

**Notice & Agenda – Mississippi Valley Library District
Board of Trustees Meeting
June 17, 2024 at 6:30 PM**

On-Site at the Collinsville Memorial Library, 408 W. Main St., Collinsville, IL 62234

Via Zoom: <https://us02web.zoom.us/j/83168764682?pwd=voMn6HpIDepA0HNMTeKW2xHBV7jcaj.1>

Meeting Agenda

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Input
Public comment policies as approved and included in the Board of Trustees Bylaws can be found online at <https://mvlid.org/pdf/2024/MVLD%20Bylaws%20as%20of%202.12.2024.pdf>
4. Friends of the Library Updates
5. Trustee Comments
6. Consent Items
 - a. Approval of Minutes
 - i. Regular Board Meeting of May 21, 2024
 - ii. Finance Committee Meetings of May 29, 2024 and June 5, 2024
 - b. Communications
 - c. Administrative Reports
 - d. Finances
 - i. May 2024 Expenses by Vendor, Profit & Loss, and Funds Balances
 - ii. Gift Fund Transactions
 - iii. FY2024 Profit & Loss Budget vs. Actual
 - iv. Profit & Loss Previous Year Comparison
 - e. Committee Reports
 - i. Finance
 - ii. Personnel
 - iii. Fundraiser
7. Unfinished Business
 - a. Discussion and Adoption of FY2025 Budget
8. New Business
 - a. Discussion and Adoption of Ordinance 24-04 Meeting Dates, Times, and Locations for FY2025
 - b. Informational: Financial Ordinances Calendar for FY2025
 - c. Discussion and Possible Approval of Quotes to Replace Fairmont City HVAC Rooftop Unit(s)
 - d. Review of Serving Our Public 4.0 Chapter 8
9. Closed Session
 - a. Closed session, if necessary, for any lawful exemption pursuant to Section 2(c) of the Illinois Open Meetings Act
10. Action for Items Discussed in Closed Session
 - a. Action(s), if necessary, for any lawfully exempt matter discussed in closed session
11. Adjournment

The Mississippi Valley Library District is subject to the requirements of the Americans with Disabilities Act. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact the library administrator (618-344-1112) promptly to allow the Mississippi Valley Library District to make reasonable accommodations for those patrons.

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING**

DATE: May 21, 2024

TIME: 6:30 PM

PLACE: Fairmont City Library, Fairmont City, IL

Call to Order

Jeanne Lomax, President, called the meeting to order at 6:30 PM.

Roll Call

Trustees present:

Jeanne Lomax, President
Ginny York, Vice-President
Lisa McCormick, Secretary
Kathy Murphy, Trustee

Trustees absent:

Cathy Kulupka, Treasurer
Mark Schusky, Trustee
Ana Romero-Lizana, Trustee

Also present:

Kyla Waltermire, Executive Director
Matt Harris, Assistant Director

Pledge of Allegiance

Public Input

The following public spoke at the meeting:

- DeeAnna Beckham, CUSDParents4Change
- Rachel Fleming
- Ian Ashcraft on behalf of Michael Treece
- Ron Jedda

Friends of the Library

- Book Sale June 21 and 22, 2024.
- The Friends donated \$1,100 to the MVLD for summer reading supplies and presenter fees.

Consent Items

A motion to approve Consent Items in their entirety was made by McCormick and seconded by York.

- a. Approval of Minutes –Regular Board Meeting of April 15, 2024
- b. Communications: Received one email
- c. Administrative Reports

Executive Director:

- Diane Wolfe will be retiring May 30, 2024 after 23 ½ years of service.
- Waltermire will be on leave June 8-16, 2024.

Assistant Director: no update.

- d. Finances – some discussion occurred.
- e. Committee Reports – No reports.

A roll call vote was taken on the motion to approve consent items:

Jeanne Lomax – Yes
Lisa McCormick - Yes
Kathy Murphy - Yes
Ginny York - Yes

Yes- 4, No – 0, Abstained – 0, Absent – 3

Motion carried.

Unfinished Business

None.

New Business

- a. Approval of Designation of Vehicle Surplus
-2002 Ford Windstar and 2008 Pontiac G6 will be designated as surplus and put up for sale.

McCormick motioned and Murphy seconded to approve the recommendation to designate the 2002 Ford Windstar and 2008 Pontiac G6 as surplus.

A roll call vote was taken on the motion:

Jeanne Lomax – Yes
Lisa McCormick - Yes
Kathy Murphy - Yes
Ginny York - Yes

Yes- 4, No – 0, Abstained – 0, Absent – 3

Motion carried.

- b. Review and Adoption of FY2025 Non-Resident Fee
 - Some discussion occurred regarding the eligibility of non-residents.

McCormick motioned and York seconded the adoption of the FY2025 non-resident fee of \$82.00/household using the general mathematical formula, and including the provision of free non-resident cards to all students under the age of 18.

A roll call vote was taken on the motion:

Jeanne Lomax – Yes
Lisa McCormick - Yes
Kathy Murphy - Yes
Ginny York - Yes

Yes- 4, No – 0, Abstained – 0, Absent – 3

Motion carried.

- c. Discussion of Meeting Dates, Times, and Locations for FY2025
 - Waltermire requested that the meeting for January and February be moved to Tuesday following the holiday (3rd Tuesday) instead of the second Monday of the month. This would give her more time to get information together for the meeting.
 - It was discussed as to whether the meetings should be moved to third Tuesday of the month instead of the third Monday, alleviating the need to change meeting days for holidays.
 - Waltermire will present a few versions of the meeting dates ordinance at the June meeting.
- d. Presentation and Feedback on Draft FY2025 Budget
 - Waltermire reviewed the proposed budget for FY2025, going through both Income and Expenses.
 - Discussion occurred, clarifying items in the budget.
 - A Finance Committee meeting will be scheduled to further discuss the proposed FY2025 budget.
- e. Review of Serving Our Public 4.0 Chapters 7
 - Discussion occurred regarding requests for new books.

Closed Session – None.

Action for Items Discussed in Closed Session – None.

Adjournment

A motion was made by York and seconded by McCormick to adjourn.

A voice vote was taken on the motion.

Jeanne Lomax – Yes
Lisa McCormick - Yes
Kathy Murphy - Yes
Ginny York - Yes

Yes- 4, No – 0, Abstained – 0, Absent – 3

Motion carried. The meeting adjourned at 7:44 PM.

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES FINANCE COMMITTEE MEETING**

DATE: May 29, 2024

TIME: 4:30 PM

PLACE: Community Room, Collinsville Library, Collinsville, IL

Call to Order

Committee member Lisa McCormick called the meeting to order at 4:32 PM.

Roll Call

Committee members present:

Cathy Kulupka, Committee Chair (arrived at 4:39 PM)

Lisa McCormick

Also present:

Jeanne Lomax, Ex-officio member

Kathy Murphy, Trustee

Ginny York, Trustee

Kyla Waltermire, Executive Director

Matt Harris, Assistant Director

Pledge of Allegiance

Public Input

The following members of the public spoke:

- Mike Aden

Trustee Comment

Jeanne Lomax requested that the current FY's budgeted amounts & actual income/expenses be added to the budget spreadsheet.

Unfinished Business

New Business

a. Review of FY2025 Draft Budget

-Waltermire explained the FY2025 Draft Budget and answered questions regarding the budget.

- The Finance Committee will meet Wednesday June 5, 2024 to continue discussion.

Closed Session – None.

Action for Items Discussed in Closed Session – None.

Adjournment

A motion was made by McCormick and seconded by Kulupka to adjourn.

A voice vote was taken on the motion:

Cathy Kulupka – Yes
Lisa McCormick - Yes

Yes- 2, No – 0, Abstained – 0, Absent – 0

Motion carried. The meeting adjourned at 5:24 PM.

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES FINANCE COMMITTEE MEETING**

DATE: June 5, 2024

TIME: 4:30 PM

PLACE: Community Room, Collinsville Library, Collinsville, IL

Call to Order

Committee Chair Cathy Kulupka called the meeting to order at 4:30 PM.

Roll Call

Committee members present:

Cathy Kulupka, Chair

Lisa McCormick

Committee members absent:

Jeanne Lomax, ex-officio member

Also present:

Kyla Waltermire, Executive Director

Matt Harris, Assistant Director

Pledge of Allegiance

Public Input - No comments.

Trustee Comment – No comments.

Unfinished Business

a. Review of FY2025 Draft Budget

- Waltermire explained a few income adjustments to be made for the budget presented at the June 17 regular board meeting.

- There was some discussion about how known expenses would be reflected in the budget and about the transfer of funds from the General Fund to the Reserve Fund.

Kulupka motioned and McCormick seconded to recommend the budget to the full Board with the modifications mentioned by Waltermire.

A roll call vote was taken on the motion:

Cathy Kulupka – Yes

Lisa McCormick - Yes

Yes- 2, No – 0, Abstained – 0, Absent – 0

Motion carried.

New Business – None.

Closed Session – None.

Action for Items Discussed in Closed Session – None.

Adjournment

A motion was made by Kulupka and seconded by McCormick to adjourn.

A voice vote was taken on the motion:

Cathy Kulupka – Yes
Lisa McCormick - Yes

Yes- 2, No – 0, Abstained – 0, Absent – 0

Motion carried. The meeting adjourned at 4:52 PM.



Kyla Waltermire <kylaw@mvlid.org>

Re: regarding children's section

1 message

Kyla Waltermire <kylaw@mvlid.org>
To: Christa Vetter <ifliakyte@yahoo.com>

Fri, Jun 7, 2024 at 9:59 AM

Hello Christa,

Thank you for your patience while I addressed several urgent, time-sensitive matters.

I respect that you feel compelled to speak up about a matter that concerns you. That is your right as a citizen of the United States and it is a right that I honor.

I again assure you that all of our children's Easter religious books were put on display. These were separated from the "bunnies and eggs" books - perhaps that's why you didn't notice them.

I understand why you want something to change in the library's operations. What you continue to ask for, though, boils down to requesting that the library intentionally ignore laws that it is obligated to uphold. I don't expect anyone to like this fact, but not liking it doesn't change the circumstances that the library has to operate under. Unfortunately at this point I feel our conversation has come to an impasse, although I remain open to new suggestions.

Regards,

Mx. Kyla Waltermire, MS LIS (she/her - What's this?)
Executive Director
Mississippi Valley Library District
408 West Main Street, Collinsville, IL 62234
P: 618-344-1112 ext. 201
F: 618-345-6401

On Thu, May 30, 2024 at 7:46 AM Christa Vetter <ifliakyte@yahoo.com> wrote:

While I understand the legalities and you have had a system that has worked for 150 years however there needs to be a change somewhere. I need to know what the library is actively doing in order to come up with a solution. This system isn't working anymore because during the 150 years it was working trans was considered a mental disorder up until 2013 when they changed that. I can't sit back in idle and continue to watch this grooming effect take place. Something must be done. Would you sit back and allow grooming if it was pedophilia grooming? I promise you that is what's next if nothing is being done. It's not the children requesting these books it's adults so what's preventing an adult from using this system to "identify" as a child and creating a book with pedo characters and calling it a children's book in order to groom children? Would you truly sit back and allow this? That is why I'm writing these letters. If we don't speak up, if we don't do something now then we are heading down a dangerous path and I for one won't be responsible for what's to come. What are you doing? What is the library doing to help protect our children? I need to know what solutions are being brought forth. Not excuses as to why it's being allowed. Please share this response with the board along with a response.

Thank you,

Christa Reed

P.S.
I was at the Collinsville library during Easter and there were no Christian Easter displays. Like I said, bunnies and eggs are not Christian it's worship to Ishtar. Do better!!!

