REPLACE THE BLUM HOUSE WINDOWS WITH NEW WINDOWS FOR MORE ECONOMICAL INSULATION AND SUSTAINABILITY

A roll call vote was taken.
Mr. Funkhouser Yes
Mr. Bohnenstiehl Absent
Mrs. Fedder Yes
Mrs. McChristian Yes
Mr. Schiller Yes
Mrs. Cadagin Absent
Mrs. A. Hayes Yes
Ms. Herr Yes
Mrs. N. Hayes Yes
Motion carried.

A motion was made by Mr. Schiller, seconded by Mrs. McChristian, to:
TO COVER THE BLUM HOUSE’S WOODEN SIDING WITH SIDING AS ADVISED BY ENVIRONS ARCHITECTS FOR MORE ECONOMICAL INSULATION AND SUSTAINABILITY.
A discussion was held on the historical significance versus practical sustainability and economic issues that surround the alteration of an older house.

A roll call vote was taken.
Mr. Funkhouser Yes
Mr. Bohnenstiehl Absent
Mrs. Fedder No
Mrs. McChristian Yes
Mr. Schiller Yes
Mrs. Cadagin Absent
Mrs. A. Hayes Yes
Ms. Herr Yes
Mrs. N. Hayes Yes
Motion carried.

A motion was made by Mr. Schiller, seconded by Ms. N. Hayes, to:
ACCEPT THE CONTRACTUAL AGREEMENT WITH MIC CONSTRUCTORS, INC FROM ST. JACOB, IL. FOR THE REPAIRS AS OUTLINED BY ENVIRONS ARCHITECTS FOR THE LIBRARY BUILDING.
A roll call vote was taken.
Mr. Funkhouser Yes
Mr. Bohnenstiehl Absent
Mrs. Fedder Yes
Mrs. McChristian Yes
Mr. Schiller Yes
Mrs. Cadagin Absent
Mrs. A. Hayes Yes
Ms. Herr Yes
Mrs. N. Hayes Yes
Motion carried.

A motion was made by Mr. Schiller, seconded by Mrs. A. Hayes, to:
APPROVE ORDINANCE 04-08 ELECTION OF PARTICIPATION IN THE ILLINOIS MUNICIPAL RETIREMENT FUND ON BEHALF OF THE FULL TIME EMPLOYEES OF THE LIBRARY.

A roll call vote was taken.
Mr. Funkhouser Yes
Mr. Bohnenstiehl Absent
Mrs. Fedder Yes
Mrs. McChristian Yes
Mr. Schiller Yes
Mrs. Cadagin Absent
Mrs. A. Hayes Yes
Ms. Herr Yes
Mrs. N. Hayes Yes
Motion carried.

A motion was made by Mr. Schiller, seconded by Ms. L. Herr, to:
APPROVE A CHRISTMAS BONUS FOR EACH STAFF MEMBER IN THE AMOUNT OF $100.00.

A roll call vote was taken.
Mr. Funkhouser Yes
Mr. Bohnenstiehl Absent
Mrs. Fedder Yes
Mrs. McChristian Yes
Mr. Schiller Yes
Mrs. Cadagin Absent
Mrs. A. Hayes Yes
Ms. Herr Yes
Mrs. N. Hayes Yes
Motion carried.
Adjournment
A motion was made by Mr. Schiller, seconded by Mr. Funkhouser, to:
Motion carried.