

## **MINUTES of the BOARD OF TRUSTEES' MEETING**

Date: June 18, 2018

Time: Called to order at 7:00pm

Place: Blum House

### **Call to order:**

President Schusky presided and called meeting to order at 7:00pm

### **Roll call:**

Members present:

Mr. Mark Schusky

Ms. Nancy Gerstenecker

Mr. Killian Weir

Ms. Amanda Hausman

Others in attendance:

Mrs. Vicky Hart, Executive Director

Mrs. Katie Heaton, Center Manager, Fairmont City Library Center

Absent:

Ms. Lisa Costello

Mr. Scott Penny Jr.

Ms. Marie Barron Johnson

### **Public input:**

None

### **Consent items:**

A motion was made by Mr. Weir, seconded by Ms. Hausman to approve the consent items:

Minutes of the regular meeting of May 21, 2018

Communications

Administrative reports

Executive Director's Report

Director Hart reported that some additional monies were received from grants, the rummage sale brought in \$1,650.37, and the Friends of the Library donated \$1,100 from the annual book sale. Hart will be attending the ALA conference.

Center Managers' Reports

Center Manager Heaton reported the partnership with Lessie Bates House for a Six Flag job fair was very successful with the youth 14+. Thirty-nine youth attended the event with several being offered summer jobs.

Finance

- May Bill List
- General Fund Reports
- Gift Fund Reports

Committee

Finance

Director Hart reported the total expenses for July 2017 through May 2018 is at 91.6% of budget. She's feeling really good about this.

Personnel

Director Hart reported that the Children's Librarian, Ginny York will be returning in July. Luis Lamas, clerk has resigned due to his busy schedule.

Fund raiser

Special Committees

Motion passed unanimously on voice vote.

**Discussion Items:**

Assign two board members to review the Board Minutes for FY2018 for the annual report. Mr. Killian Weir and Mr. Mark Schusky volunteered their services.

First reading of the new policy: Petition and Distribution of Literature.

Director Hart said she talked to the lawyer about this policy. Petitioners should remain outside unless invited in and cannot block entrances. Hart also said that two people have asked in the last couple of weeks for permission to petition on our grounds.

Proposed items for next meeting's agenda.

None

**Action items:**

Ordinance 18-05 Prevailing Wage

Motion was made by Mr. Weir, seconded by Ms. Gerstenecker to approve ordinance 18-05.

Roll call vote was taken.

Mr. Schusky	Yes	Ms. Gerstenecker	Yes
Mr. Weir	Yes	Ms. Hausman	Yes

Motion passed.

**Ordinance 18-06 Regular Meeting Dates.**

Director Hart stated that some meetings are not on the 3rd Monday due to holidays.

Motion was made by Ms. Gerstenecker, seconded by Ms. Hausman to approve ordinance 18-06.

Roll call vote was taken.

Mr. Schusky	Yes	Ms. Gerstenecker	Yes
Mr. Weir	Yes	Ms. Hausman	Yes

Motion passed.

**Fairmont City Interior Security Partition.**

Director Hart explained that the Village of Fairmont City has approved TIF funding of this project at 50%. Paperwork will be filled when the project is completed for reimbursement. This addition is necessary for the Fairmont City Library Center to allow after hour rentals in the pavilion.

Motion was made by Mr. Weir, seconded by Ms. Gerstenecker to approve the additional funding for the project and accept the bid by Miller and Maack.

Roll call vote was taken.

Mr. Schusky	Yes	Ms. Gerstenecker	Yes
Mr. Weir	Yes	Ms. Hausman	Yes

Motion passed.

**Policy Manual, Identity Protection Policy**

There were no changes made to the policy from last month's discussion.

Motion was made by Ms. Hausman, seconded by Mr. Weir to approve the policy as presented.

Roll call vote was taken.

Mr. Schusky	Yes	Ms. Gerstenecker	Yes
Mr. Weir	Yes	Ms. Hausman	Yes

Motion passed.

**Closed Session:**

None

**Adjournment:**

Motion was made by Ms. Gerstenecker, seconded by Mr. Weir to adjourn the meeting of June 18, 2018.

Motion passed and meeting was adjourned at 7:34pm

**Next Meeting - July 16, 2018 at the Blum House.**

