

**Notice & Agenda – Mississippi Valley Library District  
Board of Trustees Meeting  
November 20, 2023 at 6:30 PM**

**On-Site at the Collinsville Memorial Library, 408 West Main Street, Collinsville, IL 62234**

**Via Zoom:** <https://us02web.zoom.us/j/86175783398?pwd=YnVvS0Q5NXJCWj9JMm1PZ05ZVjRwUT09>

**Public Hearing – FY2024 Truth in Taxation Act**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Input

*Public comment policies as approved and included in the Board of Trustees Bylaws can be found online at <https://mvld.org/pdf/2021/MVLD%20Bylaws%20as%20of%209.20.2021.pdf>*

4. Adjournment

**Regular Monthly Board of Trustees Meeting**

1. Call to Order and Roll Call
2. Public Input

*Public comment policies as approved and included in the Board of Trustees Bylaws can be found online at <https://mvld.org/pdf/2021/MVLD%20Bylaws%20as%20of%209.20.2021.pdf>*

3. Friends of the Library Updates
4. Trustee Comments
5. Consent Items

- a. Approval of Minutes

- i. Finance Committee Meeting of October 18, 2023
- ii. Decennial Committee Meeting of October 23, 2023
- iii. Regular Board Meeting of October 23, 2023

- b. Communications

- c. Administrative Reports

- d. Finances

- i. October 2023 Expenses by Vendor, Profit & Loss, and Funds Balances
- ii. Gift Fund Transactions
- iii. FY 2023 Profit & Loss Budget vs. Actual
- iv. Profit & Loss Previous Year Comparison

- e. Committee Reports

- i. Finance
- ii. Personnel
- iii. Fundraiser
- iv. Decennial Committee on Local Government Efficiency Act

6. Unfinished Business

7. New Business

- a. FY2024 Tax Levy Ordinance
- b. Recommendation to Dispose of Closed Session Recordings Older than 18 Months
- c. Review of Serving Our Public 4.0 Appendices

8. Closed Session
  - a. Closed session, if necessary, for any lawful exemption pursuant to Section 2(c) of the Illinois Open Meetings Act
9. Action for Items Discussed in Closed Session
  - a. Action(s), if necessary, for any lawfully exempt matter discussed in closed session
10. Adjournment

The Mississippi Valley Library District is subject to the requirements of the Americans with Disabilities Act. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact the library administrator (618-344-1112) promptly to allow the Mississippi Valley Library District to make reasonable accommodations for those patrons.

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT  
BOARD OF TRUSTEES FINANCE COMMITTEE MEETING**

DATE: Oct 18, 2023

TIME: 5:00 PM

PLACE: Community Room, Collinsville Memorial Library, Collinsville, IL

**Call to Order**

Jeanne Lomax, President, called the meeting to order at 5:00 PM.

**Roll Call**

Committee members present:

Cathy Kulupka

Lisa McCormick

Also present:

Jeanne Lomax, Ex-Officio member, left at 5:59 PM

Kyla Waltermire, Executive Director

**Pledge of Allegiance**

**Public Input**

None

**Trustee Comment**

None

**Unfinished Business**

None

**New Business**

- a. Designation of Committee Chair
  - Cathy Kulupka was designated Committee Chair by consensus.
- b. Draft FY2024 Resolution to Determine Estimate of Funds Needed
  - A lengthy discussion regarding needed funds occurred.
  - It was decided that more information was required before a levy number could be agreed upon. Due to time constraints for the passing of the resolution, the committee

agreed to an 8% levy increase for the resolution with the understanding that the number would be revisited and potentially modified before the tax levy ordinance's adoption.

Kulupka motioned and McCormick seconded to approve the Draft FY2024 Resolution to Determine Estimate of Funds Needed with an 8% levy increase.

A voice vote was taken on the motion:

Cathy Kulupka – Yes  
Lomax - Absent  
Jeanne Lomax – Yes

Yes- 2, No – 1, Abstained – 0, Absent – 1

Motion carried.

- c. Draft FY2024 Tax Levy ordinance  
-Postponed until next Committee meeting

**Closed Session** – None.

### **Adjournment**

A motion was made by Kulupka and seconded by McCormick to adjourn.

Cathy Kulupka – Yes  
Lomax - Absent  
Lisa McCormick - Yes

Yes- 2, No – 0, Abstained – 0, Absent – 1

Motion carried. The meeting adjourned at 6:09 PM.

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT  
BOARD OF TRUSTEES DECENNIAL COMMITTEE on GOVERNMENT  
EFFICIENCY MEETING**

DATE: Oct 23, 2023

TIME: 5:30 PM

PLACE: Fairmont City Library, Fairmont City, IL

**Call to Order**

Jeanne Lomax, Chair, called the meeting to order at 5:33 PM.

**Roll Call**

Committee members present:

Jeanne Lomax, President  
Ginny York, Vice-President  
Cathy Kulupka, Treasurer  
Lisa McCormick, Secretary  
Kathy Murphy, Trustee  
Ana Romero-Lizana, Trustee  
Mark Schusky, Trustee  
Kyla Waltermire, Executive Director  
Laura Gottschalk, Public Member  
Killian Weir, Public Member

Committee members absent:

Also present:

Matt Harris, Assistant Director

**Pledge of Allegiance**

**Public Input - None**

**Trustee Comment**

None

**New Business**

- a. Review of the Efficiencies and Increased Accountability of the MVLD to Prepare the Report for the Board of Madison and St. Clair Counties

- i. Study the MVLD's governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, and interrelationships with the other governmental units and state.
- ii. Collect data, research, and analysis as necessary to prepare a written report.

1. Waltermire provide the committee with copies of public input collected after the last committee meeting. There was a brief discussion on the input.

One of the items brought to the committee's attention was repeated mistakes made in the library. Waltermire explained that the issue may be related to a software glitch in the Polaris software. The recently identified glitch causes items that have been checked in to revert to a checked-out status on the prior borrower's account. The glitch is occurring throughout the library system and not just occurring in Collinsville. The issue has been escalated to proper individuals.

It was agreed that there needs to be a process to document when issues occur in the library allowing staff to track patterns and ensure issues are addressed.

2. Waltermire provided the committee with the current version of the draft report. Schusky recommended the committee provide input on the items not addressed in the report.

The first item was "What Have We Done Well?" The committee provided several items the MVLD has done well, such as reducing special fund balances & tax levies, decreasing tax rates, and registering library cards to students during school registration, among others.

The second item was "What Inefficiencies Were Identified/What Can the Library Do Better or More Efficiently?" The biggest concern was the lack of a long-term capital expense campaign. The Collinsville Library needs to have the elevator replaced and it will require ~ \$200,000. Other items discussed were better Wi-Fi and website tutorials and possibly redesign.

The last item discussed was a checklist of a "Review of Laws, Policies, Rules, and Procedures, Training Materials, and other Documents." After the checklist was reviewed, the committee agreed that every item on the checklist has been reviewed and is available for further review as needed.

3. Waltermire agreed to complete the draft report for next meeting. The next meeting will be held before the monthly board meeting on January 8, 2024 at 6:00 PM.

**Survey of Residents in Attendance for Input on Matters Discussed in the Meeting of the MVLD Decennial Committee on Government Efficiency**

Michael Treece, Jr. shared that he was excited for the Aspen discovery layer implementation, of which the MVLD is in the first cohort of libraries to roll out the product.

### **Adjournment**

A motion was made by York and seconded by Weir to adjourn.

A voice vote was taken on the motion.

Jeanne Lomax - Yes  
Ginny York - Yes  
Cathy Kulupka - Yes  
Lisa McCormick - Yes  
Kathy Murphy - Yes  
Ana Romero - Yes  
Mark Schusky - Yes  
Kyla Waltermire - Yes  
Laura Gottschalk - Yes  
Killian Weir - Yes

Yes- 10, No – 0, Abstained – 0, Absent – 0

Motion carried. The meeting adjourned at 6:25 PM.

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING**

DATE: October 23, 2023

TIME: 6:30 PM

PLACE: Fairmont City Library, Fairmont City, IL

**Call to Order**

Jeanne Lomax, President, called the meeting to order at 6:31 PM.

**Roll Call**

Trustees present:

Jeanne Lomax, President  
Ginny York, Vice-President  
Cathy Kulupka, Treasurer  
Lisa McCormick, Secretary  
Kathy Murphy, Trustee  
Ana Romero-Lizana, Trustee  
Mark Schusky, Trustee

Trustees absent:

Also present:

Kyla Waltermire, Executive Director  
Matt Harris, Assistant Director

**Pledge of Allegiance**

**Public Input**

Michael Treece: Supports LGBTQ+ material in the library and recommends the Board support the Executive Director regarding tax levy.

Lisa Campoli: Believes the board can cut taxes and be effective. Regarding LGBTQ+, all resources should be available; doesn't believe they need to be front and center in the library.

DeeAnna Beckham: Regarding the book It's Perfectly Normal, it should not have been moved to parental resource section of the library, it should be available in the children's library. She believes rainbows aren't an agenda.

Chad Lomax: He believes It's Perfectly Normal is a lewd and lascivious book and should not be in the children's library.



Cynthia Klein-Webb: She attended a recent event for Banned Books Week and provided the board with resources (handout included with filed meeting packet).

Paul Nicolussi: He showed pictures in the book It's Perfectly Normal and believes the book is inappropriate for young children.

Dale Horstman: He expressed support for Lomax and believes the book It's Perfectly Normal is inappropriate for children.

Renee Kohme: She believes that having It's Perfectly Normal in the children's library overshadows parental authority.

Scott Biggers: He referenced a study about single parent vs. mother-and-father families and that there is a breakdown of the family structure and more sexualization of children occurring.

Lea York: She is a teacher in the district who works with disadvantaged children and believes the last thing they need is more exposure to inappropriate materials.

Dorothy Joyce: She believes the book It's Perfectly Normal should not be banned but put in a place where parents can access it.

Nathan York: He believes the library has limited resources and that books such as It's Perfectly Normal can't be at the top of the list on which to expend resources. He wants to see resources spent on books more people will want to see.

### **Friends of the Library**

- Book sale Nov. 3 and 4 at Collinsville Library. Fill a bag full of books for \$5.

### **Trustee Comment**

Kulupka wished the Friends of the Library a happy Friends of the Library week.

Romero-Lizana invited everyone to the Fairmont City Trunk and Treat, Friday Oct. 27 from 6:00-7:00 PM.

Lomax said she understands the community is divided and she appreciates the public input comments. She also disputes the idea of anyone banning books. Books are available via the library system. She feels that books should be placed in age-appropriate areas.

### **Consent Items**

A motion to approve Consent Items in their entirety was made by McCormick and seconded by Romero-Lizana.

- a. Approval of Minutes – Public Hearing of Sept. 18, 2023, Regular Board Meeting of Sept. 18, 2023, and Finance Committee Meeting of Oct. 9, 2023 – no discussion or modification.

b. Communications:

- Thank you card from Matt Harris
- Email from Barbara Rhodes regarding maintenance on Blum House

c. Administrative Reports

Executive Director:

- Waltermire provided a handout for iLEAD, a public library trustee online training program. She will provide more information as it becomes available.
- Waltermire informed the Board that the Regional Business Council Grant was not funded.
- Waltermire announced two vacant clerk positions were filled.
- Google View will be photographing the Blum House on Nov. 13. The walk-through images will be put on the library's website for potential renters to see the home's interior.
- Lomax thought it was wonderful that the library was applying for the 2023 Thinking Money for Kids Program Kits, teaching children about finance.

Assistant Director:

- Harris reminded everyone about the Trunk or Treat at Fairmont City Friday Oct. 27 and the Tree Lighting ceremony in November.
- Harris reported that one of the front doors to the Fairmont City Library was broken by the landscaping company and that they will cover costs to replace it.

d. Finances – Finances reviewed.

e. Committee Reports

- Finance Committee meeting occurred on October 18, 2023 at 5:00 PM.
- Decennial Committee meeting occurred on October 23, 2023 at 5:30 PM.

A roll call vote was taken on the motion to approve consent items:

Cathy Kulupka – Yes  
Jeanne Lomax – Yes  
Lisa McCormick - Yes  
Kathy Murphy - Yes  
Ana Romero-Lizana - Yes  
Mark Schusky - Yes  
Ginny York - Yes

Yes- 7, No – 0, Abstained – 0, Absent – 0

Motion carried.

### **Unfinished Business**

- a. Discussion and Possible Action Regarding a Grant from the Agency for Community Transit for Transportation Needs for Patrons of the MLVD

- Waltermire reported that there has been a lot of back-and-forth between the Agency for Community Transit (ACT) and Illinois Library Association's (ILA) Funds for Illinois Libraries to come up with wording amenable to both groups indicating that, while the ILA is the project sponsor for financial reasons, the MVLD will be responsible for project implementation, submitting reports and reimbursement requests and so on. ACT has signed off on the wording and we are waiting for ILA to give the green light.

### **New Business**

- a. Adoption of the Resolution 24-01: Resolution to Determine Estimate of Funds Needed for FY2023
  - It was decided that more information was required before a funding number was agreed upon. Due time constraints the Finance Committee recommended an 8% levy increase for the resolution with the understanding that the number would be revisited and potentially modified once more information was obtained.
  - The resolution is an estimate only and the final levy numbers will require additional conversation. The final tax levy and the estimate of funds needed do not have to match.
  - Due to the estimate of funds needed being over 5%, it is required the Board hold a Truth in Taxation meeting prior to Nov. 20 Board meeting.

Kulupka motioned and Schusky seconded to Adopt Resolution 24-01.

A roll call was taken on the motion:

Cathy Kulupka – Yes  
Jeanne Lomax – Yes  
Lisa McCormick - Yes  
Kathy Murphy - Yes  
Ana Romero-Lizana - Yes  
Mark Schusky - Yes  
Ginny York – No

Yes- 6, No – 1, Abstained – 0, Absent – 0  
Motion carried.

- b. Select Meeting Date and Time for Truth in Taxation Act Hearing
  - The meeting will be held prior to the start of the Nov. 20, 2023 Regular Board meeting at 6:30 PM.
- c. Adoption of Ordinance 23-04.1: Revision of Ordinance Adopting Regular Meeting Dates, Times, and Locations for FY 2023-2024
  - Due to the attendance growth of meetings, Blum House location will be changed to the Community Room in the Collinsville Library. There will be no change to the Fairmont City meeting location.

Schusky motioned and Murphy seconded to Adopt Ordinance 23-04.1.

A roll call was taken on the motion:

Cathy Kulupka – Yes  
Jeanne Lomax – Yes  
Lisa McCormick - Yes  
Kathy Murphy - Yes  
Ana Romero-Lizana - Yes  
Mark Schusky - Yes  
Ginny York – Yes

Yes- 7, No – 0, Abstained – 0, Absent – 0  
Motion carried.

d. Review of Serving Our Public 4.0 Chapter 12 & 13 – no discussion.

**Closed Session** – None.

### **Adjournment**

A motion was made by Romero-Lizana and seconded by Kulupka to adjourn.

A voice vote was taken on the motion.

Cathy Kulupka – Yes  
Jeanne Lomax – Yes  
Lisa McCormick - Yes  
Kathy Murphy - Yes  
Ana Romero-Lizana - Yes  
Mark Schusky - Yes  
Ginny York – Yes

Yes- 7, No – 0, Abstained – 0, Absent – 0

Motion carried. The meeting adjourned at 7:32 PM.



Kyla Waltermire <kylaw@mvlid.org>

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## Re: Library Community page

1 message

Kyla Waltermire <kylaw@mvlid.org>

Tue, Oct 31, 2023 at 2:17 PM

To: Barbara Rhodes <barbarar1128@gmail.com>

Cc: board@mvlid.org

Hello Barb,

I appreciate you reaching out with your concern. As outlined in the announcement posted on the community group, the group page has seen a significant and unsustainable number of bots trying to post (and sometimes succeeding in posting) inappropriate content. Because it legally would be considered infringement on First Amendment rights to either require community members to complete an "I'm not a robot" verification or to have all posts undergo an approval process, there are no other tools currently available for the library to use to curb the inappropriate bot posts. This unfortunately meant that, until such a time as viable tools become available for governmental use, the group had to be deactivated.

This was a difficult and painful decision to make and it was not made lightly. We are very aware of the value that the community group has for its members, as well as for the library. Library staff worked hard to cultivate the community group into the vibrant online space it was. As such, I consulted with both an attorney and the library's marketing coordinator to see if we could find any other way of making it work. Unfortunately there isn't another legal option at this time.

Hopefully this helps to clarify the circumstances that culminated in the decision to deactivate the community group. I am hopeful that eventually the group can be reactivated, depending on both shifting case law and Meta's tools for governmental bodies.

Thank you,

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Mx. Kyla Waltermire, MS LIS (she/her - What's this?)

Executive Director

Mississippi Valley Library District

408 West Main Street, Collinsville, IL 62234

P: 618-344-1112 ext. 201

F: 618-345-6401

On Tue, Oct 31, 2023 at 10:38 AM Barbara Rhodes <barbarar1128@gmail.com> wrote:

I enjoyed the community page and noticed you are the administrator. It was a place where someone could post and feel heard. Why did you feel that it needed to go?

With now the subject of book banning and now adding censorship is not a good look for the library.

Saying a person can go to the Library FB page is not the same. It has no means to post and nor should it.

Barbara Rhodes



Kyla Waltermire <kylaw@mvlid.org>

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## Collinsville Library

1 message

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**Stephanie McGarrity** <stephaniejmcgarrity@gmail.com>

Wed, Nov 8, 2023 at 9:01 AM

To: kylaw@mvlid.org

Cc: board@mvlid.org

Good morning,

I wanted to write to let you know that I was disheartened to learn about the possible defunding of the library in our town. Public libraries are one of the rare treasures in local communities and personally, this library has offered so many resources, opportunities and joy for myself and my family.

I am a regular patron of the library, often borrowing multiple books at a time. My children also enjoy borrowing books, movies and games to play at home together as a family. I see the excitement in my daughter's eyes when she can pick out anything in the library and not have to see Mom worry about a price tag.

I have had several children who have been involved in Lego clubs and video game clubs over the years. As a foster parent, I have even had children in my care have their sibling visits at the Collinsville Library because it provided a safe and calm environment for the siblings to be able to bond together and create a relationship.

Everytime I visit the library, I am welcomed wholeheartedly into the community and am able to observe the people from all different walks of life who utilize the plethora of resources available at this institution.

Please accept this letter as one of gratitude and appreciation for the Collinsville Library and I hope that the board agrees to continue funding to expand programs rather than defund them.

All the best,

Stephanie McGarrity



Kyla Waltermire <kylaw@mvid.org>

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## Our library

1 message

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**Robert Hall** <robhall141@gmail.com>  
To: kylaw@mvid.org

Wed, Nov 8, 2023 at 11:33 AM

**Good morning -**

**I am writing to express my support of our local Collinsville library. I use the library and its resources weekly, and see each time I come in how it benefits the members of our community.**

**The programs put on by the staff are excellent worthwhile resources, and I applaud them.**

**Libraries maintain history, and more importantly, truth. Defunding our library would be an enormous disservice to ur community, and I am shocked that it is even being talked about.**

**I support our library, our staff, and all those that stand against censorship in our public libraries.**

**Thank you,  
Rob Hall**

robhall141@gmail.com  
16 Wheat Ridge  
Collinsville, IL

**Sent from my iPhone**

Sent from my iPhone



Kyla Waltermire <kylaw@mvid.org>

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## Value of a library

1 message

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pclibby15@gmail.com <pclibby15@gmail.com>

Wed, Nov 8, 2023 at 1:28 PM

To: kylaw@mvid.org

Cc: board@mvid.org

I wanted to take some time to reach out and talk about what the Collinsville Library means to me and my family. I moved to Collinsville in March 2020 (the week everything shut down). We never got to meet our neighbors and were for a long time very isolated. It was hard to feel "at home" in our new city. 6 months later when we had our first child that isolation was increased staying home for a maternity leave in a new COVID world.

We found the children's library at a time when both myself and my child were craving socialization. It saved us. Years later we still spend 2-4 days a week playing and learning at the Library. It gives us routine and it helps my only child to learn skills like sharing and taking turns that are hard to replicate outside of a social setting.

The Library remains to this day one of the best free places to take a child on a rainy day. And there are very few places that even compete in that arena.

As a tax payer and a first responder in town, I believe that the library is a sacred place and their funding should always be jealously guarded because they are absolutely essential to the betterment of society. They must have what they need to be able to function as intended.

Fraternally,  
Patricia Libby Hefner  
BA, NR-P, FF

(618)973-9482  
Sent from my iPhone





Kyla Waltermire <kylaw@mvld.org>

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## #EveryLibrary

1 message

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**Alyssa Williams** <alyssawilliams0405@gmail.com>

Wed, Nov 8, 2023 at 1:58 PM

To: ccboard@mlvd.org, "kylaw@mvld.org" <kylaw@mvld.org>

As someone who has lived in Collinsville for years, I don't believe this should be defunded. I always walked up there and checked out books, took my daughter to the upstairs play room, checked out books for her, always enjoyed going there to hangout with friends, use the computers to apply for jobs, etc. it's a safe place for kids, teens, adults.

It's benefited my family by having a safe place to go and check out books, have computer access, and just have an overall safe place.



Kyla Waltermire <kylaw@mvid.org>

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## collinsville public library funding

1 message

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**Bennett Pysz** <bennettpysz1@gmail.com>

Wed, Nov 8, 2023 at 1:59 PM

To: "kylaw@mvid.org" <kylaw@mvid.org>

Cc: board@mvid.org

Hello,

I'm writing to let you know I think it would be wrong to discontinue funding to the collinsville library. I was raised in collinsville and spent much time there in both high school and college to use the space as a studying area. I've taken my nephews there many times to rent books or movies. Without free libraries and easy access to information from librarians who are passionate to disseminate it, who are we as a society that's already so disconnected from itself?

Bennett



Kyla Waltermire <kylaw@mvid.org>

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## Library Defunding

1 message

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**Lizzy Wyatt** <wyattlizzy3@gmail.com>  
To: "kylaw@mvid.org" <kylaw@mvid.org>  
Cc: board@mvid.org

Wed, Nov 8, 2023 at 2:11 PM

Good afternoon. I have lived in Collinsville my whole life and I was utterly taken back when I saw the announcement of defunding the library. The library has brought light and joy to our city. Not only do they provide education resources, but they also provide internet access, classes of sorts, and fellowship with your neighbors of Collinsville. The library and the staff there have worked very hard to build and rebuild the library to keep it up-to-date. I am asking for a reconsideration on defunding.



