

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING**

DATE: January 11, 2021
TIME: 6:30 PM
PLACE: Via Zoom and In-Person at the Blum House, 414 W. Main St., Collinsville

Call to Order and Roll Call

Mark Schusky, President, called the meeting to order at 6:30 PM.

A statement from President Mark Schusky:

“The Governor of the State of Illinois has issued a disaster declaration related to public health concerns and all or part of the Mississippi Valley Library District's jurisdiction is covered by the disaster area. In my role as the President of the Mississippi Valley Library District's Board of Trustees, I have determined that an in-person meeting is not practical or prudent due to the disaster. Therefore, the Board of Trustees is meeting virtually.”

Trustees present in person:

Nancy Gerstenecker, Treasurer

Trustees present via Zoom:

Mark Schusky, President

Amanda Burr, Secretary

Laura Gottschalk, Trustee

Cathy Kulupka, Trustee

Jed Robbins, Trustee

Trustees absent:

Scott Penny, Jr., Vice President

Also present:

Mx. Kyla Waltermire, Executive Director, Mississippi Valley Library District

Ms. Katie Heaton, Assistant Director, Mississippi Valley Library District

Pledge of Allegiance

Public Input – None

Friends of the Library

The Friends donated \$2,000 to be applied toward the Collinsville Library's front door refinishing project.

Trustee Comments

Jed Robbins asked about Blum House maintenance and upkeep of the property. Kyla Waltermire responded that the hiring of a part-time maintenance person, which is still

included in a hiring freeze, will allow these types of maintenance projects to be addressed.

Consent Items

Motion to approve consent items in their entirety was made by Amanda Burr and seconded by Cathy Kulupka.

a. Approval of Minutes

b. Administrative Reports

Report was given by Executive Director Kyla Waltermire.

- In addition to the Friends' donation, the Gift Fund also received a \$25 donation to be used for purchasing children's items. A transfer of \$10 from the General Fund to the Gift Fund will ensure the account stays active even when all restricted donations have been applied toward applicable expenses.
- Statements of Economic Interest are due soon. Email instructions to complete these will be coming soon from the Madison County Clerk's office.
- Staff and trustees are required to complete an annual sexual harassment prevention training. Trustees should submit their completion certificates for retention in the MVLD's administrative offices.

Report was given by Assistant Director Katie Heaton.

- Red wagon giveaway was very successful and a generous donation allowed each family who entered to receive one.
- Nearing completion of the land swap between the MVLD, the Galas family, and the Village of Fairmont City.
- Mobile hot spots, more WiFi, and potential green spaces are potential opportunities provided through a State Farm grant.

c. Finances

d. Committee Reports

Finance – Review of January 8, 2021 meeting.

Personnel – Review of December 16, 2020 meeting.

Fundraiser – None

A roll call vote was taken:

Amanda Burr- Yes

Nancy Gerstenecker – Yes

Laura Gottschalk- Yes

Cathy Kulupka - Yes

Jed Robbins- Yes

Mark Schusky- Yes

Yes- 6, No – 0, Abstained – 0, Absent – 1

Motion carried.

Unfinished Business

- a. Board of Trustees Photo – Will not pursue a Board of Trustees photo for this group if the group cannot be safely assembled prior to the spring 2021 election.
- b. Pan sculpture update – No update
- c. COVID-19 Related Actions
 - Cases are on the rise again. Difficulty in maintaining mask compliance among patrons.
 - Schedule has been reworked to allow more curbside hours at the Collinsville Library, soon fully restoring service hours Monday-Saturday.

New Business

- a. FY2020 Annual Audit
Motion to approve the FY2020 audit made by Amanda Burr and seconded by Jed Robbins.

A roll call vote was taken:

Amanda Burr- Yes

Nancy Gerstenecker – Yes

Laura Gottschalk- Yes

Cathy Kulupka - Yes

Jed Robbins- Yes

Mark Schusky- Yes

Yes- 6, No – 0, Abstained – 0, Absent – 1

Motion carried.

- b. Families First Coronavirus Response Act (or Similar) Voluntary Extension
Waltermire recommends continuing to voluntarily extend this program through March 31, 2021.

A motion to approve the recommendation was made by Cathy Kulupka and seconded by Laura Gottschalk.

A roll call vote was taken:

Amanda Burr- Yes

Nancy Gerstenecker – Yes

Laura Gottschalk- Yes

Cathy Kulupka - Yes

Jed Robbins- Yes

Mark Schusky- Yes

Yes- 6, No – 0, Abstained – 0, Absent – 1

Motion carried.

c. Van Maintenance & Future Planning

Waltermire informed the Board that some planning would need to begin on whether to replace the MVL D's van, which is increasingly difficult to keep in good repair, or to drop a vehicle from the MVL D's fleet.

d. Revisions to Borrowing Policy

Motion to approve the revisions as presented made by Jed Robbins and seconded by Laura Gottschalk.

A roll call vote was taken:

Amanda Burr- Yes

Nancy Gerstenecker – Yes

Laura Gottschalk- Yes

Cathy Kulupka - Yes

Jed Robbins- Yes

Mark Schusky- Yes

Yes- 6, No – 0, Abstained – 0, Absent – 1

Motion carried.

e. Revisions to Financial Policies

Motion to approve the revisions as presented in the packet made by Nancy Gerstenecker and seconded by Cathy Kulupka.

A roll call vote was taken:

Amanda Burr- Yes

Nancy Gerstenecker – Yes

Laura Gottschalk- Yes

Cathy Kulupka - Yes

Jed Robbins- Yes

Mark Schusky- Yes

Yes- 6, No – 0, Abstained – 0, Absent – 1

Motion carried.

- f. Review of Serving Our Public 4.0 “Introduction” through “Chapter 2: Governance and Administration”

Closed Session – None

Adjournment

Motion made by Amanda Burr and seconded by Laura Gottschalk to adjourn.

A roll call vote was taken:

Amanda Burr- Yes

Nancy Gerstenecker – Yes

Laura Gottschalk- Yes

Cathy Kulupka - Yes

Jed Robbins- Yes

Mark Schusky- Yes

Yes- 6, No – 0, Abstained – 0, Absent – 1

Motion carried. Meeting adjourned at 7:07 PM.