

**Notice & Agenda – Mississippi Valley Library District  
Board of Trustees Meeting  
May 15, 2023 at 6:30 PM**

**On-Site at the Blum House, 414 West Main Street, Collinsville, IL 62234  
Via Zoom for members of the public – see instructions below**

**Outgoing Board of Trustees Meeting**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Input  
*Public comment policies as approved and included in the Board of Trustees Bylaws can be found online at <https://mvld.org/pdf/2021/MVLD%20Bylaws%20as%20of%209.20.2021.pdf>*
4. Consent Items
  - a. Minutes of the Regular Board Meeting of April 17, 2023
5. Unfinished Business
6. New Business
  - a. Administer Oath of Office [75 ILCS 16/30-40(a)] for Recently Elected Trustees
7. Adjournment Sine Die

**Regular Monthly Board of Trustees Meeting  
Immediately after Adjournment of Outgoing Board of Trustees Meeting**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Election of Board Officers
4. Public Input  
*Public comment policies as approved and included in the Board of Trustees Bylaws can be found online at <https://mvld.org/pdf/2021/MVLD%20Bylaws%20as%20of%209.20.2021.pdf>*
5. Friends of the Library Updates
6. Trustee Comments
7. Consent Items
  - a. Approval of Minutes – Regular Board Meeting of April 17, 2023 *\*if not approved in the immediately preceding meeting*
  - b. Administrative Reports
    - i. Executive Director's Report
    - ii. Assistant Director's Report
  - c. Finances
    - i. April 2023 Expenses by Vendor, Profit & Loss, and Funds Balances
    - ii. Gift Fund Transactions
    - iii. FY 2023 Profit & Loss Budget vs. Actual
    - iv. Profit & Loss Previous Year Comparison
  - d. Committee Reports
    - i. Finance
    - ii. Personnel

iii. Fundraiser

8. Unfinished Business

- a. COVID-19 Related Updates
- b. Repairs & Updates to the Blum House (Collinsville Library Foundation)
- c. Eagle Scout Project: Memorial Bricks by Historical Museum
- d. Disposal of Short Street Lot

9. New Business

- a. Establish Meeting Date(s) for Decennial Committee on Local Government Efficiency Act
- b. Discussion of MVLD Board of Trustees Meeting Dates and Times for FY2024
- c. Draft FY2024 Budget Presentation – For Informational Purposes
- d. Freedom of Information Act, Open Meetings Act, and Sexual Harassment Prevention Training for Recently Elected Trustees
- e. Review of Serving Our Public 4.0 Chapter 7

10. Closed Session

11. Adjournment

The Mississippi Valley Library District is subject to the requirements of the Americans with Disabilities Act. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact the library administrator (618-344-1112) promptly to allow the Mississippi Valley Library District to make reasonable accommodations for those patrons.

**Join Zoom Meeting (for members of the public)**

<https://us02web.zoom.us/j/88640576887?pwd=TjB5WWlyUHp1UjRRK3ZiSmVmcFFyUT09>

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING**

DATE: April 17, 2023

TIME: 6:30 PM

PLACE: Fairmont City Library, Fairmont City, IL

**Call to Order**

Mark Schusky, President, called the meeting to order at 6:30 PM.

**Roll Call**

Trustees present:

Mark Schusky, President  
Laura Gottschalk, Vice-President  
Cathy Kulupka, Trustee  
Ana Romero-Lizana, Trustee  
Marleen Suarez, Trustee  
Michael Treece, Jr., Trustee

Trustees absent:

Amanda Bender, Secretary

Also present:

Kyla Waltermire, Executive Director  
Katie Heaton, Assistant Director

**Pledge of Allegiance**

**Public Input** - None.

**Friends of the Library**

The next book sale is May 5 & 6. The Friends have offered funding to help with the Collinsville digital marquee's connectivity issue, as well as for new folding tables to replace the heavy, unwieldy folding tables.

**Trustee Comment**

Suarez thanked the Board for their professionalism and for the opportunity to serve, and commended Waltermire's leadership.

**Consent Items**

A motion to approve Consent Items in their entirety was made by Romero-Lizana and seconded by Suarez.

- a. Approval of Minutes – March 20, 2023 regular meeting minutes reviewed; no discussion or modifications.
- b. Administrative Reports  
Executive Director:
  - Preparation of the FY2024 budget is underway.
  - Waltermire reminded trustees that Statements of Economic Interest are to be filed by April 30.
  - Waltermire met with the director of the Children’s Dyslexia Center on April 12. They identified ways that they could support each other’s missions and, among other things, will be filing jointly an Illinois Reading Council literacy support grant to support the purchase of tutor materials, student materials, and family resources that support dyslexic readers.  
Assistant Director:
  - Heaton discussed preparations for her retirement on May 5.
- c. Finances – Finances reviewed; no discussion.
- d. Committee Reports – None.

A roll call vote was taken on the motion:

Laura Gottschalk- Yes  
Cathy Kulupka - Yes  
Mark Schusky- Yes  
Ana Romero-Lizana - Yes  
Marleen Suarez - Yes  
Michael Treece, Jr. - Yes  
Yes- 6, No – 0, Abstained – 0, Absent – 1

Motion carried.

#### **Unfinished Business**

- a. COVID-19 Related Actions – No update.
- b. Repairs & Updates to the Blum House - Collinsville Library Foundation

The Foundation provided photos of the porch areas to receive repairs during the spring. No word on when the work will begin, but it should be soon.

- c. Eagle Scout Project – Memorial Bricks by Historical Museum

Waltermire shared that the donations box approved by the Board is at Collinsville’s main desk.

- d. Short Street Lot

A sample of the publication notice to be used by the library was shared. Waltermire received the names of the realtors used by the school district for their property sales and reached out to the realtors, but has not heard back. She will be reaching out again this week.

## **New Business**

### **a. Revisions to Acceptable Conduct Policy**

Waltermire explained that staff have been asking for more guidance on how to approach those in violation of the library's policies and procedures. The draft provides more clarification on what steps will be taken regarding different levels of severity, in addition to clarifying the rights of amateur photographers/videographers and removing wording about adult supervision of children attending programs that is not in alignment with current practices.

Treece, Jr. moved and Romero-Lizana seconded to approve the policy as presented. A roll call vote was taken on the motion:

Laura Gottschalk- Yes  
Cathy Kulupka - Yes  
Mark Schusky- Yes  
Ana Romero-Lizana - Yes  
Marleen Suarez - Yes  
Michael Treece, Jr. - Yes

Yes- 6, No – 0, Abstained – 0, Absent – 1

Motion carried.

### **b. Resolution 23-04: Resolution to Exclude Compensation Paid Under an Internal Revenue Code Section 125 Plan as IMRF Earnings**

As discussed the prior month, this resolution would discontinue the inclusion of Section 125 plan wages as IMRF earnings effective May 1, 2023.

Kulupka moved and Gottschalk seconded to approve the resolution.

A roll call vote was taken on the motion:

Laura Gottschalk- Yes  
Cathy Kulupka - Yes  
Mark Schusky- Yes  
Ana Romero-Lizana - Yes  
Marleen Suarez - Yes  
Michael Treece, Jr. - Yes

Yes- 6, No – 0, Abstained – 0, Absent – 1

Motion carried.

### **c. Executive Director Employment Agreement**

Treece, Jr. echoed Suarez's comments earlier in the meeting regarding Waltermire's performance, stating that it's important the Executive Director has an employment contract. The proposed contract was reviewed by the library's attorney.

Treece, Jr. moved and Suarez seconded to approve the employment agreement as presented.

A roll call vote was taken on the motion:

Laura Gottschalk- Yes  
Cathy Kulupka - Yes  
Mark Schusky- Yes  
Ana Romero-Lizana - Yes  
Marleen Suarez - Yes  
Michael Treece, Jr. - Yes

Yes- 6, No – 0, Abstained – 0, Absent – 1

Motion carried.

d. Review of Serving Our Public 4.0 Chapter 6 – No discussion.

**Closed Session** – None.

### **Adjournment**

A motion was made by Romero-Lizana and seconded by Treece, Jr. to adjourn.

A roll call vote was taken on the motion:

Laura Gottschalk- Yes  
Cathy Kulupka - Yes  
Mark Schusky- Yes  
Ana Romero-Lizana - Yes  
Marleen Suarez - Yes  
Michael Treece, Jr. - Yes

Yes- 6, No – 0, Abstained – 0, Absent – 1

Motion carried. The meeting adjourned at 6:49 PM.

# **Report for April 2023**

## **Kyla Waltermire, Executive Director**

### **COVID-19 Updates**

- For this reporting period, three employees were in quarantine for COVID.
- Both the federal and state COVID-19 national health emergency/ disaster proclamations will end on May 11, 2023.

### **Building and Grounds Updates**

- Maintenance Tech Zeke Pennington completed the annual carpet cleaning in early April. He has also been working on power washing the facilities' exteriors, getting the Pan fountain ready to be turned on, removing overgrown shrubs from around the Pan fountain, trimming the shrubs and decorative trees in the landscaping, and addressing various other maintenance needs as they arise.

### **Circulation and Collection Updates**

- None.

### **Grant Updates**

- FY2022 Per Capita Grant – The grant has been fully expended in the amount of \$48,794.
- FY2023 Per Capita Grant – The application, including an expense report for the FY2021 grant, was submitted on December 8. Deadline for submission was January 30. No word yet on the application's status.
- FY2023 Penny Severns Family Literacy Grant – This grant funds the annual Tumblebooks subscription and MVLD staff wages for covering the Monday kids activities, Tuesday and Thursday night ESL classes, and Wednesday Garden Club at the Fairmont City Library. Expenses are submitted for reimbursement – and reimbursement received – on a monthly basis.
- FY2023 PNG Grant – The final activity, a field trip to the St. Louis Art Museum, was held on April 22.
- FY2024 PNG Grant – The application for "The Wild Blue Yonder and Beyond" was submitted March 29.

### **Meetings, Outreach, and Professional Development**

- April 3 – Illinois Library Association Public Policy Committee meeting
- April 4 – HR Source webinar "It's All in the Documentation" (1.00 hours CE)
- April 6 – Met with MVLD employee to practice presentation for Reaching Forward South
- April 7 – Covered Collinsville's main desk (1.00 hours)
- April 11 – Covered Collinsville's main desk (1.50 hours)
- April 12 – Covered Collinsville's main desk (3.50 hours); met with the director of the Children's Dyslexia Center re: potential collaborations
- April 13 – Covered Collinsville's main desk (3.50 hours); webinar: "Managing Your Own Emotions During Conflict" (1.00 hours CE); met with MVLD for Reaching Forward South presentation practice; ran courier to the Fairmont City Library

- April 14 – Covered Collinsville’s main desk (3.50 hours); met with rep from IT Voice re: quote for phone system replacement
- April 18 – Chamber of Commerce board meeting; met with CHS Spanish Club sponsor re: memorial bench donation for recent graduate
- April 19 – Summer reading program planning meeting
- April 20 – Illinois Heartland Library System’s Members Matter meeting (2.00 hours CE); SHARE budget review meeting
- April 24 – Meeting with Security Alarm Co. re: quote for replacement camera system(s)
- April 25 – Covered Collinsville’s children’s floor (1.00 hours)
- April 26 – Met with MVLD employee re: medical leave
- April 28 – Illinois Libraries Present meeting; met with Platinum Excavating and Landscaping re: brush hogging and removal of downed trees
- The library provided books to campers enrolled in the City of Collinsville’s Kids Summer Day Camp. The library will loan the Department a cart of books for campers to read during down time.
- The last visit from the CHS transitional students was April 25. One of the graduating students will continue on with weekly volunteering.

#### **Marketing and Promotions Updates**

- The library held a National Library Week t-shirt fundraiser. No word yet on how much the effort raised.
- Marketing Coordinator Terry Pierson is focusing efforts on summer reading program flyers, t-shirts, logs, and so on.

#### **Miscellaneous**

- A reminder that the legacy Overdrive app is no longer functioning as of May 1. Please switch to the Libby app as soon as possible in order to prevent a gap in service.
- The Illinois Paid Leave for All Workers Act was signed into law earlier this year. The Act requires all Illinois workers, irrespective of full-time or part-time status, to receive at least 40 hours of paid leave each year. The MVLD already offers paid sick and vacation leave for all employees, but there is some ambiguity about whether certain parts of the library’s paid leave policies are in compliance. I am working with HR Source and legal sources on obtaining clarification about this.
- Donald R. Shaffner Trust - The library is to receive a percentage of the trust after certain set amounts are paid. No updates on when this disbursement might be received or how much it will be.

#### **Program Updates and Other Dates of Note**

- The library will be closed on May 29 for Memorial Day.
- Registration for the summer reading challenges begins May 30. Activities begin June 5.
- Upcoming events include:
  - NEW – Dance Aerobics classes on Mondays at 9:00 AM (Collinsville). Bring your own mat and light weights (2-5 lbs.)



- NEW – Body Sculpting classes on Tuesdays at 9:00 AM (Collinsville). Bring your own mat and light weights (2-5 lbs.)
- May 20, all day – Children’s Dandelions Painting (Collinsville) – Experiment with different ways to paint dandelions
- May 27, all day – Drop-In Pinwheels Kids Craft (Collinsville)
- May 27 @ 10:00 AM – Kids Pajama and Donuts Storytime (Collinsville)
- June 5 & 12 @ 2:30-4:00 PM – Teen Cuisine cooking class (Collinsville)
- June 5 @ 4:30-7:30 PM – Party Games Demo (Collinsville). Registration required.
- June 5-10 – Putt putt golf (Collinsville) and disc golf (Fairmont City)
- June 7 @ 11:00 AM – Staying Active and Learning about Health (Fairmont City). For youth up to 12<sup>th</sup> grade.
- June 9 @ 2:00 PM – Children’s Bingo (Collinsville); Super Smash Bros. tournament (Fairmont City)
- June 10 @ 10:30 AM (Collinsville) and 1:30 PM (Fairmont City) – Sensory Friendly Magic Show
- Upcoming Illinois Libraries Presents events:
  - May 17 at 7:00 PM – “On Being Fabulous with Jonathan Van Ness and Kristi Yamaguchi.” “Queer Eye” and “Getting Curious” star and ice skating superfan, Jonathan Van Ness talks with his idol, Olympic Gold Medalist Kristi Yamaguchi. They’ll chat figure skating, fabulous style, and whatever else comes up! With Jonathan, you never quite know what he’ll say next, but his unfiltered takes are always as interesting as they are hilarious. Jonathan Van Ness is an Emmy-nominated television personality, New York Times bestselling author, podcaster, and hairstylist to the stars. Kristi Yamaguchi is an Olympic, U.S., and World Hall of Fame figure skater with two World Championship Gold medals along with an Olympic Gold medal. Register at <https://bit.ly/OnBeingFabulous>.

### **Staff Updates**

- Two staff members, Marketing Coordinator Terry Pierson and Children’s Assistant Lee Friz, presented sessions at this year’s Reaching Forward South. Reaching Forward South is an annual professional development conference for library support staff in central and southern Illinois.
- Matt Harris is the MVLD’s new Assistant Director. Harris has been with the library for over 18 years and has experience in several different positions.