Kyla Waltermire <kylaw@mvld.org>

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## Library's rock

1 message

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**DEENA KEEL** <openbooks4all@gmail.com>

Wed, Nov 8, 2023 at 2:23 PM

To: contact@mvld.org

I have been a member of MVLD for 50 plus years. I started in the childrens' section and over the years graduated to the Adult sections. My kids were members as are my Grandkids. Unit #10 educated me, the library gave me a love of reading that lasts to this day. The Collinsville Library has deep roots in our community. Through its services, we find quiet refuge from a troubling world. It helps us in our understanding of who we are, why others are as they are. The library helps us with the basics of what 2+2 is to 'why don't others think like me?'. The library entertains us, educates us, gives us a quiet space to use our imagination; allows us to use tools we might not be able to afford independently.

It would be very disheartening to have any of the services curtailed or eliminated. When in my 20's I thought the ADA (Americans with Disabilities Act) was a silly imposition that was a waste of money. I am now much older than 20 and I find the ADA a god send (knees do wear out). The library elevator is on its 'last knees' it does need to be replaced. When replacing the elevator it would be foolish not to also bring it up to code. Things cost money...what dollars spent on the library in the 1960's was gripped about by some then, however, not only routine maintenance and repairs were completed but visions of the future were enacted. We continue to reap the benefits of a suffently funded library system.

I have been paying taxes for a very long time. I do not begrudge the MVLD a dime of my fair share. If in the name of "cutting taxes" service or the quality of the services decline, I will be more than a little upset at a short sighted library board who thinks the publicity of "tax cutter" rather than "forward thinker" will be their legacy.

Thank You for all that you do,  
Deena Keel



Kyla Waltermire <kylaw@mvid.org>

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## Library

1 message

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**Katherine Vojas** <katherine.vojas@gmail.com>

Wed, Nov 8, 2023 at 2:33 PM

To: kylaw@mvid.org, board@mvid.com

The library has enriched my life as a student and beyond. When in the Collinsville district, the library was always a place our family to spend quality time together learning to love reading. My mom was a reader and always read to my sisters and in the hallway before bed, even when we were old enough to read chapter books as a family. Now that she's gone, the memories are invaluable. My family could not have afforded these otherwise. It has always been more than books. The services, including access to internet, rentable wifi, and other extras, are crucial to low income families.

When I was in high school and even studying for the bar exam, the library was a quiet place to study and print assignments I otherwise would have had to scramble to get done. The staff have always been welcoming and helpful. The library is a reliable place that has aided in my success in my career.

As a new(ish) mother, the library is an excellent place to take my daughter to play and learn. I look forward to when she is old enough to participate in more of the library's activities. I urge our community to value the library and its funding.

Katie Vojas

Sent from my iPhone



Kyla Waltermire <kylaw@mvid.org>

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## Why Defund Such a Beautiful Library?

1 message

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**Amber** <ambbamboozle@gmail.com>

Wed, Nov 8, 2023 at 3:01 PM

To: kylaw@mvid.org

Cc: board@mvid.org

Hello! I have been a resident of Collinsville, IL since I was born 24 years ago. Whenever I was in school, the library was the place to go whenever I needed to get some studying done or just a place to cool down and relax to get my mind off the stresses of life. I don't understand why any place in this wonderful country would try to defund ANY library. Libraries are a beautiful thing with so much knowledge hidden around every corner. ESPECIALLY THIS ONE! The staff has always been lovely, nice and so so so helpful to anyone who walks through their doors. It is a wonderful place for people of all ages to enjoy. Please, don't defund our library. Free knowledge is a beautiful thing this country provides and it should never be taken away from us.

Love you Collinsville Library!



Kyla Waltermire <kylaw@mvid.org>

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**re: upcoming policy vote**

1 message

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**Stacey Lauenstein** <staceylauenstein@att.net>

Wed, Nov 8, 2023 at 4:47 PM

To: "kylaw@mvid.org" <kylaw@mvid.org>

Cc: "board@mvid.org" <board@mvid.org>

Hello,

I want to begin by first saying how much our family enjoyed the Collinsville Library and the programs we attended even before my children entered school. We loved bringing them to story time and have great memories of my parents coming to these events with us.

As my children have continued to grow, my son now does many of the activities at the Fairmont Library. In fact, he and his friends spend a lot of their summer there. Most recently they just spent the night at the lock-in. The Fairmont Library provides an amazing, safe place for kids to use computers and spend time together. While my son has the opportunity to do this at home, many of his friends do not and rely on the library and the services provided. The people who work at the library are the absolute best and I am very thankful for the kindness they show.

As a Unit 10 teacher, I have brought students on field trips to the Collinsville Library. It has been fun to watch them get library cards and learn where they can check out books and materials.

I have always been very proud of the libraries we have in our community. It is disheartening to read about elected officials who would consider voting on policies that could reduce the amount of money coming into our libraries. If this happens, services and/or personnel could be eliminated. If anything we should be looking to increase ways we can reach more people in our communities, not getting rid of them. I caution elected officials to realize what the implications to our library system will be if they vote to cut funds.



Kyla Waltermire <kylaw@mvlid.org>

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## Library funding

1 message

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**Carol Perry** <1948c.perry@gmail.com>

Wed, Nov 8, 2023 at 5:24 PM

To: Kylaw@mvlid.org

Hi Kyla,

I was very concerned when I heard that the library board is considering defunding the library. Collinsville Library is such an important part of the city and so vital for its residents, including the students in the schools there. As a former teacher in Unit 10, one of my yearly activities was a walking field trip to the library. We toured the library and the history museum. We also secured library cards for all the kiddos. It was a highlight of our year.

Libraries have so much to offer a community, I can't imagine a library board even considering such an action!!!

Please encourage the board members to reconsider such a decision.

Carol Perry

Retired Teacher (34 years)





Kyla Waltermire <kylaw@mvld.org>

## Collinsville Memorial Library

1 message

Sara Williams <slawilliams5@gmail.com>

Wed, Nov 8, 2023 at 6:13 PM

To: kylaw@mvld.org

Cc: board@mvld.org

Hello, I recently came across news stating that the Mississippi Valley board is wanting to defund the Collinsville Memorial Public Library. This proposal is abhorrent to me and many other citizens of my hometown. I spent countless hours at our beloved library growing up.

As a child, my parents or older siblings would take me to the special holiday readings for kids. I remember conquering my fear of The Grinch when one librarian dressed up as him and read the book to all of us that were sitting cross legged before him. I remember picking out Biscuit, Junie B Jones, and Magic Treehouse books excitedly once a week. Our library was so lovely to have such a large collection to grow with their readers.

As a preteen, my friends and I would all walk from different spots in town to the library and peruse books of whatever piqued our interest that particular week. Our group of awkward little bookworms spent so much time there that we befriended many of the librarians and knew many of the other patrons. We'd spend hours at the different tables reading, enjoying each other's silent company. I cannot speak for my friends' situations, but my family did not have the money to support my reading habits. Three books at Christmas was all that my parents could afford for several years. On nice days, we would read outside at the tables around back by the Collinsville museum.

As teenagers, we'd meet at the library to work on homework, study for our AP exams, and even print off applications for our first jobs. We'd volunteer at this library as well as the one in Fairmont City for NHS volunteer hours because we wanted to give back to the place that provided us all a second home when our actual homes weren't the best.

When I moved away for college, I remember seeing how sad the libraries in other towns were compared to ours, and I refuse to let the beautiful Collinsville library become one of them due to lack of funding. I understand that times are tough, but this is not how to fix the problem. A library with fewer resources, fewer workers, fewer programs, is against everything that I feel libraries as a construct stand for. Libraries are one of the very very VERY few places where someone is still allowed to exist for free (as long as you return your books on time!). I personally knew several teens that were homeless while we were in school, the public WiFi at our library was the only thing that kept them afloat in school in the digital world that we now live in. It is disgusting to even propose taking that away or limiting it.

The Collinsville Library holds so many memories and resources that I will fight with everything I have to keep it alive and thriving in a world where libraries are being shut down left and right. The board and my fellow members of the community should be fighting as well.

If this email (as well as the many others that I hope you are getting) was not enough to convince you to save our beloved library, let me recommend a book with a quote as my parting words to demonstrate the importance of libraries:

"Books were only one type of receptacle where we stored a lot of things we were afraid we might forget. There is nothing magical in them, at all. The magic is only in what books say, how they stitched the patches of the universe together into one garment for us." -Ray Bradbury, Fahrenheit 451 (A book that I was only able to read because of my public library).

Thank you,

Sara Pauley



Kyla Waltermire <kylaw@mvl.org>

## What our library means to me

1 message

Shara Toennies <ladollyvita@hotmail.com>

Wed, Nov 8, 2023 at 6:45 PM

To: "kylaw@mvl.org" <kylaw@mvl.org>

Cc: "board@mvl.org" <board@mvl.org>

Greetings,

I have heard that the precious resource that is our local library has come under attack. In response, let me tell you a little about what our library means to me.

When I was a child, my brother and I would accompany my mother to the library. We would all pick out books from the various sections, and take them home to read.

When I was in school, the library played a major factor in my final grade. Without it, my available sources of information would have been severely reduced. In reality, I doubt I could have completed my research papers at all if the library was not available to me.

For Christmas one year, everyone in my family received a detailed genealogy of our family, much enhanced by the resources available at the Collinsville Library.

As an adult who travels frequently for work, our library's apps for audiobooks are an integral part of my drive time. I cannot begin to estimate how much money I have saved utilizing apps like Libby and Cloud Library instead of having to buy downloads from Kindle and Audible.

I always look forward to the Friends of the Library book sales. I use them as opportunities to find hardcover copies of my favorite books, and scope out books on new hobbies I may want to try my hand at. In addition, secondhand book sales are environmentally responsible; granting a longer lifespan to an object that might otherwise have ended up in a landfill.

One of my family members worked at the library for many years. Here are some of the stories I remember her telling me about some of the customers she met.

~ An elderly couple would often checkout numerous movies each visit, as the woman was in the early stages of Alzheimer's, and watching movies kept her safe and content.

~ The many people who depend on the computer labs as their only source of reliable internet. I wonder if there is any way to calculate how many patrons found jobs by using the library's computers to search and apply for positions.

~ The adults with special needs who often come in and enthusiastically greet the clerks working behind the counter. The social interaction without the expectation of buying anything is a crucial exercise for those working to gain or maintain their independence.

Our library is a major asset to Main Street and our city overall. All libraries should be treasured and preserved as a free source of limitless education, and as a wellspring of resources of various kinds of media and non-media products. For example, patrons can rent a Kill-A-Watt energy tester for free to help them lower their electric bill.

Cutting the funding for the library makes about as much sense as cutting the funding for fire protection or roads. It is a vital service in every way, and there is no rational or justifiable argument for removing any of its funding.

Sincerely,  
Shara Toennies



Kyla Waltermire <kylaw@mvlid.org>

## Library

1 message

Krista Basuel <kristabasuel03@gmail.com>

Wed, Nov 8, 2023 at 7:41 PM

To: Kyla Waltermire <kylaw@mvlid.org>

Cc: board@mvlid.org

Hello, Ms. Waltermire and Library Board. I am writing to you as a teacher of the Collinsville Unit School District #10. I have taught in the Collinsville district for 17 years at Kreitner Elementary School. The library has been an incredibly valuable resource for me when creating lessons, book studies, and providing resources for my classroom. I have used the die cut machine and photocopier for various projects. I have borrowed the thematic units and bins to enrich my classroom lessons. I have borrowed countless number of books (big and small) for read alouds or for children to have their own copies as we conduct novel studies. The library has saved me SO MUCH money as an educator.

In addition to improving my instruction, the library has been a CRITICAL resource for my students. I have had an unnumbered amount of students who have used the Fairmont City Library for its technological services. My students have gone to the tutoring provided there and various other programming. It has provided so much enrichment for the students in that community. The kids love the games that they can play with at the library. For some of them, they are not provided with these learning toys at home. The summer reading program is always a hit with my students, too. Tumblebooks is also another great FREE resource that my students use (since so many of my students' families cannot read in English to their children or do not have the time to read aloud to their children).

Furthermore, I have utilized both libraries for their notary services on several occasions. I have attended many events at the Collinsville library, such as their Halloween Walk, Baby Boogie, Drag Queen Storytime, and the putt-putt golf course they had this summer. The Collinsville library provides so many opportunities to my own 2 children that the Maryville Library is not able to (since I am a citizen of Maryville, IL).

I have been patronizing the Collinsville Library since I was 2 or 3 years old (approximately 35 years). I grew up in Collinsville on Maple Street. Some of my fondest childhood memories were scanning the shelves for books to take home. I would take home a grocery bag full of rented books and devour each one. The library also provided me with research materials for my reports in school as I was growing up. I vividly remember saving dimes to make copies of cutouts out of the encyclopedia for a 4th grade report for school.

Please stop trying to defund the library because you choose to have different opinions about books and events than the community does. Please step down from the board if you are not willing to support the library you are supposed to be guardians of. Please step down from the board if you do not represent the community's beliefs. You are not wanted here. Please try to consider ALL the people of this community, no matter what age, gender- identity, race, ethnicity, etc.

From an avid book reader (who currently has 4 books on her nightstand being read simultaneously),  
Krista Basuel



Kyla Waltermire <kylaw@mvlid.org>

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## Re: Library

1 message

**Donna Ahlert** <dmahlert57@gmail.com>

Wed, Nov 8, 2023 at 9:30 PM

To: "kylaw@mvlid.org" <kylaw@mvlid.org>

Cc: board@mvlid.org

I would like to apologize for my first email. I jumped to the wrong conclusion about what was being brought to our attention. Although I still believe in what I said; it has nothing to do with the current situation. After having read some more information on this subject, I find it upsetting. Do whatever it takes to keep our library going. Thank you.

On Wed, Nov 8, 2023 at 7:13 PM Donna Ahlert <dmahlert57@gmail.com> wrote:

Library Trustees,

I cannot believe what I am hearing and reading about some of our board of trustees wanting to defund our library.

I use the library and when my grandson visits, we go to the library so he can "rent" a book (that's what he calls it). He enjoys our trips there immensely. And if anything would change, he would be very upset that it wasn't the library that I have taken him to his entire life.

Please re-think your thought process; because it is flawed!

If there is a program or a book that you aren't comfortable with, it's real easy, you just don't go to that program or you just don't take that book home. And the same thing for your family members. If there's something you don't want them to participate in; you don't take them to it. Or you don't let them take the book home that you are uncomfortable with.

You don't take things away from other people. You don't tell other people what they can, or cannot participate in or read at their library. It's not YOUR library. It's OUR library.

Thank you,

Donna Ahlert



Kyla Waltermire <kylaw@mvid.org>

## Please don't not stop funding of our library!

1 message

**BB JP** <jessicapado0@gmail.com>

Thu, Nov 9, 2023 at 5:00 AM

To: "kylaw@mvid.org" <kylaw@mvid.org>

To whom it may concern!

Hi my name is Jessica Pado I'm a married mother of 2 that lives in Collinsville. I am deeply saddened to hear this news of the library losing funding. You see the library has been a big part of my family lives. My children go on field trips with the library and meet new people they get to experience new things whether it's tech night, a cookie decorating contest, or just renting books, movies. We enjoy all the things our library has to offer and always take advantage of them! My husband is the only employment check we have so the fact that the library offers these activities for free helps tremendously! We love our library and staff members! So I'm writing today to ask you to please do not take away funds from our library! Think of our community's children and families that benefit from the awesome things they offer! They have enriched my children's life's so much I am so thankful for Collinsville library! Please reconsider the funding! If you take away funding you are taking away from our children! I wouldn't be surprised if this wasn't because of the homeless issue that we are having on main street In Collinsville. I know they use the library to stay warm or to keep them self busy. That does not bother me they are human and have rights to. Thank you for your time! Sincerely The Pado Family.



Kyla Waltermire <kylaw@mvid.org>

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## Collinsville library

1 message

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**James Uhles** <jaebirdshigh@gmail.com>

Thu, Nov 9, 2023 at 6:17 AM

To: "kylaw@mvid.org" <kylaw@mvid.org>

8 years ago I spent a lot of time in our local library. I was in high-school and came from a home without internet, an essential tool in education. Without the services the local library provide I don't know how I could have possibly passed. Now, 8 years later, I still go up there to grab a book or enjoy the quiet. There may be a lack of money and you may feel a library is not as important as it once was. However, they are still a much needed resource especially for low income students who are already disadvantaged when it come to educational accessibility. I'm sure it's not an easy task you have, but I plead with you, as a person in a country falling behind in education do not make it harder for students. They need the support of local resources and programs, it is an investment into the future that will benefit all.



Kyla Waltermire <kylaw@mvlid.org>

## **Urgent Concern: Insufficient Tax Funding Jeopardizing Library Programs and Services**

1 message

**Amanda Ghaidi** <amanda.ghaidi@gmail.com>  
To: board@mvlid.org, kylaw@mvlid.org

Thu, Nov 9, 2023 at 8:07 AM

Dear MVLD Trustee Board President Lomax,

I am writing as a concerned member of our community to express my deep concern regarding the current financial situation of our local library. It has come to my attention that the library trustees may not levy enough tax money to adequately cover the budget, thereby putting at risk the essential programs, services, staff, and operating hours that our library provides.

I have personally benefited from the wide range of programs and services offered by our library. From educational workshops and community events to access to books, digital resources, and research materials, our library serves as a hub of knowledge and a vital community resource. It plays a crucial role in promoting literacy, fostering lifelong learning, and bridging the digital divide for people of all ages and backgrounds.

However, I am deeply concerned that the current funding shortfall may have severe consequences for the quality and availability of these essential services. Inadequate funding could lead to a reduction in operating hours, limited access to materials, a decline in the number and diversity of programs, and even the loss of highly valued library staff members. Such outcomes would undoubtedly have a detrimental impact on our community's educational opportunities, cultural enrichment, and overall well-being.

I understand that maintaining a balanced budget is a challenging task, and the library board faces difficult decisions when allocating resources. However, I strongly believe that investing in our library is an investment in the future of our community. The positive impact of a well-funded library reaches far beyond its physical walls, benefiting students, job seekers, seniors, and all residents who rely on the library as a valuable resource.

I kindly request that the library board carefully reconsider the current tax levy and take the necessary steps to ensure that adequate funding is allocated to support the library's operations, programs, services, and staff. I also urge you to take the advice of Mrs. Kyla Waltermire, executive director of MVLD.

Thank you for your attention to this urgent matter. I look forward to your prompt response and a positive resolution that ensures the continued success and accessibility of our beloved library.

Sincerely,

Amanda Ghaidi  
309 Bethel Meadows Rd,  
Caseyville, IL 62232  
amanda.ghaidi@gmail.com



Kyla Waltermire <kylaw@mvlid.org>

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## Library defunding

1 message

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**Sue Gaither** <sueg8r@sbcglobal.net>

Thu, Nov 9, 2023 at 8:30 AM

To: kylaw@mvlid.org

Our community relies on using the library freely. It is a positive resource for many students, retirees and avid readers. Please do not defund this valuable asset to our community!!!

Sue Gaither  
Sent from my iPhone





Kyla Waltermire <kylaw@mvlid.org>

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## Collinsville Library Funding

1 message

**Jim Kron** <jok1@walsh-assoc.com>

Thu, Nov 9, 2023 at 9:20 AM

To: "kylaw@mvlid.org" <kylaw@mvlid.org>

Cc: "board@mvlid.org" <board@mvlid.org>, Jenna Dennis <jenna.dennis@yahoo.com>

Good Morning,

I am writing this morning in support of continued funding for the Collinsville Library. We are a family of four that lives in Collinsville with school age children of 7 and 10 years old. We use the library regularly and it is a wonderful resource and asset for our community. I must admit that I had not remembered the curiosity that you can see on a kids face when they are in a library until I saw it on my own children. I remembered that a library is a safe space for them to entertain those curiosities.

Whether we are there for the next installment of a fictional book series, or looking through the video games, or finding educational reading, the Collinsville Library has always exceeded our expectations. The building, the resources and, most importantly, the staff have always impressed us.

I must also admit that libraries may not look the same to my grandchildren as they did to me as a child. However, adaptation is the appropriate response, not defunding. And until it is determined what adaptations are appropriate and sustainable for the future, continued funding of the Collinsville Library should remain in place.

Thank you for the opportunity to submit this comment. Please enter this correspondence in to the record at the next Library Trustee Meeting.

Best Regards,

Jim, Jenna, Mary, & Noah Kron

1032 Alco Dr.

Collinsville, IL 62234



Kyla Waltermire <kylaw@mvlid.org>

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## **Urgent Concern: Insufficient Tax Funding Jeopardizing Library Programs and Services**

1 message

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**Alyssa Beck** <alyssa.beck1@gmail.com>

Thu, Nov 9, 2023 at 11:57 AM

To: board@mvlid.org

Cc: kylaw@mvlid.org

Dear MVLD Trustee Board President Lomax,

I am writing as a concerned member of our community to express my deep concern regarding the current financial situation of our local library. It has come to my attention that the library trustees may not levy enough tax money to adequately cover the budget, thereby putting at risk the essential programs, services, staff, and operating hours that our library provides.

I have personally benefited from the wide range of programs and services offered by our library. From educational workshops and community events to access to books, digital resources, and research materials, our library serves as a hub of knowledge and a vital community resource. It plays a crucial role in promoting literacy, fostering lifelong learning, and bridging the digital divide for people of all ages and backgrounds.

However, I am deeply concerned that the current funding shortfall may have severe consequences for the quality and availability of these essential services. Inadequate funding could lead to a reduction in operating hours, limited access to materials, a decline in the number and diversity of programs, and even the loss of highly valued library staff members. Such outcomes would undoubtedly have a detrimental impact on our community's educational opportunities, cultural enrichment, and overall well-being.

I understand that maintaining a balanced budget is a challenging task, and the library board faces difficult decisions when allocating resources. However, I strongly believe that investing in our library is an investment in the future of our community. The positive impact of a well-funded library reaches far beyond its physical walls, benefiting students, job seekers, seniors, and all residents who rely on the library as a valuable resource.

I kindly request that the library board carefully reconsider the current tax levy and take the necessary steps to ensure that adequate funding is allocated to support the library's operations, programs, services, and staff. I also urge you to take the advice of Mrs. Kyla Waltermire, executive director of MVLD.

Thank you for your attention to this urgent matter. I look forward to your prompt response and a positive resolution that ensures the continued success and accessibility of our beloved library.

Sincerely,

Alyssa Beck  
Collinsville, IL



Kyla Waltermire <kylaw@mvlid.org>

## Library Funds Cut

1 message

**SPENCER MOSS** <smoss@cusd.kahoks.org>

Thu, Nov 9, 2023 at 12:47 PM

To: board@mvlid.org, kylaw@mvlid.org

Good Afternoon.

My name is Spencer Moss and I am a Senior High School student at Collinsville High School. I have heard the recent turmoil of the funding for the library to be cut. These are only my thoughts about it. If you have any questions or concerns email me here.

