



**MINUTES of the
BOARD OF TRUSTEE'S MEETING**

DATE: March 18, 2013

TIME: 7:00 p.m.

PLACE: Collinsville Memorial Library Center

Call to Order

President Wells presided and called the meeting to order.

Roll Call

Members present:

Mr. Thomas Wells
Ms. Janet Albertina
Mrs. Virginia York
Mr. Gary Keller
Ms. Nancy Gerstenecker

Members absent:

Mrs. Mary Ellen Fedder
Ms. Marie Johnson

Others in attendance:

Barbara Rhodes, Director

Consent Items:

Minutes of the regular meeting of January 14, 2013 were presented.

Communications

- The ABL Center with a letter of thanks for baby gifts from the staff.
- Max and Phyllis Beare expressing appreciation for flowers sent to the funeral of their son.
- Jay Hoffman offering support for the Fairmont City Library Center.
- CAMA's Helping Hands Ministries with the weight and dollar amount of food items donated in December.

Librarian's Reports

- Director's Report, Adult Services Librarian Report, Fairmont City Library Branch Manager Report, Children's Librarian Report

Financial Reports

- The January 14 through March 17, 2013 bill list was presented.
- General Fund Account was presented.
- Gift Account was presented.

Committee Reports

Finance – No Report

Personnel - No Report

Fundraiser - No Report

Special Committees - No Report

A motion was made by Mr. Keller, seconded by Mrs. York to:

APPROVE THE CONSENT ITEMS IN ENTIRETY.

A roll call vote was taken.

Mrs. York	Yes	Ms. Gerstenecker	Yes
Ms. Albertina	Yes	Mr. Keller	Yes
Mr. Wells	Yes	Mrs. Fedder	Absent
Ms. Johnson	Absent		

Motion carried.

Discussion Items:

- Privacy/Confidentiality Ordinance revision, 1st reading of proposed revision
- Procedure for Election of Officers
- Investigate procedures for violence and/or disaster plans still in the works

Action Items:

- Audit report

A motion was made by Mrs. York, seconded by Ms. Gerstenecker to:

ACCEPT THE AUDIT OF THE LIBRARY DISTRICT FOR FY 2011-2012.

A roll call was taken.

Mr. Keller	Yes	Mrs. York	Yes
Ms. Gerstenecker	Yes	Mr. Wells	Yes
Ms. Albertina	Yes	Mrs. Fedder	Absent
Ms. Johnson	Absent		

Motion carried.

- Acceptance of Tax Increment Finance funds for the Fairmont City Library Center

A motion was made by Mr. Keller, seconded by Ms. Albertina to:

ACCEPT THE TIF PAYMENT FROM THE VILLAGE OF FAIRMONT CITY OF \$30,155 TOWARD THE SEWER AND ELECTRICAL REPAIRS AT THE FAIRMONT CITY LIBRARY CENTER.

A roll call was taken.

Mr. Keller	Yes	Mrs. York	Yes	
Ms. Gerstenecker	Yes	Mr. Wells	Yes	
Ms. Albertina	Yes	Mrs. Fedder		Absent
Ms. Johnson	Absent			

Motion carried.

Adjournment:

WITH NO FURTHER BUSINESS, ADJOURN THE BOARD MEETING OF MARCH 18, 2013.