



**MINUTES of the  
BOARD OF TRUSTEE'S MEETING**

DATE: June 18, 2012  
TIME: 7:00 p.m.  
PLACE: Collinsville Memorial Library Center

**Call to Order**

President Wells presided and called the hearing to order.

**Roll Call**

Members present:

Mr. Thomas Wells  
Ms. Janet Albertina  
Ms. Marie Johnson  
Mrs. Mary Ellen Fedder  
Mrs. Virginia York  
Mr. Gary Keller  
Ms. Nancy Gerstenecker

Members absent:

None

Others present:

Barbara Rhodes, Director  
Katie Heaton, Branch Manager

**Consent Items:**

Minutes of the regular meeting of May 21, 2012 were presented.

**Communications**

- ▶ Secretary of State's office sent a required review of supplemental taxes.
- ▶ Illinois Library Association sent a legislative update that the HB 3637 was defeated and Personal Property Replacement Tax will continue to come to the Library District
- ▶ Letter from the Village of Fairmont City that the Police Department will be unable to provide the shuttle for the Summer Fishing Trip. The trip has been cancelled.
- ▶ CAMA's Helping Hands Ministry sent a thank you for the estimated \$645.14 worth of food collected for them during our Food for Fines program.

**Librarian's Reports**

- ▶ Director's Report
- ▶ Adult Services Librarian, Youth Services Librarian, and Fairmont City Manager's Report

**Finance**

- ▶ June Bill list was presented.
- ▶ General Fund Account was presented.
- ▶ Gift Account was presented.

**Committee Reports**

Finance - No Report

Personnel - No Report

Fundraiser - No Report

Special Committees - No Report

A motion was made by Mrs. York, seconded by Mrs. Gerstenecker, to:

APPROVE THE CONSENT ITEMS IN ENTIRETY.

A roll call vote was taken.

Mr. Wells	Yes	Mrs. York	Yes
Mrs. Fedder	Yes	Mr. Keller	Yes
Ms. Albertina	Yes	Ms. Gerstenecker	Yes
Ms. Johnson	Yes		

Motion carried.

**Discussion Items:**

- ▶ Pekin Insurance has informed the Library District that the 1937 roof on the Collinsville Memorial Library Center needs to be replaced. Specialized roofers are being investigated to give proposals.
- ▶ Review of the FY 2012-2013 budget and staff salary information was presented.

**Action Items:**

- ▶ Election of officers

Mrs. Fedder, seconded by Mrs. York nominated Gary Keller for Treasurer. No other nominations were presented.

Mr. Keller, seconded by Mrs. Fedder nominated Virginia York for Secretary. No other nominations were presented.

Mr. Keller, seconded by Mrs. Gerstenecker nominated Mary Ellen Fedder for Vice-President. No other nominations were presented.

Mr. Keller, seconded by Mrs. York nominated Thomas Wells for President. No other nominations were presented.

A motion was made by Mrs. Johnson, seconded by Ms. Albertina, to:

APPROVE SLATE OF OFFICERS AS NOMINATED.

A roll call vote was taken.

Mr. Wells	Yes	Mrs. York	Yes
Mrs. Fedder	Yes	Mr. Keller	Yes
Ms. Albertina	Yes	Ms. Gerstenecker	Yes
Ms. Johnson	Yes		

Motion carried.

- ▶ Amend Policy 7.8.1 Vacation for Part time employees

A motion was made by Ms. York, seconded by Mr. Keller, to:

AMEND POLICY 7.8.1 VACATION FOR PART TIME EMPLOYEES.

A roll call vote was taken.

Mr. Wells	Yes	Mrs. York	Yes
Mrs. Fedder	Yes	Mr. Keller	Yes
Ms. Albertina	Yes	Ms. Gerstenecker	Yes
Ms. Johnson	Yes		

Motion carried.

- ▶ Change all references to Lewis and Clark Library System in Policy document to Illinois Heartland Library System

A motion was made by Mr. Keller, seconded by Ms. Fedder, to:

CHANGE ALL REFERENCES TO LEWIS AND CLARK LIBRARY SYSTEM IN POLICY DOCUMENT TO ILLINOIS HEARLAND LIBRARY SYSTEM.

A roll call vote was taken.

Mr. Wells	Yes	Mrs. York	Yes
Mrs. Fedder	Yes	Mr. Keller	Yes
Ms. Albertina	Yes	Ms. Gerstenecker	Yes
Ms. Johnson	Yes		

Motion carried.

- ▶ Change all references to Gatenet Automation System in Policy document to Share Automation System

A motion was made by Mrs. York, seconded by Mrs. Gerstenecker, to:

CHANGE ALL REFERENCE TO GATENET AUTOMATION SYSTEM IN POLICY DOCUMENT TO SHARE AUTOMATIN SYSTEM.

A roll call vote was taken.

Mr. Wells	Yes	Mrs. York	Yes
Mrs. Fedder	Yes	Mr. Keller	Yes
Ms. Albertina	Yes	Ms. Gerstenecker	Yes
Ms. Johnson	Yes		

Motion carried.

- ▶ Choice of roof option for Fairmont City Library Center  
Due to a new engineering discovery that the hip roof that was planned for the Fairmont City Library Center would need to have additional support which would entail additional expense, three options were presented. The 1<sup>st</sup> would have added interior columns and cost an additional \$34,494, the 2<sup>nd</sup> would have added metal trusses instead of wood and cost an additional \$55,896, the 3<sup>rd</sup> would use a graduated membrane over the existing flat roof for a savings of \$14,540.

A motion was made by Mrs. York, seconded by Ms. Albertina, to:

REPLACE THE EXISTING HIP ROOF PLAN WITH THE GRADUATED MEMBRANE OVER THE EXISTING FLAT ROOF PLAN.

A roll call vote was taken.

Mr. Wells	Yes	Mrs. York	Yes
Mrs. Fedder	Yes	Mr. Keller	No
Ms. Albertina	Yes	Ms. Gerstenecker	Yes
Ms. Johnson	Abstain		

Motion carried.

▶ Meeting Date Ordinance

A motion was made by Mrs. York, seconded by Mr. Keller, to:

APPROVE ORDINANCE 12-01 BOARD MEETING DATES FOR FY 2012-2013.

A roll call vote was taken.

Mr. Wells	Yes	Mrs. York	Yes
Mrs. Fedder	Yes	Mr. Keller	Yes
Ms. Albertina	Yes	Ms. Gerstenecker	Yes
Ms. Johnson	Yes		

Motion carried.

▶ Prevailing Wage Ordinance

A motion was made by Mr. Keller, seconded by Mrs. Fedder, to:

APPROVE ORDINANCE 12-02 PREVAILING WAGE.

A roll call vote was taken.

Mr. Wells	Yes	Mrs. York	Yes
Mrs. Fedder	Yes	Mr. Keller	Yes
Ms. Albertina	Yes	Ms. Gerstenecker	Yes
Ms. Johnson	Yes		

Motion carried.

**Adjournment:**

A motion was made by Mrs. Fedder, seconded by Mr. Keller, to:

WITH NO FURTHER BUSINESS, ADJOURN THE BOARD MEETING OF JUNE 18, 2012.