I just wanted to briefly explain why this is something that shouldn't be a goal for our library. This is primarily because the library is a safe place for people to gather and read their favorite stories. It can also be something as simple as going into the internet to clean up their email or, just meeting a friend at the local community library. The funding cutting for the library should also be considered because you are practically losing trust in your community which in this case is Collinsville and neighboring cities like Maryville and Edwardsville. With this being said, you would be active in lost funds for primary events in Collinsville like Italian Fest because the city needs money from the community to run these types of events. Also the library has free internet for anybody to use. This is crucial because a lot of people in this community do not have the money for the internet, It is their only way to get the internet, and taking it away would be someone's solution. No. That is not right. For common sense and the sense for Human Rights. It's awful to take something away that's so valuable to someone's life like a Library to consume knowledge.

P.S. Sorry if this is the second email you are hearing from me. I forgot to put a title. Sorry about that

Thank you for the time ut of your day to read this.

Yours Truly,

Spencer Moss.

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*Spencer Moss*

*CHS 2024*

*Photographer*

*Boy Scouts of America*

*"Actually living your life is exponentially different than just being alive" -Logic*

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Kyla Waltermire <kylaw@mvlid.org>

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## Subject: Urgent Concern: Insufficient Tax Funding Jeopardizing Library Programs and Services

1 message

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**Matt T** <mtalley67@hotmail.com>  
To: board@mvlid.org  
Cc: kylaw@mvlid.org

Thu, Nov 9, 2023 at 1:45 PM

Dear MVLID Trustee Board President Lomax,

I am writing as a concerned member of our community to express my deep concern regarding the current financial situation of our local library. It has come to my attention that the library trustees may not levy enough tax money to adequately cover the budget, thereby putting at risk the essential programs, services, staff, and operating hours that our library provides. I have personally benefited from the wide range of programs and services offered by our library. From educational workshops and community events to access to books, digital resources, and research materials, our library serves as a hub of knowledge and a vital community resource. It plays a crucial role in promoting literacy, fostering lifelong learning, and bridging the digital divide for people of all ages and backgrounds. However, I am deeply concerned that the current funding shortfall may have severe consequences for the quality and availability of these essential services. Inadequate funding could lead to a reduction in operating hours, limited access to materials, a decline in the number and diversity of programs, and even the loss of highly valued library staff members. Such outcomes would undoubtedly have a detrimental impact on our community's educational opportunities, cultural enrichment, and overall well-being. I understand that maintaining a balanced budget is a challenging task, and the library board faces difficult decisions when allocating resources. However, I strongly believe that investing in our library is an investment in the future of our community. The positive impact of a well-funded library reaches far beyond its physical walls, benefiting students, job seekers, seniors, and all residents who rely on the library as a valuable resource. I kindly request that the library board carefully reconsider the current tax levy and take the necessary steps to ensure that adequate funding is allocated to support the library's operations, programs, services, and staff. I also urge you to take the advice of Mrs. Kyla Waltermire, executive director of MVLID. Thank you for your attention to this urgent matter. I look forward to your prompt response and a positive resolution that ensures the continued success and accessibility of our beloved library. Sincerely,  
[Your Name], [Your Address], [City, State, ZIP], [Email Address]

Sent from my iPad



Kyla Waltermire <kylaw@mvlid.org>

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## Library

1 message

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**ELANA DEW** <emdew@cusd.kahoks.org>

Thu, Nov 9, 2023 at 1:59 PM

To: kylaw@mvlid.org

Good afternoon,

I was sending an email today regarding the library and I do believe that it deserves the proper funding, as we put efforts towards everything else. Children, parents, and teens all benefit from this library and I feel as though with the proper amounts of benefits that the library could continue to be successful.

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Kyla Waltermire <kylaw@mvlid.org>

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## Library Funding

1 message

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**PRISCILA SOLANO-CENOVIO** <psolano@cusd.kahoks.org>

Thu, Nov 9, 2023 at 3:14 PM

To: kylaw@mvlid.org

Hello, I'm a student at Collinsville High School. I've recently heard the news about cutting funds for the library and I think it's wrong. Libraries are a comfort place for people who want a break from the world or for people who need to get work done. They're super helpful and although I don't go there often, I know many others do who need it and find it as a safe haven. When I was younger, I absolutely loved and enjoyed going to my library. Somehow I had made friends there and got along great with the staff. It saddened me when I had to move and I couldn't go to the library anymore because there was none nearby. Please don't cut the funding. I really believe the library is a necessity to many people and that it should continue to serve its purpose to the community. I appreciate your willingness to read my opinion. Thank you!

Sincerely,  
CHS student

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Kyla Waltermire <kylaw@mvlid.org>

## Library Levy

1 message

Liz Bunetic <lbunetic@icloud.com>

Thu, Nov 9, 2023 at 3:53 PM

To: board@mvlid.org

Cc: kylaw@mvlid.org

Dear MVLD Trustee Board President Lomax,

I am writing as a concerned member of our community to express my deep concern regarding the current financial situation of our local library. It has come to my attention that the library trustees may not levy enough tax money to adequately cover the budget, thereby putting at risk the essential programs, services, staff, and operating hours that our library provides.

I have personally benefited from the wide range of programs and services offered by our library. From educational workshops and community events to access to books, digital resources, and research materials, our library serves as a hub of knowledge and a vital community resource. It plays a crucial role in promoting literacy, fostering lifelong learning, and bridging the digital divide for people of all ages and backgrounds.

However, I am deeply concerned that the current funding shortfall may have severe consequences for the quality and availability of these essential services. Inadequate funding could lead to a reduction in operating hours, limited access to materials, a decline in the number and diversity of programs, and even the loss of highly valued library staff members. Such outcomes would undoubtedly have a detrimental impact on our community's educational opportunities, cultural enrichment, and overall well-being.

I understand that maintaining a balanced budget is a challenging task, and the library board faces difficult decisions when allocating resources. However, I strongly believe that investing in our library is an investment in the future of our community. The positive impact of a well-funded library reaches far beyond its physical walls, benefiting students, job seekers, seniors, and all residents who rely on the library as a valuable resource.

I kindly request that the library board carefully reconsider the current tax levy and take the necessary steps to ensure that adequate funding is allocated to support the library's operations, programs, services, and staff. I also urge you to take the advice of Mrs. Kyla Waltermire, executive director of MVLD.

Thank you for your attention to this urgent matter. I look forward to your prompt response and a positive resolution that ensures the continued success and accessibility of our beloved library.

Sincerely,

Elizabeth Bunetic  
700 St Joseph Dr  
Collinsville, IL 62234  
Sent from my iPhone



Kyla Waltermire <kylaw@mvid.org>

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## Library Budget Cuts

1 message

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**Sabrina Doris** <awooble7@gmail.com>

Thu, Nov 9, 2023 at 4:25 PM

To: kylaw@mvid.org

Cc: board@mvid.org

Dear Kyla and Whomever else it may concern,

I am a resident, mother, substitute teacher, and Sunday school teacher. Needless to say, I use my local library extensively. I am always bragging on my Collinsville Library; all the parent/teacher resources, the summer programs, the online options, the community events, the list is endless.

I recently saw a post online stating that a significant budget cut is being proposed to save people on their taxes. I fervently hope this is not true. My library is exactly where I want my tax dollars spent. I would never want to save on taxes at the expense of something that provides so much to everyone in our community. Money spent improving libraries and schools is never wasted.

Thank you for your time. My family and I dearly love the Collinsville Library and want to make sure it always has our support!

Sabrina Doris





Kyla Waltermire <kylaw@mvid.org>

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## This is a letter I am writing about the library defunding.

1 message

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Wade Pado <wpado08@gmail.com>

Thu, Nov 9, 2023 at 5:48 PM

To: kylaw@mvid.org

Hello my name is Wade Pado i'm 15, I am very disappointed to hear this news that the library is getting defunded.

The Collinsville Memorial Library has been a big part of my life speaking that i've been going there since I moved to collinsville, 10 years.

during this 10 years i've made friends, good memories, had fun, had a pleasant experience with the kind staff members with the library, and many more.

In my household its only my father that goes to work and brings in the income so when i'm not able to buy a game rent a movie or maybe even read a manga and/or book I come to the library and I'm happily greeted at the front.

I've seen many people have fun, having a blast upstairs or downstairs for the old game nights they used to host. As someone who struggles to make friends the library helped me find many people who have the same interests.

I can understand if this is with all the homeless who show up to stay warm but theres no rules where they cant stay there or keep warm, they are people just like us. I myself have ran into the homeless people at the library and they never bother me. Never gave me weird looks or anything they always mind there own business!

Me and all the other kids, adults, teens, please ask you to stop in your tracks and reconsider defunding our library. You are taking away all the future memories that could be made at this library, please think of the younger ones or the ones who struggle with income and come to the library to read, play, or rent what they want!

So me. And everyone else who is writing a letter, or likes the library, we all ask for you to reconsider the defunding of our library.

-Wade Pado



Kyla Waltermire <kylaw@mvid.org>

## Funding the Library

1 message

**ALYSSA CHAVIS** <archavis@cusd.kahoks.org>

Thu, Nov 9, 2023 at 7:07 PM

To: kylaw@mvid.org

Good Evening, I am a Collinsville Highschool student, I send this email regarding my concern of possible loss in funding for the Library. Coming from someone who uses the library everyday, whether it be reading, homework, talking to the librarian about new books and topics I could use in a project for a class I depend on the Library a lot. Since I have been at the library reading new books and finding new things to learn about, I read about 2 books a week depending on the book, I spend a lot of my free time reading but it wasn't always like that. Without the environment the library gives I would've seen reading as just another assignment or chore that was required of me, but I look at reading differently now that I have been spending most of my time around the librarians and people who can share the knowledge they have learned through books or the experiences we can relate to or talk about with certain books we have read. In my English class we read a play and while I used to struggle in the past reading plays and paying attention to reach my end objective, I find it enjoyable and easier to comprehend when it comes to the work received regarding the lessons learned in the play I would have never had that breakthrough without being at the library and learning what it can provide for me. Of course the library doesn't have all the books but that's just the reason it needs more funding so that people who did not like reading or think of the library someplace where you can go to either learn about new things or just a quiet safe space to do work, they can go to the library and get the resources they deserve. Thank you for your time.

--  
**Alyssa Chavis**

Class of 2025

Collinsville High School

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Kyla Waltermire <kylaw@mvlid.org>

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## **Urgent Concern: Insufficient Tax Funding Jeopardizing Library Programs and Services**

1 message

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**S M** <smusallam9@gmail.com>

Thu, Nov 9, 2023 at 8:05 PM

To: "board@mvlid.org" <board@mvlid.org>

Cc: "kylaw@mvlid.org" <kylaw@mvlid.org>

Dear MVLD Trustee Board President Lomax,

As a member of the community, I hope you can understand my grave concern upon hearing that library trustees may not levy enough tax money to adequately cover the necessary budget, thereby putting at risk the essential programs, services, staff, and operating hours that our library provides.

The library has always been a key component of any great civilization. The services offered are for the common good of our residents and its benefits should not be taken lightly. There are many governments across the world that would love to defund their libraries and make them obsolete, but I know this board can assure that this doesn't happen in Collinsville.

I kindly request that the library board carefully reconsider the current tax levy and take the necessary steps to ensure that adequate funding is allocated to support the library's operations, programs, services, and staff. I also urge you to take the advice of Mrs. Kyla Waltermire, executive director of MVLD.

Thank you for your attention to this urgent matter. I look forward to your prompt response and a positive resolution that ensures the continued success and accessibility of our beloved library.

Sincerely,  
Samir Musallam  
1201 Olive St.  
Collinsville, IL 62234  
smusallam9@gmail.com



Kyla Waltermire <kylaw@mvlid.org>

## **Urgent Concern: Insufficient Tax Funding Jeopardizing Library Programs and Services**

1 message

**Michael Treece Jr** <miketreece@icloud.com>

Thu, Nov 9, 2023 at 8:05 PM

To: board@mvlid.org

Cc: Kyla Waltermire <kylaw@mvlid.org>

Dear MVLD Trustee Board President Lomax,

I am writing as a concerned member of our community to express my deep concern regarding the current financial situation of our local library. It has come to my attention that the library trustees may not levy enough tax money to adequately cover the budget, thereby putting at risk the essential programs, services, staff, and operating hours that our library provides.

I have personally benefited from the wide range of programs and services offered by our library. From educational workshops and community events to access to books, digital resources, and research materials, our library serves as a hub of knowledge and a vital community resource. It plays a crucial role in promoting literacy, fostering lifelong learning, and bridging the digital divide for people of all ages and backgrounds.

However, I am deeply concerned that the current funding shortfall may have severe consequences for the quality and availability of these essential services. Inadequate funding could lead to a reduction in operating hours, limited access to materials, a decline in the number and diversity of programs, and even the loss of highly valued library staff members. Such outcomes would undoubtedly have a detrimental impact on our community's educational opportunities, cultural enrichment, and overall well-being.

I understand that maintaining a balanced budget is a challenging task, and the library board faces difficult decisions when allocating resources. However, I strongly believe that investing in our library is an investment in the future of our community. The positive impact of a well-funded library reaches far beyond its physical walls, benefiting students, job seekers, seniors, and all residents who rely on the library as a valuable resource.

I kindly request that the library board carefully reconsider the current tax levy and take the necessary steps to ensure that adequate funding is allocated to support the library's operations, programs, services, and staff. I also urge you to take the advice of Mrs. Kyla Waltermire, executive director of MVLD.

Thank you for your attention to this urgent matter. I look forward to your prompt response and a positive resolution that ensures the continued success and accessibility of our beloved library.

Sincerely,

Michael Treece  
1966 Banyan Tree Rd  
Collinsville, IL 62234



Kyla Waltermire <kylaw@mvid.org>

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## Collinsville Library

1 message

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**Cadiem Charlebois** <cadiemcharlebois@outlook.com>

Fri, Nov 10, 2023 at 8:55 AM

To: "kylaw@mvid.org" <kylaw@mvid.org>

Cc: "board@mvid.org" <board@mvid.org>

To whom it may concern,

Unfortunately, I am unable to attend the upcoming meeting regarding the Collinsville Public Library, but I wanted to say a few words. For a teenager with an unsafe household, the library was the only place I could safely study. The internet access ensured that I could complete assignments, regardless of whether my parents could pay their bills. Even the used book sales allowed me to build my own collection and discover a love for reading that I never learned in school. I hope to bring my daughter to the library and show her that same love for years to come.

Thank you for your time,  
Cadiem C



Kyla Waltermire <kylaw@mvld.org>

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**Subject: Urgent Concern: Insufficient Tax Funding Jeopardizing Library Programs and Services**

1 message

**MattNMarla** <m-mtalley@charter.net>  
To: "board@mvld.org" <board@mvld.org>  
Cc: "kylaw@mvld.org" <kylaw@mvld.org>

Fri, Nov 10, 2023 at 10:24 AM

Dear MVLD Trustee Board President Lomax,

I am writing as a concerned member of our community to express my deep concern regarding the current financial situation of our local library. It has come to my attention that the library trustees may not levy enough tax money to adequately cover the budget, thereby putting at risk the essential programs, services, staff, and operating hours that our library provides.

I have personally benefited from the wide range of programs and services offered by our library. From educational workshops and community events to access to books, digital resources, and research materials, our library serves as a hub of knowledge and a vital community resource. It plays a crucial role in promoting literacy, fostering lifelong learning, and bridging the digital divide for people of all ages and backgrounds.

However, I am deeply concerned that the current funding shortfall may have severe consequences for the quality and availability of these essential services. Inadequate funding could lead to a reduction in operating hours, limited access to materials, a decline in the number and diversity of programs, and even the loss of highly valued library staff members. Such outcomes would undoubtedly have a detrimental impact on our community's educational opportunities, cultural enrichment, and overall well-being.

I understand that maintaining a balanced budget is a challenging task, and the library board faces difficult decisions when allocating resources. However, I strongly believe that investing in our library is an investment in the future of our community. The positive impact of a well-funded library reaches far beyond its physical walls, benefiting students, job seekers, seniors, and all residents who rely on the library as a valuable resource.

I kindly request that the library board carefully reconsider the current tax levy and take the necessary steps to ensure that adequate funding is allocated to support the library's operations, programs, services, and staff. I also urge you to take the advice of Mrs. Kyla Waltermire, executive director of MVLD.

Thank you for your attention to this urgent matter. I look forward to your prompt response and a positive resolution that ensures the continued success and accessibility of our beloved library.

Sincerely,

Marla J Talley  
505 Western Ave  
Collinsville, IL 62234  
m-mtalley@charter.net

Sent from Mail for Windows



Kyla Waltermire <kylaw@mvid.org>

## Collinsville Library

1 message

**Diane R. Paz** <Diane.Paz@bclplaw.com>  
To: "kylaw@mvid.org" <kylaw@mvid.org>  
Cc: "board@mvid.org" <board@mvid.org>

Fri, Nov 10, 2023 at 11:15 AM

I recently heard that some of the library trustees are trying to defund our library. This just breaks my heart, and I am hoping they will reconsider and realize how valuable the public library is to our community. We still need libraries. As existing users already know, they are not simply repositories for books, but have long since adapted to meet more modern requirements.

Growing up in Collinsville (I'm a 1982 graduate) and having a library card was a total game changer for me. I was an avid reader, and my parents could not afford to buy all the books that I wanted to read. I remember how excited I was to ride my bike up to the library and pick out books. Reading to me (both then and now) is total escapism. You can transport yourself into another place and/or time and learn about other cultures and how other people live.

My mother is 83 years old and still lives in the house I grew up in. She too has always been an avid reader and going to the library to get books is a weekly occurrence for her. Sometimes I'm amazed that she can still find books that she hasn't already read. We tried for years to get her to switch to a Kindle just so she would always have books on hand, but she loves the feel of a book in her hand, and she loves going to the library to browse and find new authors to enjoy.

This is just my family and our experience with the Collinsville library. There must be thousands of other people who have similar experiences. Please know that the library must be preserved and continue to serve the Collinsville community – for children and adults alike. Thank you for taking the time to hear my point of view.

DIANE PAZ  
Secretary  
diane.paz@bclplaw.com  
T: +1 314 259 2493 F: +1 314 552 8493

BRYAN CAVE LEIGHTON PAISNER LLP  
One Metropolitan Square, 211 North Broadway, Suite 3600, St. Louis, MO 63102

bclplaw.com



Kyla Waltermire <kylaw@mvld.org>

## Library Board Comment/Feedback

1 message

Frank Klostermann <frankklostermn@gmail.com>

Fri, Nov 10, 2023 at 11:38 AM

To: Kyla Waltermire <kylaw@mvld.org>

Dear Library Trustees. c/o Executive Director Kyla Waltermire.

Please express the following comment to the Trustees:

1. My wife, Shirley, is probably one the most frequent users of the Book checkouts at your library. We would like the service to continue without any shortage of staff.
2. One thing that puzzles me is that most of the books that she checks out are from Loan programs with other libraries. My question, is this normal, or should our library be purchasing more books? Is enough budgeted for book purchases?
3. My use at the Library is limited to genealogy/family history research. I am thankful that you have Leslee Hamilton as a specialist in this area, and every library should devote financial resources in that area, with one or two specialists to help people with one of the most popular hobbies, genealogy. Glen Carbon and Edwardsville Library have the Library Edition of Ancestry.com and I have to travel there to do research. I am not sure whether your Library has paid for a full subscription. I would like to see that in your Budget.
- I commend Kyla on getting to be an affiliated Library with FamilySearch.org. I requested it and you got it done. Thank you. I don't think Glen Carbon or Edwardsville have become affiliated. O'Fallon has, probably because of the LDS population in their city.
4. Just walking into the Library to pick up books for my wife, the Front Sidewalk is a mess and should be maintained before you have a lawsuit from someone tripping. Please advise the Trustee Building Committee that funds need to be adequate to maintain the property that you have.
5. If the Trustees make any Board decisions which result in the loss of Illinois State Funds, I expect the Board to increase the tax levy to offset the loss of any funds from the State of Illinois. Our taxpayers want services no matter how funded.

Frank Klostermann  
Resident of the Mississippi Valley Library District  
104 Northview Drive, Collinsville,IL





Kyla Waltermire <kylaw@mvid.org>

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## Collinsville Library

1 message

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**Alyssa Click** <alyssaclick10@icloud.com>

Fri, Nov 10, 2023 at 3:41 PM

To: kylaw@mvid.org

Cc: board@mvid.org

Hello, there. Finding out that our library is at risk for being defunded absolutely crushed me. There are so many things wrong for even the concept of it but I digress. My aunt, who was basically my second mother, lived just behind or around the corner for the library when I was growing up. Often on nice days we would take a stroll to it so I could pick out a nice book. Sometimes multiple. I learned to read here. Found my love for reading and writing through our kind library. We would walk through the museum and I found my love for all things history. I started from picture books, to small children's, to chapters and beyond.

I've used the Collinsville library for research, printing papers since I do not have my own, and everyone has always been so helpful. A library is a place for education. For all kinds of people and all ages. To widen our knowledge and a safe space to all. I have lived in Collinsville all my life. Graduated a Kahok and still cherish our town. It is the staple of our Main street. The best building too. Even with today's technology, there are things you can find in our town's library that you might not online. There's plenty of Collinsville's history saved in this building too. I did a research project on Collinsville in 8th grade, used the library for all of it. It is not as common anymore to see libraries in towns but I think that is one of the most special parts of ours. We should cherish it. Vitalize it. Share with our children to know that reading is still fun, cool, and we have a beautiful place with so many options. Defunding would just make our town's reputation look worse. Caring so little about something that is important to education. Our library is a diverse and happy place. I hope we can save it and not waste the memories here.

Thank you, Alyssa.

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## The Library Helps

1 message

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**Max Denson** <maxdenson@live.com>

Fri, Nov 10, 2023 at 5:01 PM

To: "kylaw@mvid.org" <kylaw@mvid.org>, "board@mvid.org" <board@mvid.org>

In 2011 my family had lost our power due to unpaid bills. I was maybe 10 or 11. We spent a lot of time at the library meeting with people who could help us and use its facilities until we had power again.

In 2015 my girlfriend, now wife, had to be removed from school due to medical issues. She was able to use the Collinsville library to facilitate her education and she ended up graduating due to this.

In 2017 I wasn't able to finish out my education with a program of the same idea at the public library. The same year my family used the free bus passes to get to where we needed for work.

In 2020 I left Collinsville to join the military and am returning next month after almost 4 years and have been planning to bring my 5 year old daughter there to get books and see what the library can offer for her. If you defend this library you're taking away any chance my daughter has for the experiences of this wonderful library. Please don't do this.



Kyla Waltermire <kylaw@mvlid.org>

## Urgent Concern: Insufficient Tax Funding Jeopardizing Library Programs & Services

1 message

**J. Nelson** <itsmelucy9@gmail.com>

Sat, Nov 11, 2023 at 12:59 PM

To: board@mvlid.org

Cc: kylaw@mvlid.org

Dear MVLID Trustee Board President Lomax,

I am writing as a concerned homeowner in the city of Collinsville to state my concern regarding the current financial situation of our beloved library. It has come to my attention that the library trustees may not levy enough tax money to adequately cover the budget, thereby putting at risk the essential services, programs, staff, and operating hours that our library currently provides.