# Statistical Summary

4/1/2023 12:00:00 AM - 4/30/2023 11:59:59 PM

## Mississippi Valley LD-Collinsville Libr (MVPP-ZED)

### Record Counts - As of 5/9/2023 6:13 PM

|                 | Bibs w/Items | Bibs w/o Items | Authority       |         |              |                     |
|-----------------|--------------|----------------|-----------------|---------|--------------|---------------------|
| Global          | 1,642,328    | 40,047         | 766,146         |         |              |                     |
|                 | Bibs w/Items | Items          | Items Withdrawn | Patrons | Active Staff | Active Workstations |
| Branch Specific | 60,417       | 64,227         | 2               | 15,957  | 27           | 17                  |

### Circulation Statistics

| Check Outs   | Borrowers       | Check In        | Overdue Items Checked In | Staff Overrides |
|--------------|-----------------|-----------------|--------------------------|-----------------|
| 6,772        | 921             | 5,346           | 1,131                    | 0               |
| Holds Placed | Holds Satisfied | Holds Cancelled |                          |                 |
| 1,957        | 1,863           | 294             |                          |                 |

### Records Added and Deleted

|                   | Bibliographic | Authority | Items | Patrons |
|-------------------|---------------|-----------|-------|---------|
| Added by Branch   | 43            | 0         | 151   | 191     |
| Added by Other    | 5,368         | 2,317     | 0     | 0       |
| Deleted by Branch | 73            | 0         | 1,067 | 8       |
| Deleted by Other  | 14,623        | 2,111     | 1     | 6       |

### Financials

| New Charges                                      | Money Collected | Refunds | NET      | Amounts Waived | Credits |
|--|-----------------|---------|----------|----------------|---------|
| \$4,731.12                                       | \$254.71        | \$0.00  | \$254.71 | \$2,686.88     | \$0.00  |
| Total Outstanding Fines - As of 5/9/2023 6:13 PM |                 |         |          |                |         |
| \$123,729.27                                     |                 |         |          |                |         |

### PAC Statistics

| Logins | Online Registrations | Holds Placed | Holds Cancelled |
|--------|----------------------|--------------|-----------------|
| 2,191  | 4                    | 1,286        | 84              |

# Statistical Summary

4/1/2023 12:00:00 AM - 4/30/2023 11:59:59 PM

## Mississippi Valley LD-Fairmont City Lib (FMCP-ZED)

### Record Counts - As of 5/9/2023 6:13 PM

|                 | Bibs w/Items | Bibs w/o Items | Authority       |         |              |                     |
|-----------------|--------------|----------------|-----------------|---------|--------------|---------------------|
| Global          | 1,642,328    | 40,047         | 766,146         |         |              |                     |
|                 | Bibs w/Items | Items          | Items Withdrawn | Patrons | Active Staff | Active Workstations |
| Branch Specific | 16,619       | 16,694         | 93              | 1,659   | 4            | 9                   |

### Circulation Statistics

| Check Outs   | Borrowers       | Check In        | Overdue Items Checked In | Staff Overrides |
|--------------|-----------------|-----------------|--------------------------|-----------------|
| 281          | 50              | 284             | 69                       | 0               |
| Holds Placed | Holds Satisfied | Holds Cancelled |                          |                 |
| 20           | 32              | 1               |                          |                 |

### Records Added and Deleted

|                   | Bibliographic | Authority | Items | Patrons |
|-------------------|---------------|-----------|-------|---------|
| Added by Branch   | 0             | 0         | 0     | 1       |
| Added by Other    | 5,411         | 2,317     | 46    | 44      |
| Deleted by Branch | 31            | 0         | 105   | 0       |
| Deleted by Other  | 14,665        | 2,111     | 49    | 2       |

### Financials

| New Charges                                      | Money Collected | Refunds | NET    | Amounts Waived | Credits    |
|--|-----------------|---------|--------|----------------|------------|
| \$189.89   | \$0.00          | \$0.00  | \$0.00 | \$143.94       | \$0.00     |
| Total Outstanding Fines - As of 5/9/2023 6:13 PM |                 |         |        |                | \$5,571.98 |

### PAC Statistics

| Logins | Online Registrations | Holds Placed | Holds Cancelled |
|--------|----------------------|--------------|-----------------|
| 22     | 0                    | 13           | 0               |

# Statistical Summary

4/1/2023 12:00:00 AM - 4/30/2023 11:59:59 PM

## Grand Totals

### Record Counts - As of 5/9/2023 6:13 PM

|                 | Bibs w/Items | Bibs w/o Items | Authority       |         |              |                     |
|-----------------|--------------|----------------|-----------------|---------|--------------|---------------------|
| Global          | 1,642,328    | 40,047         | 766,146         |         |              |                     |
|                 | Bibs w/Items | Items          | Items Withdrawn | Patrons | Active Staff | Active Workstations |
| Branch Specific | 77,036       | 80,921         | 95              | 17,616  | 31           | 26                  |

### Circulation Statistics

| Check Outs   | Borrowers       | Check In        | Overdue Items Checked In | Staff Overrides |
|--------------|-----------------|-----------------|--------------------------|-----------------|
| 7,053        | 966             | 5,630           | 1,200                    | 0               |
| Holds Placed | Holds Satisfied | Holds Cancelled |                          |                 |
| 1,977        | 1,895           | 295             |                          |                 |

### Records Added and Deleted

|                   | Bibliographic | Authority | Items | Patrons |
|-------------------|---------------|-----------|-------|---------|
| Added by Branch   | 43            | 0         | 151   | 192     |
| Added by Other    | n/a           | n/a       | n/a   | n/a     |
| Deleted by Branch | 104           | 0         | 1,172 | 8       |
| Deleted by Other  | n/a           | n/a       | n/a   | n/a     |

### Financials

| New Charges                                      | Money Collected | Refunds | NET      | Amounts Waived | Credits      |
|--|-----------------|---------|----------|----------------|--------------|
| \$4,921.01                                       | \$254.71        | \$0.00  | \$254.71 | \$2,830.82     | \$0.00       |
| Total Outstanding Fines - As of 5/9/2023 6:13 PM |                 |         |          |                | \$129,301.25 |

### PAC Statistics

| Logins | Online Registrations | Holds Placed | Holds Cancelled |
|--------|----------------------|--------------|-----------------|
| 2,213  | 4                    | 1,299        | 84              |

| <b>DATE</b> | <b>PROGRAM / EVENT / PROMOTION</b>                           | <b># ATTENDED</b> |
|-------------|--|-------------------|
| April       | Activity Packet  | 155               |
| April       | Children's Egg Hunt  | 265               |
| April       | Children's Paper Egg Hunt                                    | 75                |
| 4/1/23      | Meditation Meeting   | 6                 |
| 4/1/23      | Cross Stitching Club   | 2                 |
| 4/4/23      | Preschool Storytime  | 15                |
| 4/4/23      | Danny Trejo talks Tacos, Hollywood, and Redemption (Virtual) | 4                 |
| 4/5/23      | Baby Boogie- Spring Weather                                  | 22                |
| 4/5/23      | Teen Tech Night  | 3                 |
| 4/5/23      | Yoga Time  | 4                 |
| 4/6/23      | St. Louis Job Corps Career Info Night                        | 2                 |
| 4/7/23      | Flower Craft   | 6                 |
| 4/8/23      | Free Homebuyers Workshop                                     | 40                |
| 4/8/23      | Meditation Meeting   | 7                 |
| 4/8/23      | Cross Stitching Club   | 2                 |
| 4/11/23     | Preschool Storytime  | 8                 |
| 4/12/23     | Baby Boogie  | 26                |
| 4/12/23     | Graphic Novel Club   | 2                 |
| 4/12/23     | Acoustic Jam   | 17                |
| 4/12/23     | Yoga Time  | 5                 |
| 4/13/23     | Daytime Book Club  | 5                 |
| 4/13/23     | Lego Building Challenge Club                                 | 17                |
| 4/15/23     | Meditation Meeting   | 5                 |
| 4/18/23     | Preschool Storytime- Spring Plants                           | 9                 |

|              |   |            |
|--------------|---|------------|
| 4/18/23      | The Middle Grade Detective and Adventure Book Club                      | 1          |
| 4/18/23      | Painting Birdhouses   | 14         |
| 4/19/23      | Baby Boogie- Spring Plants  | 32         |
| 4/19/23      | Game Night  | 9          |
| 4/19/23      | Yoga Time   | 8          |
| 4/20/23      | Book and an Appetizer Club  | 6          |
| 4/20/23      | Bookworms Book Club   | 5          |
| 4/22/23      | St. Louis Art Museum Field Trip   | 26         |
| 4/22/23      | Earth Day Event   | 25         |
| 4/22/23      | Meditation Meeting  | 8          |
| 4/22/23      | Cross Stitching Club  | 1          |
| 4/22/23      | History and Genealogy Club  | 7          |
| 4/25/23      | Preschool Storytime   | 4          |
| 4/25/23      | Secrets of the Puzzle Master: A Conversation with Will Shortz (Virtual) | 2          |
| 4/26/23      | St. Peter and Paul Class Visit  | 33         |
| 4/26/23      | Baby Boogie: National Library Week                                      | 14         |
| 4/26/23      | Evening Book Club   | 7          |
| 4/26/23      | Yoga Time   | 7          |
| 4/27/23      | Family Evening Storytime  | 8          |
| 4/28/23      | Poetry and Tea with Dee   | 4          |
| 4/29/23      | Meditation Meeting  | 5          |
| 4/29/23      | Cross Stitching Club  | 2          |
| <b>TOTAL</b> |   | <b>930</b> |
|              | Children Ages 0-5 Synchronous: 130 attendance, 8 events                 |            |
|              | Children Ages 0-5 Self-Directed: 75 attendance, 1 events                |            |

|  |   |
|--|---|
|  | Children Ages 6-11 Synchronous: 86 attendance, 5 events       |
|  | Children Ages 6-11 Self-Directed: 265 attendance, 1 events    |
|  | Young Adults Ages 12- 18 Synchronous: 41 attendance, 5 events |
|  | Young Adults Ages 12-18 Self-Directed: 0 attendance, 0 events |
|  | Adults Ages 19+ Synchronous: 149 attendance, 19 events        |
|  | Adults Ages 19+ Self-Directed: 0 attendance, 0 events         |
|  | General Interests Synchronous: 29 attendance, 6 events        |
|  | General Interests Self-Directed: 155 attendance, 1 events     |

| Day    | Front Door |       | Back Door |       | CVE OCLC Requested In State |       | CVE OCLC Requested Out of State |       | CVE OCLC Filled In State |       | CVE OCLC Filled Out of State |       | Incoming Requests In State |       | Incoming Requests Out of State |       | Unfiled Requests Out of State |       | Non Returnables Requested in state |       | Non Returnables Requested Out of State |       | Non Returnables Filled Out of State |  | Total computer Uses |
|--------|------------|-------|-----------|-------|-----------------------------|-------|---------------------------------|-------|--------------------------|-------|------------------------------|-------|----------------------------|-------|--------------------------------|-------|-------------------------------|-------|------------------------------------|-------|--|-------|-------------------------------------|--|---------------------|
|        | Count      | Count | Count     | Count | Count                       | Count | Count                           | Count | Count                    | Count | Count                        | Count | Count                      | Count | Count                          | Count | Count                         | Count | Count                              | Count | Count                                  | Count | Count                               |  |                     |
| 1      | 120        | 54    |           |       |                             |       |                                 |       |                          |       |                              |       |                            |       |                                |       |                               |       |                                    |       |  |       |                                     |  |                     |
| 2      |            |       |           |       |                             |       |                                 |       |                          |       |                              |       |                            |       |                                |       |                               |       |                                    |       |  |       |                                     |  |                     |
| 3      | 179        | 98    |           |       |                             |       |                                 |       |                          |       |                              |       |                            |       |                                |       |                               |       |                                    |       |  |       |                                     |  |                     |
| 4      | 187        | 222   |           |       | 1                           |       |                                 |       |                          |       | 1                            |       |                            |       |                                |       |                               |       |                                    |       |  |       |                                     |  |                     |
| 5      | 227        | 94    |           |       |                             |       |                                 |       |                          |       |                              |       | 2                          |       |                                |       |                               |       |                                    |       |  |       |                                     |  |                     |
| 6      | 257        | 83    |           |       | 1                           |       |                                 |       |                          |       | 1                            |       |                            |       | 3                              |       |                               |       |                                    |       |  |       |                                     |  |                     |
| 7      | 170        | 60    |           |       |                             |       |                                 |       |                          |       |                              |       | 3                          |       | 2                              |       | 1                             |       |                                    |       |  |       |                                     |  |                     |
| 8      | 161        | 119   |           |       |                             |       |                                 |       |                          |       |                              |       |                            |       |                                |       |                               |       |                                    |       |  |       |                                     |  |                     |
| 9      |            |       |           |       |                             |       |                                 |       |                          |       |                              |       |                            |       |                                |       |                               |       |                                    |       |  |       |                                     |  |                     |
| 10     |            |       |           |       |                             |       |                                 |       |                          |       |                              |       |                            |       |                                |       |                               |       |                                    |       |  |       |                                     |  |                     |
| 11     | 215        | 126   |           |       |                             |       |                                 |       |                          |       |                              |       |                            |       |                                |       |                               |       |                                    |       |  |       |                                     |  |                     |
| 12     | 200        | 115   |           |       |                             |       |                                 |       |                          |       |                              |       | 5                          |       | 4                              |       | 2                             |       |                                    |       |  |       |                                     |  |                     |
| 13     | 229        | 90    |           |       |                             |       |                                 |       |                          |       |                              |       |                            |       |                                |       |                               |       |                                    |       |  |       |                                     |  |                     |
| 14     | 235        | 71    |           |       | 1                           |       |                                 |       |                          |       |                              |       | 2                          |       | 4                              |       |                               |       |                                    |       |  |       |                                     |  |                     |
| 15     | 171        | 63    |           |       |                             |       |                                 |       |                          |       |                              |       |                            |       |                                |       |                               |       |                                    |       |  |       |                                     |  |                     |
| 16     |            |       |           |       |                             |       |                                 |       |                          |       |                              |       |                            |       |                                |       |                               |       |                                    |       |  |       |                                     |  |                     |
| 17     | 200        | 122   |           |       | 1                           |       |                                 |       |                          |       |                              |       |                            |       |                                |       |                               |       |                                    |       |  |       |                                     |  |                     |
| 18     | 204        | 145   |           |       | 1                           |       |                                 |       |                          |       |                              |       | 2                          |       | 2                              |       | 1                             |       |                                    |       |  |       |                                     |  |                     |
| 19     | 258        | 131   |           |       |                             |       |                                 |       |                          |       |                              |       |                            |       |                                |       |                               |       |                                    |       |  |       |                                     |  |                     |
| 20     | 228        | 129   |           |       |                             |       |                                 |       |                          |       |                              |       | 1                          |       | 3                              |       | 1                             |       |                                    |       |  |       |                                     |  |                     |
| 21     | 160        | 104   |           |       |                             |       |                                 |       |                          |       |                              |       | 1                          |       | 2                              |       |                               |       |                                    |       |  |       |                                     |  |                     |
| 22     | 232        | 83    |           |       | 1                           |       |                                 |       |                          |       |                              |       |                            |       |                                |       |                               |       |                                    |       |  |       |                                     |  |                     |
| 23     |            |       |           |       |                             |       |                                 |       |                          |       |                              |       |                            |       |                                |       |                               |       |                                    |       |  |       |                                     |  |                     |
| 24     | 223        | 94    |           |       |                             |       |                                 |       |                          |       |                              |       |                            |       |                                |       |                               |       |                                    |       |  |       |                                     |  |                     |
| 25     | 200        | 107   |           |       |                             |       |                                 |       |                          |       |                              |       | 2                          |       | 1                              |       | 1                             |       |                                    |       |  |       |                                     |  |                     |
| 26     | 231        | 164   |           |       | 1                           |       |                                 |       |                          |       |                              |       | 2                          |       | 3                              |       | 2                             |       |                                    |       |  |       |                                     |  |                     |
| 27     | 241        | 109   |           |       |                             |       |                                 |       |                          |       |                              |       | 2                          |       |                                |       |                               |       |                                    |       |  |       |                                     |  |                     |
| 28     | 165        | 85    |           |       |                             |       |                                 |       |                          |       |                              |       |                            |       |                                |       |                               |       |                                    |       |  |       |                                     |  |                     |
| 29     | 177        | 105   |           |       |                             |       |                                 |       |                          |       |                              |       |                            |       |                                |       |                               |       |                                    |       |  |       |                                     |  |                     |
| 30     |            |       |           |       |                             |       |                                 |       |                          |       |                              |       |                            |       |                                |       |                               |       |                                    |       |  |       |                                     |  |                     |
| 31     |            |       |           |       |                             |       |                                 |       |                          |       |                              |       |                            |       |                                |       |                               |       |                                    |       |  |       |                                     |  |                     |
| Total: | 4870       | 2573  |           |       | 7                           |       | 0                               |       | 7                        |       | 1                            |       | 22                         |       | 25                             |       | 8                             |       | 6                                  |       | 0                                      |       | 0                                   |  | 588                 |



## **Board Report April, 2023**

### **Katie Heaton – Assistant Director – Fairmont City Library Center**

#### **Grants, awards, donations, and special stories:**

This will be my last MVLD Assistant Director report. I have officially retired as of May 5<sup>th</sup>, 2023. - Cinco de Mayo. MVLD planned an open house. I am thankful for the memories. I plan to continue to volunteer with the FC community garden and the Fairmont City history wall project.

Our Fairmont City Community Easter event at the library was fantastic. This event began in 2010. This year 10,000 eggs were hunted. Library door counts were 936. Estimated crowd was over 1000+. We gave away 36 chocolate bunny pops and 24 1 lb. chocolate bunnies for egg hunt prizes. 303 children entered the bike raffle (4 bikes). Bikes were donated by the FC Police Dept. Charitable Foundation. 17 Vendors attended from the Latino Roundtable. 2 Food Trucks including Tony's Tacos.