Sent from my iPhone

On May 24, 2024, at 3:46 PM, Kyla Waltermire <kylaw@mvlid.org> wrote:

Hello Christa,

Thank you for your follow-up comments.

I understand where your statement about putting certain items in a separate section is coming from. You want to be able to control what your children have access to, and as a parent I completely understand that. This is, unfortunately, one of those areas where the desire to parent your children in the way you deem best comes into friction with the legalities of public government. Legally, the act of moving books to a designated area or limiting access to them solely based on a specific point of view or on the books' inclusion of protected classes as designated by discrimination laws can be (and has been) defined as "viewpoint discrimination." There is actually a lawsuit currently underway in Florida regarding this exact matter.

I'd like to offer a point of clarification regarding where our books are shelved. The religious books are cataloged in the 200-299 call number range. They are not cataloged in the same class as this book, nor would they be under the strict requirements of cataloging. Dewey Decimal Classification has been around for almost 150 years; the rules regarding what call numbers to assign are deeply ingrained and don't change very often. It just happens to be that the social sciences class (designated with call numbers in the 300-399 range) was assigned to follow the religion class (200-299 range) at some point in the past. We don't have enough space to divide the call numbers into separate areas, so out of necessity they flow from one into the other. That's why the end of the 200s and the beginning of the 300s are in the same shelving bay - not because anyone is intentionally putting items where they don't belong.

To answer your question about what kinds of books were on display for Easter, all of the children's religious Easter books we own were on display. We do the same for Christmas. Also, during your visit there was a religious book on display directly next to the book you are concerned about. There are currently two more religious books presented face-out in the same shelving area we've been discussing. Hopefully this allays any lingering concerns you have about whether or not the library represents multiple perspectives in regards to what is placed face-out.

I hope that these explanations help to clarify how public libraries operate and what legal requirements we have to comply with as a public body. I realize that this is one of those situations where, even if we understand where each other is coming from, the library ultimately has the responsibility to make sure it is in compliance with applicable laws above all else.

Regards,

Mx. Kyla Waltermire, MS LIS (she/her - What's this?)
Executive Director
Mississippi Valley Library District
408 West Main Street, Collinsville, IL 62234
P: 618-344-1112 ext. 201
F: 618-345-6401

On Thu, May 23, 2024 at 2:39 PM Christa Vetter <ifiakyte@yahoo.com> wrote:

Thank you for reaching back out to me. While I understand you serve a diverse range of people with different interests so I can understand the legalities in the matter in having these materials on the shelves however, you can have these materials without displaying it in minors faces. Or if you must display it there should be a specific section for it so parents can be aware to keep their children safe away from it. But to put that kind of material in the religious section and then randomly put a few other books makes it seem like that was purposefully done just so it can be put there. I understand why the mythology books were placed there because that is a religion called Hellenism. The worship of Ancient Greek gods and spirits. So, it seems to me that whoever is in charge of the book call numbers is doing this intentionally by squeezing "how to be a friend" and "how to address bullying" in the mix.

Also, in my previous letter to you I never mentioned "Christian materials" not being displayed. I mentioned "The Bible" not being displayed. But since you insisted to go there and state that you do display "Christian materials" by displaying Easter and Christmas I must inform you that there is a difference between secular Easter and Christmas and Christian ones. Easter eggs and bunny's are actually pagan worship to the goddess Ishtar and nothing about that is Christian. I won't even get into Christmas. But I assure you that Santa Clause is not a representation of Christianity. So, I must ask what type of actual Christian representation did you display for Easter and Christmas exactly? Was there a nativity scene displayed? So, again I will ask if you wouldn't display THE BIBLE why is this material being displayed? To me it seems extremely biased on what is being displayed and being extremely pushed onto the children. That is what is appalling! If a mother is confused about her identity and wants to confuse her child too then she has every right to. She can look for those books just like I have to look for my children. Little children do not need to be exposed to material like this unless it's up to the parents. Just like deciding what films your children are exposed to. Parents shouldn't have to worry that their child will ask them what trans is because they saw that word displayed in the children's library. It is my choice if I want to have that conversation with my children or not. And by you putting it on full display for my child to see you are taking that right away from me and other

parents who agree with me. If you could please share this letter with the board as well along with a response I would greatly appreciate it.

Thank you,

Christa Reed

Sent from my iPhone

On May 22, 2024, at 3:48 PM, Kyla Waltermire <kylaw@mvlid.org> wrote:

Hello Christa, and all those represented in your message,

Thank you for bringing up your concern. I'd like to try to address your comments.

First and foremost, I understand that this item is distasteful to you based on your beliefs. I respect your beliefs. What follows is shared in hopes that it will help you understand the complex legalities under which the library operates, as well as to clarify our policies and practices based on both these legalities and the practical aspects of library operations.

As a public library, we serve a diverse range of people with equally diverse interests and needs. By extension, our collections reflect the diversity of our communities. This means that some of our materials will be of interest to you, while others are not. Some materials you may even find appalling, while others may be appalled by the materials you appreciate. Because the needs represented by our communities are so broad, it is the library's policy that each person has the right and responsibility to choose what is best for them and with the understanding that choosing for oneself does not infringe on the intellectual freedom and First Amendment rights of others to choose for themselves. In a similar vein, library staff who oversee collection development cannot base their selection of materials on their own personal beliefs as this would create a lopsided collection promoting one point of view above others. There are very real legal implications for limiting collections based on a particular point of view. In fact, just this year some libraries have been sued successfully for excluding or restricting access to certain types of materials due to what is considered "viewpoint discrimination" - we certainly don't want to be spending our taxpayer's money on something like that.

You raised a concern that religious materials - particularly Christian materials - are not displayed by the library. That is an incorrect assumption. Christian materials as well as materials with Christian themes are put on display throughout the year. In fact, the children's department had two Easter displays this year and the library always has Christmas displays, too.

You correctly noted that this book is located on a shelf above some (although not the majority) of the juvenile religious books. While this is true, the shelves below this book also hold books about Greek and other world mythologies, how to prevent or address bullying, how to be a friend, and so on. The book's call number is in the 305 section, which is part of the call number range for the shelves located below it. It is the library's practice that books on top of the shelves are selected from the shelves immediately below it. They are not moved around to other areas of the collection as this practice tends to cause confusion in locating the items.

I'd like to reiterate that the library does not promote or endorse any particular point of view or set of beliefs. To that end, this book is one of about 30 currently on top of the shelves in the children's nonfiction section and one of 50+ on top of the shelves throughout the children's floor. It is the only one of those 50 that addresses LGBTQIA+ topics. This, from the library's perspective, does not constitute a promotion of a particular point of view.

I realize that you may still have concerns about this item and its placement on the children's floor. Please feel free to contact me with any additional concerns you may have.

Regards,

Mx. Kyla Waltermire, MS LIS (she/her - What's this?)
Executive Director
Mississippi Valley Library District
408 West Main Street, Collinsville, IL 62234
P: 618-344-1112 ext. 201

On Sun, May 19, 2024 at 3:58 PM Christa Vetter <ifliakyte@yahoo.com> wrote:

Dear Library Director,

My name is Christa and I just moved back into Collinsville and recently visited the library with my two children and was surprised to see a prominently displayed LGBT book in the children's area of the library. To my even bigger surprise it was displayed directly above the religious books. Last I checked being Transgender is not a religion. So, with that being said, why am I seeing this type of material being shoved not only in my face but our children's faces. Considering that it was displayed next to a Buddhism book and since I doubt you would ever prominently display the Bible this also felt like a slap in the face. It honestly saddens me that these types of books are being promoted in our children's library. And using tax dollars to do so. After talking with others about this, that also live in Collinsville, they agreed and asked to be included in this letter. Please share this letter with the board and I would like to hear a response.

<22C07A3BE87B4039B7BA38F0268B867A.jpg>

Thank you,

Christa Reed

The names that asked to be included:

Carlos Reed,

Katherine Almeida

Joao Almeida

Darnell Stierwalt

Paul Hinton

Karen Hinton

Sent from Mail for Windows

Report Covering May 2024

Kyla Waltermire, Executive Director

Building and Grounds Updates

- A&H replaced the valves for the Pan fountain. Funding for the project is covered by a designated gift specifically for the care and upkeep of the fountain.
 - Additionally, there is another leak in the fountain's plumbing. Maintenance staff are trying to track down the source so repairs can be undertaken.
- Maintenance staff cleaned all the carpets and rugs in CM and FC.
- Two of CM's security cameras stopped working. Service reps replaced them on May 16.
- Maintenance staff continues to finish the security door for the FC secure room. The masonry work and shifted, off-square prior door frame made this work particularly challenging, but it is close to completion.

Circulation and Collection Updates

- The MVLD libraries continue to help Caseyville Library cardholders while the Caseyville Library is closed for construction. MVLD libraries are helping to place and fill holds, check items in and out, and create or renew Caseyville Library cardholder accounts.
- The Baker & Taylor leasing program has started. This program will be evaluated for a year before deciding if it will continue.

Grant Updates

- 2023 Thinking Money for Kids Program Kits – The MVLD has been awarded one of these kits. Kits will be distributed in summer 2024 to be used between Sept. 1, 2024 and Dec. 31, 2025.
- FY2024 IL Reading Council Grant – Work on this grant with the Children's Dyslexia Center continues.
- FY2023 Per Capita Grant – The MVLD was awarded \$48,794.48 for this grant, with eligible expenses being applied between July 1, 2023 and June 30, 2024.
- FY2024 Per Capita Grant - The MVLD's award letter just arrived. Funds were approved in the amount of \$49,125.29, which is about \$330 more than the prior few years. The Illinois State Library explained that there was a slight fund surplus after the grant awards were originally calculated, so the awards were recalculated to spread out the surplus.
- FY2024 PNG Grant –The final grant activity took place in April. Work is underway on the final quarterly report and reimbursement request, with a full project report to be submitted early in the next fiscal year.
- FY2025 PNG Grant – The grant application was submitted in April. No update.
- Walmart Spark Good Grant – The Library submitted an application to start a community garden at the Collinsville Library and to expand the garden at the Fairmont City Library. \$2,600 is requested for this project.

Meetings, Outreach, and Professional Development

- May 1 – Attended informational meeting about IHLS's proposed automated materials handler system purchase.
- May 6 – Led ILA Public Policy Committee meeting; attended ILA Advocacy Committee meeting
- May 7 – Met with local rotating farmers market reps re: holding the market at the Fairmont City Library.

May 2024 – MVLD

- May 8 – Covered Baby Boogie (1.00 hour).
- May 9 – Attended Collinsville Faith in Action meeting.
- May 14 – Covered Preschool Storytime (1.00 hour); attended HR Source meeting re: new FLSA exemption rules (1.00 hour CE).
- May 15 – Met with Freegal rep.
- May 16 – Attended ILA Executive Board meeting; attended webinar about staff succession planning (1.25 hours CE).
- May 20 – Covered the children’s floor and main desk (2.00 hours).
- May 21 – Attended Collinsville Chamber of Commerce meeting.
- May 22 – Met w/ a trustee; met w/ historical museum employee.
- May 28 – Attended Collinsville Chamber of Commerce Coffee Talk.
- May 31 – Covered main desk (1.50 hours).

Marketing and Promotions Updates

- The City of Collinsville is creating a new resident welcome kit for new utility service customers. The MVLD is contributing materials to this kit.
- Activities highlighted on social media included: lots of information about summer reading activities; a mobile DMV visit; take & make crafts; the Fairmont City health fair; and Diane Wolfe’s retirement.
- The MVLD participated in #GiveSTLDay by sharing a call for donations.
- New arrivals, themed displays, giveaways (such as current copies of *Illinois Rules of the Road*), Collinsville history tidbits, and information about library services (such as the Aqua Park Passes) continue to be promoted on social media.
- Flyers & social media posts are being translated into Spanish with help from Library Clerk Nathaly Lamas-Marquez.