I have personally benefited from the wide range of services & programs offered by our library. I have checked out books, made copies, used the computer lab, come to your book sales, & used the Blum House. I remember using the library as a teenager, & consider it a safe & wonderful resource. From educational workshops & community events to access to books, digital resources, and research materials, our library serves as a hub of knowledge and a vital community resource. It plays a crucial role in promoting literacy, fostering lifelong learning, & bridging the digital divide for people of all ages & backgrounds.

I am very concerned that the current funding shortfall may have severe consequences for the quality & availability of these essential services. Inadequate funding could lead to a reduction in library hours, limited access to materials, a decline in the number & diversity of programs, and even the loss of highly valued library staff members. These outcomes could have a detrimental impact on our communities' educational opportunities, cultural enrichment, & overall well-being.

I understand that maintaining a balanced budget is challenging and the library board faces difficult decisions when allocating resources. I strongly believe that investing in our library is an investment in the future of our community. The positive effects of a well funded library reaches far beyond its physical walls benefiting students, job seekers, seniors, and all residents who rely on the library as a valuable resource.

I kindly request that the library board carefully reconsider the current tax levy and take the necessary steps to ensure that adequate funding is allocated to support the library's operations, programs, services, and staff. I urge you to take the advice of Mrs. Kyla Waltermire, the executive director of the MVLID.

Thank you for your attention to this urgent matter. I look forward to your prompt response and a positive resolution that ensures the continued success & availability of our beloved library.

Sincerely,  
Janet Nelson  
1106 Powell Ave  
Collinsville IL. 62234

itsmelucy9@gmail.com

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**library**

1 message

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**deejjam@aol.com** <deejjam@aol.com>  
To: "board@mvlid.org" <board@mvlid.org>  
Cc: "kylaw@mvlid.org" <kylaw@mvlid.org>

Sat, Nov 11, 2023 at 6:30 PM

Hello:

I have been a patron of the Collinsville Library for over half a century. During this time I have seen changes as each successive MVLD board strengthens the scope of services, innovations and community involvement. We the taxpayers support all of this willingly as we note equipment ages, inflation impacts purchasing power, and expectations rise.

We, the patrons of the MVLD, feel a personal involvement and attachment to our library and librarian's. We trust them. I would not trust a board who seeks to degrade the quality of services we now enjoy, who would seek to impose their personal opinions, who would seek to reduce funding in the name of "saving" tax payers money when in fact any savings are doubtful. Please do not be the board that will be known as draconian.

Thank you,  
Deena Keel  
712 N. Keebler  
Collinsville, IL

11/12/2023

Dear Library Board Members,

I am writing to express my concerns regarding the latest proposals by the library board president, Ms. Lomax, to reduce the library budget of the now known allowed 8% to 5%. It appears that the library board trustee/president is acting in a manner that is counterintuitive to the library's mission to **"provide materials and services to meet the personal, intellectual, educational and recreational needs and interests of the members of the community"**. Trustees to a library board should always be in support of the mission rather than act as a **gatekeeper** who prevents access to materials, services, and necessary public information. The president of the library board has voiced that she would like for the library to request the budget be **greatly reduced to 5%** which is **37.5% less** than the Library Director's **8%** which has been deemed necessary to maintain materials and services for the community of Collinsville, Fairmont City and other outlying areas which includes **34, 362 members**.

The library only asks for monies from the taxes collected, and 8% seems like a relatively small (yet very necessary) amount from the overall taxes that will be collected. Other service organizations such as the police and the fire department surely ask for the full amount that their department heads and supportive boards deem necessary. In addition, it is widely known that having **"a well-funded library raises surrounding property values, helps develop an intelligent workforce (making your area attractive for cutting edge companies), and makes social service agencies more efficient."** (Kagan, Everyday Library 2018). The newest secretary, Lisa McCormick, has made it very clear how much she respects and values the Library Director's professionalism, experience and expertise as have all the other board members and the community attendees. The Library Director has meticulously laid out the most economical plan so that the Mississippi Valley Library District will continue being an integral and productive part of the Collinsville and Fairmont City communities.

The increased property values and subsequent increased taxes are put forth by Madison and St. Clair Counties, and the library director decides what is needed from this pool of monies based on valid calculations. It is frightening to consider what is deemed necessary when Ms. Lomax proposes **cutting over a third of the budget**. As my area of expertise is related to serving those children with delays and disabilities and their families, I find such a cut highly disturbing. As I have written before, I often meet clients (and some of those clients are military families that serve at Scott Air Force Base and reside in the Collinsville area) at our community libraries as it is such an incredible resource for families involved in Early Intervention. I have also referred families to the Preschool Storytime, Baby Boogie and most recently to the Preschool programming at Fairmont City 2 days a week, (operating on a shoestring budget as one day is overseen by a volunteer). I understand that maintenance to the elevator (an entity that the library board vice-president, Ms. York uses herself) is essential to continue to meet the American Disabilities Act which makes public institutions accessible. Chapter 11, p.31 from Serving Our Public 4.0, #10 states that **"Provisions should be made to enable persons with disabilities so that they can participate in programs"**.

What other community members of Collinsville and Fairmont City would be hurt by a **37.5% cut** to their libraries? As mentioned above families of young children with and without disabilities would certainly be impacted if family/children's programs were cut and it would certainly defeat the guidelines laid out in Serving Our Public 4.0, Chapter 11, p.32, #22 and # 23 which highlights the provision of **services and opportunities for families and young children in early literacy, along with facilitating play via toys and**

**interactive materials** as “play is the work of the child” (Piaget/Montessori). I hope that the newest trustees are familiar with the children’s library and last year’s addition of a specific playroom, which has been a wonderful resource for myself and other therapists I work closely with, including speech, occupational and physical therapists.

Senior citizens visit the library frequently, with **over half saying they visit at least once a week**. Their reasoning tends to vary from socialization to seeking out information (International Library Services), which can be met through providing the space and facilitation of book clubs, and other organizations such as the Mississippi Valley Library District’s Friends of The Library, who also act as an all-important resource.

**“Every state in the country has libraries that provide at least some form of career assistance to patrons”** according to the 2019 Rutgers University report. This same report also found that 88% of survey respondents from state libraries say there is a high demand for career services. On a personal note, my sister, who often worked as a laborer in factories and/or as a healthcare assistant for seniors, regularly used the library as a resource for employment, tax assistance, technology support along with being an avid reader and a trivia buff. She often lived from paycheck to paycheck, and I can never imagine her having to do without the library’s resources. In fact, one of her very favorite apartments put her within walking distance of the library. The Mississippi Valley Library District certainly provides some of these essential services for numerous Collinsville and Fairmont City residents.

Drastically **slashing services by 37.5%** for the library will certainly come with a cost to our most vulnerable populations; young families/children, senior citizens, those with disabilities, and/or those of lower socioeconomic status. **These proposed extreme cuts will also harm homeowners’ property values, the ability for workers to further their career opportunities, and nearby agencies’ ability to provide services, i.e., Early Intervention.** Recuperation from such cuts can be irreparable, or the opportunity to rebound even if the services are later reinstituted, can have long-term detrimental effects.

I would like the newest trustees to reconsider the **extreme proposed reduction** of the trusted Library Directors’ recommendations. It has been incredibly difficult to observe the obstruction (pulling and censorship of materials, attempt to replace library lawyer, proposal to drastically reduce budget and the concealment of budget information). It appears that the experienced board members understand that the **8%** monies requested is what is needed to continue to provide services to over thirty thousand community members. I would like to thank those for listening to and/or reading my letter as I am not only a very concerned community member, but I am also writing as an educational/therapeutic provider that often uses the library as part of a treatment plan. Please fully support and DEFEND the library, rather than defund it!

Sincerely,

Cynthia Klein-Webb, M.S., Developmental Therapist

Rainbow Developmental Support Services

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**Urgent Concern: Insufficient Tax Funding**

1 message

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Traci Vanek <traci.vanek@gmail.com>

Sun, Nov 12, 2023 at 2:41 PM

To: "kylaw@mvlid.org" &lt;kylaw@mvlid.org&gt;, board@mvlid.org

Cc: John Vanek &lt;battleship507@yahoo.com&gt;

Dear MVLD Trustee Board President Lomax,

I am writing as a concerned member of our community to express my concerns regarding the financial situation of our local library. From my research on OUR Library website which includes the meeting minutes and recordings I have listened to many times, it appears that you may not levy enough tax money to adequately cover the budget. This potentially results in putting at risk the essential programs, services and even operating hours. Even more disturbing is the board's negligence in addressing the needs of the Collinsville Library elevator, specifically, the ADA requirements needed for ACCESS, safety and protection of the patrons with disabilities.

My family and I have personally benefited from the wide range of programs and services offered by our library.

When my adult children were children we spent countless hours at the library. I volunteered as the Friday morning story lady for a few years and I loved it. Before computers and the internet were readily available to most households, my children and I came to the library to research countless school assignments and other projects.

I used the library for stencils and resource materials for so many volunteer projects through the years; I cannot even begin to list them all.

My husband has utilized the library to assist in gaining permanent employment when he was unemployed. Additionally, he has borrowed books, CDs, DVDs and BluRay instead of purchasing which has saved us around \$75K in the last 10 years according to the receipts we receive when picking up items. This is a bargain no matter how you look at it.

This library is the GEM of this community and we have to INVEST our time and money to make sure it stays that way.

I am deeply concerned that the current shortfall may have severe consequences from the quality of programming to the loss of highly valued library staff members to the potential disaster of an injury from a severely neglected elevator could result in just one lawsuit that WOULD definitely decimate the library budget.

I understand that maintaining a balanced budget is a daunting task and the board faces some difficult decisions when allocating resources. However, because the library is **ESSENTIAL** to building community and providing a positive resource for everyone, I kindly request that the library board carefully consider all that is at stake and take the necessary steps to ensure funding is allocated appropriately to support **ALL of the Library functions** and operations. I urge you to take the advice of our trusted and most competent MVLD Executive Library Director, Mrs. Kyla Waltermire.

Thank you for your time and consideration to this important endeavor. I trust you will put the Library First and Foremost above your **personal social agenda**. I look forward to your prompt response that will surely be beneficial to ALL of the Patrons of the MVLD.

Sincerely,  
Traci and John Vanek  
1113 Olive Street  
Collinsville, IL 62234  
traci.vanek@gmail.com  
battleship507@gmail.com





Kyla Waltermire <kylaw@mvld.org>

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## MLVD Tax increase

1 message

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**AOL Member Info** <edbluemner@yahoo.com>

Sun, Nov 12, 2023 at 4:26 PM

To: "board@mlvd.org" <board@mlvd.org>, "kylaw@mvld.org" <kylaw@mvld.org>

As senior citizens(80+) we enjoy using the library. We enjoy holding a book in our hands rather than an electronic device. We don't want the library to change the way it operates. We have a lot of friends who also use the library. Besides books, they check out movies. We understand the tax proposed will increase by 8%. We support this increase.

Ed and Lois Bluemner  
58 Eberhart Dr  
Caseyville, IL 62232  
618-581-4123



Kyla Waltermire <kylaw@mvlid.org>

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## **Urgent Concern: Insufficient Tax Funding Jeopardizing Library Programs and Services**

1 message

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**Chris Ricketts** <chris0.0ricketts@gmail.com>

Mon, Nov 13, 2023 at 10:01 AM

To: board@mvlid.org

Cc: kylaw@mvlid.org

Dear MVLD Trustee Board President Lomax,

I am writing as a concerned member of our community to express my deep concern regarding the current financial situation of our local library. It has come to my attention that the library trustees may not levy enough tax money to adequately cover the budget, thereby putting at risk the essential programs, services, staff, and operating hours that our library provides.

I have personally benefited from the wide range of programs and services offered by our library. From educational workshops and community events to access to books, digital resources, and research materials, our library serves as a hub of knowledge and a vital community resource. It plays a crucial role in promoting literacy, fostering lifelong learning, and bridging the digital divide for people of all ages and backgrounds.

However, I am deeply concerned that the current funding shortfall may have severe consequences for the quality and availability of these essential services. Inadequate funding could lead to a reduction in operating hours, limited access to materials, a decline in the number and diversity of programs, and even the loss of highly valued library staff members. Such outcomes would undoubtedly have a detrimental impact on our community's educational opportunities, cultural enrichment, and overall well-being.

I understand that maintaining a balanced budget is a challenging task, and the library board faces difficult decisions when allocating resources. However, I strongly believe that investing in our library is an investment in the future of our community. The positive impact of a well-funded library reaches far beyond its physical walls, benefiting students, job seekers, seniors, and all residents who rely on the library as a valuable resource.

I kindly request that the library board carefully reconsider the current tax levy and take the necessary steps to ensure that adequate funding is allocated to support the library's operations, programs, services, and staff. I also urge you to take the advice of Mrs. Kyla Waltermire, executive director of MVLD.

Thank you for your attention to this urgent matter. I look forward to your prompt response and a positive resolution that ensures the continued success and accessibility of our beloved library.

Sincerely,  
Chris Ricketts  
4902 Voltaire Dr.  
Godfrey, IL 62035  
Chris0.0Ricketts@gmail.com



Kyla Waltermire <kylaw@mvlid.org>

## **Urgent Concern: Insufficient Tax Funding Jeopardizing Library Programs and Services**

1 message

**Byron Hotson** <byronhotson@gmail.com>

Mon, Nov 13, 2023 at 10:03 AM

To: board@mvlid.org

Cc: kylaw@mvlid.org

Dear MVLD Trustee Board President Lomax,

I am writing as a concerned member of a neighboring community to express my deep concern regarding the current financial situation of your local library. It has come to my attention that the library trustees may not levy enough tax money to adequately cover the budget, thereby putting at risk the essential programs, services, staff, and operating hours that our library provides.

I have personally benefited from the wide range of programs and services offered by our county's library system. From educational workshops and community events to access to books, digital resources, and research materials, your library serves as a hub of knowledge and a vital community resource. It plays a crucial role in promoting literacy, fostering lifelong learning, and bridging the digital divide for people of all ages and backgrounds.

However, I am deeply concerned that the current funding shortfall may have severe consequences for the quality and availability of these essential services. Inadequate funding could lead to a reduction in operating hours, limited access to materials, a decline in the number and diversity of programs, and even the loss of highly valued library staff members. Such outcomes would undoubtedly have a detrimental impact on your community's educational opportunities, cultural enrichment, and overall well-being.

I understand that maintaining a balanced budget is a challenging task, and the library board faces difficult decisions when allocating resources. However, I strongly believe that investing in your library is an investment in the future of our community. The positive impact of a well-funded library reaches far beyond its physical walls, benefiting students, job seekers, seniors, and all residents who rely on the library as a valuable resource.

I kindly request that the library board carefully reconsider the current tax levy and take the necessary steps to ensure that adequate funding is allocated to support the library's operations, programs, services, and staff. I also urge you to take the advice of Mrs. Kyla Waltermire, executive director of MVLD.

Thank you for your attention to this urgent matter. I look forward to your prompt response and a positive resolution that ensures the continued success and accessibility of this beloved library.

Sincerely,  
Byron Hotson  
339 S Benton  
Edwardsville, IL 62025  
byronhotson@gmail.com



Kyla Waltermire <kylaw@mvl.org>

## Urgent Concern: Insufficient Tax Funding Jeopardizing Library Programs and Services

1 message

**Nick Bennyhoff** <nickbennyhoff@hotmail.com>

Mon, Nov 13, 2023 at 2:08 PM

To: "board@mvl.org" <board@mvl.org>

Cc: "kylaw@mvl.org" <kylaw@mvl.org>

Dear MVLDT Trustee Board President Lomax,

I am writing as a concerned member of our community to express my deep concern regarding the current financial situation of our local library. It has come to my attention that the library trustees may not levy enough tax money to adequately cover the budget, thereby putting at risk the essential programs, services, staff, and operating hours that our library provides.

I have personally benefited from the wide range of programs and services offered by our library. While I primarily use electronic resources, I believe in the mission of a public library to provide a wide range of materials and services. From educational workshops and community events to access to books, digital resources, and research materials, our library serves as a hub of knowledge and a vital community resource. It plays a crucial role in promoting literacy, fostering lifelong learning, and bridging the digital divide for people of all ages and backgrounds.

However, I am deeply concerned that the proposed 5% tax levy will create a funding shortfall which may have severe consequences for the quality and availability of these essential services. Inadequate funding could lead to a reduction in operating hours, limited access to materials, a decline in the number and diversity of programs, and even the loss of highly valued library staff members. Such outcomes would undoubtedly have a detrimental impact on our community's educational opportunities, cultural enrichment, and overall well-being.

I understand that maintaining a balanced budget is a challenging task, and the library board faces difficult decisions when allocating resources. However, I strongly believe that investing in our library is an investment in the future of our community. The positive impact of a well-funded library reaches far beyond its physical walls, benefiting students, job seekers, seniors, and all residents who rely on the library as a valuable resource.

I kindly request that the library board carefully reconsider the current tax levy and take the necessary steps to ensure that adequate funding at the tax levy limit of 8% is allocated to support the library's operations, programs, services, and staff. I also urge you to take the advice of Ms. Kyla Waltermire, executive director of MVLDT. As a professional librarian, Ms. Waltermire has the experience and knowledge required to best serve the needs of the community.

Thank you for your attention to this urgent matter. I look forward to your prompt response and a positive resolution that ensures the continued success and accessibility of our beloved library.

Sincerely,

Nick Bennyhoff  
405 Merrell St.  
Collinsville, IL  
nickbennyhoff@hotmail.com

I am sending this list of reasons that libraries are important to all. My first reason is very personal. When I finished first grade our town librarian told me that now that I could read I was allowed to read any book in the library. I still consider that one of the greatest gifts I was ever given. Libraries are becoming more important all the time because libraries as well as schools and churches are asked to take on more and more responsibilities in leading and teaching our student population

(Sorry not finished. Slip of the finger.). The library serves as a gathering place for such things as organizational meetings, special public programs, yoga, meditation, special classes for the public. Hurrah that this space is available. The library is a continuing source of entertainment with books, videos, magazines, movies. The library is a valuable source of help in the computer lab for students and adults both. As Elizabeth Barrett Browning

(Sorry again) said: How do I love there? Let me count the ways. I have just done so. Please pass this on to the Library Board. One more comment. The Fairmont City branch provides amazing resources for their community. Much to be celebrated. Margie Wright, member of the MVLD, community member and president of the Friends of the Collinsville Library

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## **Urgent Concern: Insufficient Tax Funding Jeopardizing Library Programs and Services**

1 message

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**Ian J. A. Green** <ianjash@gmail.com>

Tue, Nov 14, 2023 at 11:58 AM

To: board@mvlid.org

Cc: kylaw@mvlid.org

Dear MVLID Trustee Board,

I am writing as a concerned member of our community to express my deep concern regarding the current financial situation of our local library. It has come to my attention that the library trustees may not levy enough tax money to adequately cover the budget, thereby putting at risk the essential programs, services, regular maintenance on the HVAC system & the elevator (to stay ADA compliant), staff, and operating hours that our library provides.

I have personally benefited from the wide range of programs and services offered by our library. From educational workshops and community events to access to books, digital resources, and research materials, our library serves as a hub of knowledge and a vital community resource. It plays a crucial role in promoting literacy, fostering lifelong learning, and bridging the digital divide for people of all ages and backgrounds. These branches are also a place for safety during severe weather for our community. Having a properly functioning HVAC system with summer heat and winter cold is important. Also having the library ADA compliant is important not just for the board member who uses it, but not having a functioning elevator will deny access to the library for MANY residents, patrons, and even staff.

I am deeply concerned that the current funding shortfall may have severe consequences for the quality and availability of these essential services. Inadequate funding could lead to a reduction in operating hours, limited access to materials, a decline in the number and diversity of programs, and even the loss of highly valued library staff members. With unrepaired HVAC system and the elevator, it puts staff, residents, and patrons at risk, which in turn will open the library up to issues it is meant to equalize as an institution. Such outcomes would undoubtedly have a detrimental impact on our community's educational opportunities, cultural enrichment, and overall well-being.

I understand that maintaining a balanced budget is a challenging task, and the library board faces difficult decisions when allocating resources. However, I strongly believe that investing in our library is an investment in our community. The positive impact of a well-funded library reaches far beyond its physical walls, benefiting students, job seekers, seniors, and all residents who rely on the library as a valuable resource.

I kindly request that the library board carefully reconsider the current tax levy and take the necessary steps to ensure that funding is allocated to support the library's operations, programs, services, and staff. I also urge you to take the expert advice of Mrs. Kyla Waltermire, executive director of MVLID.

Thank you for your attention to this urgent matter. I look forward to your prompt response and a positive resolution that ensures the continued success and accessibility of our beloved library.

Sincerely,

Ian J. Ashcraft  
Collinsville



Kyla Waltermire <kylaw@mvld.org>

## FUND the Library!

1 message

**Sara Malsbury** <sara.malsbury@gmail.com>

Wed, Nov 15, 2023 at 7:45 AM

To: board@mlvd.org

Cc: kylaw@mvld.org

Dear Library Board of Trustees,

I am vehemently opposed to asking for anything less than the maximum levy to fund the Mississippi Valley Library District budget. The Library is one of the last public places that is open to all people for free. Libraries have taken on the challenge of providing much more than books to lend to the community. By offering technology access, gaming, electronic resources & publications, passes to local venues, programming, and much more; libraries have become an equalizer in access and cornerstone of the community. If anything, consideration should be made to increase the Library budget to continue to expand programming and offerings to be inclusive to all members of the community.

When moving to Collinsville seven years ago, one of the first things I did was seek out the Collinsville Library, apply for library cards for myself and my children, and become familiar with programming. The Collinsville Library is where we became familiar with our new community, felt welcomed, and made our first friends. By cutting the budget, new and current families within the community may lose out on opportunities that were afforded to my family and countless others. Communities with active libraries have stronger health wellness, higher education levels, a stronger sense of community, all leading to a safer community. This is the type of community where I want to live and raise my children.

Support must be given to our libraries to not only maintain current operations but to grow by replacing well-loved media, adding new & current titles, operating with enough staff to maintain hours and current offerings, keep up with ever changing technology, and adding programming that supports our community! Do not make budget cuts, find ways to supplement and add to the MLVD budget!

