Call to Order
  Mark Schusky, President, called the meeting to order at 7:30pm.

Roll Call
  Trustees present:
  Mark Schusky, President
  Scott Penny, Jr., Vice President
  Amanda Burr, Secretary
  Nancy Gerstenecker, Treasurer
  Laura Gottschalk, Trustee
  Cathy Kulupka, Trustee
  Jed Robbins, Trustee

  Trustees absent: none

  Also present:
  Ms. Kyla Waltermire, Center Manager and Interim Executive Director,
  Collinsville Memorial Library Center
  Ms. Katie Heaton, Center Manager, Fairmont City Library Center

Pledge of Allegiance

Public Input – None at meeting, none submitted via email.

Friends of the Library – none

Trustee Comments-
  Jed Robbins commended MVLD for keeping up on online presence, highlighted thanks to
  Circulation Supervisor Theresa Beck for staying on top of everything due date-wise, and thanked
  the Board for keeping up on Zoom and other meeting workings even during the COVID-19
  pandemic.

  Laura Gottschalk mentioned that her family is enjoying the online bedtime stories from Kyla and
  Katie and is thankful. She also noted that the library utilizing its 3-D printers to help response
  efforts is wonderful.

  Mark Schusky seconded the comments of the previous trustees.

  Kyla Waltermire mentioned that Youth Services Coordinator Matt Harris has been a driving
  force in 3-D printing efforts and commended him.
**Consent Items**

Motion to approve Consent Items in entirety made by Amanda Burr and seconded by Scott Penny, Jr.

a. Approval of Minutes- approved as presented in the packet.

b. Administrative Reports
   Report was given by Center Manager Kyla Waltermire.
   - Follow up on current COVID-19 response so far.
   - 3-D printer being used to create face shield frames.
   - A book drop is open to receive senior utility rebate applications on behalf of the City of Collinsville.
   - The exterior plumbing project is finished and documentation for TIF fund reimbursement is submitted to the City.

   Report was given by Center Manager Katie Heaton.
   - Katie highlighted the Collinsville Unit 10 and Fairmont City lunch distribution. Around 300-350 lunches are still able to be distributed. She also gave special thanks to Trustee Scott Penny, Jr. for being a huge part of the lunch distribution.
   - State Farm is doing a grant program to try to supply meals to communities hit hard by COVID-19 mitigation efforts.

c. Finances- presented in the packet
   - Kyla noted that IMRF Expenditures are showing as a double entry and are actually on track with budget.
   - On the Budget Vs. Actual report under Other Revenues- Miscellaneous there is a large amount showing there because it includes the $10,000 lease signing payment from Busey Bank.

d. Committee Reports
   i. Finance – no meeting was held
   ii. Personnel – Scott Penny, Jr. reported that a recent meeting was held in which the Personnel Committee interviewed Executive Director candidate Kyla Waltermire.
   iii. Fundraiser – no meeting was held.

Consent items passed by unanimous voice vote.

**Unfinished Business**

a. Board of Trustees Photo
   - Postponed for now.
- Mark will reach out to John Locus and let him know we will not need his services in May.
- Cathy also talked to James Gurly to gather information.

**b. Statements of Economic Interest are due by the end of the month**

**New Business**

a. Trustees assigned to Board email address – Mark is set to receive those communications.

b. Fairmont City TIF #1 and TIF#2 Extension Request

Motion to approve the TIF #1 and #2 extension request, Resolution 2020-2, made by Nancy Gerstenecker, seconded by Jed Robbins.

A roll call vote was taken:

Amanda Burr- Yes
Nancy Gerstenecker- Yes
Laura Gottschalk- Yes
Cathy Kulupka- Yes
Scott Penny Jr.- Yes
Jed Robbins- Yes
Mark Schusky- Yes

Yes- 7, No – 0, Abstained – 0.

c. FY2021 Salary & Wage Scales

Motion to approve the Salary & Wage Scales as presented in the packet made by Amanda Burr and seconded by Cathy Kulupka.

Amanda Burr- Yes
Nancy Gerstenecker- Yes
Laura Gottschalk- Yes
Cathy Kulupka- Yes
Scott Penny Jr.- Yes
Jed Robbins- Yes
Mark Schusky- Yes
Yes- 7, No – 0, Abstained – 0.

d. COVID-19 Related Actions
   i. Overview of Current Operations
      - Trying to focus efforts on online services, social media, 3-D printing, etc.
      - Draft plans of gradual reopening being created. Extensive planning is underway and based on recommendations of local and state government.
      - In potential reopening planning, behind the scenes operations likely to resume first, then curbside delivery or other options. Other precautions such as rearranging furniture for social distancing will likely be necessary. A tiered approach to resuming library functions will be established with goals of keeping staff safe and keeping patrons safe throughout 2020.
   ii. Payment of Staff for Duration of Shelter-In-Place Order
      - Kyla presented several payment and/or furlough options to the board and recommended Option #2: full time staff will be paid 40 hours/week and part time staff will be paid either 28 hours/week (paraprofessional clerk) or 18 hours/week or less (all other part time staff). Board reached a consensus to approve Option #2 for the time being as presented in the packet but will reevaluate the decision monthly.

e. Hiring of Executive Director
   -Personnel Committee reviewed candidates and recommends Kyla Waltermire for the Executive Director position at an annual salary of $70,000, 4 weeks of vacation, and other benefits as described in the policy manual.

A motion to hire Kyla Waltermire as the MVLD Executive Director as presented was made by Scott Penny Jr. and seconded by Nancy Gerstenecker.

A roll call vote was taken:
Amanda Burr- Yes
Nancy Gerstenecker- Yes
Laura Gottschalk- Yes
Cathy Kulupka- Yes
Scott Penny Jr.- Yes
Jed Robbins- Yes
Mark Schusky- Yes
Yes- 7, No – 0, Abstained – 0.
Closed Session – none

Adjournment
Motion made by Scott Penny, Jr. and seconded by Nancy Gerstenecker to adjourn. Motion passed on unanimous voice vote. Meeting adjourned at 8:50pm.