Miscellaneous

- The Illinois General Assembly passed a budget that included lowering the percentage at which a library’s treasurer must be bonded from 50% to no less than 10%. The bill was introduced by Sen. Erica Harriss in collaboration with the Illinois Library Association. The Public Policy Committee, a committee I chair until the end of June, set this as one of the Association’s legislative priorities for the current fiscal year. I sent a thank-you card to Sen. Harriss in appreciation of her support.

Program Updates and Other Dates of Note

- The MVLD is closed June 19 for Juneteenth and July 4 for Independence Day.
- The “Read Renew Repeat” summer reading activities are underway! Please register if you haven’t yet done so. Activities continue through the end of July. There are reading and checkout challenges for all ages:
 - Kids (birth to entering grade 4) will receive small prizes for registering and tracking their reading time to achieve progress goals. Upon completing a whole tracking sheet, the kid will be entered into a drawing for Cardinals tickets.

May 2024 – MVLD

- Teens and tweens (entering grades 5-12) are challenged to check out items throughout the summer. After a tracking sheet is completed, the participant will be entered into prize drawings. Participants can complete up to three tracking sheets for three chances to win.
- The challenge for adults (age 18+) is set up the same way as the teen/tween challenge, with different prizes.
- Some of the special activities and shows going on over the summer at both MVLD libraries include:
 - Mindful Monday Painting activities, alternating weekly between kids and teens
 - A Maker Club for teens and adults
 - Kids' cooking classes
 - Upcycled/recycled materials craft activities for all ages
 - Get Outside Photo Challenge – June 30 to July 31.
 - No-Sale Yard Sale - June 29 at 10:00 AM - 2:00 PM at CM and July 6 at 10:00 AM - 4:00 PM at FC
 - 4th of July Party Poppers Kids Craft – all day July 3 at CM and FC
 - Composting – July 6 at 3:30 PM at Willoughby Farm (teens and adults)
 - Slime Time – July 10 at 6:00 PM at CM (teens)
 - Soap Making Class – July 20 at 2:00 PM at CM (teens and adults)
 - Treehouse Wildlife Center's ambassador animal show - July 20 at 2:00 PM at FC and July 27 at 2:00 PM at CM.
 - ...and more! Check out our full lineup at https://mvld.org/collinsville_calendar and https://mvld.org/fairmont_calendar (also attached to this report).

Staff Updates

- Office Coordinator Diane Wolfe retired on May 30. We thank Diane for over 23 years of service to our community and wish her well in this next phase of life.
- I am reviewing internal candidates to take over the position vacated by Wolfe.
- Marketing Coordinator Terry Pierson is the new vice-chair/ chair-elect of the Reaching Forward South Conference Committee.

Statistical Summary

5/1/2024 12:00:00 AM - 5/31/2024 11:59:59 PM

Grand Totals

Record Counts - As of 6/5/2024 1:24 PM

	Bibs w/Items	Bibs w/o Items	Authority			
Global	1,618,924	50,139	769,357			
Branch Specific	Bibs w/Items	Items	Items Withdrawn	Patrons	Active Staff	Active Workstations
	72,129	75,912	66	18,330	31	27

Circulation Statistics

Check Outs	Borrowers	Check In	Overdue Items Checked In	Staff Overrides
7,452	1,099	5,579	995	0
Holds Placed	Holds Satisfied	Holds Cancelled		
2,558	2,324	544		

Records Added and Deleted

	Bibliographic	Authority	Items	Patrons
Added by Branch	23	0	414	82
Added by Other	n/a	n/a	n/a	n/a
Deleted by Branch	0	0	252	2
Deleted by Other	n/a	n/a	n/a	n/a

Financials

New Charges	Money Collected	Refunds	NET	Amounts Waived	Credits
\$5,683.26	\$228.16	\$0.00	\$228.16	\$4,905.42	\$0.00
Total Outstanding Fines - As of 6/5/2024 1:24 PM					
\$134,983.93					

PAC Statistics

Logins	Online Registrations	Holds Placed	Holds Cancelled
2,277	2	1,478	186

DATE	PROGRAM / EVENT / PROMOTION	# ATTENDED
May	Activity Packet	70
May	Coloring Pages	50
May	Computer handouts	35
May	Take and Make Crafts	106
5/1/24	Senator Harriss Traveling Office Hours	4
5/1/24	Baby Boogie - Librarian's Favorites- Children's(Theresa)	33
5/1/24	3d Printer Night (Ciara)	1
5/1/24	Yoga Time!	7
5/2/24	St. Peter and Paul Fieldtrip	63
5/4/24	Meditation at the Blum House	10
5/4/24	Free Comic Book Day!	90
5/4/24	Star Wars May the 4th be with you Crafts- Children's	74
5/4/24	Cross Stitching Club (Leslee)	2
5/6/2024	Body Sculpting	6
5/7/24	Morning Yoga	11
5/7/24	Basic Computer Skills: Basics of Excel spreadsheets (Katy R)	3
5/7/24	Preschool Storytime - Children's (Theresa)	21
5/7/24	The Many Lives of Kal Penn: An "Illinois Libraries Present" Event	1
5/8/24	Baby Boogie - Children's(Theresa)	20
5/8/24	Graphic Novel Club (Ciara)	3
5/8/24	Acoustic Jam with the Collinsville Ramblers	14
5/8/24	Yoga Time!	1
5/9/24	Webster life skills class fieldtrip	18
5/9/24	Lego Building Challenge Club -Spring Card Challenge	21
5/9/24	Daytime Book Club	4
5/9/2024	Free Tutoring- Children's	2
5/11/24	Meditation at the Blum House	10
5/11/24	Mother's Day Crafts- Children's	4
5/11/24	Cross Stitching Club (Leslee)	2
5/13/24	Body Sculpting	6
5/14/24	Morning Yoga	9
5/14/24	Preschool Storytime - Children's (Theresa)	21
5/14/24	Metro East Every Survivor Counts Table	0
5/15/24	Baby Boogie - Children's(Theresa)	7
5/15/24	Open Gaming (Ciara)	2
5/15/24	Yoga Time!	7
5/18/24	Cubing at the Library	12
5/18/24	Meditation at the Blum House	5
5/18/24	Cross Stitching Club (Leslee)	2
5/18/24	History and Genealogy Club (Leslee)	5
5/20/2024	Body Sculpting	8
5/21/24	Morning Yoga	15
5/21/24	DMV Mobile Unit	42
5/21/24	Preschool Storytime - Children's (Theresa)	22
5/22/24	Baby Boogie - Children's(Theresa)	44

5/22/24	Yoga Time!	4
5/23/2024	Family Evening Storytime (Theresa)	5
5/23/24	Meditation at the Blum House	6
5/25/24	Cross Stitching Club (Leslee)	2
5/25/24	Berenstain Bears Family Tree Program- Children's	18
5/28/24	Morning Yoga	9
5/28/24	Preschool Storytime - Children's (Theresa)	30
5/29/24	Baby Boogie - Children's(Theresa)	8
5/29/24	Evening Book Club	7
5/29/24	Yoga Time!	17
TOTAL		999
	Children Ages 0-5 Synchronous: 205 attendance, 9 events	
	Children Ages 0-5 Self-Directed: 50 attendance, 1 events	
	Children Ages 6-11 Synchronous: 101 attendance, 6 events	
	Children Ages 6-11 Self-Directed: 74 attendance, 1 events	
	Young Adults Ages 12- 18 Synchronous: 18 attendance, 4 events	
	Young Adults Ages 12-18 Self-Directed: 0 attendance, 0 event	
	Adults Ages 19+ Synchronous: 229 attendance, 29 events	
	Adults Ages 19+ Self-Directed: 35 attendance, 1 event	
	General Interests Synchronous: 0 attendance, 0 events	
	General Interests Self-Directed: 266 attendance, 3 event	

Month	Total # Items Requested by MVL	# Items Received at MVL		# Items Received at ILL - In State		# Items Received at MVL		Total # of ILL Requests Received by MVL	# Items Supplied by MVL via ILL - In State	# Items Supplied by MVL via ILL - Out of State	# Items Supplied by MVL via ILL - Out of State Non-Return ables	# Items Supplied by MVL via ILL - Out of State Returnables	# Items Supplied by MVL via ILL - Out of State Non-Return ables	CM Front Door Counter	CM Side Door Counter	CM Sessions Computer
		ILL - In State Returnables	Non-Return ables	ILL - In State Returnables	Non-Return ables	ILL - Out of State Returnables	Non-Return ables									
Jul-23	1							65	27	23	23	23	23	5294	2737	654
Aug-23	20	9	1	1	1	102	30	102	30	40	40	40	40	5265	3437	632
Sep-23	16	17		1	1	69	26	69	26	25	25	25	25	4933	2962	548
Oct-23	11	8	4			82	28	82	28	38	38	38	38	5708	3683	711
Nov-23	10	3				69	20	69	20	29	29	29	29	4215	3384	567
Dec-23	10	8		1	1	52	12	52	12	22	22	22	22	3470	2561	474
Jan-24	12	5	1	1	1	65	23	65	23	31	31	31	31	4025	2792	511
Feb-24	23	17		2	2	58	15	58	15	19	19	19	19	4135	3186	629
Mar-24	11	5	1	1	1	63	12	63	12	31	31	31	31	5265	3449	724
Apr-24	12	3				61	14	61	14	20	20	20	20	5180	2855	631
May-24	14	10	1	1	1	60	23	60	23	17	17	17	17	4865	3692	618
Jun-24																
Totals:	140	85	8	8	8	746	230	746	230	295	295	295	295	52355	34738	6699

Board Report June, 2024

Matthew Harris – Assistant Director – Fairmont City Library Center

Grants, awards, donations, and special stories:

The Cinco de Mayo Health Fair brought in some 150 from the community for free health screenings and produce giveaways.

