



**MINUTES of the
BOARD OF TRUSTEE'S MEETING**

DATE: May 19, 2014

TIME: 7:00 p.m.

PLACE: Collinsville Memorial Library Center

Call to Order

President Wells presided and called the meeting to order.

Roll Call

Members present:

Mr. Thomas Wells
Ms. Janet Albertina
Mrs. Virginia York
Ms. Nancy Gerstenecker
Ms. Marie Johnson
Mr. Mark Schusky
Mrs. Susan Keller

Members absent:

None

Others in attendance:

Wayne Reinagel (library staff)
Barbara Rhodes, Director

Consent Items:

Minutes of the regular meeting of March 17, 2014 were presented.

Communications

< Rebecca White, library patron, complaining about loiterers on the parking lot and library property creating an unsafe atmosphere for patrons and their children

Librarian's Reports

< Director's Report, Adult Services Librarian Report, Fairmont City Library Branch Manager Report, Children's Librarian Report

Financial Reports

▶ Bill list was present

- ▶ General Fund Account was presented.
- ▶ Gift Account was presented.

Committee Reports

Finance – No Report

Personnel - Highlight from exit interview with Jessica Lawrence

Fundraiser – No Report

Special Committees - No Report

A motion was made by Mrs. York, seconded by Ms. Albertina to:

APPROVE THE CONSENT ITEMS IN ENTIRETY.

A roll call vote was taken.

Mrs. York	Yes	Ms. Gerstenecker	Yes
Ms. Albertina	Yes	Mrs. Keller	Yes
Mrs. Johnson	Yes	Mr. Schusky	Yes
Mr. Wells	Yes		

Motion carried.

Discussion Items:

- ▶ Exit interview of Jessica Lawrence
- ▶ First reading of the Budget FY 2014-2015
- ▶ Method of Election of Officers
- ▶ 2 Forms to choose from for Director Evaluation
- ▶ Electrical problems at the Collinsville location
- ▶ Proposed items for next meeting: Director’s Evaluation, take action for dealing with loiterers

Action Items:

- < Transfer \$25,000 from Reserve Account to the General Fund for reimbursement for boiler installation

A motion was made by Ms. Johnson, seconded by Mrs. Keller to:

TRANSFER \$25,000 FROM THE RESERVE ACCOUNT TO THE GENERAL FUND TO REIMBURSE FOR INSTALLATION OF BOILERS.

A roll call was taken.

Mrs. Keller	Yes	Mrs. York	Yes
Ms. Gerstenecker	Yes	Mr. Wells	Yes
Ms. Albertina	Yes	Mr. Schusky	Yes
Mrs. Johnson	Yes		

Motion carried.

- < Monthly rent requested for space at the Fairmont location for the Café by Pat Barboza for FY 2014-2015

A motion was made by Mrs. Keller, seconded by Mr.Schusky to:

RAISE THE MONTHLY RATE TO \$200 FROM 10% OF PROFITS FOR RENTAL OF THE SPACE

FOR CAFÉ TO PAT BARBOZA FOR THE FY 2014-2015.

A roll call was taken.

Mrs. Keller	Yes	Mrs. York	Yes
Ms. Gerstenecker	Yes	Mr. Wells	Yes
Ms. Albertina	No	Mrs. Johnson	Yes
Mr. Schusky	Yes		

Motion carried.

< Approval of loitering notice to be given and posted to groups of individuals to help the staff to control an ever growing problem of groups causing issues in and out of the library proper.

A motion was made by Mr. Schusky, seconded by Ms. Gerstenecker to:

APPROVE THE LOITERING NOTICE TO BE CHECKED FOR LEGALITY AND POSTED AND PUT INTO EFFECT PENDING NECESSARY CHANGES.

A roll call was taken.

Mrs. Keller	Yes	Mrs. York	Yes
Ms. Gerstenecker	Yes	Mr. Wells	Yes
Ms. Albertina	Yes	Mrs. Johnson	Yes
Mr. Schusky	Yes		

Motion carried.

Adjournment:

A motion was made by Mr. Schusky, seconded by Mrs. Keller to:

ADJOURN THE MEETING OF MAY 19, 2014.

Next Meeting – June 16, 2014