

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING**

DATE: February 13, 2023

TIME: 6:30 PM

PLACE: Fairmont City Library

Call to Order

Mark Schusky, President, called the meeting to order at 6:30 PM.

Roll Call

Trustees present:

Mark Schusky, President

Laura Gottschalk, Vice-President

Cathy Kulupka, Trustee

Ana Romero-Lizana, Trustee

Michael Treece, Jr., Trustee

Trustees absent:

Amanda Bender, Secretary

Marleen Suarez, Trustee

Also present:

Kyla Waltermire, Executive Director

Katie Heaton, Assistant Director

Pledge of Allegiance

Public Input

Jeanne Lomax spoke on the topic of her request to hold a library-sponsored Christian Story Hour.

Renee Coehne voiced support of Lomax's comments.

Tom Pierce spoke on the freedom of speech.

Jo David voiced agreement with the prior comments/commenters.

Friends of the Library - The Friends of the Library book sale is February 17 & 18.

Trustee Comment

Kulupka commented that her daughter enjoyed attending the Project Next Generation grant-sponsored “The Art of Digital Drawing” programs.

Gottschalk also commented that her children enjoyed attending events in series “The Art of Digital Drawing” and were currently at the duct tape roses program.

Consent Items

A motion to approve Consent Items in their entirety was made by Kulupka and seconded by Treece, Jr.

- a. Approval of Minutes – January 13, 2023 regular meeting minutes reviewed; no discussion or modifications.
- b. Administrative Reports
Executive Director:
 - The MVLDD is creating a TikTok account that will be premiering later in the week.
 - Waltermire shared that there are issues with the Collinsville Library’s cleaning crew not performing to expectations. She has been working with the cleaning company to address these issues, but the library might need to investigate changing companies.Assistant Director:
 - The wall between the children’s area and the community room is finished. Work is underway for the Fairmont City history display to go on the community room side of the wall.
 - The upright piano needs to be rehomed.
- c. Finances – Finances reviewed; no discussion.
- d. Committee Reports – None.

A roll call vote was taken on the motion:

Laura Gottschalk- Yes
Cathy Kulupka - Yes
Mark Schusky- Yes
Ana Romero-Lizana - Yes
Michael Treece, Jr. - Yes

Yes- 5, No – 0, Abstained – 0, Absent – 2

Motion carried.

Unfinished Business

- a. COVID-19 Related Actions – No update.
- b. Tabled until March 2023: Repairs & Updates to the Blum House - Collinsville Library Foundation – No update.
- c. Annual Evaluation of Executive Director – Held for closed session at the end of the meeting.
- d. Eagle Scout Project – Memorial Bricks by Historical Museum – Waltermire spoke with Eagle Scout candidate Ryder Saak. He had just submitted his project information to the necessary officials for approval. Once approved, work on the project can begin.
- e. Short Street Lot – The Collinsville Area Vocational Center (CAVC) is considering the lot as a potential location for a future building trades project. The CAVC should have a firmer response for the MVL D within a week or so.
- f. Local Government Efficiency Act – Killian Weir was approached about representing Fairmont City on the Decennial Committee and has agreed to serve. No one who has been approached about representing Collinsville on the committee has yet agreed.

New Business

- a. Draft Collection Development Policy

Revisions to the Collection Development Policy. It was suggested that Question 10 on the draft Request for Reconsideration Form be amended to read “Do you feel your request is in conflict with these documents and why or why not?”

Treece, Jr. moved and Romero-Lizana seconded to approve the policy as amended.

A roll call vote was taken on the motion:

Laura Gottschalk- Yes
Cathy Kulupka - Yes
Mark Schusky- Yes
Ana Romero-Lizana - Yes
Michael Treece, Jr. - Yes

Yes- 5, No – 0, Abstained – 0, Absent – 2

- b. Draft Accommodations Policy

A draft Accommodations Policy was presented for feedback. The policy outlines accommodations allowed under various state and federal laws. A final draft will be presented at the next meeting after the draft has been reviewed by an HR professional from HR Source. No feedback provided.

- c. Review of the Trustee Orientation Plan and Manual

The plan was approved in April 2021 and has been administered a few times since then. Waltermire requested feedback from those who had undergone the MVLDD's orientation about the process and whether anything needed adjusted. Treece, Jr. most recently underwent orientation and felt the process was well organized and covered what needed to be covered. No adjustments were made to the plan or manual.

- d. Review of Serving Our Public 4.0 Chapters 3 & 4 – No discussion.

Closed Session

Kulupka moved and Gottschalk seconded to enter into closed session under exemption 5 ILCS 120/2(c)(1) "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees..." for the purposes of conducting the Executive Director's annual evaluation.

A roll call vote was taken on the motion:

Laura Gottschalk- Yes
Cathy Kulupka - Yes
Mark Schusky- Yes
Ana Romero-Lizana - Yes
Michael Treece, Jr. - Yes

Yes- 5, No – 0, Abstained – 0, Absent – 2

The meeting entered into closed session at 6:59 PM.

Open session resumed at 7:11 PM. No discussion or action upon resumption of open session.

Adjournment

A motion was made by Romero-Lizana and seconded by Treece, Jr. to adjourn.

A roll call vote was taken on the motion:

Laura Gottschalk- Yes
Cathy Kulupka - Yes
Mark Schusky- Yes
Ana Romero-Lizana - Yes
Michael Treece, Jr. - Yes

Yes- 5, No – 0, Abstained – 0, Absent – 2

Motion carried. The meeting adjourned 7:12 PM.