Retirement: The Village of Fairmont City is hosting a luncheon for me at the Community Center (Blue Building) on Cookson Road. Friday April 28 11:30 – 2:00pm. There was about 50 people in attendance and I was awarded a key to the city by Mayor Michael Suarez.

#### **Outreach and education:**

**April 5:** Attended the Fairmont City Village Trustee meeting and shared library updates.

**April 7:** Attended the Illinois Digital Equity Coalition meeting.

**April 8:** Attended the annual Easter parade and egg hunts hosted on our grounds.

**April 12:** Attended Penny Severns Grant meeting by Zoom with Puentes de Esperanza.

**April 12:** Attended Fairmont City 55+ Club luncheon and networked with seniors.

**April 18:** Attended in-service day with Heartlands Conservancy to inspect trees on library grounds.

**April 19:** Attended Affordable Connectivity Program meeting.

**April 20:** Attended programming meeting with Amelia Perez at SIUE for Summer Reading Program.

**April 21:** Attended a happy retirement lunch with Puentes de Esperanza.

**April 24:** Started training Matt Harris as new Assistant Director.

**April 26:** Both Matt and I attended meeting with Tony Sizemore about NASCAR programming.

**April 27:** Both Matt and I attended the Affordable Connectivity Program meeting.

**April 28:** Attended retirement luncheon by the Village of Fairmont City.

#### **Building and Grounds:**

- Sewer Lift Station alarm went off and A & H Mechanical had to be called. The lift station pump was locked up due to feminine products. The station is currently working again but it will need to be drained & cleaned by another company. Project still not completed. Still waiting on estimate.
- With the wall finished between the community room and children's preparations are being made with the local history club president, Mary Migalla to start adding maps / documents / and photos relevant to the history of the Village. Exciting project for the Village.
- American Legion donated \$1050.00 worth of mulch for the playground and landscaping. The CHS Garden Club helped to spread the mulch. Project in-progress.

#### **Programming:**

We continue to host English as Second Language Classes on Mon, Tues, Wed, and Thursday. MVLD can no longer advertise that we are hosting these and they will not appear on our social media or calendar. Attendance in April was 208.

AARP helped 276 taxpayers this year. Refunds received were \$241,649 Federal / \$4,650 State.

| <b>Fairmont City Stats</b> | <b>PROGRAM / EVENT / PROMOTION</b>                        | <b>Attended</b> |
|----------------------------|---|-----------------|
| April, 2023                | Kids Corner (Preschool readiness activities / 7 sessions) | 35              |
| April, 2023                | Monday Funday (3 Sessions -Theresa)                       | 21              |
| April, 2023                | AARP Free Tax Help / 4 sessions                           | 97              |
| April, 2023                | Little Gems Program / 1 session (volunteer, Liang)        | 3               |
| April, 2023                | Open Gaming/ 6 sessions                                   | 20              |
| April 8, 2023              | Easter Event  | 936             |
| April 15, 2023             | Heartlands Conservancy Tree Stewards Event                | 10              |
| April 18, 2023             | Answers on Aging  | 3               |
| April 18, 2023             | St. Louis Job Corps Information Table                     | 2               |
| April 22, 2023             | Heartlands Conservancy Tree Stewards Event                | 6               |
| April 22, 2023             | Children's Earth Day Event (Theresa)                      | 2               |
|                            |   | <b>1135</b>     |

**Days Open: 24 days**

**Patron Door Count: 3352**

**Computer Uses: 304**

Children Programs 0-5 yrs: 7 sessions 35 Attended  
 Children Programs 6-11 yrs: 5 sessions 26 Attended  
 Young Adults 12-18 yrs: 6 sessions 20 Attended  
 Adult Programs 19+ yrs: 8 sessions 118 Attended  
 General Interest Programs: 1 session 936 Attended

**Synchronous Programs:**

Children Programs 0-5 yrs: 7 sessions 35 Attended  
 Children Programs 6-11 yrs: 5 sessions 26 Attended  
 Young Adults 12-18 yrs: 0 session 0 Attended  
 Adult Programs 19+ yrs: 8 sessions 118 Attended  
 General Interest Programs: 1 session 936 Attended

**Self-Directed Programs: 0**

Young Adults 12-18 yrs: 6 sessions 20 Attended

**E-book questions: 0**

**Homebound delivery: 0**

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05/09/23

Accrual Basis

**Mississippi Valley Library District**  
**Expenses by Vendor Detail**  
**April 2023**

| Type   | Date       | Num | Memo                | Account                  | Clr | Split            | Amount   | Balance  |
|--|------------|-----|---------------------|--------------------------|-----|------------------|----------|----------|
| <b>AMEREN ILLINOIS</b>                       |            |     |                     |                          |     |                  |          |          |
| Bill   | 04/16/2023 |     | FCLC gas (01...     | Natural Gas              |     | Accounts Paya... | 246.01   | 246.01   |
| Bill   | 04/16/2023 |     | FCLC electric ...   | Electricity              |     | Accounts Paya... | 740.38   | 986.39   |
| Bill   | 04/16/2023 |     | CMLC gas (2...      | Natural Gas              |     | Accounts Paya... | 519.55   | 1,505.94 |
| Bill   | 04/16/2023 |     | CMLC electric...    | Electricity              |     | Accounts Paya... | 1,729.27 | 3,235.21 |
| Bill   | 04/16/2023 |     | CMLC outdoo...      | Electricity              |     | Accounts Paya... | 29.69    | 3,264.90 |
| Bill   | 04/16/2023 |     | BH gas (83007)      | Natural Gas              |     | Accounts Paya... | 328.67   | 3,593.57 |
| Bill   | 04/16/2023 |     | BH electric (1...   | Electricity              |     | Accounts Paya... | 112.08   | 3,705.65 |
| Total AMEREN ILLINOIS                        |            |     |                     |                          |     |                  | 3,705.65 | 3,705.65 |
| <b>American Express</b>                      |            |     |                     |                          |     |                  |          |          |
| Bill   | 04/22/2023 |     | Misc. supplies      | Office                   |     | Accounts Paya... | 149.59   | 149.59   |
| Bill   | 04/22/2023 |     | Acct 3-92001        | Telephone/Fax            |     | Accounts Paya... | 60.00    | 209.59   |
| Bill   | 04/22/2023 |     | Video games ...     | Adult Audio Visual It... |     | Accounts Paya... | 477.20   | 686.79   |
| Bill   | 04/22/2023 |     | Endcap suppli...    | Donation Expenditur...   |     | Accounts Paya... | 175.50   | 862.29   |
| Bill   | 04/22/2023 |     | Cricut supplies     | FY2023 PNG Grant         |     | Accounts Paya... | 358.73   | 1,221.02 |
| Bill   | 04/22/2023 |     | monthly Zoom...     | Other Professional ...   |     | Accounts Paya... | 15.99    | 1,237.01 |
| Bill   | 04/22/2023 |     | Misc. supplies...   | Building                 |     | Accounts Paya... | 659.43   | 1,896.44 |
| Bill   | 04/22/2023 |     | fiction & nonfi...  | Adult Print Materials    |     | Accounts Paya... | 57.50    | 1,953.94 |
| Bill   | 04/22/2023 |     | Misc. supplies      | Programming              |     | Accounts Paya... | 302.34   | 2,256.28 |
| Bill   | 04/22/2023 |     | DVDs                | Juvenile Audio Visu...   |     | Accounts Paya... | 39.84    | 2,296.12 |
| Bill   | 04/22/2023 |     | Collinsville Aq...  | Other Materials          |     | Accounts Paya... | 667.50   | 2,963.62 |
| Bill   | 04/22/2023 |     | Stamps              | Postage                  |     | Accounts Paya... | 126.00   | 3,089.62 |
| Bill   | 04/22/2023 |     | books               | Juvenile Print Items     |     | Accounts Paya... | 18.51    | 3,108.13 |
| Bill   | 04/22/2023 |     | T. Beck atten...    | Travel Expenses          |     | Accounts Paya... | 442.96   | 3,551.09 |
| Bill   | 04/22/2023 |     | staff training r... | FY2022 Per Capita ...    |     | Accounts Paya... | 499.00   | 4,050.09 |
| Total American Express                       |            |     |                     |                          |     |                  | 4,050.09 | 4,050.09 |
| <b>Americom Imaging Systems Inc.</b>         |            |     |                     |                          |     |                  |          |          |
| Bill   | 04/16/2023 |     | Monthly copie...    | Equipment                |     | Accounts Paya... | 496.20   | 496.20   |
| Total Americom Imaging Systems Inc.          |            |     |                     |                          |     |                  | 496.20   | 496.20   |
| <b>Americom Imaging Systems Inc. - Maint</b> |            |     |                     |                          |     |                  |          |          |
| Bill   | 04/22/2023 |     | Overages for ...    | Equipment                |     | Accounts Paya... | 255.24   | 255.24   |
| Total Americom Imaging Systems Inc. - Maint  |            |     |                     |                          |     |                  | 255.24   | 255.24   |
| <b>Aqua Systems</b>                          |            |     |                     |                          |     |                  |          |          |
| Bill   | 04/22/2023 |     | Invoice # 168...    | Office                   |     | Accounts Paya... | 32.90    | 32.90    |
| Bill   | 04/22/2023 |     | Invoice # 168...    | Office                   |     | Accounts Paya... | 6.95     | 39.85    |
| Total Aqua Systems                           |            |     |                     |                          |     |                  | 39.85    | 39.85    |
| <b>Belleville Public Library</b>             |            |     |                     |                          |     |                  |          |          |
| Bill   | 04/16/2023 |     | Item # 00007...     | Payments to Other L...   |     | Accounts Paya... | 14.99    | 14.99    |
| Total Belleville Public Library              |            |     |                     |                          |     |                  | 14.99    | 14.99    |
| <b>Blue Cross / Blue Shield</b>              |            |     |                     |                          |     |                  |          |          |
| Bill   | 04/22/2023 |     | Health Insura...    | Health/Dental Insura...  |     | Accounts Paya... | 5,570.60 | 5,570.60 |
| Total Blue Cross / Blue Shield               |            |     |                     |                          |     |                  | 5,570.60 | 5,570.60 |
| <b>Brady Pest and Termite Management</b>     |            |     |                     |                          |     |                  |          |          |
| Bill   | 04/26/2023 |     | Bimonthly pes...    | Grounds                  |     | Accounts Paya... | 275.00   | 275.00   |
| Total Brady Pest and Termite Management      |            |     |                     |                          |     |                  | 275.00   | 275.00   |
| <b>Brian Brown</b>                           |            |     |                     |                          |     |                  |          |          |
| Bill   | 04/22/2023 |     | April 2023 mo...    | Grounds                  |     | Accounts Paya... | 920.00   | 920.00   |
| Total Brian Brown                            |            |     |                     |                          |     |                  | 920.00   | 920.00   |
| <b>Buildingstars</b>                         |            |     |                     |                          |     |                  |          |          |
| Bill   | 04/16/2023 |     | Invoice # 332...    | Building                 |     | Accounts Paya... | 300.00   | 300.00   |
| Bill   | 04/16/2023 |     | Invoice # 332...    | Building                 |     | Accounts Paya... | 1,900.00 | 2,200.00 |
| Bill   | 04/16/2023 |     | Invoice # 332...    | Building                 |     | Accounts Paya... | 425.00   | 2,625.00 |
| Bill   | 04/16/2023 |     | Credit Memo ...     | Building                 |     | Accounts Paya... | -25.00   | 2,600.00 |
| Total Buildingstars                          |            |     |                     |                          |     |                  | 2,600.00 | 2,600.00 |
| <b>Capital One</b>                           |            |     |                     |                          |     |                  |          |          |
| Bill   | 04/26/2023 |     | Misc. program...    | Programming              |     | Accounts Paya... | 90.36    | 90.36    |
| Bill   | 04/26/2023 |     | Misc. office su...  | Office                   |     | Accounts Paya... | 87.10    | 177.46   |
| Bill   | 04/26/2023 |     | FC Easter ev...     | Donation Expenditur...   |     | Accounts Paya... | 417.94   | 595.40   |
| Total Capital One                            |            |     |                     |                          |     |                  | 595.40   | 595.40   |
| <b>Center Point Large Print</b>              |            |     |                     |                          |     |                  |          |          |

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Accrual Basis

# Mississippi Valley Library District

## Expenses by Vendor Detail

### April 2023

| Type   | Date       | Num | Memo               | Account                 | Clr | Split            | Amount | Balance |
|--|------------|-----|--------------------|-------------------------|-----|------------------|--------|---------|
| Bill   | 04/16/2023 |     | standing orde...   | Adult Print Materials   |     | Accounts Paya... | 147.42 | 147.42  |
| Total Center Point Large Print                   |            |     |                    |                         |     |                  | 147.42 | 147.42  |
| <b>Chargeback</b>                                |            |     |                    |                         |     |                  |        |         |
| Check  | 04/14/2023 |     | case # 20230...    | Miscellaneous           |     | Checking         | 10.51  | 10.51   |
| Check  | 04/14/2023 |     | case # 20230...    | Miscellaneous           |     | Checking         | 10.51  | 21.02   |
| Total Chargeback                                 |            |     |                    |                         |     |                  | 21.02  | 21.02   |
| <b>Charter Communications</b>                    |            |     |                    |                         |     |                  |        |         |
| Bill   | 04/26/2023 |     | CM & FC fiber...   | Internet Services       |     | Accounts Paya... | 772.00 | 772.00  |
| Bill   | 04/26/2023 |     | CM elevator e...   | Telephone/Fax           |     | Accounts Paya... | 49.99  | 821.99  |
| Total Charter Communications                     |            |     |                    |                         |     |                  | 821.99 | 821.99  |
| <b>Delta Dental</b>                              |            |     |                    |                         |     |                  |        |         |
| Bill   | 04/22/2023 |     | Dental Insura...   | Health/Dental Insura... |     | Accounts Paya... | 338.88 | 338.88  |
| Total Delta Dental                               |            |     |                    |                         |     |                  | 338.88 | 338.88  |
| <b>Demco</b>                                     |            |     |                    |                         |     |                  |        |         |
| Bill   | 04/22/2023 |     | name badges ...    | Office                  |     | Accounts Paya... | 69.78  | 69.78   |
| Total Demco                                      |            |     |                    |                         |     |                  | 69.78  | 69.78   |
| <b>First Data Global Leasing</b>                 |            |     |                    |                         |     |                  |        |         |
| Check  | 04/08/2023 |     | FC credit card...  | Other Professional ...  |     | Checking         | 39.98  | 39.98   |
| Total First Data Global Leasing                  |            |     |                    |                         |     |                  | 39.98  | 39.98   |
| <b>Flags USA</b>                                 |            |     |                    |                         |     |                  |        |         |
| Bill   | 04/22/2023 |     | US flag and p...   | Office                  |     | Accounts Paya... | 286.00 | 286.00  |
| Total Flags USA                                  |            |     |                    |                         |     |                  | 286.00 | 286.00  |
| <b>Glen Carbon Centennial Library</b>            |            |     |                    |                         |     |                  |        |         |
| Bill   | 04/26/2023 |     | Item # 00042...    | Payments to Other L...  |     | Accounts Paya... | 17.95  | 17.95   |
| Total Glen Carbon Centennial Library             |            |     |                    |                         |     |                  | 17.95  | 17.95   |
| <b>Globe Life</b>                                |            |     |                    |                         |     |                  |        |         |
| Bill   | 04/26/2023 |     | Supplemental...    | Health/Dental Insura... |     | Accounts Paya... | 234.55 | 234.55  |
| Total Globe Life                                 |            |     |                    |                         |     |                  | 234.55 | 234.55  |
| <b>Heyl, Royster, Voelker, &amp; Allen, P.C.</b> |            |     |                    |                         |     |                  |        |         |
| Bill   | 04/15/2023 |     | review of prog...  | Legal Service           |     | Accounts Paya... | 200.00 | 200.00  |
| Total Heyl, Royster, Voelker, & Allen, P.C.      |            |     |                    |                         |     |                  | 200.00 | 200.00  |
| <b>HGTV Magazine</b>                             |            |     |                    |                         |     |                  |        |         |
| Bill   | 04/13/2023 |     | Magazine - 1 ...   | Adult Print Materials   |     | Accounts Paya... | 19.99  | 19.99   |
| Total HGTV Magazine                              |            |     |                    |                         |     |                  | 19.99  | 19.99   |
| <b>Home Depot</b>                                |            |     |                    |                         |     |                  |        |         |
| Check  | 04/25/2023 |     | staining suppli... | Building                |     | Checking         | 133.25 | 133.25  |
| Check  | 04/26/2023 |     | floor scraper s... | Building                |     | Checking         | 38.94  | 172.19  |
| Total Home Depot                                 |            |     |                    |                         |     |                  | 172.19 | 172.19  |
| <b>Illinois American Water</b>                   |            |     |                    |                         |     |                  |        |         |
| Bill   | 04/22/2023 |     | FCLC water 3...    | Water/Sewer             |     | Accounts Paya... | 42.58  | 42.58   |
| Total Illinois American Water                    |            |     |                    |                         |     |                  | 42.58  | 42.58   |
| <b>Illinois Heartland Library System</b>         |            |     |                    |                         |     |                  |        |         |
| Bill   | 04/16/2023 |     | Invoice # 202...   | Virtual Items           |     | Accounts Paya... | 336.50 | 336.50  |
| Total Illinois Heartland Library System          |            |     |                    |                         |     |                  | 336.50 | 336.50  |
| <b>Illinois Library Association</b>              |            |     |                    |                         |     |                  |        |         |
| Bill   | 04/16/2023 |     | K. Waltermire...   | Dues                    |     | Accounts Paya... | 100.00 | 100.00  |
| Total Illinois Library Association               |            |     |                    |                         |     |                  | 100.00 | 100.00  |
| <b>Illinois Reading Council</b>                  |            |     |                    |                         |     |                  |        |         |
| Bill   | 04/16/2023 |     | 1-year memb...     | Dues                    |     | Accounts Paya... | 45.00  | 45.00   |
| Total Illinois Reading Council                   |            |     |                    |                         |     |                  | 45.00  | 45.00   |
| <b>Illinois State Police</b>                     |            |     |                    |                         |     |                  |        |         |