Sincerely,

Sara Malsbury

Collinsville, IL

# **Report for October 2023**

## **Kyla Waltermire, Executive Director**

### **Building and Grounds Updates**

- The Collinsville Library's annual elevator inspection took place on October 24. The elevator passed and certification is underway.
- Collinsville's new security camera system is being installed the week of November 6.
- The replacement threshold plate for Collinsville's main door and a sturdier door and frame for Fairmont City's boiler room have been received and are being installed.
- Maintenance Technician Zeke Pennington has been cleaning out the ceiling area above the Collinsville Library's main lobby. Lots of debris was left in the rafters during the 1980s south wing expansion. Pennington has found and removed chunks of concrete, copper nails, and all sorts of other things that shouldn't be there. He is removing the debris in order to prepare the ceiling space for more secure pathways for ongoing maintenance needs, especially since some of the library's HVAC air handlers are in that part of the ceiling.

### **Circulation and Collection Updates**

- The library continues to create and/or update public library accounts for students. This is the third year that the library has worked with the school district on this initiative. Over 4,800 students – 90% of those enrolled – were opted into receiving a public library account.
- A "bug" within the SHARE consortium's software has caused items that were previously checked in to revert to a checked-out status on the prior cardholder's account. This issue was reported to the software company, who is working on a solution.

### **Grant Updates**

- The library applied for – and has been approved to receive – an ACT Community Action Grant in the amount of \$1,962.65 for the addition of a bike rack near the Collinsville Library's main entrance. Contracts are in the process of being signed, then the work can begin.
- The library received a \$2,000 unrestricted grant from the Ameren "Love Your Library" program. Funds will be disbursed no later than December 22.
- FY2023 Per Capita Grant – The MVLD was awarded \$48,794.48 for this grant, with eligible expenses to be applied beginning July 1, 2023.
- FY2024 PNG Grant – The library's application for "The Wild Blue Yonder and Beyond" was approved in the amount of \$6,474.00. Supplies are received and Program Coordinator Lee Friz is in the process of scheduling the activities.
- FY2024 IL Reading Council Grant – The MVLD, in partnership with the Children's Dyslexia Center, received a Literacy Support grant in the amount of \$750.00. Materials are being cataloged and have been given to the Children's Dyslexia Center for their use. Additionally, both organizations are planning some sort of training for library staff to help get the best use out of the materials.
- 2023 RBC Grant – This grant proposal was not approved.



- 2023 Thinking Money for Kids Program Kits – The MVLD applied for one of these kits, which is an all-in-one kit for financial education programming for children ages 3-12. Applicants will be informed of their status on November 17.

### **Meetings, Outreach, and Professional Development**

- October 2 – Led an ILA Public Policy Committee meeting and attended an ILA Advocacy Committee meeting.
- October 3 – Attended an Illinois Department of Labor webinar re: Paid Leave for All Workers Act (1.00 hrs CE)
- October 4 – Met w/ rep from Low VG solar company and with Friends of the Library re: donation for new meeting spaces chairs and tables.
- October 6 – Worked CM's main desk (1.00 hour) and met w/ staff member re: monthly stats reports
- October 9 – Interviewed two clerk candidates.
- October 17 – Worked FC's service desk (1.00 hour)
- October 19 – Attended IHLS Members Matter meeting (1.50 hours CE)
- October 22 – Attended the Maryville Community Library's open house
- October 24-26 – Attended the ILA Annual Conference in Springfield
- October 27 – Coordinated and attended a staff training in CPR, AED, and first aid led by the Collinsville Fire Department
- Weekly visits at the Collinsville Library from the CHS transitional students continue. I, or another staff member if needed, start their visit by reading a picture book, then the students help out with projects around the library. The students have been a great help in sanding and painting tables and chairs for the children's floor.

### **Marketing and Promotions Updates**

- The 5<sup>th</sup> annual Library Crawl was promoted.
- Kids who have completed the "1,000 Books Before Kindergarten" initiative are celebrated on the library's social media. They also receive a dozen free donuts from Kruta Bakery through a partnership between the library and the bakery.
- Spotlights on Collinsville history continue to be popular.
- A National Friends of the Library Week post was shared.
- Halloween activities, such as the Fairmont City Trunk or Treat and the Collinsville Library's Halloween Walk, were highlighted.
- A design to go onto the new van has been approved. Application of the design will take place soon.
- Unfortunately, due to increased and significant bot activity, the MVLD's two Facebook community groups had to be deactivated.

### **Miscellaneous**

- Posters displaying "The Kahok Way" are posted in each library in collaboration with CUSD #10.

- The Madison-St. Clair Record will no longer be available in print and thus cannot be used for legal notices anymore. The MVLD will use the Belleville News-Democrat and the Troy Times Tribune for legal notices moving forward. Unfortunately, this will effectively at least double the costs of publication and will have a negative impact on the “publishing” budget line.

### Program Updates and Other Dates of Note

- Upcoming events are on the library’s event calendars. Highlights include:
  - Mondays at 4:00 PM (Fairmont City) – Monday Fun Days. Fun Days feature hands-on and social activities for kids in grades K-6.
  - Thru January 15, 2024 (both libraries) – Winter Checkout Challenge. Children, teens, and adults are challenged to borrow and enjoy items from MVLD libraries. Pick up a challenge sheet at the main service desks and return it when all ten slots are filled in. Each person can enter up to three completed sheets. Children are entered into a children’s basket prize drawing, teens are entered into a teens’ basket drawing, and adults are entered into a Verona Coffee Company gift card drawing.
  - November 21 at 5:00 PM (Collinsville) – Cozy Movie Night. Teens and adults are invited to enjoy freshly popped popcorn while watching The Fantastic Mister Fox.
  - December 1 at 10:00 AM – 5:00 PM (Collinsville) – Local Author Book Signing. Kathryn Muelheausler, author of Trilogy of the Magi, will be selling and signing copies of her book.
  - December 1 & 2 (Collinsville) – Kids and their families can drop in anytime to make and take home an ornament.
  - December 2 at 11:00 AM – 5:00 PM (Collinsville) – Christmas Movie Marathon. Enjoy popcorn while watching Home Alone, A Christmas Story, A Christmas Carol, How the Grinch Stole Christmas, and A Charlie Brown Christmas.
  - December 6 at 7:00 PM (virtual) – Surviving the Holidays with Lori Gottlieb: An Illinois Libraries Present Event. Register at [https://bit.ly/ILP\\_LoriGottlieb](https://bit.ly/ILP_LoriGottlieb). Psychotherapist and *New York Times* bestselling author Lori Gottlieb helps us survive the holidays.
  - December 9 (Collinsville) – Children’s Movie, Popcorn, and Craft Day. Watch a Christmas-themed movie, eat some popcorn, and make a Christmas card for National Christmas Card Day.
  - December 9 at 10:30 AM (Collinsville) – Basic Computer Class. Staff provide instruction on computer basics and answer attendees’ questions. Open to all skill levels.
  - December 15-16 (Collinsville) – Stuffy Friends Sleepover. Children can drop off a “stuffy” (stuffed toy) for a special sleepover at the library. The next morning stuffies can be picked up along with a special picture book showing all the fun things the stuffies did during the sleepover.
  - December 16 at 2:00-4:00 PM (Collinsville) – Snowflake Making with the Snowflakey Lady. All ages learn how to create amazing paper snowflakes from “the Snowflakey Lady” Marion Nichols.
  - December 28 at 5:00 PM (Collinsville) – Family Evening Storytime. Read a few stories, sing a few songs, do a few yoga stretches with breathing techniques, and enjoy a craft and snack.

- December 28 at 6:00 PM (Collinsville) – Exploring the Stars: A Teen PNG Event. Preteens and teens in grades 5-12 will learn about different types of stars and how to use telescopes. They will also participate in a “citizen science” activity and use their new knowledge about telescopes to look at the night sky.
- Community resources tables
  - November 21 and December 19 at 1:00-3:30 PM (Fairmont City) – Answers on Aging
  - December 12 at noon-2:00 PM (Collinsville) – Metro East Every Survivor Counts
  - December 14 at 10:00 AM – noon (Collinsville) – Oak Street Health
- Kids Holiday Craft Series
  - December 2 (Collinsville) and December 4 at 4:00 PM (Fairmont City) - Make a Christian-themed advent wreath.
  - December 7 (Collinsville) - Create a star in commemoration of Hanukkah.
  - December 11 at 4:00 PM (Fairmont City) – Christmas Countdown Craft.
  - December 21 (Collinsville) - Make a lantern to light up the long, dark night that is the winter solstice.
  - December 22 (Collinsville) - Get ready for Kwanzaa with a kinara craft.
  - December 29-30 (Collinsville) – Ring in the new year with a pom-pom shooter, a paper plate countdown clock, a New Year goal keeper, and noisemakers.
- The district will be closed on Thursday, November 23 and Friday, November 24 for Thanksgiving; on Friday, December 8 for a staff meeting; on Monday, December 25 and Tuesday, December 26 for Christmas holidays; and on Monday, January 1, 2024 and Tuesday, January 2, 2024 for the New Year holidays.

### **Staff Updates**

- Matt Harris and Kyla Waltermire attended the ILA annual conference October 24-26.
- Reida Buscemi started as a Level 2 Library Clerk on October 30.
- Oliver Honaker was to start training as a Level 2 Library Clerk, but due to personal matters had to step away from the library’s employment.
- Level 2 Library Clerk Pam Osley submitted her resignation effective November 30. We wish her well.
- Interviews for the vacant Level 2 Library Clerk positions continue. With the departure of Pam Osley, there are two Level 2 vacancies to fill, in addition to two Level 1 vacancies.

# Statistical Summary

10/1/2023 12:00:00 AM - 10/31/2023 11:59:59 PM

## Grand Totals

### Record Counts - As of 11/14/2023 4:07 PM

	Bibs w/Items	Bibs w/o Items	Authority			
Global	1,622,157	42,480	767,309			
Branch Specific	Bibs w/Items	Items	Items Withdrawn	Patrons	Active Staff	Active Workstations
	74,027	77,735	0	18,006	30	27

### Circulation Statistics

Check Outs	Borrowers	Check In	Overdue Items Checked In	Staff Overrides
7,502	991	5,650	1,083	0
Holds Placed	Holds Satisfied	Holds Cancelled		
2,378	2,368	376		

### Records Added and Deleted

	Bibliographic	Authority	Items	Patrons
Added by Branch	7	0	258	44
Added by Other	n/a	n/a	n/a	n/a
Deleted by Branch	16	0	666	11
Deleted by Other	n/a	n/a	n/a	n/a

### Financials

New Charges	Money Collected	Refunds	NET	Amounts Waived	Credits
\$4,153.41	\$436.81	\$0.00	\$436.81	\$3,674.16	\$1.20
Total Outstanding Fines - As of 11/14/2023 4:07 PM					\$132,098.20

### PAC Statistics

Logins	Online Registrations	Holds Placed	Holds Cancelled
2,834	2	1,686	84

# Collinsville

DATE	PROGRAM / EVENT / PROMOTION	# ATTENDED
October	Activity Packet	160
October	Library Crawl	60
October	Pumpkin Patch Coloring	52
October	Coloring Pages	162
10/2/23	Body Shaping	5
10/3/23	Preschool Storytime	20
10/3/23	Morning Yoga	15
10/4/2023	Baby Boogie	20
10/4/23	Teen Tech Night	8
10/4/23	Yoga Time	7
10/4/23	Stephen Graham Jones	2
10/5/23	CMS Student Tour	51
10/7/23	Meditation at the Blum House	22
10/7/23	Cross Stitching Club	2
10/9/23	Body Sculpting	5
10/10/23	Morning Yoga	6
10/10/23	Preschool Storytime	17
10/10/23	Who Puts the Boo In the Metro East	27
10/11/23	Baby Boogie	26
10/11/23	Yoga Time	8
10/11/23	Graphic Novel Club	2
10/12/23	Daytime Book Club	5
10/12/23	Lego Club	17
10/13/23	After Hours Paranormal Investigation	22
10/14/23	Meditation at the Blum House	12
10/14/23	Bingo	Canceled
10/14/23	Cross Stitching Club	2
10/16/23	Body Sculpting	5
10/17/23	Morning Yoga	15
10/17/23	Food, Family, and Folktales with Grace Lin	0
10/17/23	Children's Preschool Storytime	18
10/18/23	Baby Boogie	30
10/18/23	Game Night	1
10/18/23	Yoga Time	6
10/19/23	Book Worm Book Club	10
10/19/23	Book and an App Book Club	10
10/21/23	Meditation at the Blum House	7
10/21/23	Monster Movie and Craft	9
10/21/23	Cross Stitching Club	2
10/21/23	History and Genology Club	7
10/23/23	Body Sculpting	4

10/24/2023	Morning Yoga	9
10/24/23	Preschool Storytime	13
10/24/23	Sezirue First Aid Clas	9
10/25/23	Baby Boogie	24
10/25/2023	Evening Book Club	8
10/25/2023	Yoga Time	4
10/26/2023	Family Evening Storytime	1
10/28/23	Meditation at the Blum House	11
10/28/2023	Halloween Walk	?
10/30/2023	Body Sculpting	4
10/31/23	Children's Preschool Storytime	25
10/31/2023	Morning Yoga	7
<b>TOTAL</b>		<b>974</b>
	Children Ages 0-5 Synchronous: 198 attendance, 9 events	
	Children Ages 0-5 Self-Directed: 214 attendance, 2 events	
	Children Ages 6-11 Synchronous: 498 attendance, 4 events	
	Children Ages 6-11 Self-Directed: 9 attendance, 1 events	
	Young Adults Ages 12- 18 Synchoronous: 61 attendance, 4 events	
	Young Adults Ages 12-18 Self-Directed: 0 attendance, 0 events	
	Adults Ages 19+ Synchronous: 183 attendance, 27 events	
	Adults Ages 19+ Self-Directed: 0 attendance, 0 events	
	General Interests Synchronous: 58 attendance, 3 events	
	General Interests Self-Directed: 190 attendance, 2 events	

## **Board Report November, 2023**

### **Matthew Harris – Assistant Director – Fairmont City Library Center**

#### **Grants, awards, donations, and special stories:**

Despite the Drive-Thru Trunk or Treat being an extremely wet event, we still saw some 250 people and had 9 out of the 10 vendors attend. Special thanks to the staff of the library helping to make and set-up the decorations.

#### **Outreach and education:**

**October 10:** Attended Latino Roundtable Meeting

**October 23:** Attended MVLB Board Meeting

**October 24-26:** Attended ILA Conferences in Springfield

#### **Building and Grounds:**

Parking lot bushes trimmed down

Front door glass pane replaced

#### **Programming:**

**October 9:** Fire Safety Storytime with Fairmont City Fire Department

**October 12:** Annual Bonfire with Fairmont City Fire Department

**October 27:** Drive-thru Trunk or Treat

#### **Stats:**

**Days Open:** 25

**Door Count:** 2166

**Computer Users:** 243

**E-Book Questions:** 0

**Homebound Delivery:** 0

# Fairmont City

DATE	PROGRAM / EVENT / PROMOTION	# ATTENDED
October	Library Crawl Visitors	35
10/2/23	Paw Patrol Party	39
10/2/23	Kids Corner	5
10/2/23	Monday Fun Day (Painting)	4
10/4/23	Kids Corner	5
10/4/23	Garden Club	6
10/9/23	kids Corner	3
10/9/23	Firefighter Storytime	10
10/11/23	Garden Club	7
10/11/23	kids Corner	11
10/13/23	Fairmont Bonfire	20
10/14/23	Bingo	Canceled
10/16/23	kids Corner	5
10/16/23	Monday Fun Day	2
10/17/23	Answers on Aging	3
10/18/23	kids Corner	5
10/18/23	Garden Club	5
10/21/23	Monster Movie	10
10/21/23	Monster Craft	5
10/23/23	kids Corner	5
10/23/23	Monday Fun Day	2
10/25/23	kids Corner	4
10/25/23	Garden Club	8
10/26/23	Trunk or Treat	250
10/30/23	Kids Corner	4
10/30/23	Monday Fun Day	4
<b>TOTAL</b>		<b>422</b>
	Children Ages 0-5 Synchronous: 54 attendance, 10 events	
	Children Ages 0-5 Self-Directed: 0 attendance, 0 events	
	Children Ages 6-11 Synchronous: 301 attendance, 6 events	
	Children Ages 6-11 Self-Directed: 15 attendance, 2 events	
	Young Adults Ages 12- 18 Synchoronous: 0 attendance, 0 events	
	Young Adults Ages 12-18 Self-Directed: 0 attendance, 0 events	
	Adults Ages 19+ Synchronous: 3 attendance, 1 events	
	Adults Ages 19+ Self-Directed: 0 attendance, 0 events	
	General Interests Synchronous: 46 attendance, 5 events	
	General Interests Self-Directed: 35 attendance, 1 events	





4:09 PM

11/14/23

Accrual Basis

# Mississippi Valley Library District

## Expenses by Vendor Detail

### October 2023

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>AMEREN ILLINOIS</b>								
Bill	10/09/2023		FCLC gas (01...	Natural Gas		Accounts Paya...	59.89	59.89
Bill	10/09/2023		FCLC electric ...	Electricity		Accounts Paya...	1,153.02	1,212.91
Bill	10/09/2023		CMLC gas (2...	Natural Gas		Accounts Paya...	57.77	1,270.68
Bill	10/09/2023		CMLC electric...	Electricity		Accounts Paya...	3,885.46	5,156.14
Bill	10/09/2023		CMLC outdoo...	Electricity		Accounts Paya...	28.64	5,184.78
Bill	10/09/2023		BH gas (83007)	Natural Gas		Accounts Paya...	74.75	5,259.53
Bill	10/09/2023		BH electric (1...	Electricity		Accounts Paya...	449.29	5,708.82
Total AMEREN ILLINOIS							5,708.82	5,708.82
<b>American Express</b>								
Bill	10/31/2023		Misc. office su...	Office		Accounts Paya...	442.20	442.20
Bill	10/31/2023		Halloween W...	Programming		Accounts Paya...	663.85	1,106.05
Bill	10/31/2023		Video games ...	Adult Audio Visual It...		Accounts Paya...	936.44	2,042.49
Bill	10/31/2023		Board packets	Postage		Accounts Paya...	10.02	2,052.51
Bill	10/31/2023		tape drum & h...	Equipment		Accounts Paya...	295.95	2,348.46
Bill	10/31/2023		Misc. building ...	Building		Accounts Paya...	786.92	3,135.38
Bill	10/31/2023		monthly Zoom...	Other Professional ...		Accounts Paya...	15.99	3,151.37
Bill	10/31/2023		PNG program...	FY2024 PNG Grant		Accounts Paya...	2,833.48	5,984.85
Bill	10/31/2023		Misc. expenses	Miscellaneous		Accounts Paya...	282.14	6,266.99
Bill	10/31/2023		Telephone	Telephone/Fax		Accounts Paya...	30.00	6,296.99
Bill	10/31/2023		DVDs	Juvenile Audio Visu...		Accounts Paya...	284.33	6,581.32
Bill	10/31/2023		local author...	Adult Print Materials		Accounts Paya...	181.00	6,762.32
Total American Express							6,762.32	6,762.32
<b>Americom Imaging Systems Inc.</b>								
Bill	10/09/2023		Monthly copie...	Equipment		Accounts Paya...	496.20	496.20
Total Americom Imaging Systems Inc.							496.20	496.20
<b>Americom Imaging Systems Inc. - Maint</b>								
Bill	10/17/2023		Overages for ...	Equipment		Accounts Paya...	288.19	288.19
Total Americom Imaging Systems Inc. - Maint							288.19	288.19
<b>Aqua Systems</b>								
Bill	10/09/2023		Invoice # 211...	Office		Accounts Paya...	20.10	20.10
Bill	10/09/2023		Invoice # 213...	Office		Accounts Paya...	6.95	27.05
Bill	10/31/2023		Invoice # 214...	Office		Accounts Paya...	20.10	47.15
Total Aqua Systems							47.15	47.15
<b>Blue Cross / Blue Shield</b>								
Bill	10/20/2023		Health Insura...	Health/Dental Insura...		Accounts Paya...	7,335.90	7,335.90
Total Blue Cross / Blue Shield							7,335.90	7,335.90
<b>Brady Pest and Termite Management</b>								
Bill	10/31/2023		Bimonthly pes...	Grounds		Accounts Paya...	275.00	275.00
Total Brady Pest and Termite Management							275.00	275.00
<b>BT Steele Investments, Inc.</b>								
Bill	10/10/2023		low roof transi...	Vehicles		Accounts Paya...	2,200.00	2,200.00
Total BT Steele Investments, Inc.							2,200.00	2,200.00
<b>Buildingstars</b>								
Bill	10/03/2023		Invoice # 336...	Building		Accounts Paya...	1,900.00	1,900.00
Bill	10/03/2023		Invoice # 336...	Building		Accounts Paya...	425.00	2,325.00
Total Buildingstars							2,325.00	2,325.00
<b>Capital One</b>								
Bill	10/31/2023		Misc. program...	Programming		Accounts Paya...	84.20	84.20
Total Capital One							84.20	84.20
<b>Casey's General Store</b>								
Check	10/10/2023		Gasoline	Vehicles		Checking	47.71	47.71
Total Casey's General Store							47.71	47.71
<b>Center Point Large Print</b>								
Bill	10/10/2023		standing orde...	Adult Print Materials		Accounts Paya...	147.42	147.42
Total Center Point Large Print							147.42	147.42
<b>Charter Communications</b>								
Bill	10/05/2023		CM & FC fiber...	Internet Services		Accounts Paya...	772.00	772.00
Bill	10/05/2023		CM elevator e...	Telephone/Fax		Accounts Paya...	49.99	821.99

