



MINUTES of the BOARD OF TRUSTEE'S MEETING

DATE: January 11, 2010
TIME: 7:00 p.m.
PLACE: Collinsville Memorial Library Center
Board Room, 2nd level

Call to Order

President Schiller presided and called the meeting to order.

Roll Call

Members present:

Mr. Norman Schiller
Mrs. Virginia York
Mrs. Alice Hayes
Ms. Nancy Gerstenecker
Mrs. Mary Ellen Fedder

Members absent:

Mr. Thomas Wells
Mr. Gary Keller

Others present:

Barbara Rhodes, Director
Jeff Wavrunek, Adult Services Librarian

Consent Items

Minutes of the regular meeting of October 19, 2009.

Communications

- ▶ Letter from the Fairmont City Police Department and the responses from Mrs. Rhodes

Librarian's Reports

- ▶ Director's Report
- ▶ Youth Services Librarian Report
- ▶ Fairmont City Manager's Report

Finance

- ▶ November through January Bill list was presented.
- ▶ General Fund Account was presented.
- ▶ Gift Account was presented

Committee Reports

Finance

- ▶ Auditor has suggested that accounts not regularly used should be placed in a higher yield interest account

Personnel

- ▶ Jeff Wavrunek was hired on January 4, 2010 as the Adult Services Librarian. He was present at the meeting to introduce himself.
- ▶ Robert Clark was terminated as of December 28, 2009.

Maintenance - No Report

Political Action

- ▶ Article written by Sarah Long about library advocacy was handed out.

Special Committees - No Report

A motion was made by Mrs. York, seconded by Mrs. Hayes, to:

APPROVE THE CONSENT ITEMS IN ENTIRETY.

A roll call vote was taken.

Mr. Schiller	Yes	Mrs. York	Yes
Mrs. Fedder	Yes	Mr. Keller	Absent
Mrs. Hayes	Yes	Ms. Gerstenecker	Yes
Mr. Wells	Absent		

Motion carried.

Discussion Items

- ▶ No further information on the purchase of Fairmont City American Legion Hall available.
- ▶ The last two water bills were elevated. Concerned that the Fountain was to blame. We will wait until the next water bill to see what the amount is since we have gone through the building and there are no plumbing problems.
- ▶ Mrs. Rhodes asked if there was any interest in investigating comparisons for our Insurance coverage and for our Electrical service. The Board was interested in more information.
- ▶ Mrs. Rhodes filled the Board in on the changes as of January 1, 2010 to the Freedom of Information Act and the Open Meetings Act.
- ▶ Heard about the Blum House kitchen renovation - new cabinets, new flooring and appliances that were approved in January of 2009.
- ▶ 2015 will the 100th anniversary of the Collinsville Memorial Public Library. Plans are being formulated for a celebration and a book.

Action Items

- ▶ Outside air enhancement by Johnson Controls for more energy efficiency and equipment conservation.

A motion was made by Mrs. Gerstenecker, seconded by Mrs. Fedder, to:

TO APPROVE THE REPAIRS TO THE HVAC SYSTEM BY INSTALLING INTAKE EQUIPMENT.

A roll call vote was taken.

Mr. Schiller	Yes	Mrs. York	Yes
Mrs. Fedder	Yes	Mr. Keller	Absent
Mrs. Hayes	Yes	Ms. Gerstenecker	Yes
Mr. Wells	Absent		

Motion carried.

- ▶ Civil Engineer for Stan Schaeffer Memorial Reading Park
- A motion was made by Mrs. Hayes, seconded by Mrs. York, to:

TO INVESTIGATE THE COST OF A CIVIL ENGINEER TO LAYOUT THE SPECIFICATIONS FOR THE PLAN FOR THE STAN SCHAEFFER MEMORIAL READING PARK.

A roll call vote was taken.

Mr. Schiller	Yes	Mrs. York	Yes
Mrs. Fedder	Yes	Mr. Keller	Absent
Mrs. Hayes	Yes	Ms. Gerstenecker	Yes
Mr. Wells	Absent		

Adjournment

**A motion was made by Mrs. York, seconded by Mrs. Hayes, to:
WITH NO FURTHER BUSINESS, ADJOURN THE BOARD MEETING OF January 11, 2010.**