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Accrual Basis

**Mississippi Valley Library District**  
**Expenses by Vendor Detail**  
**April 2023**

| Type                                | Date       | Num | Memo              | Account                  | Clr | Split            | Amount    | Balance   |
|-------------------------------------|------------|-----|-------------------|--------------------------|-----|------------------|-----------|-----------|
| Bill                                | 04/16/2023 |     | background c...   | Miscellaneous            |     | Accounts Paya... | 70.00     | 70.00     |
| Total Illinois State Police         |            |     |                   |                          |     |                  | 70.00     | 70.00     |
| <b>IMRF</b>                         |            |     |                   |                          |     |                  |           |           |
| Check                               | 04/26/2023 |     | monthly IMRF..    | IMRF                     |     | Checking         | 5,803.65  | 5,803.65  |
| Total IMRF                          |            |     |                   |                          |     |                  | 5,803.65  | 5,803.65  |
| <b>INGRAM LIBRARY SERVICES</b>      |            |     |                   |                          |     |                  |           |           |
| Bill                                | 04/16/2023 |     | Invoice # 753...  | Adult Print Materials    |     | Accounts Paya... | 400.29    | 400.29    |
| Bill                                | 04/16/2023 |     | Invoice # 753...  | Juvenile Print Items     |     | Accounts Paya... | 46.73     | 447.02    |
| Bill                                | 04/26/2023 |     | Invoice # 756...  | Adult Print Materials    |     | Accounts Paya... | 245.16    | 692.18    |
| Bill                                | 04/26/2023 |     | Invoice # 756...  | Juvenile Print Items     |     | Accounts Paya... | 7.50      | 699.68    |
| Total INGRAM LIBRARY SERVICES       |            |     |                   |                          |     |                  | 699.68    | 699.68    |
| <b>Johnson Controls</b>             |            |     |                   |                          |     |                  |           |           |
| Bill                                | 04/16/2023 |     | Invoice # 1-12... | Building                 |     | Accounts Paya... | 4,067.00  | 4,067.00  |
| Bill                                | 04/16/2023 |     | Invoice # 1-12... | Building                 |     | Accounts Paya... | 23,172.00 | 27,239.00 |
| Total Johnson Controls              |            |     |                   |                          |     |                  | 27,239.00 | 27,239.00 |
| <b>KANOPY, INC.</b>                 |            |     |                   |                          |     |                  |           |           |
| Bill                                | 04/16/2023 |     | Invoice # 344...  | Virtual Items            |     | Accounts Paya... | 192.00    | 192.00    |
| Bill                                | 04/26/2023 |     | Invoice # 348...  | Virtual Items            |     | Accounts Paya... | 202.00    | 394.00    |
| Total KANOPY, INC.                  |            |     |                   |                          |     |                  | 394.00    | 394.00    |
| <b>Kyla Waltermire</b>              |            |     |                   |                          |     |                  |           |           |
| Bill                                | 04/16/2023 |     | Reimburseme...    | FY2023 PNG Grant         |     | Accounts Paya... | 655.20    | 655.20    |
| Total Kyla Waltermire               |            |     |                   |                          |     |                  | 655.20    | 655.20    |
| <b>Lazerware</b>                    |            |     |                   |                          |     |                  |           |           |
| Bill                                | 04/16/2023 |     | Invoice # 900...  | Information Technol...   |     | Accounts Paya... | 1,008.00  | 1,008.00  |
| Bill                                | 04/16/2023 |     | Invoice # 392...  | Information Technol...   |     | Accounts Paya... | 1,110.53  | 2,118.53  |
| Bill                                | 04/16/2023 |     | Invoice # 391...  | Information Technol...   |     | Accounts Paya... | 2,757.87  | 4,876.40  |
| Total Lazerware                     |            |     |                   |                          |     |                  | 4,876.40  | 4,876.40  |
| <b>Magnolia Journal</b>             |            |     |                   |                          |     |                  |           |           |
| Bill                                | 04/26/2023 |     | Magazine - 1 ...  | Adult Print Materials    |     | Accounts Paya... | 20.00     | 20.00     |
| Total Magnolia Journal              |            |     |                   |                          |     |                  | 20.00     | 20.00     |
| <b>Metro East Sanitary District</b> |            |     |                   |                          |     |                  |           |           |
| Bill                                | 04/22/2023 |     | FC water Mar...   | Water/Sewer              |     | Accounts Paya... | 10.46     | 10.46     |
| Total Metro East Sanitary District  |            |     |                   |                          |     |                  | 10.46     | 10.46     |
| <b>Midwest Tape</b>                 |            |     |                   |                          |     |                  |           |           |
| Bill                                | 04/16/2023 |     | Invoice # 503...  | Adult Audio Visual It... |     | Accounts Paya... | 79.98     | 79.98     |
| Bill                                | 04/22/2023 |     | Invoice # 503...  | Adult Audio Visual It... |     | Accounts Paya... | 86.98     | 166.96    |
| Total Midwest Tape                  |            |     |                   |                          |     |                  | 166.96    | 166.96    |
| <b>News Bank</b>                    |            |     |                   |                          |     |                  |           |           |
| Bill                                | 04/22/2023 |     | Invoice # RN1...  | Online Databases         |     | Accounts Paya... | 3,260.00  | 3,260.00  |
| Total News Bank                     |            |     |                   |                          |     |                  | 3,260.00  | 3,260.00  |
| <b>Nokomis Public Library</b>       |            |     |                   |                          |     |                  |           |           |
| Bill                                | 04/22/2023 |     | Item # 36207...   | Payments to Other L...   |     | Accounts Paya... | 15.99     | 15.99     |
| Total Nokomis Public Library        |            |     |                   |                          |     |                  | 15.99     | 15.99     |
| <b>OverDrive</b>                    |            |     |                   |                          |     |                  |           |           |
| Bill                                | 04/16/2023 |     | Invoice # 020...  | Virtual Items            |     | Accounts Paya... | 5.98      | 5.98      |
| Total OverDrive                     |            |     |                   |                          |     |                  | 5.98      | 5.98      |
| <b>Peerless Network, Inc.</b>       |            |     |                   |                          |     |                  |           |           |
| Bill                                | 04/16/2023 |     | CM monthly f...   | Telephone/Fax            |     | Accounts Paya... | 111.77    | 111.77    |
| Bill                                | 04/16/2023 |     | FC monthly fa...  | Telephone/Fax            |     | Accounts Paya... | 58.27     | 170.04    |
| Total Peerless Network, Inc.        |            |     |                   |                          |     |                  | 170.04    | 170.04    |
| <b>Proquest</b>                     |            |     |                   |                          |     |                  |           |           |
| Bill                                | 04/16/2023 |     | HeritageQues...   | Online Databases         |     | Accounts Paya... | 1,025.05  | 1,025.05  |
| Total Proquest                      |            |     |                   |                          |     |                  | 1,025.05  | 1,025.05  |
| <b>St. Elmo Library District</b>    |            |     |                   |                          |     |                  |           |           |

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Accrual Basis

**Mississippi Valley Library District**  
**Expenses by Vendor Detail**  
**April 2023**

| Type                                | Date       | Num | Memo               | Account                | Clr | Split            | Amount           | Balance          |
|-------------------------------------|------------|-----|--------------------|------------------------|-----|------------------|------------------|------------------|
| Bill                                | 04/22/2023 |     | Item # 30183...    | Payments to Other L... |     | Accounts Paya... | 12.99            | 12.99            |
| Bill                                | 04/22/2023 |     | Item # 30183...    | Payments to Other L... |     | Accounts Paya... | 12.99            | 25.98            |
| Bill                                | 04/22/2023 |     | Item # 32458...    | Payments to Other L... |     | Accounts Paya... | 29.95            | 55.93            |
| Bill                                | 04/22/2023 |     | Item # 30183...    | Payments to Other L... |     | Accounts Paya... | 31.99            | 87.92            |
| Bill                                | 04/22/2023 |     | Item # 32458...    | Payments to Other L... |     | Accounts Paya... | 9.99             | 97.91            |
| Bill                                | 04/22/2023 |     | Item # 32458...    | Payments to Other L... |     | Accounts Paya... | 9.99             | 107.90           |
| Total St. Elmo Library District     |            |     |                    |                        |     |                  | 107.90           | 107.90           |
| <b>St. Louis Magazine</b>           |            |     |                    |                        |     |                  |                  |                  |
| Bill                                | 04/26/2023 |     | Magazine - 1 ...   | Adult Print Materials  |     | Accounts Paya... | 16.00            | 16.00            |
| Total St. Louis Magazine            |            |     |                    |                        |     |                  | 16.00            | 16.00            |
| <b>SWANK Movie Licensing USA</b>    |            |     |                    |                        |     |                  |                  |                  |
| Bill                                | 04/22/2023 |     | Annual Copy ...    | Programming            |     | Accounts Paya... | 586.00           | 586.00           |
| Total SWANK Movie Licensing USA     |            |     |                    |                        |     |                  | 586.00           | 586.00           |
| <b>TransFirst</b>                   |            |     |                    |                        |     |                  |                  |                  |
| Check                               | 04/10/2023 |     | CM Credit car...   | Other Professional ... |     | Checking         | 30.95            | 30.95            |
| Check                               | 04/10/2023 |     | CM Credit car...   | Other Professional ... |     | General PI       | 59.00            | 89.95            |
| Total TransFirst                    |            |     |                    |                        |     |                  | 89.95            | 89.95            |
| <b>Trenton Public Library</b>       |            |     |                    |                        |     |                  |                  |                  |
| Bill                                | 04/16/2023 |     | Item # 30183...    | Payments to Other L... |     | Accounts Paya... | 20.00            | 20.00            |
| Total Trenton Public Library        |            |     |                    |                        |     |                  | 20.00            | 20.00            |
| <b>United States Postal Service</b> |            |     |                    |                        |     |                  |                  |                  |
| Check                               | 04/12/2023 |     | ILLs               | Postage                |     | Checking         | 54.69            | 54.69            |
| Check                               | 04/17/2023 |     | ILLs               | Postage                |     | Checking         | 18.01            | 72.70            |
| Total United States Postal Service  |            |     |                    |                        |     |                  | 72.70            | 72.70            |
| <b>Village of Fairmont City</b>     |            |     |                    |                        |     |                  |                  |                  |
| Bill                                | 04/15/2023 |     | FC sewer 4/1/...   | Water/Sewer            |     | Accounts Paya... | 30.00            | 30.00            |
| Total Village of Fairmont City      |            |     |                    |                        |     |                  | 30.00            | 30.00            |
| <b>Willow Lane Education</b>        |            |     |                    |                        |     |                  |                  |                  |
| Bill                                | 04/22/2023 |     | misc. juvenile ... | Juvenile Print Items   |     | Accounts Paya... | 93.96            | 93.96            |
| Total Willow Lane Education         |            |     |                    |                        |     |                  | 93.96            | 93.96            |
| <b>TOTAL</b>                        |            |     |                    |                        |     |                  | <b>66,845.77</b> | <b>66,845.77</b> |

**Mississippi Valley Library District**  
**Profit & Loss**  
**April 2023**

|                                | Apr 23    |
|--------------------------------|-----------|
| <b>Ordinary Income/Expense</b> |           |
| <b>Income</b>                  |           |
| Intergovernment Revenue        |           |
| Grants                         |           |
| FY2023 Penny Severns Grant     | 1,090.63  |
| Total Grants                   | 1,090.63  |
| Replacement Tax                | 7,613.33  |
| Total Intergovernment Revenue  | 8,703.96  |
| Fines & Forfeitures            |           |
| Fines                          | 31.00     |
| Lost or Damaged Books/Inhouse  | 191.92    |
| Total Fines & Forfeitures      | 222.92    |
| Charges for Services           |           |
| Fax                            | 235.00    |
| Printing/Copying               | 923.25    |
| Total Charges for Services     | 1,158.25  |
| Other Revenues                 |           |
| Donations - Des & Undes        | 819.90    |
| Sale of Items                  | 319.20    |
| Reimbursements Other libraries | 127.00    |
| Interest Income                | 791.44    |
| Miscellaneous                  | 132.65    |
| Rental Income                  |           |
| Collinsville Rooms             | 210.00    |
| Blum House Rental              | 875.00    |
| Total Rental Income            | 1,085.00  |
| Total Other Revenues           | 3,275.19  |
| Total Income                   | 13,360.32 |
| Gross Profit                   | 13,360.32 |
| <b>Expense</b>                 |           |
| Personnel                      |           |
| Benefits                       |           |
| IL Unemployment Company        | 927.93    |
| FICA Company                   | 3,674.86  |
| Health/Dental Insurance        | -616.62   |
| IMRF                           | 5,803.65  |
| Total Benefits                 | 9,789.82  |
| Salaries                       |           |
| Full Time                      | 35,084.95 |
| Part time                      | 13,751.29 |
| Total Salaries                 | 48,836.24 |
| Total Personnel                | 58,626.06 |
| Maintenance Services           |           |
| Building                       | 30,011.19 |
| Equipment                      | 496.20    |
| Total Maintenance Services     | 30,507.39 |
| Professional Services          |           |
| Payroll Service                | 281.29    |
| Information Technology         | 4,876.40  |
| Legal Service                  | 200.00    |

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Cash Basis

Mississippi Valley Library District  
**Profit & Loss**  
April 2023

|                                | Apr 23     |
|--------------------------------|------------|
| Other Professional Services    | 129.93     |
| Total Professional Services    | 5,487.62   |
| Professional Development Dues  | 145.00     |
| Total Professional Development | 145.00     |
| Utilities                      |            |
| Natural Gas                    | 1,094.23   |
| Telephone/Fax                  | 170.04     |
| Water/Sewer                    | 30.00      |
| Electricity                    | 2,611.42   |
| Total Utilities                | 3,905.69   |
| Supplies                       |            |
| Postage                        | 72.70      |
| Total Supplies                 | 72.70      |
| Materials                      |            |
| Virtual Items                  | 534.48     |
| Adult Audio Visual Items       | 79.98      |
| Adult Print Materials          | 567.70     |
| Juvenile Print Items           | 46.73      |
| Online Databases               | 1,025.05   |
| Total Materials                | 2,253.94   |
| Other Expenditures             |            |
| Miscellaneous                  | 91.02      |
| Grant Expenses                 |            |
| FY2023 PNG Grant               | 655.20     |
| Total Grant Expenses           | 655.20     |
| Payments to Other Libraries    | 34.99      |
| Total Other Expenditures       | 781.21     |
| Total Expense                  | 101,779.61 |
| Net Ordinary Income            | -88,419.29 |
| Net Income                     | -88,419.29 |