4:09 PM

11/14/23

Accrual Basis

# Mississippi Valley Library District

## Expenses by Vendor Detail

### October 2023

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Bill	10/31/2023		CM & FC fiber...	Internet Services		Accounts Paya...	772.00	1,593.99
Bill	10/31/2023		CM elevator e...	Telephone/Fax		Accounts Paya...	49.99	1,643.98
Total Charter Communications							1,643.98	1,643.98
<b>Chatham Area Public Library</b>								
Bill	10/03/2023		Item # 36082...	Payments to Other L...		Accounts Paya...	20.00	20.00
Bill	10/20/2023		Item # 36082...	Payments to Other L...		Accounts Paya...	50.00	70.00
Total Chatham Area Public Library							70.00	70.00
<b>Christa Mabrey</b>								
Bill	10/13/2023		1 hour: reptile...	Programming		Accounts Paya...	150.00	150.00
Total Christa Mabrey							150.00	150.00
<b>Collinsville Fire Department</b>								
Bill	10/13/2023		10/27/2023 C...	FY2023 Per Capita ...		Accounts Paya...	510.00	510.00
Total Collinsville Fire Department							510.00	510.00
<b>Delta Dental</b>								
Bill	10/13/2023		Dental Insura...	Health/Dental Insura...		Accounts Paya...	377.73	377.73
Total Delta Dental							377.73	377.73
<b>Demco</b>								
Bill	10/20/2023		Name badges...	Programming		Accounts Paya...	69.97	69.97
Total Demco							69.97	69.97
<b>Diane Wolfe</b>								
Bill	10/31/2023		Reimburseme...	Equipment		Accounts Paya...	33.49	33.49
Total Diane Wolfe							33.49	33.49
<b>Discover</b>								
Bill	10/05/2023		Magazine - 1 ...	Adult Print Materials		Accounts Paya...	29.95	29.95
Total Discover							29.95	29.95
<b>First Data Global Leasing</b>								
Check	10/07/2023		FC credit card...	Other Professional ...		Checking	39.98	39.98
Total First Data Global Leasing							39.98	39.98
<b>Globe Life</b>								
Bill	10/05/2023		Supplemental...	Health/Dental Insura...		Accounts Paya...	198.02	198.02
Bill	10/31/2023		Supplemental...	Health/Dental Insura...		Accounts Paya...	198.02	396.04
Total Globe Life							396.04	396.04
<b>Green Sky Cleaning Supply</b>								
Bill	10/17/2023		toilet tissue, p...	Office		Accounts Paya...	462.22	462.22
Total Green Sky Cleaning Supply							462.22	462.22
<b>Home Depot</b>								
Check	10/02/2023		misc. mainten...	Building		Checking	43.56	43.56
Check	10/03/2023		plumbing sup...	Building		Checking	89.64	133.20
Check	10/05/2023		door closure d...	Building		Checking	173.27	306.47
Check	10/09/2023		power tool kit;...	Building		Checking	350.33	656.80
Check	10/31/2023		air filters	Building		Checking	56.91	713.71
Total Home Depot							713.71	713.71
<b>Illinois American Water</b>								
Bill	10/10/2023		FCLC water 9...	Water/Sewer		Accounts Paya...	41.25	41.25
Total Illinois American Water							41.25	41.25
<b>Illinois Heartland Library System</b>								
Bill	10/17/2023		Invoice # 202...	Programming		Accounts Paya...	117.00	117.00
Bill	10/17/2023		Invoice # 202...	Miscellaneous		Accounts Paya...	140.00	257.00
Bill	10/17/2023		Invoice # 202...	FY2023 Per Capita ...		Accounts Paya...	66.85	323.85
Total Illinois Heartland Library System							323.85	323.85
<b>Illinois Library Association</b>								
Bill	10/17/2023		K. Waltermire...	Adult Print Materials		Accounts Paya...	35.00	35.00
Total Illinois Library Association							35.00	35.00
<b>Illinois State Police</b>								

4:09 PM

11/14/23

Accrual Basis

# Mississippi Valley Library District

## Expenses by Vendor Detail

### October 2023

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Bill	10/09/2023		employment b...	Miscellaneous		Accounts Paya...	10.00	10.00
Total Illinois State Police							10.00	10.00
<b>IMRF</b>								
Check	10/27/2023		monthly IMRF...	IMRF		Checking	6,024.73	6,024.73
Total IMRF							6,024.73	6,024.73
<b>INGRAM LIBRARY SERVICES</b>								
Bill	10/05/2023		Invoice # 781...	Adult Print Materials		Accounts Paya...	1,541.79	1,541.79
Bill	10/05/2023		Invoice # 781...	Juvenile Print Items		Accounts Paya...	78.57	1,620.36
Bill	10/31/2023		Invoice # 783...	Adult Print Materials		Accounts Paya...	468.62	2,088.98
Bill	10/31/2023		Invoice # 782...	Juvenile Print Items		Accounts Paya...	242.98	2,331.96
Total INGRAM LIBRARY SERVICES							2,331.96	2,331.96
<b>Jerseyville Public Library</b>								
Bill	10/17/2023		Item # 00033...	Payments to Other L...		Accounts Paya...	8.95	8.95
Total Jerseyville Public Library							8.95	8.95
<b>Kane Consulting Group</b>								
Bill	10/17/2023		Datto backup...	Information Technol...		Accounts Paya...	340.00	340.00
Total Kane Consulting Group							340.00	340.00
<b>KANOPY, INC.</b>								
Bill	10/03/2023		Invoice # 368...	Virtual Items		Accounts Paya...	257.00	257.00
Total KANOPY, INC.							257.00	257.00
<b>Lazerware</b>								
Bill	10/03/2023		Invoice # 455...	Information Technol...		Accounts Paya...	803.42	803.42
Bill	10/03/2023		Invoice # 454...	Information Technol...		Accounts Paya...	2,521.98	3,325.40
Total Lazerware							3,325.40	3,325.40
<b>Madison County Record, LLC</b>								
Bill	10/05/2023		B&A and B&...	Publishing		Accounts Paya...	363.20	363.20
Total Madison County Record, LLC							363.20	363.20
<b>Madison County Treasurer</b>								
Deposit	10/17/2023		Deposit	Property Tax		General PI	-136,906.81	-136,906.81
Deposit	10/17/2023		Deposit	Building Maintenance		Building	-18,305.71	-155,212.52
Deposit	10/17/2023		Deposit	IMRF		IMRF	-6,358.78	-161,571.30
Deposit	10/17/2023		Deposit	Audit		Audit	-1,348.88	-162,920.18
Deposit	10/17/2023		Deposit	Liability Insurance		Insurance Fund	-9,441.78	-172,361.96
Deposit	10/17/2023		Deposit	FICA/Medicare		FICA	-8,671.12	-181,033.08
Total Madison County Treasurer							-181,033.08	-181,033.08
<b>Margaret Cadagin</b>								
Bill	10/25/2023		Lost & returne...	Miscellaneous		Accounts Paya...	16.00	16.00
Total Margaret Cadagin							16.00	16.00
<b>Metro East Sanitary District</b>								
Bill	10/10/2023		FC water Sep...	Water/Sewer		Accounts Paya...	15.02	15.02
Total Metro East Sanitary District							15.02	15.02
<b>Midwest Tape</b>								
Bill	10/05/2023		Invoice # 504...	Adult Audio Visual It...		Accounts Paya...	283.95	283.95
Total Midwest Tape							283.95	283.95
<b>OverDrive</b>								
Bill	10/05/2023		Invoice # 020...	FY2023 Per Capita ...		Accounts Paya...	413.28	413.28
Total OverDrive							413.28	413.28
<b>Peerless Network, Inc.</b>								
Bill	10/17/2023		CM monthly f...	Telephone/Fax		Accounts Paya...	118.08	118.08
Bill	10/17/2023		FC monthly fa...	Telephone/Fax		Accounts Paya...	62.23	180.31
Bill	10/17/2023		adjustment - r...	Telephone/Fax		Accounts Paya...	-0.01	180.30
Total Peerless Network, Inc.							180.30	180.30
<b>RAILS</b>								
Bill	10/20/2023		IHC - Illinois L...	Programming		Accounts Paya...	365.00	365.00

4:09 PM

11/14/23

Accrual Basis

**Mississippi Valley Library District**  
**Expenses by Vendor Detail**  
**October 2023**

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Total RAILS							365.00	365.00
<b>Rural King</b>								
Check	10/06/2023		misc. supplies	Building		Checking	17.65	17.65
Check	10/12/2023		program supp...	Programming		Checking	8.97	26.62
Check	10/12/2023		maint. supplies	Building		Checking	81.72	108.34
Check	10/25/2023		exterior outlet ...	Building		Checking	44.75	153.09
Total Rural King							153.09	153.09
<b>Sherwin-Williams</b>								
Bill	10/03/2023		Paint & paint ...	Building		Accounts Paya...	142.53	142.53
Total Sherwin-Williams							142.53	142.53
<b>St. Clair County Collector</b>								
Deposit	10/20/2023		Deposit	Property Tax		General PI	-13,689.86	-13,689.86
Deposit	10/20/2023		Deposit	Building Maintenance		Building	-1,830.47	-15,520.33
Deposit	10/20/2023		Deposit	IMRF		IMRF	-635.84	-16,156.17
Deposit	10/20/2023		Deposit	Audit		Audit	-134.88	-16,291.05
Deposit	10/20/2023		Deposit	Liability Insurance		Insurance Fund	-944.12	-17,235.17
Deposit	10/20/2023		Deposit	FICA/Medicare		FICA	-867.06	-18,102.23
Total St. Clair County Collector							-18,102.23	-18,102.23
<b>TransFirst</b>								
Check	10/10/2023		CM Credit car...	Other Professional ...		General PI	119.00	119.00
Total TransFirst							119.00	119.00
<b>United States Postal Service</b>								
Check	10/02/2023		ILLs	Postage		Checking	23.21	23.21
Check	10/16/2023		ILLs	Postage		Checking	81.86	105.07
Check	10/23/2023		ILLs	Postage		Checking	35.61	140.68
Total United States Postal Service							140.68	140.68
<b>Village of Fairmont City</b>								
Bill	10/05/2023		FC sewer 10/...	Water/Sewer		Accounts Paya...	30.00	30.00
Total Village of Fairmont City							30.00	30.00
<b>Wood River Public Library</b>								
Bill	10/17/2023		Item # 00010...	Payments to Other L...		Accounts Paya...	19.99	19.99
Total Wood River Public Library							19.99	19.99
<b>TOTAL</b>							<b>-153,980.15</b>	<b>-153,980.15</b>

Mississippi Valley Library District  
Profit & Loss  
October 2023

	Oct 23
Ordinary Income/Expense	
Income	
Taxes	
Audit	1,483.76
Building Maintenance	20,136.18
FICA/Medicare	9,538.18
IMRF	6,994.62
Liability Insurance	10,385.90
Property Tax	150,596.67
Total Taxes	199,135.31
Intergovernment Revenue	
Replacement Tax	2,784.42
Total Intergovernment Revenue	2,784.42
Fines & Forfeitures	
Fines	116.30
Lost or Damaged Books/Inhouse	172.84
Total Fines & Forfeitures	289.14
Charges for Services	
Fax	361.00
Printing/Copying	1,193.77
Total Charges for Services	1,554.77
Other Revenues	
COBRA Reimbursements	1,393.20
Property License Agreements	15,000.00
Donations - Des & Undes	239.36
Sale of Items	476.89
Reimbursements Other libraries	110.50
Interest Income	972.25
Miscellaneous	257.14
Rental Income	
FC Rooms	50.00
Collinsville Rooms	200.00
Blum House Rental	1,887.50
Total Rental Income	2,137.50
Total Other Revenues	20,586.84
Total Income	224,350.48
Gross Profit	224,350.48
Expense	
Personnel	
Benefits	
IL Unemployment Company	221.13
FICA Company	3,743.82
Health/Dental Insurance	545.97
IMRF	6,024.73
Total Benefits	10,535.65
Salaries	
Full Time	40,091.87
Part time	9,025.07
Total Salaries	49,116.94
Total Personnel	59,652.59
Maintenance Services	
Building	3,325.36

**Mississippi Valley Library District**  
**Profit & Loss**  
**October 2023**

	Oct 23
Equipment	784.39
Total Maintenance Services	4,109.75
Professional Services	
Publishing	363.20
Payroll Service	277.09
Internet Services	772.00
Information Technology	3,665.40
Other Professional Services	158.98
Total Professional Services	5,236.67
Utilities	
Natural Gas	192.41
Telephone/Fax	230.29
Water/Sewer	86.27
Electricity	5,516.41
Total Utilities	6,025.38
Supplies	
Office	489.27
Postage	140.68
Total Supplies	629.95
Materials	
Virtual Items	257.00
Adult Audio Visual Items	283.95
Adult Print Materials	1,754.16
Juvenile Print Items	78.57
Total Materials	2,373.68
Other Expenditures	
Vehicles	2,247.71
Miscellaneous	150.00
Programming	275.97
Grant Expenses	
FY2023 Per Capita Grant	990.13
Total Grant Expenses	990.13
Payments to Other Libraries	48.94
Total Other Expenditures	3,712.75
Total Expense	81,740.77
Net Ordinary Income	142,609.71
Net Income	142,609.71

**Mississippi Valley Library District**  
**Balance Sheet**  
**As of October 31, 2023**

	Oct 31, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Working Cash	220,617.76
Checking	29,880.08
General PI	984,788.24
Audit	15,417.00
IMRF	72,683.06
Building	28,653.75
Insurance Fund	177,542.77
FICA	63,944.60
Reserve	37,865.54
Gift Fund	11,312.36
Total Checking/Savings	1,642,705.16
Other Current Assets	
Prepaid Insurance	17,255.45
Petty Cash	100.00
Total Other Current Assets	17,355.45
<b>Total Current Assets</b>	<b>1,660,060.61</b>
<b>Other Assets</b>	
Taxes Receivable	864,041.62
<b>Total Other Assets</b>	<b>864,041.62</b>
<b>TOTAL ASSETS</b>	<b>2,524,102.23</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	-13,326.30
Total Accounts Payable	-13,326.30
Other Current Liabilities	
Manual A/P	23,347.24
Deferred Revenue	975,284.70
Accrued Vacation	18,665.72
Accrued Sick Pay	5,253.76
Accrued Wages	17,753.78
Payroll Liabilities	
Garnishment	131.60
Liberty National	5,885.60
Net Pay Offset	870.86
Miscellaneous	-127.44
Fed Withhold	-208.00
II Withhold	-823.96
Direct Deposit	-190.69
IMRF - Payable	155,231.55
SUTA	4,101.99
Payroll Liabilities - Other	1,720.68
Total Payroll Liabilities	166,592.19
Total Other Current Liabilities	1,206,897.39
<b>Total Current Liabilities</b>	<b>1,193,571.09</b>
<b>Total Liabilities</b>	<b>1,193,571.09</b>
<b>Equity</b>	
Opening Bal Equity	14,039.26
Retained Earnings	839,957.03
Net Income	476,534.85



Mississippi Valley Library District  
Balance Sheet  
As of October 31, 2023

	Oct 31, 23
Total Equity	1,330,531.14
TOTAL LIABILITIES & EQUITY	2,524,102.23

4:10 PM

11/14/23

Accrual Basis

Mississippi Valley Library District  
FY2024 Gift Fund

Type	Date	Memo	Account	Class	Split	Amount	Balance
Jul - Oct 23							
Transfer	07/13/2023	FY2023 interest	Gift Fund		General PI	-40.66	-40.66
Deposit	07/16/2023	Interest	Gift Fund	Gift	Interest Income	6.49	-34.17
Transfer	07/28/2023	Funds Transfer	Gift Fund		Checking	-16.37	-50.54
Transfer	08/03/2023	Funds Transfer	Gift Fund		Checking	-242.38	-292.92
Deposit	08/16/2023	Interest	Gift Fund	Gift	Interest Income	7.30	-285.62
Deposit	09/16/2023	Interest	Gift Fund	Gift	Interest Income	7.46	-278.16
Transfer	09/29/2023	Funds Transfer	Gift Fund		Checking	-39.98	-318.14
Deposit	10/16/2023	Interest	Gift Fund	Gift	Interest Income	6.74	-311.40
Jul - Oct 23						-311.40	-311.40

4:10 PM

11/14/23

Cash Basis

**Mississippi Valley Library District**  
**Profit & Loss Budget vs. Actual**  
**FY2024**

	Jul - Oct 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
Income				
Taxes				
Audit	6,090.92	7,768.13	-1,677.21	78.4%
Building Maintenance	82,660.24	103,575.02	-20,914.78	79.8%
FICA/Medicare	39,154.82	52,823.26	-13,668.44	74.1%
IMRF	28,713.38	38,840.63	-10,127.25	73.9%
Liability Insurance	42,634.77	58,002.01	-15,367.24	73.5%
Property Tax	618,208.80	776,812.63	-158,603.83	79.6%
<b>Total Taxes</b>	<b>817,462.93</b>	<b>1,037,821.68</b>	<b>-220,358.75</b>	<b>78.8%</b>
Intergovernment Revenue				
E-Rate	4,176.00	20,000.00	-15,824.00	20.9%
TIF Funds	0.00	0.00	0.00	0.0%
Grants				
FY2024 PNG Grant	0.00	6,474.00	-6,474.00	0.0%
FY2023 Per Capita Grant	48,794.48	48,794.48	0.00	100.0%
FY2023 PNG Grant	2,572.05			
Other Grants	0.00	5,000.00	-5,000.00	0.0%
<b>Total Grants</b>	<b>51,366.53</b>	<b>60,268.48</b>	<b>-8,901.95</b>	<b>85.2%</b>
Replacement Tax	18,725.37	60,000.00	-41,274.63	31.2%
<b>Total Intergovernment Revenue</b>	<b>74,267.90</b>	<b>140,268.48</b>	<b>-66,000.58</b>	<b>52.9%</b>
Fines & Forfeitures				
Fines	264.29	500.00	-235.71	52.9%
Lost or Damaged Books/Inhouse	1,003.79	1,800.00	-796.21	55.8%
<b>Total Fines &amp; Forfeitures</b>	<b>1,268.08</b>	<b>2,300.00</b>	<b>-1,031.92</b>	<b>55.1%</b>
Charges for Services				
Fax	1,107.10	3,350.00	-2,242.90	33.0%
Non-resident Fees	0.00	81.00	-81.00	0.0%
Printing/Copying	3,346.25	9,100.00	-5,753.75	36.8%
<b>Total Charges for Services</b>	<b>4,453.35</b>	<b>12,531.00</b>	<b>-8,077.65</b>	<b>35.5%</b>
Other Revenues				
COBRA Reimbursements	5,572.80	16,720.00	-11,147.20	33.3%
Sale of Short Street Lot	0.00	12,000.00	-12,000.00	0.0%
Sale of Vehicle	0.00	1,200.00	-1,200.00	0.0%
Property License Agreements	15,000.00	15,001.00	-1.00	100.0%
Donations - Des & Undes	511.41	20,000.00	-19,488.59	2.6%
Sale of Items	1,607.02	3,750.00	-2,142.98	42.9%
Reimbursements Other libraries	542.44	1,300.00	-757.56	41.7%
Interest Income	3,528.84	9,000.00	-5,471.16	39.2%
Miscellaneous	258.39	2,500.00	-2,241.61	10.3%
Rental Income				
FC Rooms	50.00	100.00	-50.00	50.0%
FC Pavilion	550.00	100.00	450.00	550.0%
Collinsville Rooms	687.50	1,600.00	-912.50	43.0%
Blum House Rental	5,916.25	12,500.00	-6,583.75	47.3%
<b>Total Rental Income</b>	<b>7,203.75</b>	<b>14,300.00</b>	<b>-7,096.25</b>	<b>50.4%</b>
<b>Total Other Revenues</b>	<b>34,224.65</b>	<b>95,771.00</b>	<b>-61,546.35</b>	<b>35.7%</b>
<b>Total Income</b>	<b>931,676.91</b>	<b>1,288,692.16</b>	<b>-357,015.25</b>	<b>72.3%</b>
<b>Gross Profit</b>	<b>931,676.91</b>	<b>1,288,692.16</b>	<b>-357,015.25</b>	<b>72.3%</b>
Expense				
Personnel				
Benefits				
IL Unemployment Company	1,293.33	8,100.00	-6,806.67	16.0%
FICA Company	16,621.03	55,200.00	-38,578.97	30.1%
Health/Dental Insurance	22,785.35	97,000.00	-74,214.65	23.5%
IMRF	33,024.67	92,000.00	-58,975.33	35.9%
<b>Total Benefits</b>	<b>73,724.38</b>	<b>252,300.00</b>	<b>-178,575.62</b>	<b>29.2%</b>
Salaries				
Full Time	159,815.39	501,500.00	-341,684.61	31.9%
Part time	58,254.78	200,900.00	-142,645.22	29.0%
<b>Total Salaries</b>	<b>218,070.17</b>	<b>702,400.00</b>	<b>-484,329.83</b>	<b>31.0%</b>

**Mississippi Valley Library District**  
**Profit & Loss Budget vs. Actual**  
**FY2024**

	Jul - Oct 23	Budget	\$ Over Budget	% of Budget
<b>Total Personnel</b>	291,794.55	954,700.00	-662,905.45	30.6%
<b>Maintenance Services</b>				
Building	56,484.35	120,000.00	-63,515.65	47.1%
Equipment	3,128.57	10,000.00	-6,871.43	31.3%
Grounds	5,150.16	11,000.00	-5,849.84	46.8%
<b>Total Maintenance Services</b>	64,763.08	141,000.00	-76,236.92	45.9%
<b>Professional Services</b>				
Publishing	397.60	600.00	-202.40	66.3%
Payroll Service	1,201.55	4,100.00	-2,898.45	29.3%
SHARE Membership	0.00	0.00	0.00	0.0%
OCLC Interlibrary Loan	0.00	0.00	0.00	0.0%
Internet Services	3,731.30	9,300.00	-5,568.70	40.1%
Information Technology	15,632.56	55,000.00	-39,367.44	28.4%
Audit	0.00	8,300.00	-8,300.00	0.0%
Legal Service	940.00	3,000.00	-2,060.00	31.3%
Other Professional Services	604.54	3,600.00	-2,995.46	16.8%
<b>Total Professional Services</b>	22,507.55	83,900.00	-61,392.45	26.8%
<b>Professional Development</b>				
Dues	170.00	600.00	-430.00	28.3%
Training/Tuition	0.00	1,000.00	-1,000.00	0.0%
Travel Expenses	0.00	1,200.00	-1,200.00	0.0%
<b>Total Professional Development</b>	170.00	2,800.00	-2,630.00	6.1%
<b>Utilities</b>				
Natural Gas	712.09	9,750.00	-9,037.91	7.3%
Telephone/Fax	1,021.28	3,600.00	-2,578.72	28.4%
Water/Sewer	1,001.84	3,000.00	-1,998.16	33.4%
Electricity	20,243.94	56,000.00	-35,756.06	36.1%
<b>Total Utilities</b>	22,979.15	72,350.00	-49,370.85	31.8%
<b>Supplies</b>				
Equipment	934.57	10,000.00	-9,065.43	9.3%
Office	2,643.89	11,000.00	-8,356.11	24.0%
Postage	970.81	4,200.00	-3,229.19	23.1%
<b>Total Supplies</b>	4,549.27	25,200.00	-20,650.73	18.1%
<b>Materials</b>				
Other Materials	27.38	1,250.00	-1,222.62	2.2%
Virtual Items	1,409.74	5,000.00	-3,590.26	28.2%
Adult Audio Visual Items	3,161.76	11,000.00	-7,838.24	28.7%
Adult Print Materials	8,866.23	27,000.00	-18,133.77	32.8%
Juvenile Audio Visual Items	323.90	2,000.00	-1,676.10	16.2%
Juvenile Print Items	1,088.61	4,500.00	-3,411.39	24.2%
Online Databases	3,284.00	11,000.00	-7,716.00	29.9%
<b>Total Materials</b>	18,161.62	61,750.00	-43,588.38	29.4%
<b>Other Expenditures</b>				
Liability & Building Insurance	705.00	30,000.00	-29,295.00	2.4%
Vehicles	3,171.67	12,500.00	-9,328.33	25.4%
Miscellaneous	1,042.01	2,750.00	-1,707.99	37.9%
Programming	1,035.77	5,000.00	-3,964.23	20.7%
Donation Expenditures - Des.	318.24	6,000.00	-5,681.76	5.3%
<b>Grant Expenses</b>				
FY2024 PNG Grant	0.00	6,474.00	-6,474.00	0.0%
FY2023 Per Capita Grant	22,256.26	48,794.48	-26,538.22	45.6%
Other Grants	1,005.70	3,000.00	-1,994.30	33.5%
<b>Total Grant Expenses</b>	23,261.96	58,268.48	-35,006.52	39.9%
<b>Payments to Other Libraries</b>	682.19	1,600.00	-917.81	42.6%
<b>Total Other Expenditures</b>	30,216.84	116,118.48	-85,901.64	26.0%
<b>Total Expense</b>	455,142.06	1,457,818.48	-1,002,676.42	31.2%
<b>Net Ordinary Income</b>	476,534.85	-169,126.32	645,661.17	-281.8%
<b>Net Income</b>	476,534.85	-169,126.32	645,661.17	-281.8%

