

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING**

DATE: November 15, 2021
TIME: 6:30pm
PLACE: Blum House

Call to Order

Mark Schusky, President, called the meeting to order at 6:30pm.

Roll Call

Trustees present:

Amanda Bender
Nancy Gerstenecker
Laura Gottschalk
Cathy Kulupka
Ana Romero-Lizana
Mark Schusky

Trustees absent:

Jed Robbins

Also present:

Kyla Waltermire, Executive Director
Katie Heaton, Assistant Director

Pledge of Allegiance

Public Input – No in-person or written input.

Friends of the Library- No updates at this time.

Trustee Comments

Cathy Kulupka came to the Halloween Walk and really enjoyed it. She's looking forward to the Walk being held indoors again in the future.

Ana Romero-Lizana went to the Trunk-or-Treat with her granddaughter. They had fun.

Consent Items

Motion to approve Consent Items in entirety made by Laura Gottschalk and seconded by Nancy Gerstenecker.

a. Approval of Minutes- October 18, 2021 regular monthly meeting.

b. Administrative Reports

Report was given by Executive Director Kyla Waltermire.

- Kyla will be on vacation from Thanksgiving until December 5th.
- The Library will be closed on December 10th for a staff meeting.
- The library now has a mobile app called SHARE Mobile Library. It is available in all app stores.
- Patron who regularly used the computer lab to complete college courses has graduated and came back to the library to thank us for the services that helped her succeed.
- There are a handful of good candidates for the maintenance technician and interviews will start soon.

Report was given by Assistant Director Katie Heaton.

- November 20th from 2:00-6:00 PM is the Christmas tree lighting event.
- Broadband will be brought into the area by Spectrum- originally the understanding that service should have begun by the fall, but now it is slated for spring of 2022.
- Teen lock-in was successful and a lot of fun. The kids did not want to leave they were enjoying it so much.

c. Finances- presented in the packet.

d. Committee Reports

- i. Finance - none
- ii. Personnel - none
- iii. Fundraiser – none

A roll call vote was taken:

- Mark Schusky - yes
- Laura Gottschalk - yes
- Nancy Gerstenecker- yes
- Amanda Bender- yes
- Ana Romero-Lizana- yes
- Cathy Kulupka - yes

Yes- 6, No – 0, Abstained – 0. Absent – 1

Motion carried.

Unfinished Business

a. COVID-19 Related Actions

- a. No new updates

b. Fairmont City Rooftop HVAC Unit

a. A recommended proposal from Viviano Heating and Air Conditioning was reviewed. A motion to accept this proposal was made by Ana-Romero-Lizana and seconded by Cathy Kulupka.

A roll call vote was taken:

Mark Schusky - yes
Laura Gottschalk - yes
Nancy Gerstenecker- yes
Amanda Bender- yes
Ana Romero-Lizana- yes
Cathy Kulupka - yes

Yes- 6, No – 0, Abstained – 0. Absent – 1

Motion carried.

c. Repairs and Updates to the Blum House

Kitchen updates are tentatively scheduled to begin in January 2022. Exterior repairs will begin in the spring, but in the meantime the holes in the porch will be covered with plywood. Finances permitting, the Collinsville Library Foundation may also address other Blum House issues such as the screen door not being square in the frame.

New Business

a. Ordinance 22-03: FY2022 Tax Levy Ordinance and Certifications

A motion was made by Nancy Gerstenecker to approve Ordinance 22-03 as presented in the packet and seconded by Laura Gottschalk.

A roll call vote was taken:

Mark Schusky - yes
Laura Gottschalk - yes
Nancy Gerstenecker- yes
Amanda Bender- yes
Ana Romero-Lizana- yes
Cathy Kulupka - yes

Yes- 6, No – 0, Abstained – 0. Absent – 1

Motion carried.

b. Staff Holiday Bonuses

A motion to approve holiday bonuses in the amount of \$250 for full-time staff and \$175 for part-time staff was made by Ana Romero-Lizano and seconded by Nancy Gerstenecker.

A roll call vote was taken:

Mark Schusky - yes

Laura Gottschalk - yes
Nancy Gerstenecker- yes
Amanda Bender- yes
Ana Romero-Lizana- yes
Cathy Kulupka - yes

Yes- 6, No – 0, Abstained – 0. Absent – 1

Motion carried.

c. Recommendation to Dispose of Closed Session Recordings Older than 18 Months
Motion made to follow this recommendation made by Amanda Bender and seconded by Cathy Kulupka.

A roll call vote was taken:

Mark Schusky - yes
Laura Gottschalk - yes
Nancy Gerstenecker- yes
Amanda Bender- yes
Ana Romero-Lizana- yes
Cathy Kulupka - yes

Yes- 6, No – 0, Abstained – 0. Absent – 1

Motion carried.

d. Alcohol Policies

A motion to approve the policy revisions/additions as presented in the packet was made by Cathy Kulupka and seconded by Ana Romero-Lizana.

A roll call vote was taken:

Mark Schusky - yes
Laura Gottschalk - yes
Nancy Gerstenecker- yes
Amanda Bender- yes
Ana Romero-Lizana- yes
Cathy Kulupka - yes

Yes- 6, No – 0, Abstained – 0. Absent – 1

Motion carried.

e. Intergovernmental Agreement for Illinois Libraries Present

Pilot project will begin in January and provide an opportunity to bring in big speakers for a relatively low cost. This agreement will allow the library to participate in monthly virtual programs with high-interest presenters.

A motion to approve this agreement was made by Amanda Bender and seconded by Cathy Kulupka.

A roll call vote was taken:

Mark Schusky - yes
Laura Gottschalk - yes
Nancy Gerstenecker- yes
Amanda Bender- yes
Ana Romero-Lizana- yes
Cathy Kulupka - yes

Yes- 6, No – 0, Abstained – 0. Absent – 1

Motion carried.

f. Review of Serving Our Public 4.0 Appendices - no discussion.

Closed Session – none

Adjournment

A motion was made by Amanda Bender and seconded by Ana Romero-Lizana to adjourn.

Motion was passed by unanimous voice vote.

The meeting ended at 7:24 pm.