



**ORDINANCE NO. 19-02
BUDGET AND APPROPRIATION ORDINANCE**

ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE MISSISSIPPI VALLEY LIBRARY DISTRICT
OF THE COUNTIES OF MADISON AND ST. CLAIR, STATE OF ILLINOIS
FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019

WHEREAS, the Board of Trustees of the Mississippi Valley Library District, of the Counties of Madison and St. Clair, State of Illinois, has prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Public Library District for the fiscal year beginning July 1, 2018 and ending June 30, 2019 and the same has been conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Annual Budget and Appropriation Ordinance on September 17, 2018, notice of which was given at least thirty (30) days prior thereto by publishing notice thereof in a newspaper of general circulation in the Mississippi Valley Library District; and

WHEREAS, all other legal requirements have been duly complied with by the Board of Trustees of Mississippi Valley Library District;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND THE TRUSTEES OF THE MISSISSIPPI VALLEY LIBRARY DISTRICT, IN THE COUNTIES OF MADISON AND ST. CLAIR, STATE OF ILLINOIS, AS FOLLOWS:

Section 1: That the following sums, or so much thereof as by law may be authorized, be and the same are hereby budgeted, set aside and appropriated for the specified Library Purposes for the fiscal year beginning July 1, 2018 and ending June 30, 2019; and the objects and purposes for which said appropriations are made, and the amounts thereby appropriated are as follows; to-wit:

FOR CORPORATE PURPOSES [75 ILCS 16/35-5]:

1.	For personnel salaries		
	a.	Full time salaries	\$510,150
	b.	Part time salaries	\$116,500
	c.	Sick leave	\$ 3,000
			\$ 629,650
2.	For health insurance benefits		\$ 68,000
3.	For professional services		
	a.	Legal services	\$ 1,500
	b.	Internet Services	\$ 8,980
	c.	Information Technology	\$ 16,000
			\$ 26,480

4.	For publishing expenses		\$	840
5.	For professional development dues		\$	700
6.	For travel expenses		\$	4,000
7.	For training and tuition		\$	2,000
8.	For utilities			
	a.	Electricity	\$	26,725
	b.	Gas	\$	6,500
	c.	Telephone	\$	2,800
	d.	Water/sewer	\$	2,750
				\$ 38,775
9.	For supplies (office/building/equipment)		\$	24,000
10.	For postage		\$	3,500
11.	For materials			
	a.	Adult print items	\$	29,600
	b.	Adult audio/visual	\$	15,000
	c.	Online databases	\$	14,000
	d.	Juvenile print items	\$	4,800
	e.	Juvenile audio/visual	\$	2,400
	f.	Virtual	\$	14,000
				\$ 79,800
12.	For miscellaneous grant expenses		\$	20,000
13.	For OCLC interlibrary loan		\$	790
14.	For payments to other libraries		\$	1,500
15.	For Bank Charges		\$	210
16.	For miscellaneous expenses		\$	22,725
			TOTAL	\$ 922,970

FOR SOCIAL SECURITY FUND PURPOSES [40 ICLS 5/21-110; 21-110.1]:

Social Security and Medicare Taxes	\$ 48,000
TOTAL	\$ 48,000

FOR ILLINOIS MUNICIPAL RETIREMENT FUND [40 ICLS 5/7-105; 7-171]:

Illinois Municipal Retirement Fund	\$ 50,000	
	TOTAL	\$ 50,000

FOR AUDIT PURPOSES [75 ILCS 16/30-45 and 50 ILCS 310/9]:

Contractual Services - Audit	\$ 10,000	
	TOTAL	\$ 10,000

FOR LIABILITY, WORKERS' COMPENSATION AND UNEMPLOYMENT INSURANCE [745 ILCS 10/9-107]:

Insurance

a. Public liability insurance	\$ 40,000	
b. Workers' Comp insurance	\$ 1,700	
c. Unemployment insurance	\$ 2,700	
	TOTAL	\$ 44,400

FOR BUILDING MAINTENANCE FUND [75 ILCS 16/35-5]:

