

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING**

DATE: June 15, 2020
TIME: 7:30 p.m.
PLACE: Via Zoom

Call to Order

Mark Schusky, President, called the meeting to order at 7:33pm.

Roll Call

Trustees present:

Mark Schusky, President
Scott Penny, Jr., Vice President
Amanda Burr, Secretary
Laura Gottschalk, Trustee
Cathy Kulupka, Trustee
Jed Robbins, Trustee

Trustees absent:

Nancy Gerstenecker, Treasurer

Also present:

Ms. Kyla Waltermire, Executive Director, Collinsville Memorial Library Center
Ms. Katie Heaton, Assistant Director, Fairmont City Library Center

Pledge of Allegiance

Public Input – None.

Friends of the Library – none

Trustee Comments-

Jed Robbins replied that he had rented a hotspot from a nearby library.
Mark Schusky complimented Kyla Waltermire on an interview she was quoted in on the Belleville News Democrat on Sunday.

Consent Items

Motion to approve Consent Items in entirety made by Amanda Burr and seconded by Cathy Kulupka.

- a. Approval of Minutes
- b. Administrative Reports
Report was given by Executive Director Kyla Waltermire.

Two vacant clerk positions will not be filled at this time.

Report was given by Assistant Director Katie Heaton.

A grant and two donations were awarded to secure air purifiers and wifi extenders for the library buildings and parking lots.

c. Finances

Gift Fund- Some questions about gift fund transactions, specifically transfer of funds from General Fund to Gift Fund- queries resolved by Kyla Waltermire; partial repayment of Gift Fund expenses for the CT electrical panel project.

d. Committee Reports

i. Finance – Met on FY2021 Budget.

ii. Personnel – no meeting was held

iii. Fundraiser – no meeting was held

Consent items passed by roll call vote.

Jed Robbins- Yes

Mark Schusky- Yes

Cathy Kulupka- Yes

Laura Gottschalk- Yes

Amanda Burr- Yes

Scott Penny Jr.- Yes

Nancy Gerstenecker- Absent

Yes- 6, No – 0, Abstained – 0. Absent 1

Unfinished Business

a. Board of Trustees Photo

- Tabled until August 2020.

b. COVID-19 Related Actions

i. Overview of Current Operations and Draft Plans for Reopening

ii. Payment of Staff for Duration of Shelter-in-Place Order – will continue as previously authorized.

c. FY2021 Budget

Motion to approve the FY2021 Budget as presented in the packet by Laura Gottschalk and seconded by Amanda Burr.

A roll call vote was taken.

Jed Robbins- Yes

Mark Schusky- Yes

Cathy Kulupka- Yes

Laura Gottschalk- Yes

Amanda Burr- Yes

Scott Penny Jr.- Yes

Nancy Gerstenecker- Absent

Yes- 6, No – 0, Abstained – 0. Absent 1

Motion carried.

d. Total Compensation Package Posting – no changes; will be posted as required.

e. Ordinance 20-05: FY 2021 Meeting Dates

Motion by Amanda Burr and seconded by Scott Penny, Jr. to approve the meeting dates for FY2021.

A roll call vote was taken.

Jed Robbins- Yes

Mark Schusky- Yes

Cathy Kulupka- Yes

Laura Gottschalk- Yes

Amanda Burr- Yes

Scott Penny Jr.- Yes

Nancy Gerstenecker- Absent

Yes- 6, No – 0, Abstained – 0. Absent 1

New Business

a. Policy Revision – Investment of Public Funds

Motion made by Amanda Burr to approve these policy revisions as presented in the packet and seconded by Cathy Kulupka.

Jed Robbins- Yes

Mark Schusky- Yes

Cathy Kulupka- Yes

Laura Gottschalk- Yes

Amanda Burr- Yes

Scott Penny Jr.- Yes

Nancy Gerstenecker- Absent

Yes- 6, No – 0, Abstained – 0, Absent - 1

Motion carried.

b. Bylaws Revision – Remote Meetings

Reviewed as first reading due to 30 days' written notice bylaws requirement; to be adopted at July meeting.

c. Reimbursements for Staff Working Remotely

Amanda Burr made a motion to offer a one-time reimbursement for 10% of all COVID-19 related work-from-home expenses as defined by the Illinois Wage Payment and Collection Act and as submitted to and approved by Kyla Waltermire. Motion seconded by Cathy Kulupka.

A roll call vote was taken.

Jed Robbins- Yes

Mark Schusky- Yes

Cathy Kulupka- Yes

Laura Gottschalk- Yes

Amanda Burr- Yes

Scott Penny Jr.- Yes

Nancy Gerstenecker- Absent

Yes- 6, No – 0, Abstained – 0, Absent - 1

Motion carried.

Closed Session – none

Adjournment

Motion made by Scott Penny, Jr. and seconded by Jed Robbins to adjourn.

A roll call vote was taken.

Jed Robbins- Yes

Mark Schusky- Yes

Cathy Kulupka- Yes

Laura Gottschalk- Yes

Amanda Burr- Yes

Scott Penny Jr.- Yes

Nancy Gerstenecker- Absent

Yes- 6, No – 0, Abstained – 0, Absent- 1

Motion carried.

Meeting adjourned at 9:06pm.