Outreach and education:

May 3- Met with United Congregations of the MetroEast Representative
May 7- Webinar with Go! International Representatives
May 14- Attended Latino Roundtable Meeting
May 21- Webinar with Southwestern Illinois Broadband Ready team
May 21- Attended MVL D Board Meeting
May 29- Attended MVL D Finance Committee Meeting
May 30- Webinar with Go! International members
May 31- Meeting with Northstar Digital Literacy Representative

Building and Grounds:

Zeke has continued the installation process of the security door
The garden area has been cleaned up and ready for Garden Club to begin
Quotes have been requested for new HVAC units

Programming:

May 11- Cinco de Mayo Health Fair
May 28- Summer Reading Program starts

Stats:

May

Days Open: 25

Door Count: 2357

Computer Users: 307

E-Book Questions: 0

Homebound Delivery: 0

DATE	PROGRAM / EVENT / PROMOTION	# ATTENDED
5/1/24	Kids Corner	8
5/4/24	Star Wars May the 4th be with you Crafts-Children's	8
5/6/24	Kids Corner (Theresa)	5
5/6/24	Mondays Fun-Day	4
5/7/24	The Many Lives of Kal Penn: An "Illinois Libraries Present" Event	1
5/8/24	Kids Corner	9
5/8/24	Garden Club	4
5/9/24	DMV Mobile Unit	9
5/11/24	Cinco de Mayo Feria de Salud Hispana (Hispanic Health Fair)	150
5/11/24	Monday Fun Day	12
5/11/24	Mother's Day Crafts- Children's	0
5/13/24	Mondays Fun-Day	18
5/20/24	Mondays Fun-Day	5
5/21/24	Answers on Aging	1
TOTAL		209
	Children Ages 0-5 Synchronous: 21 attendance, 3 events	
	Children Ages 0-5 Self-Directed: 0 attendance, 0 events	
	Children Ages 6-11 Synchronous: 39 attendance, 4 events	
	Children Ages 6-11 Self-Directed: 8 attendance, 2 events	
	Young Adults Ages 12- 18 Synchronous: 0 attendance, 0 events	
	Young Adults Ages 12-18 Self-Directed: 0 attendance, 0 events	
	Adults Ages 19+ Synchronous: 11 attendance, 3 events	
	Adults Ages 19+ Self-Directed: 0 attendance, events	
	General Interests Synchronous:154 attendance, 2 events	
	General Interests Self-Directed: 0 attendance, 0 events	

Mississippi Valley Library District

Expense by Vendor Detail

May 2024

NAME	DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
A&H Mechanical Contracting					
A&H Mechanical Contracting	05/21/2024	Bill	Invoice # 080013 - Sewer alarm going off - pump cleaned of debris, reinstalled, tested	Maintenance Services:Building	\$450.00
A&H Mechanical Contracting	05/21/2024	Bill	Invoice # 079861 - replaced 4 ball valves for Pan fountain	Other Expenditures:Donation Expenditures - Des.	\$3,365.00
Total for A&H Mechanical Contracting					\$3,815.00
Aidan McAfee					
Aidan McAfee	05/10/2024	Check	--	Personnel:Salaries:Part time	\$171.31
Total for Aidan McAfee					\$171.31
Albers Heating & Air Conditioning, Inc.					
Albers Heating & Air Conditioning, Inc.	05/21/2024	Bill	5/14/2024 spring preventative maintenance	Maintenance Services:Building	\$1,695.00
Total for Albers Heating & Air Conditioning, Inc.					\$1,695.00
AMEREN ILLINOIS					
AMEREN ILLINOIS	05/21/2024	Bill	FCLC gas (01149)	Utilities:Natural Gas	\$124.06
AMEREN ILLINOIS	05/21/2024	Bill	FCLC electric (01130)	Utilities:Electricity	\$729.05
AMEREN ILLINOIS	05/21/2024	Bill	CMLC gas (23000)	Utilities:Natural Gas	\$231.62
AMEREN ILLINOIS	05/21/2024	Bill	CMLC electric (04006)	Utilities:Electricity	\$2,069.79
AMEREN ILLINOIS	05/21/2024	Bill	CMLC outdoor parking lot light (60005)	Utilities:Electricity	\$29.42
AMEREN ILLINOIS	05/21/2024	Bill	BH gas (83007)	Utilities:Natural Gas	\$253.47
AMEREN ILLINOIS	05/21/2024	Bill	BH electric (10414)	Utilities:Electricity	\$360.26
Total for AMEREN ILLINOIS					\$3,797.67
American Express					
American Express	05/29/2024	Bill	Misc. office supplies / consumables	Supplies:Office	\$380.67
American Express	05/29/2024	Bill	Misc. equipment	Supplies:Equipment	\$416.80

NAME	DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
American Express	05/29/2024	Bill	movies and video games	Materials:Adult Audio Visual Items	\$833.57
American Express	05/29/2024	Bill	movies and TV shows	Materials:Juvenile Audio Visual Items	\$66.99
American Express	05/29/2024	Bill	--	Utilities:Telephone/Fax	\$60.00
American Express	05/29/2024	Bill	misc. program consumables	Other Expenditures:Programming	\$374.25
American Express	05/29/2024	Bill	--	Other Expenditures:Miscellaneous	\$108.08
American Express	05/29/2024	Bill	monthly Zoom subscription; Guru Importer monthly subscription	Professional Services:Other Professional Services	\$27.99
American Express	05/29/2024	Bill	misc. supplies	Maintenance Services:Building	\$379.85
American Express	05/29/2024	Bill	supplies for summer reading program - FOL donation	Other Expenditures:Donation Expenditures - Des.	\$289.45
American Express	05/29/2024	Bill	ILA membership K. Waltermire	Professional Development:Dues	\$100.00
American Express	05/29/2024	Bill	domain name renewal	Professional Services:Information Technology	\$23.17
American Express	05/29/2024	Bill	NES controllers	Materials:Other Materials	\$31.90
American Express	05/29/2024	Bill	gasoline	Other Expenditures:Vehicles	\$65.14
American Express	05/29/2024	Bill	Science Center field trip	Other Expenditures:Grant Expenses:FY2024 PNG Grant	\$606.67
Total for American Express					\$3,764.53
Americom Imaging Systems Inc.					
Americom Imaging Systems Inc.	05/08/2024	Bill	Monthly copier / printer lease contract - May 2024	Maintenance Services:Equipment	\$496.20
Total for Americom Imaging Systems Inc.					\$496.20
Americom Imaging Systems Inc. - Maint					
Americom Imaging Systems Inc. - Maint	05/08/2024	Bill	Overages for 3/20/2024 - 4/19/2024	Maintenance Services:Equipment	\$305.28
Americom Imaging Systems Inc. - Maint	05/21/2024	Bill	Overages for 4/20/2024 - 5/19/2024	Maintenance Services:Equipment	\$386.07
Total for Americom Imaging Systems Inc. - Maint					\$691.35
Aqua Systems					
Aqua Systems	05/08/2024	Bill	Invoice # 254733225 bottle exchange dated 5/3/2024	Supplies:Office	\$29.00
Aqua Systems	05/21/2024	Bill	Invoice # 281324111 monthly rental fee	Supplies:Office	\$6.95
Aqua Systems	05/29/2024	Bill	Invoice # 286984782 bottle exchange dated 5/24/2024	Supplies:Office	\$29.00

NAME	DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
Total for Aqua Systems					\$64.95
Architectural Digest					
Architectural Digest	05/08/2024	Bill	Magazine - 2 years	Materials:Adult Print Materials	\$74.99
Total for Architectural Digest					\$74.99
BAKER & TAYLOR					
BAKER & TAYLOR	05/21/2024	Bill	Invoice # LS240500666 - leasing program May 2024-April 2025	Materials:Adult Print Materials	\$2,460.00
BAKER & TAYLOR	05/21/2024	Bill	Credit # 0003294523 - remaining balance	Materials:Adult Print Materials	-\$0.81
Total for BAKER & TAYLOR					\$2,459.19
Belleville News-Democrat					
Belleville News-Democrat	05/08/2024	Bill	CM periodical - 1 year	Materials:Adult Print Materials	\$1,122.15
Total for Belleville News-Democrat					\$1,122.15
Blue Cross / Blue Shield					
Blue Cross / Blue Shield	05/08/2024	Bill	Health Insurance 5/1/2024 - 6/1/2024	Personnel:Benefits:Health/Dental Insurance	\$7,335.90
Blue Cross / Blue Shield	05/29/2024	Bill	Health Insurance 6/1/2024 - 7/1/2024	Personnel:Benefits:Health/Dental Insurance	\$7,335.90
Total for Blue Cross / Blue Shield					\$14,671.80
Brady Pest and Termite Management					
Brady Pest and Termite Management	05/08/2024	Bill	Bimonthly pest control BH, CM, & FC April 2024	Maintenance Services:Grounds	\$275.00
Total for Brady Pest and Termite Management					\$275.00
Brian Brown					
Brian Brown	05/08/2024	Bill	April 2024 grass cutting	Maintenance Services:Grounds	\$1,100.00
Brian Brown	05/29/2024	Bill	May 2024 grass cutting	Maintenance Services:Grounds	\$1,040.00
Total for Brian Brown					\$2,140.00
Buildingstars					
Buildingstars	05/08/2024	Bill	Invoice # 3409867 BH cleaning April 2024	Maintenance Services:Building	\$275.00
Buildingstars	05/08/2024	Bill	Invoice # 3414485 CM cleaning May 2024	Maintenance Services:Building	\$1,900.00
Buildingstars	05/08/2024	Bill	Invoice # 3414514 FC cleaning May 2024	Maintenance Services:Building	\$425.00

NAME	DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
Buildingstars	05/21/2024	Bill	Invoice # 3409867 BH cleaning May 2024	Maintenance Services:Building	\$250.00
Total for Buildingstars					\$2,850.00
Capital One					
Capital One	05/08/2024	Bill	Misc. program consumables	Other Expenditures:Programming	\$153.67
Capital One	05/29/2024	Bill	Misc. program consumables	Other Expenditures:Programming	\$107.18
Total for Capital One					\$260.85
Casey's General Store					
Casey's General Store	05/22/2024	Check	--	Other Expenditures:Vehicles	\$65.53
Total for Casey's General Store					\$65.53
Center Point Large Print					
Center Point Large Print	05/21/2024	Bill	standing order April 2024	Materials:Adult Print Materials	\$147.42
Total for Center Point Large Print					\$147.42
Charter Communications					
Charter Communications	05/08/2024	Bill	CM & FC fiber internet 50 mbps April 2024 - May 2024	Professional Services:Internet Services	\$772.00
Charter Communications	05/08/2024	Bill	CM elevator emergency phone line April 2024 - May 2024	Utilities:Telephone/Fax	\$49.99
Charter Communications	05/29/2024	Bill	CM & FC fiber internet 50 mbps May 2024 - June 2024	Professional Services:Internet Services	\$772.00
Charter Communications	05/29/2024	Bill	CM elevator emergency phone line May 2024 - June 2024	Utilities:Telephone/Fax	\$49.99
Total for Charter Communications					\$1,643.98
Chatham Area Public Library					
Chatham Area Public Library	05/08/2024	Bill	Item # *****5132 Building a Life Worth Living	Other Expenditures:Payments to Other Libraries	\$27.00
Total for Chatham Area Public Library					\$27.00
City of Collinsville					
City of Collinsville	05/21/2024	Bill	BH water & sewer 03/01/2024 - 04/26/2024	Utilities:Water/Sewer	\$42.30
City of Collinsville	05/21/2024	Bill	CM water & sewer 03/01/2024 - 04/26/2024	Utilities:Water/Sewer	\$368.77
Total for City of Collinsville					\$411.07
Collinsville Fire Department					

NAME	DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
Collinsville Fire Department	05/29/2024	Bill	6/5/2024 CPR/AED class for A. McAfee	Other Expenditures:Grant Expenses:FY2023 Per Capita Grant	\$25.00
Total for Collinsville Fire Department					\$25.00
Consumer Reports					
Consumer Reports	05/08/2024	Bill	Magazine - 1 year	Materials:Adult Print Materials	\$29.00
Total for Consumer Reports					\$29.00
Delta Dental					
Delta Dental	05/21/2024	Bill	Dental Insurance June 2024	Personnel:Benefits:Health/Dental Insurance	\$377.73
Total for Delta Dental					\$377.73
E-rate Funding Services					
E-rate Funding Services	05/29/2024	Bill	Invoice # 769 - FY2025 (7/1/2024-6/30/2025) consulting services contract	Professional Services:Other Professional Services	\$950.00
Total for E-rate Funding Services					\$950.00
First for Women					
First for Women	05/08/2024	Bill	Magazine - 52 issues	Materials:Adult Print Materials	\$64.99
Total for First for Women					\$64.99
Globe Life					
Globe Life	05/08/2024	Bill	Supplemental health and life insurance	Personnel:Benefits:Health/Dental Insurance	\$284.54
Globe Life	05/29/2024	Bill	Supplemental health and life insurance	Personnel:Benefits:Health/Dental Insurance	\$284.54
Total for Globe Life					\$569.08
Green Sky Cleaning Supply					
Green Sky Cleaning Supply	05/21/2024	Bill	toilet tissue; paper towels; trash can bags	Supplies:Office	\$605.84
Total for Green Sky Cleaning Supply					\$605.84
Heyl, Royster, Voelker, & Allen, P.C.					
Heyl, Royster, Voelker, & Allen, P.C.	05/21/2024	Bill	Invoice # INTERIM 1671280 - vendor fair contract	Professional Services:Legal Service	\$200.00
Total for Heyl, Royster, Voelker, & Allen, P.C.					\$200.00

