

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING**

DATE: May 18, 2020
TIME: 7:30 p.m.
PLACE: Via Zoom

Call to Order

Mark Schusky, President, called the meeting to order at 7:30pm.

Roll Call

Trustees present:

Mark Schusky, President
Amanda Burr, Secretary
Nancy Gerstenecker, Treasurer
Laura Gottschalk, Trustee
Cathy Kulupka, Trustee
Jed Robbins, Trustee

Trustees absent:

Scott Penny, Jr., Vice President

Also present:

Ms. Kyla Waltermire, Executive Director
Ms. Katie Heaton, Assistant Director

Pledge of Allegiance

Public Input – Letter received via mail to Library from Nick and Cheryl Bonn noting how much they missed the Library and are excited to return when it reopens.

Friends of the Library – none

Trustee Comments-

Cathy Kulupka noted that she liked being able to see not only how many people attended online programming, but also that the Library is tracking views. Her family is enjoying this online programming.
Nancy Gerstenecker shared her thanks for making the book drop available for the City of Collinsville’s senior utilities tax rebate applications. She is proud of the staff and think everyone is doing a wonderful job. She’s reading a new book on seed libraries and is excited to share more information when she’s done.
Jed Robbins attended the Everything Library Trustees Need to Know During COVID 19 webinar which covered lots of valuable information.

Consent Items

Motion to approve Consent Items in entirety made Nancy Gerstenecker and by seconded by Amanda Burr.

- a. Approval of Minutes: Minutes of the regular meeting of April 20, 2020 – no changes.
- b. Administrative Reports
 - Report was given by Executive Director Kyla Waltermire.
 - Summer reading program will be offered virtually through Wandoo.
 - Report was given by Assistant Director Katie Heaton.
- c. Finances- presented in the packet
- d. Committee Reports
 - i. Finance – no meeting was held. A meeting will be held before the next Board meeting to further discuss the draft budget for FY2021.
 - ii. Personnel – no meeting was held
 - iii. Fundraiser – no meeting was held

Consent items passed by roll call vote.

Amanda Burr- Yes

Nancy Gerstenecker- Yes

Laura Gottschalk- Yes

Cathy Kulupka- Yes

Scott Penny Jr.- absent

Jed Robbins- Yes

Mark Schusky- Yes

Yes- 6, No – 0, Abstained – 0.

Unfinished Business

- a. Board of Trustees Photo
 - Tabled until August.
 - Cathy Kulupka will talk with James Gurly to gather information.
- b. COVID-19 Related Actions
 - i. Overview of Current Operations and Draft Plans for Reopening – Kyla Waltermire reviewed a multi-stage reopening plan for the Library.
 - ii. Payment of Staff for Duration of Shelter-in-Place Order – By consensus, trustees decided to continue paying staff as was decided the prior month.

New Business

- a. Draft FY2021 Budget – Kyla Waltermire reviewed the first draft of the budget in depth and indicated where further adjustments may or will be needed.
- b. FY2021 Non-Resident Fee

Motion to approve the FY2021 Non-Resident Fee using the general mathematical formula for an annual cost of \$79 per household was made by Jed Robbins and seconded by Cathy Kulupka.

Motion passed by a roll call vote.

Amanda Burr- Yes

Nancy Gerstenecker- Yes

Laura Gottschalk- Yes

Cathy Kulupka- Yes

Scott Penny Jr.- absent

Jed Robbins- Yes

Mark Schusky- Yes

Yes- 6, No – 0, Abstained – 0.

c. Draft Total Compensation Package Posting

Will wait to create and post the final Compensation Package Posting until after the close of the FY2020.

d. FY2021 Meeting Dates

Based on feedback from trustees, an ordinance for the FY2021 meeting dates will be presented next month with the same days of the week and times as FY2020.

Closed Session – none

Adjournment

Motion made by Amanda Burr and seconded by Nancy Gerstenecker to adjourn.

Motion passed by a roll call vote.

Amanda Burr- Yes

Nancy Gerstenecker- Yes

Laura Gottschalk- Yes

Cathy Kulupka- Yes

Scott Penny Jr.- absent

Jed Robbins- Yes

Mark Schusky- Yes

Yes- 6, No – 0, Abstained – 0.

Meeting adjourned at 9:46pm.