Mississippi Valley Library District  
**Balance Sheet**  
As of April 30, 2023

Apr 30, 23

**ASSETS**

**Current Assets**

**Checking/Savings**

|                |            |
|----------------|------------|
| Working Cash   | 219,785.48 |
| Checking       | 26,807.95  |
| General Pl     | 652,814.51 |
| Audit          | 8,794.06   |
| IMRF           | 63,390.60  |
| Building       | 21,391.19  |
| Insurance Fund | 167,016.48 |
| FICA           | 46,029.38  |
| Reserve        | 37,723.46  |
| Gift Fund      | 12,387.48  |

Total Checking/Savings 1,256,140.59

**Other Current Assets**

|                   |           |
|-------------------|-----------|
| Prepaid Insurance | 17,255.45 |
| Petty Cash        | 100.00    |

Total Other Current Assets 17,355.45

Total Current Assets 1,273,496.04

**Other Assets**

|                  |            |
|------------------|------------|
| Taxes Receivable | 864,041.62 |
|------------------|------------|

Total Other Assets 864,041.62

**TOTAL ASSETS 2,137,537.66**

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Accounts Payable**

|                  |            |
|------------------|------------|
| Accounts Payable | -13,326.30 |
|------------------|------------|

Total Accounts Payable -13,326.30

**Other Current Liabilities**

|                  |            |
|------------------|------------|
| Manual A/P       | 23,347.24  |
| Deferred Revenue | 975,284.70 |
| Accrued Vacation | 18,665.72  |
| Accrued Sick Pay | 5,253.76   |
| Accrued Wages    | 17,753.78  |

**Payroll Liabilities**

|                             |            |
|-----------------------------|------------|
| Garnishment                 | 131.60     |
| Liberty National            | 4,573.22   |
| Net Pay Offset              | 870.86     |
| Miscellaneous               | -127.44    |
| Fed Withhold                | -208.00    |
| II Withhold                 | -823.96    |
| Direct Deposit              | -190.69    |
| IMRF - Payable              | 137,471.81 |
| SUTA                        | 4,101.99   |
| Payroll Liabilities - Other | 1,720.68   |

Total Payroll Liabilities 147,520.07

Total Other Current Liabilities 1,187,825.27

Total Current Liabilities 1,174,498.97

Total Liabilities 1,174,498.97

**Equity**

|                    |            |
|--------------------|------------|
| Opening Bal Equity | 14,039.26  |
| Retained Earnings  | 778,793.53 |
| Net Income         | 170,205.90 |

Mississippi Valley Library District  
**Balance Sheet**  
As of April 30, 2023

|                            |                     |
|----------------------------|---------------------|
|                            | Apr 30, 23          |
| Total Equity               | 963,038.69          |
| TOTAL LIABILITIES & EQUITY | <u>2,137,537.66</u> |

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Accrual Basis

# Mississippi Valley Library District

## FY2023 Gift Fund

| Type                    | Date       | Memo               | Account   | Class | Split             | Amount          | Balance         |
|-------------------------|------------|--------------------|-----------|-------|-------------------|-----------------|-----------------|
| <b>Jul '22 - Apr 23</b> |            |                    |           |       |                   |                 |                 |
| Transfer                | 07/05/2022 | Funds Transfe...   | Gift Fund |       | General PI        | -0.13           | -0.13           |
| Transfer                | 07/14/2022 | Funds Transfer     | Gift Fund |       | Checking          | -61.58          | -61.71          |
| Deposit                 | 07/14/2022 | Interest           | Gift Fund | Gift  | Interest Income   | 0.02            | -61.69          |
| Transfer                | 07/28/2022 | Funds Transfer     | Gift Fund |       | Checking          | -74.48          | -136.17         |
| Transfer                | 08/12/2022 | Funds Transfer     | Gift Fund |       | Checking          | -1,443.03       | -1,579.20       |
| Deposit                 | 08/14/2022 | Interest           | Gift Fund | Gift  | Interest Income   | 0.02            | -1,579.18       |
| Transfer                | 08/31/2022 | Funds Transfer     | Gift Fund |       | Checking          | -55.68          | -1,634.86       |
| Transfer                | 09/13/2022 | Funds Transfer     | Gift Fund |       | Checking          | -368.95         | -2,003.81       |
| Deposit                 | 09/14/2022 | Interest           | Gift Fund | Gift  | Interest Income   | 0.01            | -2,003.80       |
| Deposit                 | 09/20/2022 | Deposit            | Gift Fund |       | Donations - De... | 20.00           | -1,983.80       |
| Deposit                 | 09/27/2022 | interest correc... | Gift Fund |       | Interest Income   | 0.08            | -1,983.72       |
| Transfer                | 10/05/2022 | Funds Transfer     | Gift Fund |       | Checking          | -175.95         | -2,159.67       |
| Deposit                 | 10/14/2022 | Interest           | Gift Fund | Gift  | Interest Income   | 0.33            | -2,159.34       |
| Transfer                | 10/28/2022 | Funds Transfer     | Gift Fund |       | Checking          | -333.59         | -2,492.93       |
| Deposit                 | 11/01/2022 | Deposit            | Gift Fund |       | Donations - De... | 100.00          | -2,392.93       |
| Deposit                 | 11/14/2022 | Interest           | Gift Fund | Gift  | Interest Income   | 0.21            | -2,392.72       |
| Deposit                 | 11/15/2022 | Deposit            | Gift Fund |       | Donations - De... | 2.00            | -2,390.72       |
| Deposit                 | 12/05/2022 | Deposit            | Gift Fund |       | Donations - De... | 250.00          | -2,140.72       |
| Transfer                | 12/07/2022 | Funds Transfer     | Gift Fund |       | Checking          | -447.22         | -2,587.94       |
| Transfer                | 12/09/2022 | Funds Transfe...   | Gift Fund | Gift  | Checking          | 61.26           | -2,526.68       |
| Deposit                 | 12/14/2022 | Interest           | Gift Fund | Gift  | Interest Income   | 0.15            | -2,526.53       |
| Deposit                 | 01/04/2023 | Deposit            | Gift Fund |       | -SPLIT-           | 1,100.00        | -1,426.53       |
| Deposit                 | 01/10/2023 | Deposit            | Gift Fund |       | -SPLIT-           | 11,173.60       | 9,747.07        |
| Transfer                | 01/11/2023 | Funds Transfer     | Gift Fund |       | Checking          | -236.47         | 9,510.60        |
| Deposit                 | 01/14/2023 | Interest           | Gift Fund | Gift  | Interest Income   | 1.95            | 9,512.55        |
| Transfer                | 01/18/2023 | Funds Transfer     | Gift Fund |       | Reserve           | -1,000.00       | 8,512.55        |
| Transfer                | 02/02/2023 | Funds Transfer     | Gift Fund |       | Checking          | -500.00         | 8,012.55        |
| Deposit                 | 02/08/2023 | Deposit            | Gift Fund |       | Donations - De... | 1,578.90        | 9,591.45        |
| Deposit                 | 02/14/2023 | Interest           | Gift Fund | Gift  | Interest Income   | 7.28            | 9,598.73        |
| Transfer                | 02/27/2023 | Funds Transfer     | Gift Fund |       | Checking          | -125.00         | 9,473.73        |
| Deposit                 | 03/16/2023 | Interest           | Gift Fund | Gift  | Interest Income   | 7.00            | 9,480.73        |
| Transfer                | 04/04/2023 | Funds Transfer     | Gift Fund |       | Checking          | -403.40         | 9,077.33        |
| Deposit                 | 04/04/2023 | Deposit            | Gift Fund |       | Donations - De... | 345.00          | 9,422.33        |
| Deposit                 | 04/16/2023 | Interest           | Gift Fund | Gift  | Interest Income   | 7.72            | 9,430.05        |
| Deposit                 | 04/18/2023 | Deposit            | Gift Fund |       | Donations - De... | 300.00          | 9,730.05        |
| <b>Jul '22 - Apr 23</b> |            |                    |           |       |                   | <b>9,730.05</b> | <b>9,730.05</b> |

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Cash Basis

# Mississippi Valley Library District Profit & Loss Budget vs. Actual

FY2022

|                                      | Jul '22 - Apr 23    | Budget              | \$ Over Budget    | % of Budget   |
|--------------------------------------|---------------------|---------------------|-------------------|---------------|
| <b>Ordinary Income/Expense</b>       |                     |                     |                   |               |
| Income                               |                     |                     |                   |               |
| Taxes                                |                     |                     |                   |               |
| Audit                                | 4,968.88            | 4,921.66            | 47.22             | 101.0%        |
| Building Maintenance                 | 92,429.61           | 95,480.26           | -3,050.65         | 96.8%         |
| FICA/Medicare                        | 44,724.15           | 46,263.63           | -1,539.48         | 96.7%         |
| IMRF                                 | 37,269.78           | 38,881.14           | -1,611.36         | 95.9%         |
| Liability Insurance                  | 93,423.38           | 96,464.60           | -3,041.22         | 96.8%         |
| Property Tax                         | 745,400.54          | 738,249.47          | 7,151.07          | 101.0%        |
| <b>Total Taxes</b>                   | <b>1,018,216.34</b> | <b>1,020,260.76</b> | <b>-2,044.42</b>  | <b>99.8%</b>  |
| Intergovernment Revenue              |                     |                     |                   |               |
| E-Rate                               | 14,633.69           | 12,000.00           | 2,633.69          | 121.9%        |
| TIF Funds                            | 0.00                | 0.00                | 0.00              | 0.0%          |
| Grants                               |                     |                     |                   |               |
| FY2023 Penny Severns Grant           | 3,905.38            | 2,812.00            | 1,093.38          | 138.9%        |
| FY2023 PNG Grant                     | 9,952.51            | 13,599.00           | -3,646.49         | 73.2%         |
| FY2022 Per Capita Grant              | 48,794.48           | 48,794.47           | 0.01              | 100.0%        |
| FY2022 PNG Grant                     | 8,034.51            |                     |                   |               |
| Other Grants                         | 0.00                | 3,000.00            | -3,000.00         | 0.0%          |
| <b>Total Grants</b>                  | <b>70,686.88</b>    | <b>68,205.47</b>    | <b>2,481.41</b>   | <b>103.6%</b> |
| Replacement Tax                      | 69,515.74           | 40,000.00           | 29,515.74         | 173.8%        |
| <b>Total Intergovernment Revenue</b> | <b>154,836.31</b>   | <b>120,205.47</b>   | <b>34,630.84</b>  | <b>128.8%</b> |
| Fines & Forfeitures                  |                     |                     |                   |               |
| Fines                                | 348.69              | 1,100.00            | -751.31           | 31.7%         |
| Lost or Damaged Books/Inhouse        | 1,337.11            | 2,100.00            | -762.89           | 63.7%         |
| <b>Total Fines &amp; Forfeitures</b> | <b>1,685.80</b>     | <b>3,200.00</b>     | <b>-1,514.20</b>  | <b>52.7%</b>  |
| Charges for Services                 |                     |                     |                   |               |
| Fax                                  | 2,509.80            | 3,350.00            | -840.20           | 74.9%         |
| Non-resident Fees                    | 87.00               | 87.00               | 0.00              | 100.0%        |
| Printing/Copying                     | 7,500.37            | 7,100.00            | 400.37            | 105.6%        |
| <b>Total Charges for Services</b>    | <b>10,097.17</b>    | <b>10,537.00</b>    | <b>-439.83</b>    | <b>95.8%</b>  |
| Other Revenues                       |                     |                     |                   |               |
| Sale of Short Street Lot             | 0.00                | 13,000.00           | -13,000.00        | 0.0%          |
| Sale of Vehicle                      | 0.00                | 1,000.00            | -1,000.00         | 0.0%          |
| Property License Agreements          | 15,000.00           | 15,001.00           | -1.00             | 100.0%        |
| Donations - Des & Undes              | 17,998.65           | 6,500.00            | 11,498.65         | 276.9%        |
| Sale of Items                        | 3,120.45            | 2,600.00            | 520.45            | 120.0%        |
| Online Sales                         | 31.27               | 700.00              | -668.73           | 4.5%          |
| Reimbursements Other libraries       | 1,186.28            | 1,000.00            | 186.28            | 118.6%        |
| Interest Income                      | 6,746.30            | 115.00              | 6,631.30          | 5,866.3%      |
| Miscellaneous                        | 2,203.65            | 750.00              | 1,453.65          | 293.8%        |
| Rental Income                        |                     |                     |                   |               |
| FC Rooms                             | 50.00               | 0.00                | 50.00             | 100.0%        |
| FC Pavilion                          | 0.00                | 0.00                | 0.00              | 0.0%          |
| Collinsville Rooms                   | 1,230.00            | 500.00              | 730.00            | 246.0%        |
| Blum House Rental                    | 10,256.25           | 5,500.00            | 4,756.25          | 186.5%        |
| <b>Total Rental Income</b>           | <b>11,536.25</b>    | <b>6,000.00</b>     | <b>5,536.25</b>   | <b>192.3%</b> |
| <b>Total Other Revenues</b>          | <b>57,822.85</b>    | <b>46,666.00</b>    | <b>11,156.85</b>  | <b>123.9%</b> |
| <b>Total Income</b>                  | <b>1,242,658.47</b> | <b>1,200,869.23</b> | <b>41,789.24</b>  | <b>103.5%</b> |
| <b>Gross Profit</b>                  | <b>1,242,658.47</b> | <b>1,200,869.23</b> | <b>41,789.24</b>  | <b>103.5%</b> |
| Expense                              |                     |                     |                   |               |
| Personnel                            |                     |                     |                   |               |
| Benefits                             |                     |                     |                   |               |
| IL Unemployment Company              | 5,222.12            | 2,500.00            | 2,722.12          | 208.9%        |
| FICA Company                         | 39,281.68           | 50,500.00           | -11,218.32        | 77.8%         |
| Health/Dental Insurance              | 49,973.87           | 74,000.00           | -24,026.13        | 67.5%         |
| IMRF                                 | 64,840.57           | 71,000.00           | -6,159.43         | 91.3%         |
| <b>Total Benefits</b>                | <b>159,318.24</b>   | <b>198,000.00</b>   | <b>-38,681.76</b> | <b>80.5%</b>  |
| Salaries                             |                     |                     |                   |               |
| Full Time                            | 389,384.82          | 465,000.00          | -75,615.18        | 83.7%         |
| Part time                            | 127,591.75          | 137,000.00          | -9,408.25         | 93.1%         |
| <b>Total Salaries</b>                | <b>516,976.57</b>   | <b>602,000.00</b>   | <b>-85,023.43</b> | <b>85.9%</b>  |