NAME	DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
Home Depot					
Home Depot	05/14/2024	Expense	batteries & wrench	Supplies:Equipment	\$30.85
Home Depot	05/14/2024	Expense	wall-mounted fans for main desk	Supplies:Office	\$91.96
Home Depot	05/20/2024	Check	--	Maintenance Services:Building	\$59.89
Home Depot	05/07/2024	Check	--	Maintenance Services:Building	\$131.50
Home Depot	05/29/2024	Check	--	Supplies:Office	\$54.61
Home Depot	05/27/2024	Check	--	Maintenance Services:Building	\$140.94
Home Depot	05/25/2024	Check	--	Maintenance Services:Building	\$14.15
Total for Home Depot					\$523.90
Illinois American Water					
Illinois American Water	05/21/2024	Bill	FCLC water 4/6/2024 - 5/7/2024	Utilities:Water/Sewer	\$45.09
Total for Illinois American Water					\$45.09
Illinois Heartland Library System					
Illinois Heartland Library System	05/21/2024	Bill	Invoice # 2024-1482 April 2024 ebooks	Other Expenditures:Grant Expenses:FY2023 Per Capita Grant	\$321.35
Total for Illinois Heartland Library System					\$321.35
Illinois State Police					
Illinois State Police	05/21/2024	Bill	background check - employee M. McMahan	Other Expenditures:Miscellaneous	\$10.00
Total for Illinois State Police					\$10.00
IMRF					
IMRF	05/10/2024	Check	--	Personnel:Benefits:IMRF	\$5,961.73
Total for IMRF					\$5,961.73
InfoUSA Marketing, Inc.					
InfoUSA Marketing, Inc.	05/29/2024	Bill	City Directory - Belleville	Materials:Adult Print Materials	\$290.00
Total for InfoUSA Marketing, Inc.					\$290.00
INGRAM LIBRARY SERVICES					
INGRAM LIBRARY SERVICES	05/08/2024	Bill	Invoice # 81472511, -512, 81427355, -358, -359, 81576827, -828, -830, -831, 81683582, -583, -584, -585	Materials:Adult Print Materials	\$2,045.39
INGRAM LIBRARY SERVICES	05/08/2024	Bill	Invoice # 81427356, -357, 81576829	Materials:Juvenile Print Items	\$49.50

NAME	DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
INGRAM LIBRARY SERVICES	05/21/2024	Bill	Invoice # 81786146, -147, -148, -149, 81921193, -194, -195, 81870966, -967, -968, 81899259, -260, -261, -262, -263, 81960207	Materials:Adult Print Materials	\$2,115.77
INGRAM LIBRARY SERVICES	05/21/2024	Bill	Invoice # 81786150, -151, 81870969, -970, 81899264	Materials:Juvenile Print Items	\$376.09
INGRAM LIBRARY SERVICES	05/29/2024	Bill	Invoice # 82002646, -647, 81985260, -261, -262, -263	Materials:Adult Print Materials	\$199.51
Total for INGRAM LIBRARY SERVICES					\$4,786.26
Johnson Controls					
Johnson Controls	05/21/2024	Bill	Invoice # 1-132925678392 - bad airflow sensor repair/replace	Maintenance Services:Building	\$1,141.18
Total for Johnson Controls					\$1,141.18
Kane Consulting Group					
Kane Consulting Group	05/08/2024	Bill	monthly Datto backup	Professional Services:Information Technology	\$325.00
Kane Consulting Group	05/29/2024	Bill	monthly Datto backup	Professional Services:Information Technology	\$325.00
Total for Kane Consulting Group					\$650.00
KANOPI, INC.					
KANOPI, INC.	05/08/2024	Bill	Invoice # 399082 - PPU for April 2024 play credits	Materials:Virtual Items	\$224.00
Total for KANOPI, INC.					\$224.00
Lazerware					
Lazerware	05/08/2024	Bill	Invoice # 5378 - April 2024 CM	Professional Services:Information Technology	\$2,718.92
Lazerware	05/08/2024	Bill	Invoice # 5387 - April 2024 FC	Professional Services:Information Technology	\$880.27
Total for Lazerware					\$3,599.19
Metro East Sanitary District					
Metro East Sanitary District	05/21/2024	Bill	FC water April 2024	Utilities:Water/Sewer	\$18.19
Total for Metro East Sanitary District					\$18.19
Midwest Tape					
Midwest Tape	05/08/2024	Bill	Invoice # 505371092 & 505403896 April 2024 juv audiobooks	Materials:Adult Audio Visual Items	\$120.96
Midwest Tape	05/21/2024	Bill	Invoice # 505441484 April 2024 juv audiobooks	Materials:Adult Audio Visual Items	\$31.99
Total for Midwest Tape					\$152.95

NAME	DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
News Bank					
News Bank	05/21/2024	Bill	Invoice # RN1139078 subscription October 2024 - September 2025	Materials:Online Databases	\$3,357.00
Total for News Bank					\$3,357.00
OverDrive					
OverDrive	05/08/2024	Bill	Invoice # 02064DA24123500	Other Expenditures:Grant Expenses:FY2023 Per Capita Grant	\$102.50
OverDrive	05/21/2024	Bill	Invoice # 02064CO24139726 May ebooks	Other Expenditures:Grant Expenses:FY2023 Per Capita Grant	\$410.58
Total for OverDrive					\$513.08
Peerless Network, Inc.					
Peerless Network, Inc.	05/21/2024	Bill	FC monthly fax fees	Utilities:Telephone/Fax	\$64.56
Peerless Network, Inc.	05/21/2024	Bill	CM monthly fax fees	Utilities:Telephone/Fax	\$123.53
Peerless Network, Inc.	05/21/2024	Bill	CM - rounded fee adjustment	Utilities:Telephone/Fax	-\$0.01
Total for Peerless Network, Inc.					\$188.08
Petersburg Public Library					
Petersburg Public Library	05/21/2024	Bill	Item # *****5643 Number the Stars	Other Expenditures:Payments to Other Libraries	\$14.00
Total for Petersburg Public Library					\$14.00
Rural King					
Rural King	05/07/2024	Check	--	Supplies:Office	\$15.57
Rural King	05/31/2024	Check	--	Other Expenditures:Programming	\$26.99
Total for Rural King					\$42.56
Security Alarm					
Security Alarm	05/21/2024	Bill	2 security cameras not functioning	Maintenance Services:Building	\$212.50
Total for Security Alarm					\$212.50
Smithton Public Library District					
Smithton Public Library District	05/08/2024	Bill	#0008400430479 A Court of Silver Flames	Other Expenditures:Payments to Other Libraries	\$28.00
Total for Smithton Public Library District					\$28.00

NAME	DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
SWANK Movie Licensing USA					
SWANK Movie Licensing USA	05/08/2024	Bill	Annual Copy Compliance Site License (for both centers) 5/18/2024-5/17/2025	Other Expenditures:Programming	\$616.00
Total for SWANK Movie Licensing USA					\$616.00
Taste of Home					
Taste of Home	05/08/2024	Bill	Magazine - 2 years	Materials:Adult Print Materials	\$25.00
Total for Taste of Home					\$25.00
Theresa Beck					
Theresa Beck	05/08/2024	Bill	snacks for storytimes & baby boogies	Other Expenditures:Programming	\$25.86
Total for Theresa Beck					\$25.86
United States Postal Service					
United States Postal Service	05/06/2024	Check	--	Supplies:Postage	\$4.62
United States Postal Service	05/13/2024	Check	--	Supplies:Postage	\$17.08
United States Postal Service	05/15/2024	Check	--	Supplies:Postage	\$108.80
United States Postal Service	05/22/2024	Check	--	Supplies:Postage	\$359.60
United States Postal Service	05/22/2024	Check	--	Supplies:Postage	\$36.26
United States Postal Service	05/29/2024	Check	--	Supplies:Postage	\$28.14
Total for United States Postal Service					\$554.50
Personnel					
--	05/10/2024	Journal Entry	ER Medicare	Personnel:Benefits:FICA Company	\$358.79
--	05/10/2024	Journal Entry	ER OASDI	Personnel:Benefits:FICA Company	\$1,534.06
--	05/10/2024	Journal Entry	Dental	Personnel:Benefits:Health/Dental Insurance	-\$14.89
--	05/10/2024	Journal Entry	ER SUTA Illinois	Personnel:Benefits:IL Unemployment Company	\$209.10
--	05/10/2024	Journal Entry	Bonus Regular	Personnel:Salaries:Full Time	\$873.50
--	05/10/2024	Journal Entry	Paid Leave	Personnel:Salaries:Full Time	\$188.25
--	05/10/2024	Journal Entry	Regular	Personnel:Salaries:Full Time	\$12,673.00
--	05/10/2024	Journal Entry	Salary	Personnel:Salaries:Full Time	\$3,424.35
--	05/10/2024	Journal Entry	Sick	Personnel:Salaries:Full Time	\$211.83
--	05/10/2024	Journal Entry	Vacation	Personnel:Salaries:Full Time	\$1,627.15

NAME	DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
--	05/10/2024	Journal Entry	Paid Leave	Personnel:Salaries:Part time	\$116.00
--	05/10/2024	Journal Entry	Regular	Personnel:Salaries:Part time	\$5,567.50
--	05/10/2024	Journal Entry	Invoice	Professional Services:Payroll Service	\$119.89
--	05/10/2024	Journal Entry	L. Friz grant activities	Other Expenditures:Grant Expenses:FY2024 PNG Grant	\$177.50
--	05/09/2024	Check	--	Other Expenditures:Miscellaneous	\$70.00
--	05/24/2024	Journal Entry	ER Medicare	Personnel:Benefits:FICA Company	\$373.68
--	05/24/2024	Journal Entry	ER OASDI	Personnel:Benefits:FICA Company	\$1,597.88
--	05/24/2024	Journal Entry	Dental	Personnel:Benefits:Health/Dental Insurance	-\$14.89
--	05/24/2024	Journal Entry	ER SUTA Illinois	Personnel:Benefits:IL Unemployment Company	\$153.23
--	05/24/2024	Journal Entry	Bonus Regular	Personnel:Salaries:Full Time	\$827.50
--	05/24/2024	Journal Entry	Regular	Personnel:Salaries:Full Time	\$13,272.34
--	05/24/2024	Journal Entry	Salary	Personnel:Salaries:Full Time	\$4,628.85
--	05/24/2024	Journal Entry	Sick	Personnel:Salaries:Full Time	\$1,077.00
--	05/24/2024	Journal Entry	Vacation	Personnel:Salaries:Full Time	\$294.23
--	05/24/2024	Journal Entry	Regular	Personnel:Salaries:Part time	\$5,661.88
--	05/24/2024	Journal Entry	Vacation	Personnel:Salaries:Part time	\$126.00
--	05/24/2024	Journal Entry	Invoice	Professional Services:Payroll Service	\$389.49
Total for --					\$55,523.22

