

## **MINUTES of the BOARD OF TRUSTEES' MEETING**

DATE: May 15, 2017

TIME: 7:00 p.m.

PLACE: Collinsville Memorial Library Center

### **Outgoing Board Regular Meeting**

#### **Roll Call**

Members present:

Mr. Mark Schusky

Ms. Nancy Gerstenecker

Ms. Jan Albertina

Ms. Marie Barron-Johnson

Ms. Lisa Costello

Mr. Scott Penny, Jr. (Mr. Penny joined the meeting at 7:18 p.m.)

Absent:

Mr. Tom Wells

#### **Others in Attendance:**

Mrs. Vicky Hart, Director

Mr. Killian Weir

#### **Call to Order**

Vice-President Schusky presided and called meeting to order.

#### **Public Input**

None

#### **Consent Items**

- Minutes of the April 17, 2017 meeting were presented.

A motion was made by Mr. Schusky, seconded by Ms. Costello to:

APPROVE THE CONSENT ITEMS IN ENTIRETY

A roll call vote was taken.

Mr. Schusky	Yes	Mr. Penny	Yes
Ms. Gerstenecker	Yes		
Ms. Albertina	Yes		
Ms. Johnson	Yes		
Ms. Costello	Yes		

Motion carried.

**Action Items:**

- Approve the proposed FY2018 budget.

A motion was made by Ms. Gerstenecker, seconded by Ms. Albertina to:

APPROVE THE FY2018 BUDGET

A roll call vote was taken.

Mr. Schusky	Yes	Mr. Penny	Yes
Ms. Gerstenecker	Yes		
Ms. Albertina	Yes		
Ms. Johnson	Yes		
Ms. Costello	Yes		

Motion carried.

**Board Member Oath of Office:**

Secretary Johnson issued the Oath of Office to Ms. Amanda Hausman, newly elected Trustee.

A motion was made by Ms. Albertina, seconded by Ms. Costello to:

ADJOURN THE OUTGOING BOARD REGULAR MEETING

A roll call vote was taken.

Mr. Schusky	Yes	Mr. Penny	Yes
Ms. Albertina	Yes		
Ms. Costello	Yes		
Ms. Gerstenecker	Yes		
Ms. Johnson	Yes		

**Adjourn Sine Die:** 7:22 p.m.

**Immediately after Adjournment of Outgoing Board  
Incoming Board Regular Meeting**

**Roll Call**

Members present:  
Mr. Mark Schusky  
Ms. Lisa Costello  
Ms. Marie Barron-Johnson  
Ms. Nancy Gerstenecker  
Mr. Scott Penny, Jr.  
Ms. Amanda Hausman.

**Others in Attendance:**

Mrs. Vicky Hart, Director  
Mr. Killian Weir

**Call to Order**

Director Hart presided and called meeting to order.

**Public Input**

Mr. Weir declared interest in being considered for the open Library Trustee position.

**Establish and Approve the Executive Committee:**

- Slate of officers presented for the Mississippi Valley Library District Board of Trustees:  
Mr. Mark Schusky - President  
Ms. Lisa Costello - Vice-President  
Ms. Marie Barron-Johnson - Secretary  
Ms. Nancy Gerstenecker - Treasurer

A motion was made by Mr. Penny, seconded by Ms. Gerstenecker to:

APPROVE THE SLATE OF OFFICERS AS PRESENTED

A roll call vote was taken.

Mr. Schusky	Yes	Mr. Penny	Yes
Ms. Costello	Yes	Ms. Hausman	Yes

Ms. Johnson            Yes  
Ms. Gerstenecker    Yes

Motion carried.

**Leadership of the meeting was handed to President Schusky.**

**Consent Items:**

Communications

- Thank you note from Miller & Maack

Administrative Reports

- Director's Report presented.  
Official presentation of 2017 LibraryAware Award and check for \$10,000 (1<sup>st</sup> Place) will be at the FCLC on Thursday, June 8<sup>th</sup> at 10:00 a.m.  
Library Safari Day at the Collinsville Memorial Center had 170 attendees.  
FCLC Easter Egg Hunt had an attendance of about 700 plus or minus.
- Managers' Reports of the Collinsville and Fairmont City Library Centers were presented.

Finance

- April Bill List
- General Fund Statement
- Gift Fund Statement

Committee Reports

- Finance: Village of Fairmont City TIF funds - \$5,348.16.  
City of Collinsville Replacement Tax - \$3,066.24.  
Collinsville Memorial Public Library Foundation re: 2016 fountain water use - \$450.00.
- Personnel
- Fundraiser: Collinsville Memorial Library Center's Spring Rummage Sale - \$2,171.84.
- Special Committees

A motion was made by Ms. Johnson, seconded by Ms. Costello to:

APPROVE THE CONSENT ITEMS IN ENTIRETY

A roll call vote was taken.

Mr. Schusky	Yes	Mr. Penny	Yes
Ms. Costello	Yes	Ms. Hausman	Yes
Ms. Johnson	Yes		
Ms. Gerstenecker	Yes		

Motion carried.

**Discussion Items:**

- Location of and number of Board Meetings FY2018. Meetings (11) to be held on the 3<sup>rd</sup> Monday of each month at 7:00 p.m. No meeting in December. Board meetings moved to the Blum House beginning July 2018.
- Open Meetings Act required training for new trustees.
- Proposed items for next meeting’s agenda: Trustees packets currently received by mail to delivery via e-mail. Liability policy, safety issues.

**Action Items**

- A motion was made by Ms. Johnson, seconded by Mr. Penny to:

APPOINT KILLIAN WEIR TO THE BOARD OF TRUSTEES

A roll call vote was taken.

Mr. Schusky	Yes	Mr. Penny	Yes
Ms. Costello	Yes	Ms. Hausman	Yes
Ms. Johnson	Yes		
Ms. Gerstenecker	No		

Motion carried.

- A motion was made by Ms. Costello, seconded by Ms. Johnson to:

APPROVE THE NON-RESIDENT FEE FOR FY2018 (\$68.00 PER YEAR) USING THE GENERAL MATHEMATICAL FORMULA

A roll call vote was taken.

Mr. Schusky	Yes	Mr. Penny	Yes
Ms. Costello	Yes	Ms. Hausman	Yes

Ms. Johnson            Yes  
Ms. Gerstenecker    Yes

Motion carried.

- A motion was made by Ms. Costello, seconded by Mr. Penny to:

ACCEPT RESOLUTION NO. 2017-3: AUTHORIZED SIGNERS

A roll call vote was taken.

Mr. Schusky	Yes	Mr. Penny	Yes
Ms. Costello	Yes	Ms. Hausman	Yes
Ms. Johnson	Yes		
Ms. Gerstenecker	Yes		

Motion carried.

- A motion was made by Ms. Gerstenecker, seconded by Ms. Hausman to:

ADJOURN THE MEETING OF MAY 15, 2017

Motion passed, 8.52 p.m.

Next Meeting – June 19, 2017, 7:00 p.m.