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**Mississippi Valley Library District**  
**Profit & Loss Budget vs. Actual**  
**FY2022**

|                                       | Jul '22 - Apr 23 | Budget       | \$ Over Budget | % of Budget |
|---------------------------------------|------------------|--------------|----------------|-------------|
| <b>Total Personnel</b>                | 676,294.81       | 800,000.00   | -123,705.19    | 84.5%       |
| <b>Maintenance Services</b>           |                  |              |                |             |
| Building                              | 80,056.45        | 90,000.00    | -9,943.55      | 89.0%       |
| Equipment                             | 8,075.10         | 10,000.00    | -1,924.90      | 80.8%       |
| Grounds                               | 5,905.00         | 11,000.00    | -5,095.00      | 53.7%       |
| <b>Total Maintenance Services</b>     | 94,036.55        | 111,000.00   | -16,963.45     | 84.7%       |
| <b>Professional Services</b>          |                  |              |                |             |
| Publishing                            | 492.80           | 325.00       | 167.80         | 151.6%      |
| Payroll Service                       | 3,083.15         | 3,500.00     | -416.85        | 88.1%       |
| SHARE Membership                      | 0.00             | 0.00         | 0.00           | 0.0%        |
| OCLC Interlibrary Loan                | 0.00             | 0.00         | 0.00           | 0.0%        |
| Internet Services                     | 7,561.93         | 9,000.00     | -1,438.07      | 84.0%       |
| Information Technology                | 46,676.24        | 45,000.00    | 1,676.24       | 103.7%      |
| Audit                                 | 8,200.00         | 8,150.00     | 50.00          | 100.6%      |
| Legal Service                         | 2,100.00         | 3,000.00     | -900.00        | 70.0%       |
| Other Professional Services           | 3,003.00         | 2,500.00     | 503.00         | 120.1%      |
| <b>Total Professional Services</b>    | 71,117.12        | 71,475.00    | -357.88        | 99.5%       |
| <b>Professional Development</b>       |                  |              |                |             |
| Dues                                  | 464.64           | 500.00       | -35.36         | 92.9%       |
| Training/Tuition                      | 0.00             | 0.00         | 0.00           | 0.0%        |
| Travel Expenses                       | 855.98           | 1,000.00     | -144.02        | 85.6%       |
| <b>Total Professional Development</b> | 1,320.62         | 1,500.00     | -179.38        | 88.0%       |
| <b>Utilities</b>                      |                  |              |                |             |
| Natural Gas                           | 8,127.80         | 9,600.00     | -1,472.20      | 84.7%       |
| Telephone/Fax                         | 2,860.78         | 3,600.00     | -739.22        | 79.5%       |
| Water/Sewer                           | 2,245.14         | 2,200.00     | 45.14          | 102.1%      |
| Electricity                           | 43,413.97        | 27,500.00    | 15,913.97      | 157.9%      |
| <b>Total Utilities</b>                | 56,647.69        | 42,900.00    | 13,747.69      | 132.0%      |
| <b>Supplies</b>                       |                  |              |                |             |
| Equipment                             | 11,621.84        | 10,000.00    | 1,621.84       | 116.2%      |
| Office                                | 8,866.41         | 10,000.00    | -1,133.59      | 88.7%       |
| Postage                               | 3,191.10         | 4,600.00     | -1,408.90      | 69.4%       |
| <b>Total Supplies</b>                 | 23,679.35        | 24,600.00    | -920.65        | 96.3%       |
| <b>Materials</b>                      |                  |              |                |             |
| Other Materials                       | 320.00           | 1,500.00     | -1,180.00      | 21.3%       |
| Virtual Items                         | 2,376.48         | 5,000.00     | -2,623.52      | 47.5%       |
| Adult Audio Visual Items              | 8,710.93         | 10,500.00    | -1,789.07      | 83.0%       |
| Adult Print Materials                 | 21,066.98        | 25,000.00    | -3,933.02      | 84.3%       |
| Juvenile Audio Visual Items           | 1,344.54         | 1,500.00     | -155.46        | 89.6%       |
| Juvenile Print Items                  | 2,979.76         | 5,000.00     | -2,020.24      | 59.6%       |
| Online Databases                      | 10,701.43        | 10,500.00    | 201.43         | 101.9%      |
| <b>Total Materials</b>                | 47,500.12        | 59,000.00    | -11,499.88     | 80.5%       |
| <b>Other Expenditures</b>             |                  |              |                |             |
| Liability & Building Insurance        | 27,211.72        | 30,000.00    | -2,788.28      | 90.7%       |
| Vehicles                              | 1,008.11         | 2,500.00     | -1,491.89      | 40.3%       |
| Miscellaneous                         | 2,595.50         | 2,500.00     | 95.50          | 103.8%      |
| Programming                           | 2,194.30         | 5,000.00     | -2,805.70      | 43.9%       |
| Donation Expenditures - Des.          | 4,111.10         | 3,000.00     | 1,111.10       | 137.0%      |
| Grant Expenses                        |                  |              |                |             |
| FY2023 Penny Severns Grant            | 3,111.58         | 2,812.00     | 299.58         | 110.7%      |
| FY2023 PNG Grant                      | 11,681.69        | 13,599.00    | -1,917.31      | 85.9%       |
| FY2022 Per Capita Grant               | 48,794.48        | 48,794.47    | 0.01           | 100.0%      |
| FY2022 PNG Grant                      | 480.37           |              |                |             |
| Other Grants                          | 0.00             | 3,000.00     | -3,000.00      | 0.0%        |
| <b>Total Grant Expenses</b>           | 64,068.12        | 68,205.47    | -4,137.35      | 93.9%       |
| <b>Payments to Other Libraries</b>    | 667.46           | 2,500.00     | -1,832.54      | 26.7%       |
| <b>Total Other Expenditures</b>       | 101,856.31       | 113,705.47   | -11,849.16     | 89.6%       |
| <b>Total Expense</b>                  | 1,072,452.57     | 1,224,180.47 | -151,727.90    | 87.6%       |
| <b>Net Ordinary Income</b>            | 170,205.90       | -23,311.24   | 193,517.14     | -730.1%     |
| <b>Net Income</b>                     | 170,205.90       | -23,311.24   | 193,517.14     | -730.1%     |

# Mississippi Valley Library District Profit & Loss Prev Year Comparison

July 2022 through April 2023

|                                      | Jul '22 - Apr 23    | Jul '21 - Apr 22    | \$ Change        | % Change      |
|--------------------------------------|---------------------|---------------------|------------------|---------------|
| <b>Ordinary Income/Expense</b>       |                     |                     |                  |               |
| Income                               |                     |                     |                  |               |
| Taxes                                |                     |                     |                  |               |
| Audit                                | 4,968.88            | 4,798.78            | 170.10           | 3.5%          |
| Building Maintenance                 | 92,429.61           | 92,620.77           | -191.16          | -0.2%         |
| FICA/Medicare                        | 44,724.15           | 45,589.93           | -865.78          | -1.9%         |
| IMRF                                 | 37,269.78           | 45,589.93           | -8,320.15        | -18.3%        |
| Liability Insurance                  | 93,423.38           | 108,457.03          | -15,033.65       | -13.9%        |
| Property Tax                         | 745,400.54          | 719,849.13          | 25,551.41        | 3.6%          |
| <b>Total Taxes</b>                   | <b>1,018,216.34</b> | <b>1,016,905.57</b> | <b>1,310.77</b>  | <b>0.1%</b>   |
| Intergovernment Revenue              |                     |                     |                  |               |
| E-Rate                               | 14,633.69           | 11,666.40           | 2,967.29         | 25.4%         |
| Grants                               |                     |                     |                  |               |
| FY2023 Penny Severns Grant           | 3,905.38            | 0.00                | 3,905.38         | 100.0%        |
| FY2023 PNG Grant                     | 9,952.51            | 0.00                | 9,952.51         | 100.0%        |
| FY2022 Per Capita Grant              | 48,794.48           | 0.00                | 48,794.48        | 100.0%        |
| FY2022 Penny Severns Grant           | 0.00                | 1,456.00            | -1,456.00        | -100.0%       |
| FY2022 PNG Grant                     | 8,034.51            | 4,366.82            | 3,667.69         | 84.0%         |
| FY2021 Per Capita Grant              | 0.00                | 51,815.28           | -51,815.28       | -100.0%       |
| Other Grants                         | 0.00                | 13,156.61           | -13,156.61       | -100.0%       |
| <b>Total Grants</b>                  | <b>70,686.88</b>    | <b>70,794.71</b>    | <b>-107.83</b>   | <b>-0.2%</b>  |
| Replacement Tax                      | 69,515.74           | 51,093.41           | 18,422.33        | 36.1%         |
| <b>Total Intergovernment Revenue</b> | <b>154,836.31</b>   | <b>133,554.52</b>   | <b>21,281.79</b> | <b>15.9%</b>  |
| Fines & Forfeitures                  |                     |                     |                  |               |
| Fines                                | 348.69              | 924.37              | -575.68          | -62.3%        |
| Lost or Damaged Books/Inhouse        | 1,337.11            | 1,736.35            | -399.24          | -23.0%        |
| <b>Total Fines &amp; Forfeitures</b> | <b>1,685.80</b>     | <b>2,660.72</b>     | <b>-974.92</b>   | <b>-36.6%</b> |
| Charges for Services                 |                     |                     |                  |               |
| Fax                                  | 2,509.80            | 2,855.40            | -345.60          | -12.1%        |
| Non-resident Fees                    | 87.00               | 0.00                | 87.00            | 100.0%        |
| Printing/Copying                     | 7,500.37            | 6,268.25            | 1,232.12         | 19.7%         |
| <b>Total Charges for Services</b>    | <b>10,097.17</b>    | <b>9,123.65</b>     | <b>973.52</b>    | <b>10.7%</b>  |
| Other Revenues                       |                     |                     |                  |               |
| Property License Agreements          | 15,000.00           | 15,000.00           | 0.00             | 0.0%          |
| Donations - Des & Undes              | 17,998.65           | 6,210.91            | 11,787.74        | 189.8%        |
| Sale of Items                        | 3,120.45            | 2,293.82            | 826.63           | 36.0%         |
| Online Sales                         | 31.27               | 582.91              | -551.64          | -94.6%        |
| Reimbursements Other libraries       | 1,186.28            | 849.21              | 337.07           | 39.7%         |
| Interest Income                      | 6,746.30            | 100.13              | 6,646.17         | 6,637.5%      |
| Miscellaneous                        | 2,203.65            | 2,187.85            | 15.80            | 0.7%          |
| Rental Income                        |                     |                     |                  |               |
| FC Rooms                             | 50.00               | 0.00                | 50.00            | 100.0%        |
| Collinsville Rooms                   | 1,230.00            | 187.50              | 1,042.50         | 556.0%        |
| Blum House Rental                    | 10,256.25           | 4,420.00            | 5,836.25         | 132.0%        |
| <b>Total Rental Income</b>           | <b>11,536.25</b>    | <b>4,607.50</b>     | <b>6,928.75</b>  | <b>150.4%</b> |
| <b>Total Other Revenues</b>          | <b>57,822.85</b>    | <b>31,832.33</b>    | <b>25,990.52</b> | <b>81.7%</b>  |
| <b>Total Income</b>                  | <b>1,242,658.47</b> | <b>1,194,076.79</b> | <b>48,581.68</b> | <b>4.1%</b>   |
| <b>Gross Profit</b>                  | <b>1,242,658.47</b> | <b>1,194,076.79</b> | <b>48,581.68</b> | <b>4.1%</b>   |
| Expense                              |                     |                     |                  |               |
| Personnel                            |                     |                     |                  |               |
| Benefits                             |                     |                     |                  |               |
| IL Unemployment Company              | 5,222.12            | 1,802.90            | 3,419.22         | 189.7%        |
| FICA Company                         | 39,281.68           | 37,802.95           | 1,478.73         | 3.9%          |
| Health/Dental Insurance              | 49,973.87           | 52,811.20           | -2,837.33        | -5.4%         |
| IMRF                                 | 64,840.57           | 60,188.69           | 4,651.88         | 7.7%          |
| <b>Total Benefits</b>                | <b>159,318.24</b>   | <b>152,605.74</b>   | <b>6,712.50</b>  | <b>4.4%</b>   |
| Salaries                             |                     |                     |                  |               |
| Full Time                            | 389,384.82          | 379,092.94          | 10,291.88        | 2.7%          |
| Part time                            | 127,591.75          | 108,237.45          | 19,354.30        | 17.9%         |
| <b>Total Salaries</b>                | <b>516,976.57</b>   | <b>487,330.39</b>   | <b>29,646.18</b> | <b>6.1%</b>   |
| <b>Total Personnel</b>               | <b>676,294.81</b>   | <b>639,936.13</b>   | <b>36,358.68</b> | <b>5.7%</b>   |
| Maintenance Services                 |                     |                     |                  |               |
| Building                             | 80,056.45           | 84,484.58           | -4,428.13        | -5.2%         |
| Equipment                            | 8,075.10            | 7,712.61            | 362.49           | 4.7%          |
| Grounds                              | 5,905.00            | 8,717.16            | -2,812.16        | -32.3%        |
| <b>Total Maintenance Services</b>    | <b>94,036.55</b>    | <b>100,914.35</b>   | <b>-6,877.80</b> | <b>-6.8%</b>  |
| Professional Services                |                     |                     |                  |               |
| Publishing                           | 492.80              | 280.80              | 212.00           | 75.5%         |
| Payroll Service                      | 3,083.15            | 2,849.61            | 233.54           | 8.2%          |
| Internet Services                    | 7,561.93            | 6,453.81            | 1,108.12         | 17.2%         |
| Information Technology               | 46,676.24           | 15,025.00           | 31,651.24        | 210.7%        |

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Cash Basis

# Mississippi Valley Library District Profit & Loss Prev Year Comparison

July 2022 through April 2023

|   | Jul '22 - Apr 23 | Jul '21 - Apr 22 | \$ Change  | % Change |
|---|------------------|------------------|------------|----------|
| <b>Audit</b>                              | 8,200.00         | 8,050.00         | 150.00     | 1.9%     |
| <b>Legal Service</b>                      | 2,100.00         | 1,347.46         | 752.54     | 55.9%    |
| <b>Other Professional Services</b>        | 3,003.00         | 4,641.29         | -1,638.29  | -35.3%   |
| <b>Total Professional Services</b>        | 71,117.12        | 38,647.97        | 32,469.15  | 84.0%    |
| <b>Professional Development</b>           |                  |                  |            |          |
| <b>Dues</b>                               | 464.64           | 348.00           | 116.64     | 33.5%    |
| <b>Travel Expenses</b>                    | 855.98           | 0.00             | 855.98     | 100.0%   |
| <b>Total Professional Development</b>     | 1,320.62         | 348.00           | 972.62     | 279.5%   |
| <b>Utilities</b>                          |                  |                  |            |          |
| <b>Natural Gas</b>                        | 8,127.80         | 7,883.01         | 244.79     | 3.1%     |
| <b>Telephone/Fax</b>                      | 2,860.78         | 3,056.30         | -195.52    | -6.4%    |
| <b>Water/Sewer</b>                        | 2,245.14         | 1,714.39         | 530.75     | 31.0%    |
| <b>Electricity</b>                        | 43,413.97        | 22,852.81        | 20,561.16  | 90.0%    |
| <b>Total Utilities</b>                    | 56,647.69        | 35,506.51        | 21,141.18  | 59.5%    |
| <b>Supplies</b>                           |                  |                  |            |          |
| <b>Equipment</b>                          | 11,621.84        | 7,788.90         | 3,832.94   | 49.2%    |
| <b>Office</b>                             | 8,866.41         | 7,085.05         | 1,781.36   | 25.1%    |
| <b>Postage</b>                            | 3,191.10         | 4,035.28         | -844.18    | -20.9%   |
| <b>Total Supplies</b>                     | 23,679.35        | 18,909.23        | 4,770.12   | 25.2%    |
| <b>Insurance</b>                          |                  |                  |            |          |
| <b>Liability and Building</b>             | 0.00             | 42,010.00        | -42,010.00 | -100.0%  |
| <b>Workmans Compensation</b>              | 0.00             | 1,371.00         | -1,371.00  | -100.0%  |
| <b>Total Insurance</b>                    | 0.00             | 43,381.00        | -43,381.00 | -100.0%  |
| <b>Materials</b>                          |                  |                  |            |          |
| <b>Other Materials</b>                    | 320.00           | 831.10           | -511.10    | -61.5%   |
| <b>Virtual Items</b>                      | 2,376.48         | 0.00             | 2,376.48   | 100.0%   |
| <b>Adult Audio Visual Items</b>           | 8,710.93         | 8,564.35         | 146.58     | 1.7%     |
| <b>Adult Print Materials</b>              | 21,066.98        | 23,455.26        | -2,388.28  | -10.2%   |
| <b>Juvenile Audio Visual Items</b>        | 1,344.54         | 735.49           | 609.05     | 82.8%    |
| <b>Juvenile Print Items</b>               | 2,979.76         | 4,965.75         | -1,985.99  | -40.0%   |
| <b>Online Databases</b>                   | 10,701.43        | 9,314.39         | 1,387.04   | 14.9%    |
| <b>Total Materials</b>                    | 47,500.12        | 47,866.34        | -366.22    | -0.8%    |
| <b>Other Expenditures</b>                 |                  |                  |            |          |
| <b>Liability &amp; Building Insurance</b> | 27,211.72        | 0.00             | 27,211.72  | 100.0%   |
| <b>Vehicles</b>                           | 1,008.11         | 2,417.68         | -1,409.57  | -58.3%   |
| <b>Miscellaneous</b>                      | 2,595.50         | 2,639.58         | -44.08     | -1.7%    |
| <b>Programming</b>                        | 2,194.30         | 1,293.11         | 901.19     | 69.7%    |
| <b>Donation Expenditures - Des.</b>       | 4,111.10         | 3,130.26         | 980.84     | 31.3%    |
| <b>Grant Expenses</b>                     |                  |                  |            |          |
| <b>FY2023 Penny Sevens Grant</b>          | 3,111.58         | 0.00             | 3,111.58   | 100.0%   |
| <b>FY2023 PNG Grant</b>                   | 11,681.69        | 0.00             | 11,681.69  | 100.0%   |
| <b>FY2022 Per Capita Grant</b>            | 48,794.48        | 0.00             | 48,794.48  | 100.0%   |
| <b>FY2022 Penny Sevens Grant</b>          | 0.00             | 3,587.20         | -3,587.20  | -100.0%  |
| <b>FY2022 PNG Grant</b>                   | 480.37           | 5,923.10         | -5,442.73  | -91.9%   |
| <b>FY2021 Per Capita Grant</b>            | 0.00             | 47,085.86        | -47,085.86 | -100.0%  |
| <b>Other Grants</b>                       | 0.00             | 32,817.80        | -32,817.80 | -100.0%  |
| <b>Total Grant Expenses</b>               | 64,068.12        | 89,413.96        | -25,345.84 | -28.4%   |
| <b>Payments to Other Libraries</b>        | 667.46           | 1,452.11         | -784.65    | -54.0%   |
| <b>Total Other Expenditures</b>           | 101,856.31       | 100,346.70       | 1,509.61   | 1.5%     |
| <b>Total Expense</b>                      | 1,072,452.57     | 1,025,856.23     | 46,596.34  | 4.5%     |
| <b>Net Ordinary Income</b>                | 170,205.90       | 168,220.56       | 1,985.34   | 1.2%     |
| <b>Net Income</b>                         | 170,205.90       | 168,220.56       | 1,985.34   | 1.2%     |

## **FAQ - Decennial Committees on Local Government Efficiency Act**

On June 10, 2022, the Illinois General Assembly enacted [PA 102-1088](#) creating the “Decennial Committees on Local Government Efficiency Act” (“**Act**”).