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# Mississippi Valley Library District Profit & Loss Prev Year Comparison

July through October 2023

	Jul - Oct 23	Jul - Oct 22	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Taxes</b>				
Audit	6,090.92	3,662.24	2,428.68	66.3%
Building Maintenance	82,660.24	68,123.59	14,536.65	21.3%
FICA/Medicare	39,154.82	32,963.12	6,191.70	18.8%
IMRF	28,713.38	27,469.00	1,244.38	4.5%
Liability Insurance	42,634.77	68,856.03	-26,221.26	-38.1%
Property Tax	618,208.80	549,383.93	68,824.87	12.5%
<b>Total Taxes</b>	<b>817,462.93</b>	<b>750,457.91</b>	<b>67,005.02</b>	<b>8.9%</b>
<b>Intergovernment Revenue</b>				
E-Rate	4,176.00	7,509.20	-3,333.20	-44.4%
<b>Grants</b>				
FY2023 Per Capita Grant	48,794.48	0.00	48,794.48	100.0%
FY2023 Penny Severns Grant	0.00	860.80	-860.80	-100.0%
FY2023 PNG Grant	2,572.05	0.00	2,572.05	100.0%
FY2022 Per Capita Grant	0.00	48,794.48	-48,794.48	-100.0%
FY2022 PNG Grant	0.00	8,034.51	-8,034.51	-100.0%
<b>Total Grants</b>	<b>51,366.53</b>	<b>57,689.79</b>	<b>-6,323.26</b>	<b>-11.0%</b>
Replacement Tax	18,725.37	17,890.06	835.31	4.7%
<b>Total Intergovernment Revenue</b>	<b>74,267.90</b>	<b>83,089.05</b>	<b>-8,821.15</b>	<b>-10.6%</b>
<b>Fines &amp; Forfeitures</b>				
Fines	264.29	155.23	109.06	70.3%
Lost or Damaged Books/Inhouse	1,003.79	371.85	631.94	169.9%
<b>Total Fines &amp; Forfeitures</b>	<b>1,268.08</b>	<b>527.08</b>	<b>741.00</b>	<b>140.6%</b>
<b>Charges for Services</b>				
Fax	1,107.10	917.20	189.90	20.7%
Non-resident Fees	0.00	87.00	-87.00	-100.0%
Printing/Copying	3,346.25	2,844.94	501.31	17.6%
<b>Total Charges for Services</b>	<b>4,453.35</b>	<b>3,849.14</b>	<b>604.21</b>	<b>15.7%</b>
<b>Other Revenues</b>				
COBRA Reimbursements	5,572.80	0.00	5,572.80	100.0%
Property License Agreements	15,000.00	0.00	15,000.00	100.0%
Donations - Des & Undes	511.41	1,311.32	-799.91	-61.0%
Sale of Items	1,607.02	1,060.84	546.18	51.5%
Online Sales	0.00	31.27	-31.27	-100.0%
Reimbursements Other libraries	542.44	499.91	42.53	8.5%
Interest Income	3,528.84	1,410.51	2,118.33	150.2%
Miscellaneous	258.39	277.08	-18.69	-6.8%
<b>Rental Income</b>				
FC Rooms	50.00	0.00	50.00	100.0%
FC Pavilion	550.00	0.00	550.00	100.0%
Collinsville Rooms	687.50	75.00	612.50	816.7%
Blum House Rental	5,916.25	4,677.50	1,238.75	26.5%
<b>Total Rental Income</b>	<b>7,203.75</b>	<b>4,752.50</b>	<b>2,451.25</b>	<b>51.6%</b>
<b>Total Other Revenues</b>	<b>34,224.65</b>	<b>9,343.43</b>	<b>24,881.22</b>	<b>266.3%</b>
<b>Total Income</b>	<b>931,676.91</b>	<b>847,266.61</b>	<b>84,410.30</b>	<b>10.0%</b>
<b>Gross Profit</b>	<b>931,676.91</b>	<b>847,266.61</b>	<b>84,410.30</b>	<b>10.0%</b>
<b>Expense</b>				
<b>Personnel</b>				
<b>Benefits</b>				
IL Unemployment Company	1,293.33	283.43	1,009.90	356.3%
FICA Company	16,621.03	15,402.91	1,218.12	7.9%
Health/Dental Insurance	22,785.35	23,027.20	-241.85	-1.1%
IMRF	33,024.67	25,690.11	7,334.56	28.6%
<b>Total Benefits</b>	<b>73,724.38</b>	<b>64,403.65</b>	<b>9,320.73</b>	<b>14.5%</b>
<b>Salaries</b>				
Full Time	159,815.39	157,949.48	1,865.91	1.2%
Part time	58,254.78	43,825.32	14,429.46	32.9%
<b>Total Salaries</b>	<b>218,070.17</b>	<b>201,774.80</b>	<b>16,295.37</b>	<b>8.1%</b>
<b>Total Personnel</b>	<b>291,794.55</b>	<b>266,178.45</b>	<b>25,616.10</b>	<b>9.6%</b>
<b>Maintenance Services</b>				
Building	56,484.35	18,486.34	37,998.01	205.6%
Equipment	3,128.57	3,795.27	-666.70	-17.6%
Grounds	5,150.16	4,600.00	550.16	12.0%
<b>Total Maintenance Services</b>	<b>64,763.08</b>	<b>26,881.61</b>	<b>37,881.47</b>	<b>140.9%</b>
<b>Professional Services</b>				
Publishing	397.60	404.00	-6.40	-1.6%
Payroll Service	1,201.55	1,191.83	9.72	0.8%
Internet Services	3,731.30	2,929.93	801.37	27.4%
Information Technology	15,632.56	18,648.62	-3,016.06	-16.2%

# Mississippi Valley Library District Profit & Loss Prev Year Comparison

July through October 2023

	Jul - Oct 23	Jul - Oct 22	\$ Change	% Change
Legal Service	940.00	460.00	480.00	104.4%
Other Professional Services	604.54	1,184.56	-580.02	-49.0%
<b>Total Professional Services</b>	<b>22,507.55</b>	<b>24,818.94</b>	<b>-2,311.39</b>	<b>-9.3%</b>
Professional Development				
Dues	170.00	304.64	-134.64	-44.2%
<b>Total Professional Development</b>	<b>170.00</b>	<b>304.64</b>	<b>-134.64</b>	<b>-44.2%</b>
Utilities				
Natural Gas	712.09	677.98	34.11	5.0%
Telephone/Fax	1,021.28	1,186.10	-164.82	-13.9%
Water/Sewer	1,001.84	945.77	56.07	5.9%
Electricity	20,243.94	25,945.73	-5,701.79	-22.0%
<b>Total Utilities</b>	<b>22,979.15</b>	<b>28,755.58</b>	<b>-5,776.43</b>	<b>-20.1%</b>
Supplies				
Equipment	934.57	292.05	642.52	220.0%
Office	2,643.89	2,982.96	-339.07	-11.4%
Postage	970.81	1,834.55	-863.74	-47.1%
<b>Total Supplies</b>	<b>4,549.27</b>	<b>5,109.56</b>	<b>-560.29</b>	<b>-11.0%</b>
Materials				
Other Materials	27.38	320.00	-292.62	-91.4%
Virtual Items	1,409.74	1,069.88	339.86	31.8%
Adult Audio Visual Items	3,161.76	3,677.55	-515.79	-14.0%
Adult Print Materials	8,866.23	9,563.27	-697.04	-7.3%
Juvenile Audio Visual Items	323.90	630.73	-306.83	-48.7%
Juvenile Print Items	1,088.61	1,569.33	-480.72	-30.6%
Online Databases	3,284.00	6,304.00	-3,020.00	-47.9%
<b>Total Materials</b>	<b>18,161.62</b>	<b>23,134.76</b>	<b>-4,973.14</b>	<b>-21.5%</b>
Other Expenditures				
Liability & Building Insurance	705.00	0.00	705.00	100.0%
Vehicles	3,171.67	567.68	2,603.99	458.7%
Miscellaneous	1,042.01	854.68	187.33	21.9%
Programming	1,035.77	231.50	804.27	347.4%
Donation Expenditures - Des.	318.24	2,808.04	-2,489.80	-88.7%
Grant Expenses				
FY2023 Per Capita Grant	22,256.26	0.00	22,256.26	100.0%
FY2023 Penny Sevens Grant	0.00	1,691.50	-1,691.50	-100.0%
FY2023 PNG Grant	0.00	9,575.56	-9,575.56	-100.0%
FY2022 Per Capita Grant	0.00	31,180.03	-31,180.03	-100.0%
FY2022 PNG Grant	0.00	480.37	-480.37	-100.0%
Other Grants	1,005.70	0.00	1,005.70	100.0%
<b>Total Grant Expenses</b>	<b>23,261.96</b>	<b>42,927.46</b>	<b>-19,665.50</b>	<b>-45.8%</b>
<b>Payments to Other Libraries</b>	<b>682.19</b>	<b>174.95</b>	<b>507.24</b>	<b>289.9%</b>
<b>Total Other Expenditures</b>	<b>30,216.84</b>	<b>47,564.31</b>	<b>-17,347.47</b>	<b>-36.5%</b>
<b>Total Expense</b>	<b>455,142.06</b>	<b>422,747.85</b>	<b>32,394.21</b>	<b>7.7%</b>
<b>Net Ordinary Income</b>	<b>476,534.85</b>	<b>424,518.76</b>	<b>52,016.09</b>	<b>12.3%</b>
<b>Net Income</b>	<b>476,534.85</b>	<b>424,518.76</b>	<b>52,016.09</b>	<b>12.3%</b>

**DETERMINING GENERAL CORPORATE FUND TAX RATE  
(CAPPED AT .15% / .0015 mills)**

[illegible]



Assessed value of average household	\$58,494.80	\$58,494.80	\$58,494.80	\$58,494.80	\$58,494.80	\$58,494.80	\$58,494.80	\$58,494.80	\$58,494.80
Assessed value of average household	\$58,494.80	\$58,494.80	\$58,494.80	\$58,494.80	\$58,494.80	\$58,494.80	\$58,494.80	\$58,494.80	\$58,494.80
* Township Multiplier - Collinsville									
Township (IL Dept. of Rev. 2021)	<u>1.0000</u>	<u>1.0000</u>	<u>1.0000</u>	<u>1.0000</u>	<u>1.0000</u>	<u>1.0000</u>	<u>1.0000</u>	<u>1.0000</u>	<u>1.0000</u>
Adjusted assessed value of average household	\$58,494.80	\$58,494.80	\$58,494.80	\$58,494.80	\$58,494.80	\$58,494.80	\$58,494.80	\$58,494.80	\$58,494.80
Adjusted assessed value of average household	\$58,494.80	\$58,494.80	\$58,494.80	\$58,494.80	\$58,494.80	\$58,494.80	\$58,494.80	\$58,494.80	\$58,494.80
* Mill rate increase	0.1483	0.1298	0.1112	0.0927	0.0742	0.0556	0.0371	0.0185	0.0000
/1000	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>	<u>1.000</u>
Increased overall tax in \$	\$8.68	\$7.59	\$6.51	\$5.42	\$4.34	\$3.25	\$2.17	\$1.08	\$0.00

% of current  
budgeted expenses  
allocated to  
personnel costs:

Wages: 48.18%  
Benefits & Taxes -  
17.31%

Combined: 65.49%

Fairmont City median household value	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
* Equalization Rate - St. Clair County	<u>0.3095</u>	<u>0.3095</u>	<u>0.3095</u>	<u>0.3095</u>	<u>0.3095</u>	<u>0.3095</u>	<u>0.3095</u>	<u>0.3095</u>	<u>0.3095</u>
Assessed value of average household	\$30,950.00	\$30,950.00	\$30,950.00	\$30,950.00	\$30,950.00	\$30,950.00	\$30,950.00	\$30,950.00	\$30,950.00
Assessed value of average household	\$30,950.00	\$30,950.00	\$30,950.00	\$30,950.00	\$30,950.00	\$30,950.00	\$30,950.00	\$30,950.00	\$30,950.00
* County Multiplier - (Co. Assessor)	<u>1.0778</u>	<u>1.0778</u>	<u>1.0778</u>	<u>1.0778</u>	<u>1.0778</u>	<u>1.0778</u>	<u>1.0778</u>	<u>1.0778</u>	<u>1.0778</u>
Adjusted assessed value of average	\$33,357.91	\$33,357.91	\$33,357.91	\$33,357.91	\$33,357.91	\$33,357.91	\$33,357.91	\$33,357.91	\$33,357.91
Adjusted assessed value of average	\$33,357.91	\$33,357.91	\$33,357.91	\$33,357.91	\$33,357.91	\$33,357.91	\$33,357.91	\$33,357.91	\$33,357.91
* Mill rate increase	0.1483	0.1298	0.1112	0.0927	0.0742	0.0556	0.0371	0.0185	0.0000
/1000	<u>1000</u>	<u>1000</u>	<u>1000</u>	<u>1000</u>	<u>1000</u>	<u>1000</u>	<u>1000</u>	<u>1000</u>	<u>1000</u>
Increased overall tax in \$	\$4.95	\$4.33	\$3.71	\$3.09	\$2.47	\$1.86	\$1.24	\$0.62	\$0.00





**ORDINANCE NO. 24-03**

*ORDINANCE LEVYING AND ASSESSING MUNICIPAL TAX FOR THE MISSISSIPPI VALLEY LIBRARY DISTRICT  
OF THE COUNTIES OF MADISON AND ST. CLAIR, STATE OF ILLINOIS  
FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024*

WHEREAS, the President and the Board of Trustees of the Mississippi Valley Library District, in the Counties of Madison and St. Clair, State of Illinois, did on the 18<sup>th</sup> day of September, 2023 pass the Annual Budget and Appropriation Ordinance (Ordinance No. 24-01) for said Library District for the fiscal year commencing on July 1, 2023 and ending June 30, 2024; and

WHEREAS, said Annual Budget and Appropriation Ordinance was duly published as provided by law after its passage;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE MISSISSIPPI VALLEY LIBRARY DISTRICT, IN THE COUNTIES OF MADISON AND ST. CLAIR, STATE OF ILLINOIS, as follows:

Section 1: That the total sum of ONE MILLION, TWO HUNDRED FORTY-THREE THOUSAND, TWO HUNDRED EIGHTY-THREE (\$1,243,283), composed as follows: The sum of NINE HUNDRED SEVEN THOUSAND, NINETY-SEVEN DOLLARS (\$907,097), being the amount deemed required for the necessary corporate purposes of the Mississippi Valley Library District, Madison and St. Clair Counties, Illinois; the sum of FIFTY-NINE THOUSAND DOLLARS (\$59,000), being required for the payment of employer contributions of the Mississippi Valley Library District to the Social Security Fund; the sum of SIXTY THOUSAND DOLLARS (\$60,000), being required for payment of employer contributions of the Mississippi Valley Library District to the Illinois Municipal Retirement Fund; the sum of EIGHT THOUSAND DOLLARS (\$8,000), being required for the payment of the professional opinion of an

accountant and other auditing expenses from an Audit Fund; the sum of EIGHTY-FIVE THOUSAND DOLLARS (\$85,000) for the purpose of payments of premiums due for the purchase of liability insurance, worker's compensation and unemployment insurance, property damage (fire) insurance, expenditures for risk management, and legal fees for defending or otherwise protecting itself against liability from a Liability Fund; the sum of ONE HUNDRED TWENTY-FOUR THOUSAND, ONE HUNDRED EIGHTY-SIX DOLLARS (\$124,186), being required for the maintenance, repairs and alterations of library buildings and equipment from a Maintenance Fund, be and the same is hereby levied and assessed upon and against all taxable property within this Library District according to the full fair value as established and ascertained for State and County purposes for the fiscal year beginning July 1, 2023 and ending June 30, 2024 and the Board of Trustees of the Mississippi Valley Library District having on the 18<sup>th</sup> day of September, 2023 duly passed and adopted the Annual Budget and Appropriation Ordinance for the fiscal year beginning July 1, 2023 and ending June 30, 2024 and said Ordinance having been duly published in a newspaper of general circulation within this Public Library District, this Board finds that the specific purposes and the specific amounts provided for in said Annual Budget and Appropriation Ordinance, a copy of which is attached hereto and by this reference made a part hereof, are required to be levied for the necessary purposes of the Mississippi Valley Library District.

Section 2: The Secretary of the Board of Trustees of the Mississippi Valley Library District is hereby directed to file a duly certified copy of this Ordinance with the County Clerks of Madison and St. Clair Counties, Illinois, in accordance with the laws of the State of Illinois, on or before the last Tuesday of December 2023; and said County Clerks are hereby authorized and directed to extend the said tax so levied by this Ordinance according to law, against all taxable property within the Mississippi Valley Library District. The Secretary of the Mississippi Valley Library District shall also file on or before the last Tuesday of December 2023, duly certified copies of the Annual Budget and Appropriation Ordinance and this Ordinance with the Mississippi Valley Library District where they shall be available for public inspection as provided by law.

Section 3: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

Passed by the Board of Trustees of the Mississippi Valley Library District and approved by the President thereof this 20<sup>th</sup> day of November, 2023.

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President of the Board of Trustees

ATTEST:

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Secretary of the Board of Trustees

**CERTIFICATE OF COMPLIANCE WITH TRUTH IN TAXATION**

I, Jeanne Lomax, the undersigned, hereby certify that I am the presiding officer of the Mississippi Valley Library District and as such presiding officer I certify that the tax levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provision of 35 ILCS 200/18-60 through 35 ILCS 200/18-85 of the "Truth in Taxation Act."

Check one of the choices below

- ☐ The taxing district published a notice in the newspaper and conducted a hearing, meeting the requirements of the Truth in Taxation Law.
  
- ☐ The taxing district's aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, notice and a hearing were not necessary.
  
- ☐ The proposed aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a hearing was not held. The adopted aggregate tax levy exceeded 5% of the prior year's extension and a notice was published within 15 days of its adoption in accordance with the Truth in Taxation Law.
  
- ☐ The adopted levy exceeded the amount stated in the published notice. A second notice was published within 15 days of the adoption in accordance with the Truth in Taxation Law.

This certificate applies to the FY2024 tax levy.

Date: \_\_\_\_\_

Presiding Officer: \_\_\_\_\_

(Signature)

(District Seal)

STATE OF ILLINOIS )  
 ) SS:  
COUNTIES OF MADISON AND ST. CLAIR )

CERTIFICATE OF AUTHENTICITY

(Tax Levy Ordinance FY2024)

I, Lisa McCormick, do hereby certify that I am the duly appointed, qualified, and now acting Secretary of the Board of Trustees of the Mississippi Valley Library District in the Counties of Madison and St. Clair and State of Illinois; that attached hereto is a true and correct copy of the Tax Levy Ordinance No. 24-03 for the fiscal year July 1, 2023 to June 30, 2024.

I further certify that the Tax Levy Ordinance was duly passed by the Board of Trustees of said Library District at a meeting thereof held on the 20<sup>st</sup> day of November, 2023; that said Ordinance was duly passed by ye and nay vote thereon with at least a majority of all the Board of Trustees having voted ye on the adoption and passage thereof and approved in accordance with the laws of the State of Illinois pursuant to the notice and publication thereof as required by law.

I further certify that said Tax Levy Ordinance contains a certification of Truth in Taxation Act compliance.

In Witness Whereof, I have signed my name in my official capacity as the Secretary of the Board of Trustees of the Mississippi Valley Library District, at Collinsville, Illinois, this 20<sup>st</sup> day of November, 2023.

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Lisa McCormick, Secretary

Mississippi Valley Library District

(District Seal)

Date Signed: \_\_\_\_\_

**Closed Session Verbatim Records to Recommend for Disposal 11/20/2023**

All closed session recordings listed here meet the following criteria: they are older than 18 months, have approved and opened written minutes, and the meetings do not have any pending or real legal action associated with them. Upon approval for disposal, a request will be submitted to the IL State Archives' Records Management Section for their approval to dispose in compliance with local records retention laws.