Building Maintenance Cost

a. Building expenses	\$ 72,000	
b. Equipment	\$ 15,000	
c. Grounds	\$ 11,000	
	TOTAL	\$ 98,000

FOR SPECIAL RESERVE FUND [75 ILCS 16/40-50]:

1. Building Fund	\$ 30,000	
2. Contingency	\$ 6,493	
	TOTAL	\$ 36,493

FOR THE PURPOSE OF A WORKING CASH FUND [75 ILCS 16/35-35]:

Working Cash Fund	\$ 304,179	
	TOTAL	\$ 304,179

Section 2: Appropriated for the foregoing expenses from the following estimate of revenues, by source, anticipated to be received by the Library District in the fiscal year:

Projected cash on hand July 1, 2017	\$ 0
Special Reserve Fund	\$ 36,493
Working Cash Fund	\$304,179
Miscellaneous gifts and donations	\$ 10,000
Income of interest	\$ 650
Special purpose grants - per capita	\$ 0
Special purpose grants - other grants	\$ 20,000
Fines, fees and charges	\$ 13,000
Photocopy, cards, fax, and services	\$ 14,100
Miscellaneous income	\$ 19,750
Personal property replacement taxes	\$ 17,000
Tax for General Corporate Library purposes	\$ 768,870
Tax for Social Security purposes	\$ 50,000
Tax for Ill. Municipal Retirement Fund	\$ 55,000
Tax for Audit purposes	\$ 10,000
Tax for Liability and Insurance	\$ 105,000
Tax for Maintenance purposes	\$ 90,000
Expected cash on hand June 30, 2018	\$ 0

Section 3: Any unexpended balances in the General Library Fund and Maintenance Fund appropriations will be deposited into the Special Reserve Fund pursuant to a plan in accordance with Article 40 of Chapter 75, Illinois Compiled Statutes.

Section 4: The Secretary of the Mississippi Valley Library District is hereby authorized and directed to have this Ordinance published at least once in a newspaper of general circulation within this library district.

Section 5: This Ordinance shall be in full force and effect from its passage, approval and publication as provided by law.

Passed by the Board of Trustees of the Mississippi Valley Library District and approved by the President thereof this 17th day of September, 2018.

BOARD OF TRUSTEES OF
MISSISSIPPI VALLEY LIBRARY DISTRICT



Mark Schusky
President of the Board of Trustees

ATTEST:



Marie Barron Johnson
Secretary of the Board of Trustees



STATE OF ILLINOIS)
) SS
COUNTIES OF MADISON & ST. CLAIR)

CERTIFICATE

I, Marie Barron Johnson, the undersigned, do hereby certify that I am the duly appointed, qualified and now acting Secretary of the Mississippi Valley Library District in the Counties of Madison and St. Clair and State of Illinois, and that as an official, I am the keeper of records and files of the Board of Trustees of the Library District.

I do further certify that the foregoing is a true and correct copy of Ordinance No. 19-02, Annual Budget and Appropriation as passed by the Board of Trustees of said Library District at a meeting held on the 17th day of September 2018; and that said Ordinance No. 19-02 was duly passed by a yea and nay vote thereon with at least a majority of all the Board of Trustees having voted yea on the adoption and passage thereof.

I do further certify that the deliberations of the members of the Board of Trustees on the adoption of this Budget and Appropriation Ordinance were taken openly; that the vote on the adoption of this Ordinance was taken openly; that the meeting was held at the specified time and place convenient to the public; that notice of the meeting was properly published; and that the meeting was called and held in strict compliance with the provisions of "An Act in Relation to Meetings", approved July 11, 1957, as amended, and the applicable provisions of the Public Library District Act of the State of Illinois and that this Board of Trustees has complied with all the applicable provisions of the Act and with all of the procedural rules of the Board of Trustees.

I further certify that said Ordinance has not been amended or repealed but remains in full force and effect at this time.

In WITNESS WHEREOF, I have signed my name in my official capacity as the Secretary of the Board of Trustees of the Mississippi Valley Library District, at Collinsville, Illinois, this 17th day of September 2018.



Marie Barron Johnson
Marie Barron Johnson, Secretary
Mississippi Valley Library District