MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING

DATE:     June 15, 2020
TIME:     7:30 p.m.
PLACE:    Via Zoom

Call to Order
         Mark Schusky, President, called the meeting to order at 7:33pm.

Roll Call
         Trustees present:
              Mark Schusky, President
              Scott Penny, Jr., Vice President
              Amanda Burr, Secretary
              Laura Gottschalk, Trustee
              Cathy Kulupka, Trustee
              Jed Robbins, Trustee

         Trustees absent:
              Nancy Gerstenecker, Treasurer

         Also present:
              Ms. Kyla Waltermire, Executive Director, Collinsville Memorial Library Center
              Ms. Katie Heaton, Assistant Director, Fairmont City Library Center

Pledge of Allegiance

Public Input – None.

Friends of the Library – none

Trustee Comments-
Jed Robbins replied that he had rented a hotspot from a nearby library.
Mark Schusky complimented Kyla Waltermire on an interview she was quoted in on the
Belleville News Democrat on Sunday.

Consent Items
Motion to approve Consent Items in entirety made by Amanda Burr and seconded by Cathy
Kulupka.

   a. Approval of Minutes
   b. Administrative Reports
       Report was given by Executive Director Kyla Waltermire.
Two vacant clerk positions will not be filled at this time.

Report was given by Assistant Director Katie Heaton.
A grant and two donations were awarded to secure air purifiers and wifi extenders for the library buildings and parking lots.

c. Finances
Gift Fund- Some questions about gift fund transactions, specifically transfer of funds from General Fund to Gift Fund- queries resolved by Kyla Waltermire; partial repayment of Gift Fund expenses for the CT electrical panel project.

d. Committee Reports
   i. Finance – Met on FY2021 Budget.
   ii. Personnel – no meeting was held
   iii. Fundraiser – no meeting was held

Consent items passed by roll call vote.
   Jed Robbins- Yes
   Mark Schusky- Yes
   Cathy Kulupka- Yes
   Laura Gottschalk- Yes
   Amanda Burr- Yes
   Scott Penny Jr.- Yes
   Nancy Gerstenecker- Absent

Yes- 6, No – 0, Abstained – 0. Absent 1

Unfinished Business

a. Board of Trustees Photo
   - Tabled until August 2020.

b. COVID-19 Related Actions
   i. Overview of Current Operations and Draft Plans for Reopening
   ii. Payment of Staff for Duration of Shelter-in-Place Order – will continue as previously authorized.

c. FY2021 Budget
Motion to approve the FY2021 Budget as presented in the packet by Laura Gottschalk and seconded by Amanda Burr.

A roll call vote was taken.
Jed Robbins- Yes
Mark Schusky- Yes
Cathy Kulupka- Yes
Laura Gottschalk- Yes
Amanda Burr- Yes
Scott Penny Jr.- Yes
Nancy Gerstenecker- Absent

Yes- 6, No – 0, Abstained – 0. Absent 1

Motion carried.

d. Total Compensation Package Posting – no changes; will be posted as required.

e. Ordinance 20-05: FY 2021 Meeting Dates
Motion by Amanda Burr and seconded by Scott Penny, Jr. to approve the meeting dates for FY2021.

A roll call vote was taken.

   Jed Robbins- Yes
   Mark Schusky- Yes
   Cathy Kulupka- Yes
   Laura Gottschalk- Yes
   Amanda Burr- Yes
   Scott Penny Jr.- Yes
   Nancy Gerstenecker- Absent

Yes- 6, No – 0, Abstained – 0. Absent 1

New Business

a. Policy Revision – Investment of Public Funds
Motion made by Amanda Burr to approve these policy revisions as presented in the packet and seconded by Cathy Kulupka.

   Jed Robbins- Yes
   Mark Schusky- Yes
   Cathy Kulupka- Yes
Motion carried.

b. Bylaws Revision – Remote Meetings
   Reviewed as first reading due to 30 days’ written notice bylaws requirement; to be adopted at
   July meeting.

c. Reimbursements for Staff Working Remotely
   Amanda Burr made a motion to offer a one-time reimbursement for 10% of all COVID-19
   related work-from-home expenses as defined by the Illinois Wage Payment and Collection Act
   and as submitted to and approved by Kyla Waltermire. Motion seconded by Cathy Kulupka.

   A roll call vote was taken.
   Jed Robbins- Yes
   Mark Schusky- Yes
   Cathy Kulupka- Yes
   Laura Gottschalk- Yes
   Amanda Burr- Yes
   Scott Penny Jr.- Yes
   Nancy Gerstenecker- Absent

   Yes- 6, No – 0, Abstained – 0, Absent - 1

   Motion carried.

Closed Session – none

Adjournment
Motion made by Scott Penny, Jr. and seconded by Jed Robbins to adjourn.

A roll call vote was taken.
   Jed Robbins- Yes
   Mark Schusky- Yes
   Cathy Kulupka- Yes
Laura Gottschalk- Yes
Amanda Burr- Yes
Scott Penny Jr.- Yes
Nancy Gerstenecker- Absent

Yes- 6, No – 0, Abstained – 0, Absent- 1

Motion carried.
Meeting adjourned at 9:06pm.