### **When does the Act take effect?**

The effective date of the Act is June 10, 2022.

### **What is the purpose of the Act?**

The Act requires certain units of local government to (1) form a committee to study local efficiencies and (2) create and file with the county board a report with recommendations regarding efficiencies and increased accountability. Contrary to language in an earlier version of SB 3789, the Act does **not** require a committee to study whether a governmental unit should consolidate with another governmental unit, municipality, or county.

### **What local governments are required to comply with the Act?**

The Act requires “governmental units” to comply with the Act. Section 5 of the Act defines a government unit to include all units of local government that can levy any tax, except those government units that are expressly exempted from the Act, as discussed below.

### **What local governments are not required to comply with the Act?**

The Act’s definition of “governmental unit” specifically excludes municipalities and counties. So, municipalities and counties are not required to comply with the Act.

### **When must a governmental unit establish a committee?**

Section 10(a) of the Act requires that within 1 year after the effective date of the Act **and** at least once every 10 years thereafter, each governmental unit subject to the Act must form a committee to study local efficiencies and report recommendations regarding efficiencies and increased accountability to the county board in which the governmental unit is located.

### **When does a committee dissolve?**

Section 30 of the Act states that after a committee has made the written report required under Section 25, the committee is dissolved until it is reestablished with newly appointed members on the 10<sup>th</sup> anniversary of the initial committee’s formation and every 10<sup>th</sup> year thereafter.

### **What are the duties of a committee?**

- ***Mandatory Duties***

Committees formed under the Act are required to:

- Study the governmental unit’s governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, and interrelationships with



other governmental units and the State of Illinois.

- Collect data, research, and analysis as necessary to prepare a written report required in Section 25 of the Act; and
- Summarize the committee's work and findings in a written report. This report must include recommendations in respect to increased accountability and efficiency. The committee must provide the report to the county board in which the governmental unit is located no later than 18 months after the committee is formed.
- ***Voluntary Duties***

In addition, section 10(c) of the Act states that a committee *may*

- Employ or use the services of specialists in public administration and governmental management and any other trained consultants, analysts, investigators, and assistants it considers appropriate; and
- Seek assistance from community colleges and universities as necessary to prepare the written report required in Section 25 of the Act.

## **Who is required or permitted to serve as a member of a committee?**

- ***Mandatory Committee Members***

Section 10(b) of the Act provides that each committee is to consist of the following members:

- (1) the elected or appointed members of the governing board of the governmental unit;
- (2) at least 2 residents of the governmental unit who are appointed by the chair of the board of the governmental unit, with the advice and consent of the board; and
- (3) any chief executive officer or other officer of the governmental unit.

The president or chair of the governing board of the governmental unit or his or her designee serves as chair of the committee.

Since the "chief executive officer" of many local government units would already be included in the first category of members (listed as (1) above), local governments might consider having the chief administrative officer (i.e., executive director or other administrative officer) serve on the committee to satisfy the third category of members (listed as (3) above).

- ***Voluntary Committee Members***

The chair may appoint other members to the committee as the chair deems appropriate.

## **What happens if there is a vacancy on a committee?**

Section 10(d) of the Act provides that if a vacancy occurs in one of the three categories of mandatory committee members specified in section 10(b) of the Act, that vacancy must be filled by another person in that vacated category.

## **Are committees subject to the Open Meetings Act?**

Yes. Section 20 of the Act expressly states that committees formed under the Act must meet in accordance with OMA requirements.

## **What meeting requirements does the Act impose on committees?**

Section 20 of the Act requires each committee to meet at least 3 times. Although the Act does not provide any guidance on when those 3 meetings must take place, since the committee only issues one report in a 10-year period, and the committee dissolves after that report is issued, it seems reasonable to interpret this to require 3 meetings during the committee's existence (not per year).

A committee can meet during the regularly scheduled meetings of the governmental unit if:

- (1) the committee provides separate notice under the OMA;
- (2) the committee meeting is listed as part of the governmental unit's agenda; and
- (3) a majority of committee members are present at the committee's meeting.

The Act also requires that each committee meeting must be open to the public and provide an opportunity for any person to be heard at the public hearings for at least 3 minutes. However, the Act permits a committee to require speakers to register to speak during public comment.

Finally, the Act requires the committee to conduct a survey at the end of a meeting of residents in attendance to ask for input on the matters discussed at the meeting.

## **Is a committee subject to FOIA?**

Yes. Under Section 20 of the Act, a committee is a separate public body subject to FOIA. Also, Section 25 of the Act requires that the written report produced by a committee under section 25 of the Act is considered a public record that is available for inspection or copying under FOIA.

## **Is a governmental unit required to provide services to a committee?**

Yes. Section 10(e) of the Act requires each government unit to "provide administrative and other support to its committee." A government unit might consider providing "support" in the form of staffing support, meeting space, financial support, and other reasonable support necessary to fulfill a committee's obligations and objectives under the Act.

## **Are committee members entitled to compensation under the Act?**

No. Section 10(b) of the Act expressly provides that committee members serve without compensation. However, committee members can be reimbursed by the governmental unit for their expenses incurred in performing their duties under the Act.

## **Is the State of Illinois required to reimburse governmental units for implementing any requirements under the Act?**

No. PA 102-1088 amends the State Mandates Act (30 ILCS 805/8.46) to expressly state that "no reimbursement by the State is required for the implementation of any mandate created by the Decennial Committees on Local Government Efficiency Act."

MVLD FY2021 Budget  
Draft as of 5/9/2023

| Chart of Accounts / Budget Line              | Levied Fall 2022 | Verified Extensions | FY2023 Budget<br>(taxes 95.97%<br>extended) | Notes  | General       | Building & Maintenance | IMRF         |
|--|------------------|---------------------|---|--|---------------|------------------------|--------------|
| <b>Fund Balances Estimated for 6/30/2022</b> |                  |                     |   |  | \$ 652,815.00 | \$ 21,391.00           | \$ 63,391.00 |
| <b>INCOME</b>                                |                  |                     |   |  |               |                        |              |
| Taxes  |                  |                     |   |  |               |                        |              |
| Audit  | \$ 8,000.00      | \$ 8,094.33         | \$ 7,768.13                                 |  |               |                        |              |
| Building & Maintenance                       | \$ 116,181.00    | \$ 107,924.37       | \$ 103,575.02                               |  |               | \$ 103,575.02          |              |
| FICA/Medicare                                | \$ 55,000.00     | \$ 55,041.43        | \$ 52,823.26                                |  |               |                        |              |
| IMRF   | \$ 40,000.00     | \$ 40,471.64        | \$ 38,840.63                                |  |               |                        | \$ 38,840.63 |
| Liability Insurance                          | \$ 60,000.00     | \$ 60,437.65        | \$ 58,002.01                                |  |               |                        |              |
| General Property Tax                         | \$ 872,007.00    | \$ 809,432.77       | \$ 776,812.63                               |  | \$ 776,812.63 |                        |              |
| Intergovernmental Revenue                    |                  |                     |   |  |               |                        |              |
| TIF Funds                                    |                  |                     | \$ -  | Apply when capital projects arise                                      | \$ -          |                        |              |
| E-Rate                                       |                  |                     | \$ 18,000.00                                | Increased based on past few years' actuals & submitted projects        | \$ 18,000.00  |                        |              |
| Replacement Tax                              |                  |                     | \$ 60,000.00                                | Increased based on past few years' actuals                             | \$ 60,000.00  |                        |              |
| Other  |                  |                     | \$ -  |  | \$ -          |                        |              |
| Grants:                                      |                  |                     |   |  |               |                        |              |
| FY2022 PNG Grant                             |                  |                     |   |  |               |                        |              |
| FY2022 Per Capita Grant                      |                  |                     |   | Replaced by new FY grant   | \$ -          |                        |              |
| FY2023 PNG Grant                             |                  |                     |   | Replaced by new FY grant   | \$ -          |                        |              |
| FY2023 Penny Severns Literacy Grant          |                  |                     |   | Replaced by new FY grant   | \$ -          |                        |              |
|  |                  |                     |   | Current funding level is \$1.475 per capita. 2020 Census pop. - 33,081 |               |                        |              |
| FY2023 Per Capita Grant                      |                  |                     | \$ 48,794.48                                |  | \$ 48,794.48  |                        |              |
| FY2024 PNG Grant                             |                  |                     | \$ 6,474.00                                 |  | \$ 6,474.00   |                        |              |
| Other Grants                                 |                  |                     | \$ 3,000.00                                 |  | \$ 3,000.00   |                        |              |
| Fines & Forfeitures                          |                  |                     |   |  |               |                        |              |
| Fines  |                  |                     | \$ 500.00                                   |  | \$ 500.00     |                        |              |
| Lost or Damaged Books/Inhouse                |                  |                     | \$ 1,800.00                                 |  | \$ 1,800.00   |                        |              |
| Charges for Services                         |                  |                     |   |  |               |                        |              |
| Fax  |                  |                     | \$ 3,350.00                                 |  | \$ 3,350.00   |                        |              |
| Non-Resident Fees                            |                  |                     | \$ 87.00                                    |  | \$ 87.00      |                        |              |
| Printing/Copying                             |                  |                     | \$ 9,000.00                                 |  | \$ 9,000.00   |                        |              |
| Other Revenues                               |                  |                     |   |  |               |                        |              |
| Interest Income                              |                  |                     | \$ 9,000.00                                 |  | \$ 9,000.00   |                        |              |

MVLD FY2021 Budget  
Draft as of 5/9/2023

|                                    |  |  |  |                        |   |                        |                      |                      |
|------------------------------------|--|--|--|------------------------|---|------------------------|----------------------|----------------------|
| Rental Income: Blum House          |  |  |  | \$ 12,500.00           |   | \$ 12,500.00           |                      |                      |
| Rental Income: Collinsville Rooms  |  |  |  | \$ 1,500.00            |   | \$ 1,500.00            |                      |                      |
| Rental Income: FC Pavilion         |  |  |  | \$ 100.00              |   | \$ 100.00              |                      |                      |
| Rental Income: FC Rooms            |  |  |  | \$ 100.00              |   | \$ 100.00              |                      |                      |
| Online Sales                       |  |  |  |                        |   |                        |                      |                      |
| Reimbursement from Other Libraries |  |  |  | \$ 1,200.00            |   | \$ 1,200.00            |                      |                      |
| Sale of Items                      |  |  |  | \$ 3,750.00            |   | \$ 3,750.00            |                      |                      |
| Donations (des. & undes.)          |  |  |  | \$ 20,000.00           |   | \$ 20,000.00           |                      |                      |
| Sale of Vehicle                    |  |  |  | \$ 1,200.00            | sale of the van   | \$ 1,200.00            |                      |                      |
| Sale of Short Street Lot           |  |  |  | \$ 13,000.00           |   | \$ 13,000.00           |                      |                      |
| Miscellaneous                      |  |  |  | \$ 2,600.00            |   | \$ 2,600.00            |                      |                      |
| Property Lease Payments            |  |  |  | \$ 15,001.00           | Busey Bank license; Collinsville Historical Museum lease  | \$ 15,001.00           |                      |                      |
| COBRA Reimbursements               |  |  |  | \$ 16,700.00           |   | \$ 16,700.00           |                      |                      |
| <b>TOTAL ALL INCOME:</b>           |  |  |  | <b>\$ 1,285,478.16</b> |   | <b>\$ 1,677,284.11</b> | <b>\$ 124,966.02</b> | <b>\$ 102,231.63</b> |
| <b>EXPENSES</b>                    |  |  |  |                        |   |                        |                      |                      |
| Personnel                          |  |  |  |                        |   |                        |                      |                      |
| Benefits:                          |  |  |  |                        |   |                        |                      |                      |
| FICA/Medicare Company              |  |  |  | \$ 55,175.00           | ER portion - paid from FICA Fund. EE portion included in Salaries   |                        |                      |                      |
| Health/Dental Insurance            |  |  |  | \$ 97,000.00           | BCBSIL, Delta Dental, Liberty National. Incl. COBRA   | \$ 97,000.00           |                      |                      |
| IMRF                               |  |  |  | \$ 86,000.00           | Employer amount paid F/IMRF Tax Fund, Employee amount from General. Slight increase in rate in 2024.  | \$ 37,800.00           |                      | \$ 48,200.00         |
| Illinois Unemployment              |  |  |  | \$ 8,020.00            | Employer SUTA   | \$ 8,020.00            |                      |                      |
| Salaries:                          |  |  |  |                        |   |                        |                      |                      |
| Full Time                          |  |  |  | \$ 504,800.00          | Changes to salaries/wages on July 1, 2023. Includes regular wages (net wages incl. EE taxes), holiday bonuses, & health insurance reimbursements. Certain positions partially or fully paid by Liability Fund | \$ 432,800.00          |                      |                      |

MVLD FY2021 Budget  
Draft as of 5/9/2023

|                             |  |  |  |               |   |               |             |  |
|-----------------------------|--|--|--|---------------|---|---------------|-------------|--|
| Part Time                   |  |  |  | \$ 204,300.00 | Changes to wages on July 1, 2023.<br>Includes regular wages (net wages<br>incl. EE taxes) & holiday bonuses   | \$ 204,300.00 |             |  |
| Maintenance Services        |  |  |  |               |   |               |             |  |
| Building                    |  |  |  | \$ 100,000.00 | Includes continuation of VAV<br>replacements & all building<br>cleaning services, contractor<br>repairs, etc. | \$ 100,000.00 |             |  |
| Grounds                     |  |  |  | \$ 10,000.00  | Includes lawn maint./landscaping<br>and pest control  | \$ 7,000.00   | \$ 3,000.00 |  |
| Equipment                   |  |  |  | \$ 10,000.00  | Includes monthly copier leasing,<br>etc.  | \$ 10,000.00  |             |  |
| Professional Services       |  |  |  |               |   |               |             |  |
| SHARE Membership            |  |  |  | \$ -          | Included in FY2024 Per Capita<br>Grant  | \$ -          |             |  |
| OCLC Membership             |  |  |  | \$ -          | Included in FY2024 Per Capita<br>Grant  | \$ -          |             |  |
| Internet Services           |  |  |  | \$ 9,300.00   |   | \$ 9,300.00   |             |  |
| Information Technology      |  |  |  | \$ 50,000.00  | Includes website domains, IT<br>support, IT repairs/replacements  | \$ 50,000.00  |             |  |
| Audit                       |  |  |  | \$ 8,300.00   |   | \$ 8,300.00   |             |  |
| Legal Service               |  |  |  | \$ 3,000.00   |   | \$ 3,000.00   |             |  |
| Payroll Service             |  |  |  | \$ 3,700.00   |   | \$ 3,700.00   |             |  |
| Other Professional Services |  |  |  | \$ 3,600.00   | Includes credit card vendor fees,<br>Quickbooks subscription, & Zoom<br>subscription                          | \$ 3,600.00   |             |  |
| Bank Charges                |  |  |  | \$ -          | Removed - if needed, can go in<br>Other Exp: Misc   | \$ -          |             |  |
| Publishing                  |  |  |  | \$ 600.00     | Legal notices - B&A Ordinance,<br>etc.  | \$ 600.00     |             |  |
| Professional Development    |  |  |  |               |   |               |             |  |
| Dues                        |  |  |  | \$ 600.00     |   | \$ 600.00     |             |  |
| Training/Tuition            |  |  |  | \$ -          | Included in FY2024 Per Capita<br>Grant  | \$ -          |             |  |
| Travel Expenses             |  |  |  | \$ 1,200.00   |   | \$ 1,200.00   |             |  |
| Utilities                   |  |  |  |               |   |               |             |  |
| Natural Gas                 |  |  |  | \$ 9,750.00   |   | \$ 9,750.00   |             |  |
| Telephone/Fax               |  |  |  | \$ 3,600.00   |   | \$ 3,600.00   |             |  |