Mississippi Valley Library District

Profit and Loss

May 2024

	TOTAL
Income	
Charges for Services	
Fax	340.05
Non-resident Fees	81.00
Printing/Copying	1,252.09
Total Charges for Services	1,673.14
Fines & Forfeitures	
Fines	3.70
Lost or Damaged Books/Inhouse	117.82
Total Fines & Forfeitures	121.52
Intergovernment Revenue	
Grants	
FY2024 PNG Grant	970.63
Total Grants	970.63
Replacement Tax	10,153.13
Total Intergovernment Revenue	11,123.76
Other Revenues	
COBRA Reimbursements	1,393.20
Donations - Des & Undes	1,729.40
Interest Income	5,895.83
Miscellaneous	777.66
Reimbursements Other libraries	135.95
Rental Income	
Blum House Rental	1,037.50
Collinsville Rooms	447.95
Total Rental Income	1,485.45
Sale of Items	501.19
Total Other Revenues	11,918.68
Total Income	\$24,837.10
GROSS PROFIT	\$24,837.10
Expenses	
Maintenance Services	
Building	7,075.01
Equipment	1,187.55
Grounds	2,415.00
Total Maintenance Services	10,677.56
Materials	
Adult Audio Visual Items	986.52
Adult Print Materials	8,573.41

	TOTAL
Juvenile Audio Visual Items	66.99
Juvenile Print Items	425.59
Online Databases	3,357.00
Other Materials	31.90
Virtual Items	224.00
Total Materials	13,665.41
Other Expenditures	
Donation Expenditures - Des.	3,654.45
Grant Expenses	
FY2023 Per Capita Grant	859.43
FY2024 PNG Grant	784.17
Total Grant Expenses	1,643.60
Miscellaneous	188.08
Payments to Other Libraries	69.00
Programming	1,303.95
Vehicles	130.67
Total Other Expenditures	6,989.75
Personnel	
Benefits	
FICA Company	3,864.41
Health/Dental Insurance	15,588.83
IL Unemployment Company	362.33
IMRF	5,961.73
Total Benefits	25,777.30
Salaries	
Full Time	39,098.00
Part time	11,642.69
Total Salaries	50,740.69
Total Personnel	76,517.99
Professional Development	
Dues	100.00
Total Professional Development	100.00
Professional Services	
Information Technology	4,272.36
Internet Services	1,544.00
Legal Service	200.00
Other Professional Services	977.99
Payroll Service	509.38
Total Professional Services	7,503.73
Supplies	
Equipment	447.65
Office	1,213.60
Postage	554.50
Total Supplies	2,215.75

	TOTAL
Utilities	
Electricity	3,188.52
Natural Gas	609.15
Telephone/Fax	348.06
Water/Sewer	474.35
Total Utilities	4,620.08
Total Expenses	\$122,290.27
NET OPERATING INCOME	\$ -97,453.17
NET INCOME	\$ -97,453.17

Mississippi Valley Library District

Balance Sheet

As of May 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Audit	0.00
Building	0.00
Checking	12,114.98
FICA	0.00
General Pl	2,864.10
Gift Fund	0.00
IL Funds - Audit	9,208.16
IL Funds - Building	287.70
IL Funds - FICA	50,476.05
IL Funds - General	714,437.19
IL Funds - Gift	9,422.41
IL Funds - IMRF	57,620.19
IL Funds - Insurance	130,516.32
IL Funds - Reserve	38,463.36
IL Funds - Working Cash	224,102.21
IMRF	0.00
Insurance Fund	0.00
Working Cash	0.00
Total Bank Accounts	\$1,249,512.67
Other Current Assets	
Petty Cash	100.00
Prepaid Insurance	17,255.45
Total Other Current Assets	\$17,355.45
Total Current Assets	\$1,266,868.12
Other Assets	
Miscellaneous Accounts Rec.	0.00
Taxes Receivable	864,041.62
Total Other Assets	\$864,041.62
TOTAL ASSETS	\$2,130,909.74

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	6,676.31
Total Accounts Payable	\$6,676.31
Other Current Liabilities	
Accrued Sick Pay	5,253.76
Accrued Vacation	18,665.72
Accrued Wages	17,753.78
Deferred Revenue	975,284.70
Manual A/P	23,347.24
Payroll Liabilities	1,104.05
Direct Deposit	259.15
Fed Withhold	-208.00
Garnishment	176.18
II Withhold	-807.73
IMRF - Payable	176,212.71
Liberty National	7,537.82
MC - Emp	7.68
MC - Lib	7.68
Miscellaneous	-127.44
Net Pay Offset	1,054.41
SS - Emp	32.81
SS - Lib	32.81
SUTA	4,102.99
Total Payroll Liabilities	189,385.12
Total Other Current Liabilities	\$1,229,690.32
Total Current Liabilities	\$1,236,366.63
Total Liabilities	\$1,236,366.63
Equity	
Opening Bal Equity	14,039.26
Retained Earnings	819,954.42
Net Income	60,549.43
Total Equity	\$894,543.11
TOTAL LIABILITIES AND EQUITY	\$2,130,909.74

Mississippi Valley Library District

FY2024 Gift Fund Transactions - Busey

July 1, 2023-May 31, 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	ACCOUNT FULL NAME	ACCOUNT	AMOUNT
07/13/2023	Transfer	FY2023 interest	Gift Fund	General PI	-\$40.66
07/16/2023	Deposit	Interest	Gift Fund	Interest Income	\$6.49
07/28/2023	Transfer	Funds Transfer	Gift Fund	Checking	-\$16.37
08/03/2023	Transfer	Funds Transfer	Gift Fund	Checking	-\$242.38
08/16/2023	Deposit	Interest	Gift Fund	Interest Income	\$7.30
09/16/2023	Deposit	Interest	Gift Fund	Interest Income	\$7.46
09/29/2023	Transfer	Funds Transfer	Gift Fund	Checking	-\$39.98
10/16/2023	Deposit	Interest	Gift Fund	Interest Income	\$6.74
11/14/2023	Deposit	Deposit	Gift Fund	Donations - Des & Undes	\$1,095.00
11/16/2023	Deposit	Interest	Gift Fund	Interest Income	\$7.28
11/22/2023	Transfer	Funds Transfer	Gift Fund	Checking	-\$4,774.58
11/22/2023	Transfer	reimb. for Trudoor (partial) - C. Boulanger gift donation	Gift Fund	Building	-\$702.09
12/04/2023	Deposit	Deposit	Gift Fund	Donations - Des & Undes	\$4,774.58
12/13/2023	Deposit	Deposit	Gift Fund	Donations - Des & Undes	\$200.00
12/16/2023	Deposit	Interest	Gift Fund	Interest Income	\$6.37
12/20/2023	Transfer	Funds Transfer	Gift Fund	Checking	-\$1,095.00
12/28/2023	Deposit	Deposit	Gift Fund	Donations - Des & Undes	\$250.00
01/09/2024	Transfer	Funds Transfer	Gift Fund	Checking	-\$450.62
01/16/2024	Deposit	Interest	Gift Fund	Interest Income	\$6.74
02/16/2024	Deposit	Interest	Gift Fund	Interest Income	\$25.05
02/21/2024	Deposit	Deposit	Gift Fund	Donations - Des & Undes	\$100.00
03/07/2024	Deposit	Deposit	Gift Fund	Donations - Des & Undes	\$250.00
03/08/2024	Transfer	Funds Transfer	Gift Fund	General PI	\$144.79
03/15/2024	Deposit	Interest	Gift Fund	Interest Income	\$24.14
03/21/2024	Deposit	Deposit	Gift Fund	Donations - Des & Undes	\$211.59
03/26/2024	Transfer	for IL Funds setup	Gift Fund	Checking	-\$9,885.61
04/16/2024	Deposit	Interest Earned	Gift Fund	Interest Income	\$10.12
04/19/2024	Transfer	closing Busey gift acct	Gift Fund	IL Funds - Gift	-\$1,510.12

IL Funds - Gift Fund Transactions

Date	Ref No.	Payee	Memo	Class	Payment	Deposit	Reconciliati on Status	Balance	Type	Account
05/31/2024	INTEREST		Interest Earned			51.79	Reconciled	9,422.41	Deposit	Other Revenues:Interest Income
05/29/2024			bills paid 5/29/2024 gift deposit		289.45		Reconciled	9,370.62	Transfer	Checking
05/29/2024			5/29/2024			250.00	Reconciled	9,660.07	Transfer	Checking
05/21/2024			bills 5/21/2024 - Pan fountain valves		3,365.00		Reconciled	9,410.07	Transfer	Checking
05/16/2024			Delta Epsilon donation			25.00	Reconciled	12,775.07	Transfer	Checking
05/14/2024			from FoL for SRP			1,100.00	Reconciled	12,750.07	Transfer	Checking
05/14/2024			4/20/24 S. Wilkerson & 5/9/24 A. Cowan and M. Kwawer c.c. donations			117.37	Reconciled	11,650.07	Transfer	Checking
05/08/2024			debit card purchase		44.94		Reconciled	11,532.70	Transfer	Checking
04/30/2024	INTEREST		Interest Earned			44.90	Reconciled	11,577.64	Deposit	Other Revenues:Interest Income
04/19/2024			closing Busey gift acct			1,510.12	Reconciled	11,532.74	Transfer	Gift Fund
04/19/2024			checks printed 4/19/2024		86.96		Reconciled	10,022.62	Transfer	Checking
04/18/2024			N. Sullivan & C. Boulanger designated gifts			223.97	Reconciled	10,109.58	Transfer	Checking
04/01/2024			Opening Balance			9,885.61	Reconciled	9,885.61	Deposit	Other Expenditures:Miscella neous

