

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING**

DATE: October 19, 2020
TIME: 6:30 pm
PLACE: Via Zoom and at the Blum House, 414 West Main St. Collinsville

Call to Order

Mark Schusky, President, called the meeting to order at 6:33 pm. Trustees Mark Schusky, Nancy Gerstenecker, Laura Gottschalk, and Jed Robbins and Executive Director Kyla Waltermire were physically present at the Blum House. Trustee Amanda Burr attended the meeting via Zoom.

President Mark Schusky

“The Governor of the State of Illinois has issued a disaster declaration related to public health concerns and all or part of the Mississippi Valley Library District's jurisdiction is covered by the disaster area. In my role as the President of the Mississippi Valley Library District's Board of Trustees, I have determined that an in-person meeting is not practical or prudent due to the disaster. Therefore, the Board of Trustees is meeting virtually.”

Roll Call

Trustees present:

Mark Schusky, President
Amanda Burr, Secretary
Jed Robbins, Trustee
Nancy Gerstenecker, Treasurer
Laura Gottschalk, Trustee

Trustees absent:

Scott Penny, Jr., Vice President
Cathy Kulupka, Trustee

Also present:

Kyla Waltermire, Executive Director, Collinsville Memorial Library Center

Pledge of Allegiance

Public Input – none.

Friends of the Library – none.

Trustee Comments- none.

Consent Items

Motion to approve consent items in entirety made by Amanda Burr and seconded by Laura Gottschalk.

a. Approval of Minutes of September 21, 2020 – no changes.

b. Administrative Reports

Report was given by Executive Director Kyla Waltermire.

- Update on Halloween events at the Collinsville Memorial and Fairmont City Library Centers.
- Requesting reimbursement for plexiglass and cleaning supplies through the Local CURE Support Program.
- Yearly audit has begun.
- Intended to phase out page positions on January 1, but transition to clerk will roll out next week.
- Elevator has not passed inspection yet but is expected to upon re-inspection.
- Shared news of the passing of former trustee Janet Albertina.
- FY2019 Ezra Jack Keats mini-grant final report submitted.
- Working with Girl Scouts of Southern Illinois to partner as a distribution site for the PCs for People program.

Assistant Director Katie Heaton's report was presented in the packet.

c. Finances- presented in the packet.

d. Committee Reports

- i. Finance – no meeting.
- ii. Personnel – no meeting.
- iii. Fundraiser – no meeting.

A roll call vote was taken.

Amanda Burr- Yes

Nancy Gerstenecker – Yes

Laura Gottschalk- Yes

Jed Robbins- Yes

Mark Schusky- Yes

Yes- 5, No – 0, Abstained – 0. Absent – 2

Motion carried.

Unfinished Business

- a. Board of Trustees Photo - Tabled Indefinitely
- b. Pan Sculpture Update – Another sketch was shared by Schusky.
- c. COVID-19 Related Actions
 - i. Overview of Current Operations
 - a. Computer lab usage is picking up but low.
 - b. Reopening plan presented by Waltermire approved by consensus to open library floors to the public with necessary modifications to schedule, layout, and decontamination protocols as of October 26th. Modifications can be made as needed by Waltermire and Heaton.
 - ii. Payment of Staff – no change.

New Business

- a. Resolution 21-01: Resolution to Determine Estimate of Funds Needed for 2020-2021 Fiscal Year.
Resolution reflects a 4.5% increase in amount from last year.
Motion to approve this resolution as presented by Nancy Gerstenecker, seconded by Laura Gottschalk.

A roll call vote was taken.

Amanda Burr- Yes

Nancy Gerstenecker – Yes

Laura Gottschalk- Yes

Jed Robbins- Yes

Mark Schusky- Yes

Yes- 5, No – 0, Abstained – 0. Absent – 2

Motion carried.

- b. Resolution 21-02: Resolution to Establish the Purpose of the Gift Fund.

Motion to approve this resolution as presented by Laura Gottschalk and seconded by Nancy Gerstenecker.

A roll call vote was taken.

Amanda Burr- Yes

Nancy Gerstenecker – Yes

Laura Gottschalk- Yes

Jed Robbins- Yes

Mark Schusky- Yes

Yes- 5, No – 0, Abstained – 0. Absent - 2

Motion carried.

- c. Recommendation to Dispose of Closed Session Recordings Older than 18 Months.

Motion to approve this recommendation made by Laura Gottschalk and seconded by Nancy Gerstenecker.

A roll call vote was taken.

Amanda Burr- Yes

Nancy Gerstenecker – Yes

Laura Gottschalk- Yes

Jed Robbins- Yes

Mark Schusky- Yes

Yes- 5, No – 0, Abstained – 0. Absent – 2

Motion carried.

- d. Review of Serving Our Public 4.0 “Chapter 6: Safety” to “Chapter 10: Programming” – no questions or discussion.

Closed Session – none

Before adjournment, a moment of silence was held for former trustee Janet Albertina.

Adjournment

Motion made by Nancy Gerstenecker and seconded by Laura Gottschalk to adjourn.

A roll call vote was taken.

Amanda Burr- Yes

Nancy Gerstenecker – Yes

Laura Gottschalk- Yes

Jed Robbins- Yes

Mark Schusky- Yes

Yes- 5, No – 0, Abstained – 0. Absent – 2

Motion carried. Meeting adjourned at 7:23 pm.