



**MINUTES of the
BOARD OF TRUSTEE'S MEETING**

DATE: January 11, 2016

TIME: 7:00 p.m.

PLACE: Collinsville Memorial Library Center

Roll Call

Members present:

Ms. Janet Albertina

Ms. Marie Johnson

Mr. Mark Schusky

Mr. Tom Wells

Mrs. Virginia York

Ms. Nancy Gerstenecker

Mrs. Susan Keller

Members absent:

Others in attendance:

Barbara Rhodes, Director

Katie Heaton, Branch Manager

Call to Order

President Wells presided and called meeting to order.

Public Input

Consent Items:

Minutes of the meeting of Oct. 19, 2015 were presented.

Communications –

- < Cathy Contarino from Impact followed up on her meeting with Barb regarding the Collinsville Library's accessibility to people with disabilities.
- < Jesse White wrote a congratulatory letter for the library receiving the Project Next Generation Grant for \$7,980.00.

Librarians' Reports – Director's report, and Managers' reports of the Collinsville and Fairmont City Library Centers were presented.

Financial Reports

- < Bill list was presented
- < General Fund Account was presented
- < Gift account was presented

Committee Reports – (Fundraiser Committee) Marie Johnson submitted an itemized list of businesses in Fairmont City that donated money to the library for programming expenses.

A motion was made by Mrs. York, seconded by Mrs. Keller to:

APPROVE THE CONSENT ITEMS IN ENTIRETY.

A roll call was taken.

Mr. Wells	Yes	Ms. Gerstenecker	Yes
Ms. Albertina	Yes	Mrs. Keller	Yes
Mrs. Johnson	Yes	Mr. Schusky	Yes
Mrs. York	Yes		

Motion carried.

Discussion Items:

- < The board discussed the Director’s Job Opening notice, Job Description, Duties, Timeline, and Chain of Command.
- < A committee was appointed for the searching of a new director, chaired by Mark Schusky aided by Ginny York, and backed up by Susan Keller and Marie Johnson.

Action Items:

- < Public Input Policy

A motion was made by Mr. Schusky and seconded by Ms. Gerstenecker to:

APPROVE PUBLIC INPUT POLICY

A roll call was taken.

Mr. Wells	Yes	Ms. Gerstenecker	Yes
Ms. Albertina	Yes	Mrs. Keller	Yes
Mrs. Johnson	Yes	Mr. Schusky	Yes
Mrs. York	Yes		

Motion carried.

- < Approval of Audit for the period ending June 30, 2015

A motion was made by Mr. Schusky and seconded by Mrs. Keller to:

ACCEPT THE FINANCIAL STATEMENT WITH THE CORRECTION OF THE YEAR IN THE 1ST COLUMN ON P. 6

A roll call was taken.

Mr. Wells	Yes	Ms. Gerstenecker	Yes
Ms. Albertina	Yes	Mrs. Keller	Yes
Mrs. Johnson	Yes	Mr. Schusky	Yes
Mrs. York	Yes		

Motion carried.

A motion was made by Ms. Albertina and seconded by Mr. Schusky to:

ADJOURN THE MEETING OF JAN. 11, 2016

Motion passed.