Mississippi Valley Library District

Budget vs. Actuals: FY2024

July 2023 - May 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Charges for Services				
Fax	3,237.31	3,350.00	-112.69	96.64 %
Non-resident Fees	81.00	81.00	0.00	100.00 %
Printing/Copying	9,987.00	9,100.00	887.00	109.75 %
Total Charges for Services	13,305.31	12,531.00	774.31	106.18 %
Fines & Forfeitures				
Fines	408.70	500.00	-91.30	81.74 %
Lost or Damaged Books/Inhouse	2,145.46	1,800.00	345.46	119.19 %
Total Fines & Forfeitures	2,554.16	2,300.00	254.16	111.05 %
Intergovernment Revenue				
E-Rate	9,551.00	20,000.00	-10,449.00	47.76 %
Grants				
FY2023 Per Capita Grant	48,794.48	48,794.48	0.00	100.00 %
FY2023 PNG Grant	2,572.05		2,572.05	
FY2024 PNG Grant	2,180.11	6,474.00	-4,293.89	33.67 %
Other Grants	4,934.11	5,000.00	-65.89	98.68 %
Total Grants	58,480.75	60,268.48	-1,787.73	97.03 %
Replacement Tax	55,329.42	60,000.00	-4,670.58	92.22 %
TIF Funds		0.00	0.00	
Total Intergovernment Revenue	123,361.17	140,268.48	-16,907.31	87.95 %
Other Revenues				
COBRA Reimbursements	15,325.20	16,720.00	-1,394.80	91.66 %
Donations - Des & Undes	11,342.75	20,000.00	-8,657.25	56.71 %
Interest Income	25,432.83	9,000.00	16,432.83	282.59 %
Miscellaneous	1,355.17	2,500.00	-1,144.83	54.21 %
Property License Agreements	15,000.00	15,001.00	-1.00	99.99 %
Reimbursements Other libraries	1,155.16	1,300.00	-144.84	88.86 %
Rental Income				
Blum House Rental	14,532.39	12,500.00	2,032.39	116.26 %
Collinsville Rooms	2,285.57	1,600.00	685.57	142.85 %
FC Pavilion	550.00	100.00	450.00	550.00 %
FC Rooms	50.00	100.00	-50.00	50.00 %
Total Rental Income	17,417.96	14,300.00	3,117.96	121.80 %
Sale of Items	4,639.00	3,750.00	889.00	123.71 %
Sale of Short Street Lot		12,000.00	-12,000.00	
Sale of Vehicle		1,200.00	-1,200.00	
Total Other Revenues	91,668.07	95,771.00	-4,102.93	95.72 %
Taxes				
Audit	8,093.51	7,768.13	325.38	104.19 %
Building Maintenance	109,837.46	103,575.02	6,262.44	106.05 %
FICA/Medicare	52,028.29	52,823.26	-794.97	98.50 %
IMRF	38,153.84	38,840.63	-686.79	98.23 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Liability Insurance	56,652.37	58,002.01	-1,349.64	97.67 %
Property Tax	821,465.31	776,812.63	44,652.68	105.75 %
Total Taxes	1,086,230.78	1,037,821.68	48,409.10	104.66 %
Total Income	\$1,317,119.49	\$1,288,692.16	\$28,427.33	102.21 %
GROSS PROFIT	\$1,317,119.49	\$1,288,692.16	\$28,427.33	102.21 %
Expenses				
Maintenance Services				
Building	112,393.33	120,000.00	-7,606.67	93.66 %
Equipment	8,826.07	10,000.00	-1,173.93	88.26 %
Grounds	12,435.16	11,000.00	1,435.16	113.05 %
Total Maintenance Services	133,654.56	141,000.00	-7,345.44	94.79 %
Materials				
Adult Audio Visual Items	10,963.34	11,000.00	-36.66	99.67 %
Adult Print Materials	28,683.57	27,000.00	1,683.57	106.24 %
Juvenile Audio Visual Items	1,978.83	2,000.00	-21.17	98.94 %
Juvenile Print Items	3,761.16	4,500.00	-738.84	83.58 %
Online Databases	7,701.93	11,000.00	-3,298.07	70.02 %
Other Materials	953.26	1,250.00	-296.74	76.26 %
Virtual Items	2,930.74	5,000.00	-2,069.26	58.61 %
Total Materials	56,972.83	61,750.00	-4,777.17	92.26 %
Other Expenditures				
Donation Expenditures - Des.	11,526.88	6,000.00	5,526.88	192.11 %
Grant Expenses				
FY2023 Per Capita Grant	42,671.93	48,794.48	-6,122.55	87.45 %
FY2024 PNG Grant	4,765.78	6,474.00	-1,708.22	73.61 %
Other Grants	4,934.11	3,000.00	1,934.11	164.47 %
Total Grant Expenses	52,371.82	58,268.48	-5,896.66	89.88 %
Liability & Building Insurance	24,766.48	30,000.00	-5,233.52	82.55 %
Miscellaneous	4,979.03	2,750.00	2,229.03	181.06 %
Payments to Other Libraries	1,161.50	1,600.00	-438.50	72.59 %
Programming	4,908.87	5,000.00	-91.13	98.18 %
Vehicles	4,055.68	12,500.00	-8,444.32	32.45 %
Total Other Expenditures	103,770.26	116,118.48	-12,348.22	89.37 %
Personnel				
Benefits				
FICA Company	45,627.64	55,200.00	-9,572.36	82.66 %
Health/Dental Insurance	85,737.03	97,000.00	-11,262.97	88.39 %
IL Unemployment Company	6,765.88	8,100.00	-1,334.12	83.53 %
IMRF	73,247.70	92,000.00	-18,752.30	79.62 %
Total Benefits	211,378.25	252,300.00	-40,921.75	83.78 %
Salaries				
Full Time	464,873.89	501,500.00	-36,626.11	92.70 %
Part time	133,339.79	200,900.00	-67,560.21	66.37 %
Total Salaries	598,213.68	702,400.00	-104,186.32	85.17 %
Total Personnel	809,591.93	954,700.00	-145,108.07	84.80 %
Professional Development				
Dues	420.00	600.00	-180.00	70.00 %
Training/Tuition		1,000.00	-1,000.00	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Travel Expenses	1,220.81	1,200.00	20.81	101.73 %
Total Professional Development	1,640.81	2,800.00	-1,159.19	58.60 %
Professional Services				
Audit	8,360.00	8,300.00	60.00	100.72 %
Information Technology	44,021.35	55,000.00	-10,978.65	80.04 %
Internet Services	9,907.30	9,300.00	607.30	106.53 %
Legal Service	1,560.00	3,000.00	-1,440.00	52.00 %
OCLC Interlibrary Loan		0.00	0.00	
Other Professional Services	4,007.50	3,600.00	407.50	111.32 %
Payroll Service	3,798.95	4,100.00	-301.05	92.66 %
Publishing	1,182.60	600.00	582.60	197.10 %
SHARE Membership		0.00	0.00	
Total Professional Services	72,837.70	83,900.00	-11,062.30	86.81 %
Supplies				
Equipment	7,815.13	10,000.00	-2,184.87	78.15 %
Office	11,477.55	11,000.00	477.55	104.34 %
Postage	3,921.66	4,200.00	-278.34	93.37 %
Total Supplies	23,214.34	25,200.00	-1,985.66	92.12 %
Unapplied Cash Bill Payment Expense	0.00		0.00	
Utilities				
Electricity	41,974.02	56,000.00	-14,025.98	74.95 %
Natural Gas	6,350.73	9,750.00	-3,399.27	65.14 %
Telephone/Fax	3,799.93	3,600.00	199.93	105.55 %
Water/Sewer	2,762.95	3,000.00	-237.05	92.10 %
Total Utilities	54,887.63	72,350.00	-17,462.37	75.86 %
Total Expenses	\$1,256,570.06	\$1,457,818.48	\$ -201,248.42	86.20 %
NET OPERATING INCOME	\$60,549.43	\$ -169,126.32	\$229,675.75	-35.80 %
NET INCOME	\$60,549.43	\$ -169,126.32	\$229,675.75	-35.80 %

Mississippi Valley Library District

Profit and Loss Comparison

July 2023 - May 2024

	TOTAL	
	JUL 2023 - MAY 2024	JUL 2022 - MAY 2023 (PY YTD)
Income		
Charges for Services		
Fax	3,237.31	2,772.40
Non-resident Fees	81.00	174.00
Printing/Copying	9,987.00	8,359.97
Total Charges for Services	13,305.31	11,306.37
Fines & Forfeitures		
Fines	408.70	416.12
Lost or Damaged Books/Inhouse	2,145.46	1,608.40
Total Fines & Forfeitures	2,554.16	2,024.52
Intergovernment Revenue		
E-Rate	9,551.00	14,633.69
Grants		
FY2022 Per Capita Grant		48,794.48
FY2022 PNG Grant		8,034.51
FY2023 Penny Severns Grant		4,412.63
FY2023 Per Capita Grant	48,794.48	
FY2023 PNG Grant	2,572.05	11,026.95
FY2024 PNG Grant	2,180.11	
Other Grants	4,934.11	
Total Grants	58,480.75	72,268.57
Replacement Tax	55,329.42	69,515.74
Total Intergovernment Revenue	123,361.17	156,418.00
Other Revenues		
COBRA Reimbursements	15,325.20	
Donations - Des & Undes	11,342.75	18,850.15
Interest Income	25,432.83	7,491.38
Miscellaneous	1,355.17	2,219.79
Online Sales (deleted)		77.82
Property License Agreements	15,000.00	15,000.00
Reimbursements Other libraries	1,155.16	1,248.22
Rental Income		
Blum House Rental	14,532.39	11,156.25
Collinsville Rooms	2,285.57	1,505.00
FC Pavilion	550.00	
FC Rooms	50.00	50.00
Total Rental Income	17,417.96	12,711.25
Sale of Items	4,639.00	3,457.60
Total Other Revenues	91,668.07	61,056.21

	TOTAL	
	JUL 2023 - MAY 2024	JUL 2022 - MAY 2023 (PY YTD)
Taxes		
Audit	8,093.51	4,968.88
Building Maintenance	109,837.46	92,429.61
FICA/Medicare	52,028.29	44,724.15
IMRF	38,153.84	37,269.78
Liability Insurance	56,652.37	93,423.38
Property Tax	821,465.31	745,400.54
Total Taxes	1,086,230.78	1,018,216.34
Total Income	\$1,317,119.49	\$1,249,021.44
GROSS PROFIT	\$1,317,119.49	\$1,249,021.44
Expenses		
Maintenance Services		
Building	112,393.33	84,872.92
Equipment	8,826.07	9,161.64
Grounds	12,435.16	13,375.00
Total Maintenance Services	133,654.56	107,409.56
Materials		
Adult Audio Visual Items	10,963.34	10,221.29
Adult Print Materials	28,683.57	24,644.21
Juvenile Audio Visual Items	1,978.83	1,818.84
Juvenile Print Items	3,761.16	3,427.59
Online Databases	7,701.93	13,961.43
Other Materials	953.26	987.50
Virtual Items	2,930.74	3,262.63
Total Materials	56,972.83	58,323.49
Other Expenditures		
Donation Expenditures - Des.	11,526.88	5,634.59
Grant Expenses		
FY2022 Per Capita Grant		48,794.48
FY2022 PNG Grant		480.37
FY2023 Penny Severns Grant		4,771.38
FY2023 Per Capita Grant	42,671.93	
FY2023 PNG Grant		12,642.62
FY2024 PNG Grant	4,765.78	
Other Grants	4,934.11	
Total Grant Expenses	52,371.82	66,688.85
Liability & Building Insurance	24,766.48	27,211.72
Miscellaneous	4,979.03	2,909.87
Payments to Other Libraries	1,161.50	1,466.42
Programming	4,908.87	4,765.72
Vehicles	4,055.68	1,127.17
Total Other Expenditures	103,770.26	109,804.34

	TOTAL	
	JUL 2023 - MAY 2024	JUL 2022 - MAY 2023 (PY YTD)
Personnel		
Benefits		
FICA Company	45,627.64	43,475.81
Health/Dental Insurance	85,737.03	61,722.37
IL Unemployment Company	6,765.88	5,719.96
IMRF	73,247.70	71,506.44
Total Benefits	211,378.25	182,424.58
Salaries		
Full Time	464,873.89	430,774.81
Part time	133,339.79	140,062.38
Total Salaries	598,213.68	570,837.19
Total Personnel	809,591.93	753,261.77
Professional Development		
Dues	420.00	564.64
Travel Expenses	1,220.81	1,298.94
Total Professional Development	1,640.81	1,863.58
Professional Services		
Audit	8,360.00	8,200.00
Information Technology	44,021.35	54,960.07
Internet Services	9,907.30	9,105.93
Legal Service	1,560.00	2,100.00
Other Professional Services	4,007.50	5,009.96
Payroll Service	3,798.95	3,357.43
Publishing	1,182.60	492.80
Total Professional Services	72,837.70	83,226.19
Supplies		
Equipment	7,815.13	11,621.84
Office	11,477.55	11,266.86
Postage	3,921.66	3,813.91
Total Supplies	23,214.34	26,702.61
Unapplied Cash Bill Payment Expense	0.00	0.00
Utilities		
Electricity	41,974.02	46,065.90
Natural Gas	6,350.73	8,615.92
Telephone/Fax	3,799.93	3,220.88
Water/Sewer	2,762.95	2,720.56
Total Utilities	54,887.63	60,623.26
Total Expenses	\$1,256,570.06	\$1,201,214.80
NET OPERATING INCOME	\$60,549.43	\$47,806.64
NET INCOME	\$60,549.43	\$47,806.64

