

MINUTES of the BOARD OF TRUSTEES' MEETING

DATE: November 20, 2017

TIME: 7:00 p.m.

PLACE: Blum House

Roll Call

Members present:

Mr. Mark Schusky

Ms. Nancy Gerstenecker

Ms. Amanda Hausman

Mr. Scott Penny, Jr.

Mr. Killian Weir

Ms. Marie Barron Johnson

Others in Attendance:

Mrs. Vicky Hart, Director

Mrs. Katie Heaton

Absent:

Ms. Lisa Costello

Call to Order and Roll Call

President Schusky presided and called meeting to order.

Public Input

None

- A motion was made by Ms. Hausman, seconded by Ms. Gerstenecker to:

APPROVE THE CONSENT ITEMS IN ENTIRETY

Consent Items:

- Minutes of the October 16, 2017 meeting were presented.

Communications

- Based on soil sample results, U. S. EPA notified MVLD that the Fairmont City Library Center has contamination. EPA stated the contamination cleanup will be done at NO COST to MVLD. No date given for cleanup.
- Thank you note from Jed Robbins and family re: card and gift on the birth of his second son, Franklin.

Administrative Reports

- Director's Report
- Center Managers' Reports

Finance

- October Bill List
- General Fund Statement
- Gift Fund Statement

Committee Reports

- Finance
- Personnel - Library Clerk, Selena Rivera, has resigned. She is moving to California. Her last day is December 30, 2017. George Taylor has accepted the position of Maintenance Technician, starting January 2, 2018.
- Fundraiser
- Special Committees

Motion passed unanimously on voice vote.

Discussion Items:

- Pan fountain repairs update. Sculpture conservationist to evaluate the Pan statue now that fountain drained for the season. One quote has already been received.
- Per Capita grant. MVLD trustees should still review chapters 1-5 of the 'TRUSTEE FACTS FILE THIRD EDITION'.
- First reading and review for policy manual
 - Personnel sections 1-7.
- Proposed items for next meeting's agenda.
 - Approve Policy Manual Personnel Sections 1-7.
 - Blum House grandfather clock repairs.

Action Items:

- Motion was made by Ms. Johnson, seconded by Ms. Hausman to:

APPROVE THE ANNUAL AUDIT AS PRESENTED

A roll call vote was taken.

Mr. Schusky	Yes	Ms. Hausman	Yes	Ms. Johnson	Yes
Ms. Costello	Absent	Mr. Penny	Yes		
Ms. Gerstenecker	Yes	Mr. Weir	Yes		

Motion passed.

- Motion was made by Ms. Hausman, seconded by Mr. Penny to:

APPROVE THE PURCHASE OF A NEW FIRE ALARM PANEL AS PRESENTED

A roll call vote was taken.

Mr. Schusky	Yes	Ms. Hausman	Yes	Ms. Johnson	Yes
Ms. Costello	Absent	Mr. Penny	Yes		
Ms. Gerstenecker	Yes	Mr. Weir	Yes		

Motion passed.

- Motion was made by Ms. Gerstenecker, seconded by Ms. Hausman to:

APPROVE THE BID FROM MILLER & MAACK CONDITIONAL UPON
CONFIRMATION STAIRWELL DOORS MUST BE FIRE DOORS

A roll call vote was taken.

Mr. Schusky	Yes	Ms. Hausman	Yes	Ms. Johnson	Yes
Ms. Costello	Absent	Mr. Penny	Yes		
Ms. Gerstenecker	Yes	Mr. Weir	Yes		

Motion passed.

- Motion was made by Mr. Weir, seconded by Ms. Hausman to:

APPROVE THE POLICY MANUAL SECTION ON BORROWING AS PRESENTED

A roll call vote was taken.

Mr. Schusky	Yes	Ms. Hausman	Yes	Ms. Johnson	Yes
Ms. Costello	Absent	Mr. Penny	Yes		
Ms. Gerstenecker	Yes	Mr. Weir	Yes		

Motion passed.

- Motion was made by Ms. Johnson, seconded by Ms. Gerstenecker to:

APPROVE STAFF CHRISTMAS BONUSES IN THE AMOUNT OF \$175.00

A roll call vote was taken.

Mr. Schusky	Yes	Ms. Hausman	Yes	Ms. Johnson	Yes
Ms. Costello	Absent	Mr. Penny	Yes		
Ms. Gerstenecker	Yes	Mr. Weir	Yes		

Motion passed.

Closed Session

None.

Adjournment

- Motion was made by Ms. Gerstenecker, seconded by Ms. Johnson to:

ADJOURN THE MEETING OF NOVEMBER 20, 2017

Motion passed, 8:47 p.m.

Next Meeting – January 15, 2018, 7:00 p.m. at the Blum House.