

DECEMBER_2004

MINUTES of the BOARD OF TRUSTEE'S MEETING

DATE: December 20, 2004

TIME: 7:00 p.m.

PLACE: Collinsville Memorial Public Library Board Meeting Room

Call to Order

President Funkhouser presided and called the meeting to order at 7:00 p.m.

Roll Call

Members present:

Mr. Ted Funkhouser

Mr. Norman Schiller

Mrs. Mary Ellen Fedder

Mrs. Patricia McChristian

Ms. Laura Herr

Ms. Nicole Hayes

Mrs. Alice Hayes

Members absent:

Mr. David Bohnenstiehl

Mrs. Margaret Cadagin

Others present:

Mrs. Barbara Rhodes, Director

Consent Items

1. Minutes of November 15, 2004 were presented.

2. Communications

Press Release indicating that a \$488,000 grant has been given to the Historical Museum to erect a 4800 square foot building.

Comments from the Suggestion Box on the Main Desk

3. Librarian's Reports

Librarian Barbara Rhodes asked advise on the upcoming Annual Dinner. The Board responded that February would be fine. She also requested the Library be closed each month on a Friday from 9:00am to 1:00pm through June for Staff Training. The Board agreed on that closing.

Report from Maureen Schreiber on the Children's Library and Programming

Report from Gary Clark, Manager of the Blum House

4. Finance

December Bill list in the amount of \$24,230.63 was presented.

General Fund Account was presented.

Gift and Reserve Fund Accounts were presented.

A motion was made by Mr. Schiller, seconded by Ms. Herr, to:

APPROVE THE CONSENT ITEMS IN ENTIRETY.

A roll call vote was taken.

Mr. Funkhouser Yes

Mr. Bohnenstiehl Absent

Mrs. Fedder Yes

Mrs. McChristian Yes

Mr. Schiller Yes

Mrs. Cadagin Absent

Mrs. A. Hayes Yes

Ms. Herr Yes

Mrs. N. Hayes Yes

Motion carried.

Committee Reports

1. Lewis and Clark Library System

Mr. Schiller, President of the Lewis and Clark Library System Board, reported that Mrs. Susan Lucco, Director of the System since 1998, will be retiring in February.

Mr. Schiller also reported that contracts are ready to be signed for the new automation system - Innovative.

2. Personnel - No report

3. Maintenance - No report

4. Foundation/Blum House - No report

5. Museum/Friends Groups - No report

Discussion Items

Second Draft of the Policies 1 - 5 were taken into consideration. Changes from the First Draft were discussed.

The Blum House Maintenance Work Scope was discussed with reference to preparation for going out for bids. The suggestions of the Architect were taken into consideration.

Mr. Schiller proposed that portraits of the Past President and Current President be taken for the Board Room wall.

Action Items

A motion was made by Mr. Schiller, seconded by Mrs. McChristian, to:
REPLACE THE BLUM HOUSE WINDOWS WITH NEW WINDOWS FOR MORE
ECONOMICAL INSULATION AND SUSTAINABILITY

A roll call vote was taken.

Mr. Funkhouser Yes

Mr. Bohnenstiehl Absent

Mrs. Fedder Yes

Mrs. McChristian Yes

Mr. Schiller Yes

Mrs. Cadagin Absent

Mrs. A. Hayes Yes

Ms. Herr Yes

Mrs. N. Hayes Yes

Motion carried.

A motion was made by Mr. Schiller, seconded by Mrs. McChristian, to:
TO COVER THE BLUM HOUSE'S WOODEN SIDING WITH SIDING AS ADVISED BY
ENVIRONS ARCHITECTS FOR MORE ECONOMICAL INSULATION AND
SUSTAINABILITY.

A discussion was held on the historical significance versus practical sustainability and economic issues that surround the alteration of an older house.

A roll call vote was taken.

Mr. Funkhouser Yes

Mr. Bohnenstiehl Absent

Mrs. Fedder No

Mrs. McChristian Yes

Mr. Schiller Yes

Mrs. Cadagin Absent

Mrs. A. Hayes Yes

Ms. Herr Yes

Mrs. N. Hayes Yes

Motion carried.

A motion was made by Mr. Schiller, seconded by Ms. N. Hayes, to:
ACCEPT THE CONTRACTUAL AGREEMENT WITH MJC CONSTRUCTORS, INC FROM
ST. JACOB, IL. FOR THE REPAIRS AS OUTLINED BY ENVIRONS ARCHITECTS FOR
THE LIBRARY BUILDING.

A roll call vote was taken.

Mr. Funkhouser Yes

Mr. Bohnenstiehl Absent

Mrs. Fedder Yes

Mrs. McChristian Yes

Mr. Schiller Yes

Mrs. Cadagin Absent

Mrs. A. Hayes Yes

Ms. Herr Yes

Mrs. N. Hayes Yes

Motion carried.

A motion was made by Mr. Schiller, seconded by Mrs. A.Hayes, to:

APPROVE ORDINANCE 04-08 ELECTION OF PARTICIPATION IN THE ILLINOIS MUNICIPAL RETIREMENT FUND ON BEHALF OF THE FULL TIME EMPLOYEES OF THE LIBRARY.

A roll call vote was taken.

Mr. Funkhouser Yes

Mr. Bohnenstiehl Absent

Mrs. Fedder Yes

Mrs. McChristian Yes

Mr. Schiller Yes

Mrs. Cadagin Absent

Mrs. A. Hayes Yes

Ms. Herr Yes

Mrs. N. Hayes Yes

Motion carried.

A motion was made by Mr. Schiller, seconded by Ms. L.Herr, to:

APPROVE A CHRISTMAS BONUS FOR EACH STAFF MEMBER IN THE AMOUNT OF \$100.00.

A roll call vote was taken.

Mr. Funkhouser Yes

Mr. Bohnenstiehl Absent

Mrs. Fedder Yes

Mrs. McChristian Yes

Mr. Schiller Yes

Mrs. Cadagin Absent

Mrs. A. Hayes Yes

Ms. Herr Yes

Mrs. N. Hayes Yes

Motion carried.

Adjournment

A motion was made by Mr. Schiller, seconded by Mr. Funkhouser, to:

WITH NO FURTHER BUSINESS, ADJOURN THE BOARD MEETING OF DECEMBER 20,
2004.

Motion carried.