RECORDING DATE:	# OF RECORDINGS:	DATE WRITTEN MINUTES OPENED/ APPROVED:
April 13, 2021	1	April 19, 2021
July 19, 2017	1	September 20, 2021
June 27, 2022	1	July 18, 2022

\* to be disposed of after January 18, 2024

## Appendix A (Useful Illinois Statutes with Citations to the Illinois Compiled Statutes)

The Illinois Compiled Statutes (ILCS) are posted online at [www.ilga.gov/legislation/ilcs/ilcs.asp](http://www.ilga.gov/legislation/ilcs/ilcs.asp)

Illinois Statute or Topic	Legal Citation
<b><i>General Provisions</i></b>	
<i>Open Meetings Act</i>	5 ILCS 120/1
<i>Freedom of Information Act (FOIA)</i>	5 ILCS 140/1
<i>State Records Act</i>	5 ILCS 160/1 (see also 50 ILCS 205/1)
<i>Electronic Commerce Security Act (digital signature)</i>	5 ILCS 175/1
<i>Identity Protection Act</i>	5 ILCS 179/1
<i>Intergovernmental Cooperative Act</i>	5 ILCS 220/1
<i>Oaths and Affirmations Act</i>	5 ILCS 255/0.01
<i>Illinois Public Labor Relations Act</i>	5 ILCS 315/1
<i>Illinois Governmental Ethics Act</i> (Disclosure of Economic Interests)	5 ILCS 420/4A-101
<i>State Officials and Employees Ethics Act</i>	5 ILCS 430/1-1
<b><i>Elections</i></b>	
Election Code	10 ILCS 5/1-1
Campaign Finance Reporting	10 ILCS 5/10-6.1
<b><i>Executive Officers</i></b>	
<i>State Library Act</i>	15 ILCS 320/1
<i>Illinois Literacy Act</i>	15 ILCS 322/1
<b><i>Finance</i></b>	
<i>Public Funds Statement Publication Act</i>	30 ILCS 15/1 (see also 50 ILCS 305/1)
Statement of Receipts and Disbursements	30 ILCS 15/1 (see also 50 ILCS 305/1)
<i>Public Funds Investment Act</i>	30 ILCS 235/1 (see also 50 ILCS 340/1)
Interest Rate on Public Debt	30 ILCS 305/2
<i>Local Government Debt Reform Act</i>	30 ILCS 350/1
Illinois Procurement Code	30 ILCS 500/1
<i>Joint Purchasing Act (Governmental)</i>	30 ILCS 525/1
<i>Architectural, Engineering, and</i> <i>Land Surveying Qualifications Based Selection Act</i>	30 ILCS 535/1 & 50 ILCS 510/0.01
<i>Drug Free Workplace Act</i>	30 ILCS 580/1
<b><i>Revenue</i></b>	
Property Tax Code (formerly <i>Revenue Act</i> )	35 ILCS 200/1-1
Estimate of Revenues	35 ILCS 200/18-50
<i>Truth in Taxation Law</i>	35 ILCS 200/18-55
<i>Property Tax Extension Limitation Law (PTELL)</i>	35 ILCS 200/18-185
<i>Fiscal Responsibility Report Card</i>	35 ILCS 200/30-30
<b><i>Pensions</i></b>	
Illinois Municipal Retirement Fund (IMRF)	40 ILCS 5/7-171
<b><i>Local Government</i></b>	
Conflict of Interest ( <i>Public Officer Prohibited Activities Act</i> )	50 ILCS 105/3
<i>Public Officers Simultaneous Tenure Act</i>	50 ILCS 110/1
<i>Time Off for Official Meetings Act</i>	50 ILCS 115/1

<i>Local Government Employees Political Rights Act</i>	50 ILCS 135/1
<i>Local Government Wage Increase Transparency Act</i>	50 ILCS 155
<i>Local Records Act</i>	50 ILCS 205/1 (see also 5 ILCS 160/1)
<i>Local Government Financial Statement Act</i>	50 ILCS 305/1 (see also 30 ILCS 15/1)
<i>Governmental Account Audit Act</i>	50 ILCS 310/1
<i>Illinois Municipal Budget Law</i>	50 ILCS 330/1
<i>Investment of Municipal Funds Act</i>	50 ILCS 340/1 (see also 30 ILCS 235/1)
<i>Tax Anticipation Note Act</i>	50 ILCS 420/0.01
<i>Local Government Prompt Payment Act</i>	50 ILCS 505/1
<i>Local Government Professional Services Selection Act</i> (exempted in 720 ILCS 5/33E-13)	50 ILCS 510/0.01

## ***Municipalities***

Removal of Officer (appointed library board member)	65 ILCS 5/3.1-35-10
Levy and Collection of Taxes	65 ILCS 5/8-3-2
Time for Paying over of Tax Monies	65 ILCS 5/8-3-3
<i>Tax Increment Allocation Redevelopment Act</i> (TIF)	65 ILCS 5/11-74.4-1

## ***Libraries***

<i>Illinois Local Library Act</i>	75 ILCS 5/1-0.1
<i>Illinois Library System Act</i>	75 ILCS 10/1
<i>Public Library District Act of 1991</i>	75 ILCS 16/1
Nomination of Candidates ( <i>Public Library District Act</i> )	75 ILCS 16/30-20
Ownership of Library Building	75 ILCS 16/10-45 & 75 ILCS 16/5-40
<i>Library Records Confidentiality Act</i>	75 ILCS 70/1

## ***Public Health***

<i>Environmental Barriers Act</i> (Illinois Accessibility Code)	410 ILCS 25/1
<i>Equitable Restrooms Act</i>	410 ILCS 35/1
<i>Smoke Free Illinois Act</i>	410 ILCS 82/1

## ***Public Safety***

<i>Firearm Concealed Carry Act</i>	430 ILCS 66/1
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## ***Notices***

<i>Notice by Publication Act</i>	715 ILCS 5/1
<i>Newspaper Legal Notice Act</i>	715 ILCS 10/1

## ***Criminal Offenses***

Theft of (Library Material)	720 ILCS 5/16-0.1 & 720 ILCS 5/16-3
<i>Official Misconduct</i>	720 ILCS 5/33-1
<i>Public Contracts Act</i> (Interference, bid rigging)	720 ILCS 5/33E-1

## ***Civil Liabilities***

<i>Parental Responsibility Law</i>	740 ILCS 115/1
<i>Right to Breastfeed Act</i>	740 ILCS 137/1
<i>Illinois Wage Assignment Act</i>	740 ILCS 170/1

## ***Civil Immunities***

<i>Local Government Employee Tort Immunity Act</i>	745 ILCS 10/1-101
<i>Employment Record Disclosure Act</i>	745 ILCS 46/1

## ***Property***

<i>Right of Publicity Act</i>	765 ILCS 1075/1
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***Human Rights***

*Illinois Human Rights Act* 775 ILCS 5/1-101

***Business Transactions***

*Personal Information Protection Act* 815 ILCS 530/5

***Employment***

*Illinois Collective Bargaining Successor Employer Act* 820 ILSC 10/0.01

*Personnel Record Review Act* 820 ILCS 40/0.01

*Right to Privacy in the Workplace Act* 820 ILCS 55/1

*Employee Credit Privacy Act* 820 ILCS 70/1

*Minimum Wage Act* 820 ILCS 105/1

*Equal Pay Act* 820 ILCS 112/1

*Wage Payment and Collection Act* 820 ILCS 115/1

*Prevailing Wage Act* 820 ILCS 130/0.01

*One Day Rest in Seven Act* 820 ILCS 140/3

*School Visitation Rights Act* 820 ILCS 147

*Victims' Economic Security and Safety Act* 820 ILCS 180/1

*Workers' Compensation Act* 820 ILCS 305/1

***Military Related Acts***

*Family Military Leave Act* 820 ILCS 151/1

*Military Leave of Absence Act* 5 ILCS 325/0.01

*Public Employee Armed Services Rights Act* 5 ILCS 330/1

*Service Member's Employment Tenure Act* 330 ILCS 60/1

## Appendix B (Records to Be Retained and Disposed)

The Records Management Section of the Illinois State Archives is responsible for assisting state and local government agencies with the disposal of records. In Illinois, no public record may be disposed of without the approval of the appropriate records commission.

For more information and forms, go to Illinois State Archives website at [www.cyberdriveillinois.com/departments/archives/records\\_management/home.html](http://www.cyberdriveillinois.com/departments/archives/records_management/home.html).

For information about the procedures to dispose of state records call (217) 782-2647. To dispose of local government records call (217) 782-7075.

Inquiries can be mailed, faxed, or emailed (via an email form on the website noted above) to the Illinois State Archives:

Records Management Section  
Illinois State Archives  
Springfield, IL 62756  
Fax: (217) 557-1928

## Appendix C (Topics Recommended for Inclusion in Board Bylaws)

1. Official name and location of library
2. Trustees
  - Method of election or appointment
  - Length of terms
  - Duties and responsibilities
  - Filling a vacancy
  - Conflict of interest/ethics provision
  - Removal
3. Officers
  - Definition
  - Duties
  - Nomination and election procedure and meeting
  - Filling a vacancy
  - Removal
4. Committees
  - Standing
  - Appointment of ad hoc
5. Meetings
  - Time and place of regular meetings
  - Method for calling special meeting
  - Quorum for making decisions
  - Compliance with the *Open Meetings Act*
  - Quorum for board action
  - Follow a current edition of a standard parliamentary procedure manual
6. Order of business
  - Roll call
  - Approval of previous meeting minutes
  - Correspondence and communications
  - Officers' reports
  - Committee reports
  - Financial report and approval of expenditures
  - Library administrator's report
  - Unfinished business
  - New business
  - Adjournment
7. Minutes
  - Reflect attendance and actions taken

8. Appointment/termination of library administrator
9. Amendments—procedures for repealing, amending, or adding
10. Time frame for review

## Appendix D (Topics Recommended for New Trustee Orientation)

1. Mission statement, long-range/strategic plan, technology plan, and all library policies
2. Budget, budget cycle, and way in which the budget is developed, monthly financial reports; levy; and relationship between library and municipality/ies, county, and state library
3. Doyle, Robert P. and Robert N. Knight, eds. *Trustee Facts File*. 4th ed. Chicago: Illinois Library Association, 2012; or current edition
4. ALA's *Freedom to Read Statement* and *Library Bill of Rights* and its interpretations; collection management; censorship issues and the procedure for addressing a patron's request for reconsideration of library materials
5. Board bylaws, board library administrator responsibilities, and errors and omissions insurance
6. Board meetings, committee meetings, names and addresses of other trustees, sample agenda, and prior year's minutes
7. *Serving Our Public 4.0: Standards for Illinois Public Libraries*, State Library Per Capita Grant, *Illinois Public Library Annual Report* (IPLAR)
8. Current copy of *Illinois Library Laws & Rules* (St. Paul, MN: Thompson Reuters), issued periodically by and available from the Illinois Library Association
9. Latest edition of a standard parliamentary procedure manual
10. The value/benefits of membership in professional organizations such as the American Library Association and the Illinois Library Association
11. *Illinois Open Meetings Act*; *Illinois Ethics Act*; *Freedom of Information Act*
12. List of websites for such organizations as American Library Association, Illinois Library Association, and the Public Library Association
13. Diamond, Stewart H. and W. Britt Isaly. *Financial Manual for Illinois Public Libraries*. Chicago: Illinois Library Association, 2007

## Appendix E (Recommended Staffing Levels)

	FTE per 1,000 in addition to base FTE	FTE per 1,000 in addition to base FTE	FTE per 1,000 in addition to base FTE	FTE per 1,000 in addition to base FTE	FTE per 1,000 in addition to base FTE
POPULATION	BASE	MINIMUM	GROWING	ESTABLISHED	ADVANCED
Less than 1,000	.15*	.25	.50	.75	1.00
1,000-2,499	1.00	.25	.50	1.00	1.50
2,500-4,999	1.00	.25	.50	1.00	1.00
5,000-9,999	2.00	.25	.50	1.00	1.50
10,000-14,999	4.00	.25	.50	1.00	1.25
15,000-24,999	8.00	.25	.50	.90	1.25
25,000-49,999	18.00	.25	.50	.75	1.00
50,000-74,999	30.00	.25	.50	.75	1.00
75,000-99,999	45.00	.25	.50	.75	1.00
Over 100,000	60.00	.25	.50	.75	1.00

### Example

1. The library's jurisdictional population is 8,500.
2. The library wishes to achieve the "growing" level.
3. The library's population places it in the 5,000–9,999 population range. The "base" for this range is 2 FTE.
4. The number of additional FTEs needed to reach the "growing" level is .5 per 1,000 population. Multiply 8.5 (the library's jurisdictional population of 8,500 divided by 1,000) by .5 to get the number of additional FTEs: 4.25.
5. Add this number (4.25 FTE) to the base (2 FTE). To reach the "growing" level, the library will need a staff of 6.25 FTE.

Note: The "base" is not a level. It is a number to be used in the calculation. For the purposes of this document, an FTE works 37.5 hours per week exclusive of any meal breaks of a half hour or more but including all other breaks.

\*The minimum hours a library should be open per week is 15, according to *Illinois Administrative Code* [23 Ill. Adm. Code 3030.110]; these standards recommend 25 in Chapter 4 (Access).

## Appendix F (Topics Recommended for Public Use of the Library Policy)

1. Days and hours of service
2. Borrowing privileges
  - Eligibility
  - Fees for nonresidents
  - Registration
  - Reciprocal borrowing
3. Circulation
  - Length of loans
  - Limits on number of items
  - Renewals
  - Reserves
  - Interlibrary loans
  - Lost or damaged materials
  - Fines and fees
4. Access to materials
5. Reference
6. Service to patrons with disabilities
7. Confidentiality of library/patron records
8. Library property
  - Computers
  - Bathroom facilities
  - Furniture
  - Equipment
9. Use of meeting rooms, exhibit areas, bulletin boards
10. Behavior in the library

## Appendix G (Recommended Hours of Service by Population)

POPULATION	MINIMUM	GROWING	ESTABLISHED	ADVANCED
Less than 1,000	25	28	32	36
1,000-2,499	28	36	40	48
2,500-4,999	36	40	56	64*
5,000-9,999	48	56	64*	72*
10,000-24,999	56	64*	68*	72**
25,000-49,999	64*	68*	72**	72**
50,000-74,999	72*	72**	72**	75**
75,000-99,999	75**	75**	75**	75**
Over 100,000	75**	75**	75**	75**

\*Open Sunday, September through May

\*\*Open Sunday all year

Note: Consideration should be given to the convenience of users in establishing hours of operation. Every library should have some evening hours past 5:00 p.m. and some weekend hours including a minimum of four hours on Saturday.



## Appendix H (Topics Recommended for Collection Management Policy)

1. Description of community to be served
2. Description of user groups to be served (children, young adults, non-English speaking, adult new reader, audio and visually challenged, etc.)
3. Purpose of the collection
4. Responsibility for collection management
5. Parameters of the collection, including subject areas, formats, etc.
6. Criteria for selection, replacement, and withdrawal
7. Statement that Collection Management Policy will be reviewed every two years (75 ILCS 5/4-7.2)
8. Gifts
9. Provision for user requests
10. Reconsideration of materials
11. Statement on intellectual freedom, adopting the *Library Bill of Rights*, and other ALA intellectual freedom statements

## Appendix I (Collection Management Worksheet)

Chapter 7 (Collection Management) includes a standard that states: “The library spends a minimum of 8 to 12% of its operating budget on materials for patrons.” This worksheet is provided for library staff to determine how much of the operating budget is actually spent on materials.

Enter total costs for each line reflecting library’s fiscal year. The costs will mirror the costs used on IPLAR for prior fiscal year if it is a question on the report. No two libraries are alike and some libraries will have other “special” collections that be added to this checklist or might not have some of the collections listed below, and therefore those collection types should be removed.

<b>Materials:</b>	<b>Cost:</b>
Books (print)	\$ _____
E-Books	_____
Magazines/newspapers (print)	_____
Magazines/newspapers (electronic)	_____
Audio CDs	_____
Audio CDs (downloadable)	_____
DVDs	_____
DVDs (downloadable/streaming)	_____
Electronic Databases (available in-house & remotely)	_____
Computer Software	_____
Microfilm	_____
Local History resources	_____
Photographs	_____
Video Games	_____
Non-Book or Media	_____

<b>Automation:</b>	<b>Cost:</b>
Annual Cost for local automation system (including cataloging/circulation software as well as hardware necessary for operation)	\$ _____
OCLC Membership costs	_____
MARC Records costs	_____
Additional consortia cost	_____
Virtual reference service	_____

***Supplies:******Cost:***

Barcodes for circulating items and for patrons' cards \$ \_\_\_\_\_

User library cards \_\_\_\_\_

Processing supplies (example: spine labels, book covers,  
book table, RF tags, property stamps, etc.) \_\_\_\_\_

***Staffing:******Cost:***

Based on a 40-hour week, determine approximately  
how many hours staff spend on task and multiply it  
by pay rate x 52 weeks. (Example: Cataloger—  
25 hours per week X \$10 X 52=\$13,000) \$ \_\_\_\_\_

Collection development/ordering staff \_\_\_\_\_

Cataloging staff \_\_\_\_\_

Circulation staff \_\_\_\_\_

ILL staff \_\_\_\_\_

Book page or shelve \_\_\_\_\_

Training for staff \_\_\_\_\_

## Appendix J (New Facility Planning)

The construction of a new facility or expansion of an existing facility is a major milestone for any public library. When planning for construction the following guidelines should be followed.

1. Public library construction, expansion, and major renovation projects are planned by a team consisting of the board or members of the board of trustees, the library administrator and key staff, and a registered professional architect, preferably with experience in the design of libraries. A library building consultant may be utilized when there is a lack of library design experience on the design team.
2. The library, unless it is part of a home rule unit of government, must select an architect in compliance with the *Local Government Professional Services Selection Act* [50 ILCS 510/0.01 *et seq.*]
3. The library's attorney should review all contracts related to any construction project.
4. Space planning should be based on a twenty-year population projection (including probable annexation) and desired improvements in services.
5. The facility should provide the maximum possible flexibility for future changes in design, furnishings, and technology.
6. Access to the internet through data/Wi-Fi and power should be available throughout the facility.
7. All construction shall comply with federal, state, and local codes and regulations.
8. All areas of the library are designed to meet the floor-loading standard as defined by applicable codes. (Note that many existing buildings that were not designed as libraries cannot meet this requirement. Consult a building design professional whenever giving consideration to re-purposing any existing building for use as a library.)
9. Natural lighting should be used whenever possible. The availability and efficient use of natural light are an important consideration for both energy efficiency and human well-being. With proper planning, natural lighting can be incorporated into library design. All lighting, whether natural or artificial, should be designed to allow rearrangement of library furnishings.
10. Sustainable (Green) Design: Protecting our environment is only one of many compelling reasons to design and build sustainable buildings. Buildings designed in a sustainable manner can offer increased comfort for the occupants, healthier internal environments, lower energy costs, and can promote increased productivity. Libraries should take advantage of their unique educational role to be leaders in sustainable design.

The U.S. Green Building Council (USGBC) provides a method to measure sustainability in the form of the "LEED" (Leadership in Energy and Environmental Design) program, aimed at both quantifying and promoting green design. Another measurement of sustainability is offered by the "Green Globes" program put forth by the Green Building Initiative.

Each of these programs provides an objective system of measurement. Objective measurement plays a critical role in the process of designing and building sustainable buildings.

11. Technology and Library Design: Architects need to carefully integrate technology use into all aspects of the infrastructure planning for space, lighting, electrical, and HVAC. Data and power should be available throughout the facility.

12. *Serving Our Public 4.0* and other library design standards can provide a starting point for determining library design goals. It is important to note that in terms of library design, the industry is changing so quickly that published standards should be seen as a point of departure rather than a destination. A design team that is versed in the changing library environment and abreast of current trends and technology is your best asset.

## Appendix K (Facility Management Checklists)

### Ongoing Building Maintenance Checklist

- ☐ The library building should be maintained in a clean and sanitary condition at all times. Cleaning schedule can depend on frequency of use, and other factors.
- ☐ Elevators should be maintained at least annually, and should comply with applicable codes for safety.
- ☐ Roofs should be maintained at least twice a year or more frequently if required by the warranty. Additional inspection and maintenance work should be performed after every occasion where a contractor performs work on the roof (e.g., a rooftop chiller is replaced).
- ☐ The building facade should be inspected once a year.
- ☐ Parking lot resealing and restriping should be performed every one to three years.
- ☐ HVAC systems should be inspected and maintained at least twice a year (before summer and winter).
- ☐ Alarm system should be checked for proper operation at least once a year.
- ☐ Lighting should be inspected and replaced at least once every three months, unless they are inspected on a regular basis by the building staff. In some cases, defective lights must be replaced immediately. This includes exit lights, parking lot lights, and building exterior lights.
- ☐ Emergency lighting should be checked once a month.
- ☐ Sprinkler systems should be inspected as required by code, but at least once per year.
- ☐ Automatic doors should be inspected, adjusted and lubricated as required by code, but at least once every 6 months. Such doors may require more frequent work depending on traffic.
- ☐ Plumbing—Toilets, domestic water heater, and faucets: These systems should be maintained at least twice per year, including rodding of drain lines. Many components such as toilets may require maintenance on an as-needed basis. Sump pumps and back-up systems should be checked more frequently.
- ☐ Landscaping should be maintained weekly during season, and at least twice per year for cleanup, trimming, etc.
- ☐ Landscaping sprinklers should be checked and maintained twice a year.
- ☐ Carpet mats should be vacuumed on a regular basis, and shampooed at least once per year. Worn, loose, or torn carpeting should be replaced on an as-needed basis.
- ☐ Hard surface flooring should receive thorough cleaning and/or polishing once per year.
- ☐ Window cleaning should be performed at least once per year.

- ☐ Parking garages should be inspected and cleaned on an annual basis. Cleaning should include power washing to remove salt and other deposits.
- ☐ Other unique features, such as fountains, fireplaces, indoor planters, etc. should also be maintained on an as-required basis.
- ☐ Emergency generators should be checked for proper operation every week, and serviced as required by manufacturer.
- ☐ Snow removal should be performed on an as-needed basis (either self-performed or contracted).
- ☐ Egress paths should be checked once a month to ensure they are maintained open and free of obstructions.
- ☐ Electrical and mechanical rooms should be checked twice per year to ensure they are kept clean and clear of obstructions to reach the equipment.

#### Building Periodic Repair Checklist

- ☐ Tuck pointing of masonry: On an as-needed basis.
- ☐ Sealant repairs (window perimeters, masonry joints, etc.): On a three-to-five year interval.
- ☐ Interior painting and wall coverings: On an as-needed basis.
- ☐ Exterior painting including steel members that may corrode such as railings, etc.: Typically, once every three to five years.
- ☐ Wood and trim components: On an as-needed basis.
- ☐ Exterior and Interior Signage: Evaluate the appropriateness and condition of your signage once a year.
- ☐ Windows: Replace broken seals broken glass, caulking and glazing as needed.
- ☐ Parking lot: Perform patching, sidewalk repairs such as mud jacking, curb repairs, etc. as needed.
- ☐ Landscaping: Inspect trees and sod replacement every one to two years.
- ☐ Graffiti removal: Perform on an as-needed basis.
- ☐ Fencing repairs and painting: Perform on an as-needed basis. Painting is typically required every three to five years.
- ☐ Hardware: Items such as door knobs, locks, etc. should be repaired on an as-needed basis.

## Capital Project Checklist

\*Warranties and professional consultation should determine capital project items.

- ☐ Parking lot reconstruction (not routine sealing)
- ☐ Re-roofing
- ☐ Window replacement
- ☐ HVAC equipment replacement
- ☐ Lighting replacements and upgrades
- ☐ Building additions
- ☐ Interior remodeling (carpeting, walls, furnishings, etc.)
- ☐ Utility infrastructure including electrical feeds, cabling, fiber optics, generators, IT infrastructure, technology upgrades
- ☐ Major facade repairs
- ☐ Major code upgrades

## Capital Asset Plan Item List

\*Any item that is not accounted for in library operating budget should be on this list.

- ☐ Building structure
- ☐ Site elements such as parking lots, paving, site furnishings and signs
- ☐ HVAC systems
- ☐ Plumbing
- ☐ Elevators
- ☐ Building envelope including facade, windows, and roofs
- ☐ Furnishings

## Environmentally Friendly Components

\*The best time to upgrade for energy code conformance is when a library does replacement of library systems.

- ☐ Roof
- ☐ Mechanical systems
- ☐ Windows
- ☐ Library façade repair or replacement
- ☐ Lighting/LED
- ☐ Low-flow/water saving