## 4

|  |  |  |  |    |              |  |    |              |                        |              |
|--|--|--|--|----|--------------|--|----|--------------|------------------------|--------------|
|  |  |  |  | \$ | 2,700.00     |  | \$ | 2,700.00     |                        |              |
| Water/Sewer Electricity  |  |  |  | \$ | 56,000.00    |  | \$ | 56,000.00    |                        |              |
|  |  |  |  |    |              |  |    |              |                        |              |
| Supplies   |  |  |  |    |              |  |    |              |                        |              |
|  |  |  |  |    |              |  |    |              |                        |              |
| Equipment Office Postage   |  |  |  | \$ | 10,000.00    | Includes cleaning supplies, etc.   | \$ | 10,000.00    |                        |              |
|  |  |  |  | \$ | 11,000.00    |  | \$ | 11,000.00    |                        |              |
|  |  |  |  | \$ | 4,200.00     | Includes stamps & ILLs   | \$ | 4,200.00     |                        |              |
|  |  |  |  |    |              |  |    |              |                        |              |
| Materials  |  |  |  |    |              |  |    |              |                        |              |
|  |  |  |  |    |              | Overdrive & CloudLibrary annual maintenance fees & some materials purchases moved to FY24 Per Capita Grant. Includes Kanopy. Add in Freegal (streaming music) in FY2024. |    |              |                        |              |
| Virtual Items Adult Audio Visual Adult Print Juvenile Audio Visual Juvenile Print Online Databases Other Materials   |  |  |  | \$ | 5,000.00     |  | \$ | 5,000.00     |                        |              |
|  |  |  |  | \$ | 10,500.00    |  | \$ | 10,500.00    |                        |              |
|  |  |  |  | \$ | 25,000.00    |  | \$ | 25,000.00    |                        |              |
|  |  |  |  | \$ | 1,600.00     |  | \$ | 1,600.00     |                        |              |
|  |  |  |  | \$ | 4,500.00     |  | \$ | 4,500.00     |                        |              |
|  |  |  |  | \$ | 10,000.00    | Not renewing Pronunciator For kits, circulating equipment, etc.  | \$ | 10,000.00    |                        |              |
|  |  |  |  | \$ | 1,000.00     |  | \$ | 1,000.00     |                        |              |
|  |  |  |  |    |              |  |    |              |                        |              |
| Other Expenses Liability & Building Insurance Vehicles Miscellaneous Programming Donation Expenditures (Des.) FY2022 Per Capita Grant FY2023 PNG Grant FY2023 Penny Severns Literacy Grant |  |  |  | \$ | 30,000.00    |  | \$ |              |                        |              |
|  |  |  |  | \$ | 2,500.00     |  | \$ | 2,500.00     |                        |              |
|  |  |  |  | \$ | 3,000.00     | Includes Illinois Libraries Present membership Replaced by new FY grant Replaced by new FY grant Replaced by new FY grant  | \$ | 3,000.00     |                        |              |
|  |  |  |  | \$ | 5,000.00     |  | \$ | 5,000.00     |                        |              |
|  |  |  |  | \$ | 6,000.00     |  | \$ |              |                        |              |
|  |  |  |  | \$ | -            |  | \$ |              |                        |              |
|  |  |  |  | \$ | -            |  | \$ |              |                        |              |
|  |  |  |  | \$ | -            |  | \$ |              |                        |              |
|  |  |  |  |    |              | Includes SHARE fees, OCLC fees, large print, ebook, and other eligible costs   |    |              |                        |              |
| FY2023 Per Capita Grant FY2024 PNG Grant Other Grants Payments to Other Libraries  |  |  |  | \$ | 48,794.48    |  | \$ | 48,794.48    |                        |              |
|  |  |  |  | \$ | 6,474.00     |  | \$ | 6,474.00     |                        |              |
|  |  |  |  | \$ | 3,000.00     |  | \$ | 3,000.00     |                        |              |
|  |  |  |  | \$ | 1,000.00     |  | \$ | 1,000.00     |                        |              |
| TOTAL ALL EXPENSES:  |  |  |  | \$ | 1,416,213.48 |  | \$ | 1,416,213.48 |                        |              |
|  |  |  |  |    |              |  |    |              |                        |              |
| NET INCOME:  |  |  |  | \$ | (130,735.32) |  | \$ | 575,445.63   | Building & Maintenance | IMRF         |
|  |  |  |  | \$ |              |  | \$ | 21,966.02    |                        | \$ 54,031.63 |

[illegible]









# Salary and Wage Scales for FY2024

| Pay Grade | FLSA | Position Title   | CURRENT                |                        |                        | % Increase | PROPOSED/NEW           |                        |                        |
|-----------|------|--|------------------------|------------------------|------------------------|------------|------------------------|------------------------|------------------------|
|           |      |  | Minimum                | Midpoint               | Maximum                |            | Minimum                | Midpoint               | Maximum                |
| 7         | E    | Executive Director   | \$70,000.00<br>\$33.65 | \$75,000.00<br>\$36.06 | \$80,000.00<br>\$38.46 | 3.00%      | \$72,100.00<br>\$34.66 | \$77,250.00<br>\$37.14 | \$82,400.00<br>\$39.62 |
| 6         | E    | Assistant Director   | \$50,000.00<br>\$24.50 | \$57,200.00<br>\$27.50 | \$63,440.00<br>\$30.50 | 3.00%      | \$51,500.00<br>\$24.99 | \$58,916.00<br>\$28.05 | \$65,343.20<br>\$31.11 |
| 5         | NE   | Circulation Supervisor   | \$37,440.00<br>\$18.00 | \$41,600.00<br>\$20.00 | \$45,760.00<br>\$22.00 | 4.00%      | \$38,937.60<br>\$18.72 | \$43,264.00<br>\$20.80 | \$47,590.40<br>\$22.88 |
| 4         | NE   | Maintenance Technician   | \$36,400.00<br>\$17.50 | \$40,560.00<br>\$19.50 | \$44,720.00<br>\$21.50 | 4.00%      | \$37,856.00<br>\$18.20 | \$42,182.40<br>\$20.28 | \$46,508.80<br>\$22.36 |
| 3         | NE   | Librarian: Children's Librarian,<br>Local History & Genealogy<br>Librarian, Marketing Coordinator,<br>Program Coordinator, Cataloger,<br>Office Coordinator, Computer Lab<br>& ILL Coordinator | \$35,360.00<br>\$17.00 | \$39,520.00<br>\$19.00 | \$43,680.00<br>\$21.00 | 4.00%      | \$36,774.40<br>\$17.68 | \$41,100.80<br>\$19.76 | \$45,427.20<br>\$21.84 |
| 2         | NE   | Level 1 Library Clerk (>18 hrs/wk)   | \$21,840.00<br>\$15.00 | \$24,024.00<br>\$16.50 | \$26,208.00<br>\$18.00 | 5.00%      | \$22,932.00<br>\$15.75 | \$25,225.20<br>\$17.33 | \$27,518.40<br>\$18.90 |
| 1         | NE   | Level 2 Library Clerk (<18 hrs/wk)   | \$13,000.00<br>\$13.00 | \$14,500.00<br>\$14.50 | \$16,000.00<br>\$16.00 | 8.00%      | \$14,040.00<br>\$14.04 | \$15,660.00<br>\$15.66 | \$17,280.00<br>\$17.28 |

\*as of 4/17/2023, Executive Director's salary determined according to employment contract. Effective through 4/17/2027.

**MISSISSIPPI VALLEY LIBRARY DISTRICT- PUBLIC DISCLOSURE OF "TOTAL COMPENSATION"**

Illinois Public Act 97-0609

FY2024 Total Compensation at or above \$75,000 (as of July 1, 2023)

\* The Mississippi Valley Library District has no employees with total compensation at \$150,000 or above

| <b>Employee Name</b>  | <b>Annual Salary</b> | <b>Sick Leave<br/>(estimate)*</b> | <b>Vacation*</b> | <b>Health Insurance+</b> | <b>Bonus</b>    | <b>Total Compensation#</b> |
|-----------------------|----------------------|-----------------------------------|------------------|--------------------------|-----------------|----------------------------|
| Beauchamp, J.         | \$15,000.00          | 27.00 hours                       | 18 hours         | N/A                      | \$225.00        | \$15,225.00                |
| Beck, T.              | \$41,600.00          | 349.94 hours                      | 176 hours        | \$5,940.00               | \$300.00        | \$41,900.00                |
| Blandon, S.           | \$40,560.00          | 132.06 hours                      | 176 hours        | \$8,337.96               | \$300.00        | \$49,197.96                |
| Bryant, W.            | \$14,000.00          | 11.86 hours                       | 18 hours         | N/A                      | \$225.00        |                            |
| Ewing, J.             | \$15,000.00          | 6.00 hours                        | 18 hours         | N/A                      | \$225.00        | \$15,225.00                |
| Friz, L.              | \$24,388.00          | 35.63 hours                       | 56 hours         | N/A                      | \$225.00        | \$24,613.00                |
| Hamilton, L.          | \$42,640.00          | 382.52 hours                      | 176 hours        | \$8,337.96               | \$300.00        | \$51,277.96                |
| Harris, M.            | \$51,500.00          | 473.35 hours                      | 216 hours        | \$8,337.96               | \$300.00        | \$60,137.96                |
| Kettler, C.           | \$14,000.00          | 6.93 hours                        | 18 hours         | N/A                      | \$225.00        |                            |
| Lamas-Marquez, N.     | \$14,500.00          | 19.43 hours                       | 18 hours         | N/A                      | \$225.00        |                            |
| Leffler, C.           | \$25,480.00          | 49.50 hours                       | 56 hours         | N/A                      | \$225.00        | \$25,705.00                |
| Noakes, A.            | \$39,520.00          | 38.50 hours                       | 96 hours         | N/A                      | \$300.00        | \$39,820.00                |
| Olivares, M.          | \$39,520.00          | 24.00 hours                       | 96 hours         | \$8,337.96               | \$300.00        | \$48,157.96                |
| Osley, P.             | \$14,000.00          | 7.86 hours                        | 18 hours         | N/A                      | \$225.00        |                            |
| Pennington, E.        | \$38,480.00          | 54.54 hours                       | 56 hours         | \$8,337.96               | \$300.00        | \$47,117.96                |
| Pierson, T.           | \$40,560.00          | 358.59 hours                      | 176 hours        | \$8,337.96               | \$300.00        | \$49,197.96                |
| Reichert, K.          | \$15,250.00          | 34.00 hours                       | 18 hours         | N/A                      | \$225.00        | \$15,475.00                |
| Sand, K.              | \$15,250.00          | 40.00 hours                       | 18 hours         | N/A                      | \$225.00        | \$15,475.00                |
| Summers, C.           | \$14,500.00          | 5.38 hours                        | 18 hours         | N/A                      | \$225.00        |                            |
| Underwood, G.         | \$40,560.00          | 511.53 hours                      | 176 hours        | \$8,337.96               | \$300.00        | \$49,197.96                |
| <b>Waltermire, K.</b> | <b>\$76,500.00</b>   | <b>268.00 hours</b>               | <b>216 hours</b> | <b>\$8,337.96</b>        | <b>\$300.00</b> | <b>\$85,137.96</b>         |
| Wolfe, D.             | \$41,600.00          | 20.08 hours                       | 176 hours        | \$2,313.96               | \$300.00        | \$44,213.96                |
| TBD -Prog. Coord.     | \$36,774.40          | 8 hours                           | 96 hours         | N/A                      | \$300.00        | \$37,074.40                |

**NOTE:** MVLD does not provide housing, vehicle, or clothing allowances, or loans.

\*Sick and vacation leave are included in employees' gross salary. Vacation leave also includes personal leave for this calculation

+ Includes employer's payments of monthly premiums made directly to the MVLD's insurance company and employer's payments to employees for reimbursement of non-MVLD insurance premiums.

# "Total Compensation" as defined by the Public Act means payment by the employer to the employee for salary, health insurance, a housing allowance, a vehicle allowance, a clothing allowance, bonuses, loans, vacation days granted, and sick days granted



Mississippi Valley Library District

Collinsville Memorial Library Center  
408 West Main Street  
Collinsville, IL 62234

Fairmont City Library Center  
4444 Collinsville Road  
Fairmont City, IL 62201

Historic Blum House  
414 West Main Street  
Collinsville, IL 62234

**Open Meetings Act & Freedom of Information Act  
Employee Salary and Benefits Information**

This information is made available to the general public in compliance with the Illinois Open Meetings Act as amended 2012 (Public Act 97-609; 5 ILCS 120/7.3) and the Illinois Freedom of Information Act regarding the wages and benefits for employees of the Mississippi Valley Library District earning \$75,000 or more in wages and benefits:

**Employees Earning \$75,000 or More in Wages and Benefits**

*Kyla Waltermire, Executive Director*

**Employees Earning \$150,000 or More in Wages and Benefits**

*None*

“Total compensation” as defined by the act means payment by the employer to the employee for salary/wages, health insurance, housing allowance, vehicle allowance, clothing allowance, bonuses, loans, vacation days granted, and sick days granted. The Mississippi Valley Library District does not provide loans or housing, vehicle, or clothing allowances.

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For further information and inquiries please contact:  
Board of Trustees  
Mississippi Valley Library District  
408 West Main Street, Collinsville, IL 62234  
Phone: 618-344-1112

## FY2023 Non-Resident Fee Calculation General Mathematical Formula

The minimum fee for a non-resident library card is calculated using a formula outlined in the Illinois General Assembly's Administrative Code:  
<http://www.ilga.gov/commission/jcar/admincode/023/023030500000600R.html>

|                               |    |               |   |
|-------------------------------|----|---------------|---|
| FY2022 Tax Income (All Funds) | \$ | 1,151,188.00  | *Amount of taxes levied in fall 2022 for collection in 2023 |
| <u>/ Population Served</u>    |    | <u>33,081</u> | *From Census data   |
| Per Capita Cost               | \$ | 34.80         |   |
| Average Household Size        |    | 2.30          | *From Census data   |
| <u>x Per Capita Cost</u>      | \$ | <u>34.80</u>  |   |
| Minimum Nonresident Fee:      | \$ | 80.04         | per household/annual  |
| Rounded up:                   | \$ | 81.00         | per household/annual  |

### The Cards for Kids Act

The Cards for Kids Act requires libraries that offer Non-Resident accounts to provide free accounts for non-resident students whose household falls at or below the U.S. Department of Agriculture's Income Eligibility Guidelines. Specifics about how libraries are to implement the Act are still being sorted out by the Illinois State Library and the MVL D will follow the ISL's guidance when it's released.

A summary of the Act and how it came to be can be found at:

[https://www.citizenadvocacycenter.org/uploads/8/8/4/0/8840743/cards\\_for\\_kids\\_act\\_citizen\\_guide.pdf](https://www.citizenadvocacycenter.org/uploads/8/8/4/0/8840743/cards_for_kids_act_citizen_guide.pdf)

In Spring 2022, both IL Houses passed a bill that expands the Cards for Kids initiative. Rather than limit free nonresident cards to specific low-income youth, P.A. 102-0843 allows library boards to decide if they want to expand the free nonresident cards to all nonresident youth under age 18.

## **FY2023 Non-Resident Fee Calculation**

### **General Mathematical Formula**

#### **Free Library Accounts for Disabled Non-Resident Veterans**

In addition to the Cards for Kids Act, disabled non-resident veterans may also be eligible for a free non-resident library account. Details about this rule can be found starting on page 46 of this PDF (page 18660 of the document): [https://www.cyberdriveillinois.com/departments/index/register/volume44/register\\_volume44\\_issue\\_48.pdf#page=46](https://www.cyberdriveillinois.com/departments/index/register/volume44/register_volume44_issue_48.pdf#page=46)

#### **E-Resources for Non-Residents**

An optional service that a local Board of Trustees can decide whether to participate in or not is to provide free e-resources accounts for non-residents. These accounts offer online services only; checking out physical items is not permitted. It is not advisable to approve this service because SHARE does not have a way to limit use of accounts set up under this service. Details about this optional service can be found starting on page 46 of this PDF (page 18660 of the document): [https://www.cyberdriveillinois.com/departments/index/register/volume44/register\\_volume44\\_issue\\_48.pdf#page=46](https://www.cyberdriveillinois.com/departments/index/register/volume44/register_volume44_issue_48.pdf#page=46)