

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING**

DATE: September 16, 2019
TIME: 6:30 p.m.
PLACE: Fairmont City Library Center, Fairmont City, IL

Call to Order

Mark Schusky, President, called the meeting to order at 6:30pm.

Roll Call

Trustees present:

Mark Schusky, President
Amanda Hausman, Secretary
Jed Robbins, Trustee
Laura Gottschalk, Trustee
Cathy Kulupka, Trustee
Scott Penny, Jr., Vice President

Trustees absent:

Nancy Gerstenecker, Treasurer

Also present:

Ms. Katie Heaton, Branch Manager, Fairmont City Library Center
Ms. Kyla Waltermire, Branch Manager, Collinsville Memorial Library Center
Ms. Jeanna Ryner, Executive Director

Public Input –

Theresa Beck found Pan's tail in the rocks near the fountain.

Friends of the Library – no comments

Trustee Comments

Jed Robbins- Went to the C3 Back to School Bash, nice to see neighbors supporting the event. Also went to the Back to School Carnival at Fairview, was fully staffed with volunteers, was a great event. Special thanks to New Song Fellowship for their assistance with the event. Thanks to Amanda on the Minutes format. Katie added that next year the C3 event will be in September so they won't have both events on the same day.

Laura Gottschalk- Portable WiFi ideas were investigated, contacted Troy Library to get more information on their station. Yearly service for \$60 a year and currently have 15 WiFi hot spots and she was able to get a copy of their loan agreement. The provider is called Mobile Beacon.

Cathy Kulupka- On MVLD website, the meeting time still says 7pm, though posted agenda is correct.

Consent Items

Motion to approve consent agenda items as presented made by Scott Penny, Jr, Cathy seconded at 6:38.

Approval of Minutes

Administrative Reports

-Report was provided from Executive Director, Jeanna Ryner

- Illinois Public Library Annual Report (IPLAR) was submitted to State Library.
- Still no luck filling the custodian position.
- Two 18-hour positions will divide the role previously filled by Michael.

-Report was given by Center Manager Kyla Waltermire

- Many infrastructure and building maintenance needs were highlighted. Suggested the need for a capital campaign to support these efforts.

-Report was given by Center Manager Katie Heaton

- Update given on dusk to dawn lights in parking lot area- needed ballast replaced, cover was accidentally broken on one. Will be replaced with LED, while other will remain the old style.
- Land swap update- approval from Fire and Police Chiefs has been received.
- Galas family is concerned with the new proposed alleyway location, will meet again with Katie, Jeanna, and Mark to be sure their concerns are addressed and extinguished so that we can move forward.
- TheBANK of Edwardsville/Busey Bank agreement is complete and will be finalized in writing soon.

Finances- presented in the packet

- Question about van windshield replacement- funds come out of liability fund.
- Cathy Kulupka would like to switch to paperless Board Packets.

Committee Reports- none

Consent items passed by unanimous voice vote 6:59pm.

Unfinished Business

Military Leave Policy

- Jeanna was able to retrieve some more information from HR Source and guidance including the Illinois Service member Employment and Reemployment Act.
- This item will be tabled for now to review this new information.

Parental Leave Policy

- Discussed removal of the instance that both parents are employed by the MVLD that only one can take the parental leave.
- Discussed cap for one instance per calendar year to receive two paid weeks.

Motion to amend the Parental leave policy to strike second-to-last paragraph made by Laura Gottschalk, seconded by Scott Penny, Jr. at 7:12pm.

A roll call vote was taken:

Amanda Hausman- Yes

Mark Schusky- Yes

Jed Robbins- Yes

Nancy Gerstenecker- absent

Scott Penny, Jr.- Yes

Laura Gottschalk- Yes

Cathy Kulupka- Yes

Motion passed 6-Yes, 0-No, 0-Abstained at 7:13pm.

Motion to approve Parental Leave Policy as amended made by Cathy Kulupka, seconded by Jed Robbins.

Amanda Hausman- Yes

Mark Schusky- No

Jed Robbins- Yes

Nancy Gerstenecker- absent

Scott Penny, Jr.- No

Laura Gottschalk- Yes

Cathy Kulupka- Yes

Motion passed 4-Yes, 2-No, 0-Abstained at 7:16pm.

New Business

Ordinance No. 20-04

Motion to approve the annual tax levy made by Jed Robbins, seconded by Amanda Hausman at 7:17pm.

Roll Call vote was taken:

Amanda Hausman- Yes

Mark Schusky- Yes

Jed Robbins- Yes

Nancy Gerstenecker- absent

Scott Penny, Jr.- Yes

Laura Gottschalk- Yes

Cathy Kulupka- Yes

Motion passed 6-Yes, 0-No, 0-Abstained at 7:18pm.

Revision of Bylaws Section 7 Order of Business to include the Pledge of Allegiance.

- Jeanna will obtain a tabletop flag for the next meeting.

Motion to approve Scott Penny, Jr, seconded by Cathy Kulupka to revise the bylaws to include the Pledge of Allegiance in the Order of Business.

Roll Call vote was taken:

Amanda Hausman- Yes

Mark Schusky- Yes

Jed Robbins- Yes

Nancy Gerstenecker- absent

Scott Penny, Jr.- Yes

Laura Gottschalk- Yes

Cathy Kulupka- Yes

Motion passed 6-Yes, 0-No, 0-Abstained at 7:20pm.

Closed Session – none

Adjournment

Motion made by Scott Penny, Jr. and seconded by Jed Robbins to adjourn at 7:20pm.

Motion passed on unanimous voice vote.

Meeting adjourned at 7:20pm.