

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING**

DATE: August 17, 2020  
TIME: 7:30 p.m.  
PLACE: In Person at the Blum House, 414 West Main Street, Collinsville and Via Zoom

**Call to Order**

Mark Schusky, President, called the meeting to order at 7:30pm. Trustees Mark Schusky and Jed Robbins were physically present at the Blum House. The rest of the trustees and participants attended the meeting via Zoom.

President Schusky stated the following: "The Governor of the State of Illinois has issued a disaster declaration related to public health concerns and all or part of the Mississippi Valley Library District's jurisdiction is covered by the disaster area. In my role as the President of the Mississippi Valley Library District's Board of Trustees, I have determined that an in-person meeting is not practical or prudent due to the disaster. Therefore, the Board of Trustees is meeting virtually."

**Roll Call**

Trustees present:

Mark Schusky, President  
Scott Penny, Jr., Vice President  
Amanda Burr, Secretary  
Laura Gottschalk, Trustee  
Jed Robbins, Trustee

Trustees absent:

Nancy Gerstenecker, Treasurer  
Cathy Kulupka, Trustee

Also present:

Ms. Kyla Waltermire, Executive Director, Mississippi Valley Library District  
Ms. Katie Heaton, Assistant Director, Mississippi Valley Library District

**Pledge of Allegiance**

**Public Input** – None in person and none in the email account.

**Friends of the Library** – An outdoor book sale in coordination with the CHS Key Club is in the works.

**Trustee Comments**- none.

## Consent Items

Motion to approve Consent Items in entirety made by Jed Robbins and seconded by Laura Gottschalk.

- a. Approval of Minutes- approved as presented in the packet.
- b. Administrative Reports
  - Report was given by Executive Director Kyla Waltermire.
  - Update on e-resource usage will be provided every quarter.
  - Kyla was approached by the Collinsville Historical Museum about a water mitigation issue in a section between the two buildings. She is working on quotes for these repairs.
  - Through the CARES Act, PPE grants are now available and Kyla is submitting an application soon.
  - Currently down 3 clerk positions, adding additional service hours would be difficult to pursue without them. Will discuss more later in meeting.
  - Tomorrow under the State of Illinois's Restore Illinois plan, Region 4 (which includes the library district's service area) will move into a mitigation plan due to high COVID-19 positivity rates, but the mitigations will not affect current operations.
  - New state holiday for November Election Day: Both locations will stay open for Election Day since the Collinsville Memorial Library Center is a polling place.

Report was given by Assistant Director Katie Heaton.

- Bussey Bank still operating and now letting 2 patrons at a time enter the service space.
  - Land swap: Memorandum of Understanding is prepared. Waiting for information on new Fairmont City contact person as Police Chief Scott Penny has recently retired; a Happy Retirement card was sent.
  - Air quality is notably improved after installation of air purifiers. Various fans are also helping to circulate air.
  - Family Literacy Program and SWIC Adult ESL registration is low (zero) so far after first day of registration.
- c. Finances- presented in the packet; no questions.
  - d. Committee Reports
    - i. Finance – no meeting was held.
    - ii. Personnel – no meeting was held
    - iii. Fundraiser – no meeting was held

Consent items passed by roll call vote.

Jed Robbins- Yes

Mark Schusky- Yes

Laura Gottschalk- Yes

Amanda Burr- Yes

Scott Penny Jr.- Yes

Yes- 5, No – 0, Abstained – 0. Absent – 2

### **Unfinished Business**

- a. Board of Trustees Photo - Tabled Indefinitely

(Remainder of agenda completed in the following order)

### **New Business**

- b. Pan Sculpture Update

The original Pan sculpture was restored and is being stored inside Collinsville Library. A replica was once intended to be created, but all in all has not been. A different solution for a permanent Pan sculpture to be placed in the fountain was suggested by another sculptor who has provided sketches. Display case for historical, original Pan is still under design and construction.

- a. Bylaws revision (1<sup>st</sup> Read) – Article VII: Amendment of Bylaws, to be presented and voted upon without revisions next meeting.

### **Unfinished Business Cont'd**

- b. COVID-19 Related Actions

- i. Overview of Current Operations

-Now operating 9-5 Monday-Saturday. Staff were previously operating on split shifts but next schedule will be a little more closely integrating, with shifts directly adjacent and in some cases overlapping. Any more transition toward a more typical schedule would be very difficult with missing 3 clerk positions. Interest in creating opportunities to check out Chromebooks and laptops to patrons and investigating any schedules that would allow the library to offer later (after 5pm) hours. Kyla and Katie will work on this guidance.

- ii. Payment of Staff

- Going forward staff paid hourly will be paid for hours actually worked (some staff were previously being paid a flat average amount).

**Closed Session** – none

### **Adjournment**

Motion made by Amanda Burr and seconded by Laura Gottschalk to adjourn.

Jed Robbins- Yes

Mark Schusky- Yes

Laura Gottschalk- Yes

Amanda Burr- Yes

Scott Penny Jr.- Yes

Yes- 5, No – 0, Abstained – 0. Absent – 2

Motion passed by a roll call vote. Meeting adjourned at 9:15pm.