MVLD Draft FY2025 Budget
last revised 6/6/2024

Chart of Accounts / Budget Line	2022 Levied	2022 Verified Extensions	FY2024 Budget	FY2024 to Date	% Taxes Rcvd	Levied Fall 2023	2023 Verified Extensions	FY2025 Budget	Notes	Fund Assignments								
										5/31/2024	vs. Extended	(taxes usually 95% received)	General	Building & Maintenance	IMRF	Liability Insurance	Audit	FICA
Fund Balances Estimated for 6/30/2024										\$ 600,000.00	\$ -	\$ 45,500.00	\$ 122,500.00	\$ 9,500.00	\$ 46,000.00	\$ 7,000.00	\$ 40,000.00	\$ 225,000.00
INCOME																		
Taxes																		
Audit	\$ 8,000.00	\$ 8,094.33	\$ 7,768.13	\$ 8,093.51	99.99%	\$ 8,000.00	\$ 8,069.01	\$ 7,665.56						\$ 7,665.56				
Building & Maintenance	\$ 116,181.00	\$ 107,924.37	\$ 103,575.02	\$ 109,837.46	101.77%	\$ 124,186.00	\$ 124,138.66	\$ 117,931.73			\$ 117,931.73							
FICA/Medicare	\$ 55,000.00	\$ 55,041.43	\$ 52,823.26	\$ 52,028.29	94.53%	\$ 59,000.00	\$ 59,586.56	\$ 56,607.23							\$ 56,607.23			
IMRF	\$ 40,000.00	\$ 40,471.64	\$ 38,840.63	\$ 38,153.84	94.27%	\$ 60,000.00	\$ 60,207.25	\$ 57,196.89				\$ 57,196.89						
Liability Insurance	\$ 60,000.00	\$ 60,437.65	\$ 58,002.01	\$ 56,652.37	93.74%	\$ 85,000.00	\$ 85,034.98	\$ 80,783.23				\$ 80,783.23						
General Property Tax	\$ 872,007.00	\$ 809,432.77	\$ 776,812.63	\$ 821,465.31	101.49%	\$ 907,097.00	\$ 907,453.60	\$ 862,080.92			\$ 862,080.92							
					100.45%													
Intergovernmental Revenue																		
TIF Funds			\$ -	\$ -				\$ -	Apply when capital projects arise	\$ -								
E-Rate			\$ 20,000.00	\$ 9,551.00				\$ 15,000.00		\$ 15,000.00								
Replacement Tax			\$ 60,000.00	\$ 55,329.42				\$ 45,000.00	Advised that FY2025 amt will be somewhat less than FY2024	\$ 45,000.00								
Other			\$ -	\$ -				\$ -		\$ -								
Grants:																		
FY2023 PNG Grant			\$ -	\$ 2,572.05					Replaced by new FY grant									
FY2023 Per Capita Grant			\$ 48,794.48	\$ 48,794.48					Replaced by new FY grant	\$ -								
FY2024 PNG Grant			\$ 6,474.00	\$ 3,875.11				\$ 2,598.85	Q4 reimbursement	\$ 2,598.85								
FY2024 Per Capita Grant								\$ 49,125.29	Current funding level is \$1.475 per capita. 2020 Census pop. - 33,081. FY2025 higher than expected due to grant fund surplus distribution	\$ 49,125.29								
FY2025 PNG Grant								\$ 11,709.00		\$ 11,709.00								
Other Grants			\$ 5,000.00	\$ 4,934.11				\$ 5,000.00		\$ 5,000.00								
Fines & Forfeitures																		
Fines			\$ 500.00	\$ 408.70				\$ 500.00		\$ 500.00								
Lost or Damaged Books/Inhouse			\$ 1,800.00	\$ 2,145.46				\$ 2,300.00		\$ 2,300.00								
Charges for Services																		
Fax			\$ 3,350.00	\$ 3,237.31				\$ 3,450.00		\$ 3,450.00								
Non-Resident Fees			\$ 81.00	\$ 81.00				\$ 82.00		\$ 82.00								
Printing/Copying			\$ 9,100.00	\$ 9,986.91				\$ 10,500.00		\$ 10,500.00								
Other Revenues																		
Interest Income			\$ 9,000.00	\$ 19,537.00				\$ 82,000.00	increased significantly based on current interest rates	\$ 45,500.00	\$ 900.00	\$ 4,500.00	\$ 10,000.00	\$ 800.00	\$ 3,500.00	\$ 800.00	\$ 3,000.00	\$ 13,000.00
Rental Income: Blum House			\$ 12,500.00	\$ 14,532.39				\$ 16,000.00		\$ 16,000.00								
Rental Income: Collinsville Rooms			\$ 1,600.00	\$ 2,185.57				\$ 2,300.00		\$ 2,300.00								
Rental Income: FC Pavilion			\$ 100.00	\$ 550.00				\$ 100.00		\$ 100.00								
Rental Income: FC Rooms			\$ 100.00	\$ 50.00				\$ 100.00		\$ 100.00								
Reimbursement from Other Libraries			\$ 1,300.00	\$ 1,155.16				\$ 1,200.00		\$ 1,200.00								
Sale of Items			\$ 3,750.00	\$ 4,635.00				\$ 5,000.00		\$ 5,000.00								
Donations (des. & undes.)			\$ 20,000.00	\$ 11,342.75				\$ 20,000.00	includes likely receipt of outstanding bequest payment	\$ 10,000.00						\$ 10,000.00		
Sale of Vehicle			\$ 1,200.00	\$ -				\$ 4,300.00	sale of the old van and sedan	\$ 4,300.00								
Sale of Short Street Lot			\$ 12,000.00	\$ -				\$ 12,000.00		\$ 12,000.00								
Miscellaneous			\$ 2,500.00	\$ 1,354.51				\$ 1,600.00		\$ 1,600.00								
Property License Payments			\$ 15,001.00	\$ 15,000.00				\$ 15,001.00	Busey Bank license; Collinsville Historical Museum lease	\$ 15,001.00								
COBRA Reimbursements			\$ 16,720.00	\$ 15,325.20				\$ 6,750.00	from D. Heaton - COBRA lapses 11/30/2024	\$ 6,750.00								
TOTAL ALL INCOME:			\$ 1,288,692.16	\$ 1,312,813.91				\$ 1,493,881.70		\$ 1,727,197.06	\$ 118,831.73	\$ 107,196.89	\$ 213,283.23	\$ 17,965.56	\$ 106,107.23	\$ 17,800.00	\$ 43,000.00	\$ 238,000.00
EXPENSES																		
Personnel																		
Benefits:																		
FICA/Medicare Company			\$ 55,200.00	\$ 45,627.64				\$ 59,000.00	ER portion - paid from FICA Fund. EE portion included in Salaries					\$ 59,000.00				
Health/Dental Insurance			\$ 97,000.00	\$ 85,737.03				\$ 92,000.00	BCBSIL, Delta Dental, Liberty National. Incl. COBRA	\$ 92,000.00								

Total All FY Start Estimated Fund Balances

\$ 1,095,500.00

Total All Funds Income Plus Year Start Balances

\$ 2,589,381.70

MVLD Draft FY2025 Budget
last revised 6/6/2024

IMRF		\$ 92,000.00	\$ 73,247.70			\$ 80,000.00	Employer amount paid F/IMRF Tax Fund, Employee amount from General.	\$ 37,600.00	\$ 54,400.00										
Illinois Unemployment		\$ 8,100.00	\$ 6,765.88			\$ 12,000.00	Employer SUTA	\$ 12,000.00											
Salaries:																			
Full Time		\$ 501,500.00	\$ 464,873.89			\$ 550,000.00	Changes to salaries/wages on July 1, 2024. Includes regular wages (net wages incl. EE income taxes), holiday bonuses, & health insurance reimbursements. Certain positions partially or fully paid by Liability Fund	\$ 471,000.00		\$ 79,000.00									
Part Time		\$ 200,900.00	\$ 133,168.48			\$ 195,000.00	Changes to wages on July 1, 2024. Includes regular wages (net wages incl. EE income taxes) & holiday bonuses	\$ 195,000.00											
Maintenance Services																			
Building		\$ 120,000.00	\$ 112,238.24			\$ 130,000.00	Includes continuation of VAV replacements (3 VAVs), replacement of FC security camera system, new cleaning service for CM & FC (not the BH), contractor repairs, etc.	\$ 13,000.00	\$ 117,000.00										
Grounds		\$ 10,000.00	\$ 12,435.16			\$ 13,000.00	Includes lawn maint./landscaping and pest control	\$ 13,000.00											
Equipment		\$ 11,000.00	\$ 8,826.07			\$ 10,000.00	Includes monthly copier leasing, etc.	\$ 10,000.00											
Professional Services																			
Internet Services		\$ 9,300.00	\$ 9,907.30			\$ 10,000.00		\$ 10,000.00											
Information Technology		\$ 55,000.00	\$ 44,021.35			\$ 55,000.00	Includes website domains, IT support, IT repairs/replacements (incl. OS upgrades in FC)	\$ 55,000.00		\$ 8,500.00									
Audit		\$ 8,300.00	\$ 8,360.00			\$ 8,500.00		\$ 8,500.00											
Legal Service		\$ 3,000.00	\$ 1,560.00			\$ 3,000.00		\$ 3,000.00											
Payroll Service		\$ 4,100.00	\$ 3,798.95			\$ 4,000.00		\$ 4,000.00											
Other Professional Services		\$ 3,600.00	\$ 4,007.50			\$ 7,000.00	Includes E-Rate consultant, security camera system monitoring, Quickbooks Online subscription, & Zoom subscription	\$ 7,000.00											
Publishing		\$ 600.00	\$ 1,182.60			\$ 2,200.00	Legal notices - B&A Ordinance, property sale, TITA hearing, etc.	\$ 2,200.00											
Professional Development																			
Dues		\$ 600.00	\$ 420.00			\$ 500.00		\$ 500.00											
Training/Tuition		\$ 1,000.00	\$ -			\$ 1,000.00	Mostly included in FY2024 Per Capita Grant. Includes reimbursements for AD's MUS classes	\$ 1,000.00											
Travel Expenses		\$ 1,200.00	\$ 1,220.81			\$ 1,500.00		\$ 1,500.00											
Utilities																			
Natural Gas		\$ 9,750.00	\$ 6,350.73			\$ 7,500.00		\$ 7,500.00											
Telephone/Fax		\$ 3,600.00	\$ 3,799.93			\$ 4,000.00		\$ 4,000.00											
Water/Sewer		\$ 3,000.00	\$ 2,762.95			\$ 2,700.00		\$ 2,700.00											
Electricity		\$ 56,000.00	\$ 41,974.02			\$ 52,000.00		\$ 52,000.00											
Supplies																			
Equipment		\$ 10,000.00	\$ 7,815.13			\$ 10,000.00	Receipt printers, disc cleaning kits, headphones, etc.	\$ 10,000.00											
Office		\$ 11,000.00	\$ 11,422.94			\$ 12,000.00	Includes cleaning supplies, paper & other consumables, etc.	\$ 12,000.00											
Postage		\$ 4,200.00	\$ 3,497.66			\$ 3,900.00	Includes stamps & ILLs	\$ 3,900.00											
Materials																			
Virtual Items		\$ 5,000.00	\$ 2,930.74			\$ 8,500.00	Includes addition of Freegal (streaming/ downloadable music)	\$ 8,500.00											
Adult Audio Visual		\$ 11,000.00	\$ 10,963.34			\$ 11,000.00		\$ 11,000.00											
Adult Print		\$ 27,000.00	\$ 28,683.57			\$ 27,000.00		\$ 27,000.00											

MVLD Draft FY2025 Budget
last revised 6/6/2024

Juvenile Audio Visual		\$ 2,000.00	\$ 1,978.83			\$ 2,000.00		\$ 2,000.00											
Juvenile Print		\$ 4,500.00	\$ 3,761.16			\$ 4,500.00		\$ 4,500.00											
Online Databases		\$ 11,000.00	\$ 7,701.93			\$ 10,000.00		\$ 10,000.00											
Other Materials		\$ 1,250.00	\$ 953.26			\$ 1,250.00	For kits, circulating equipment, etc.	\$ 1,250.00											
Other Expenses																			
Liability & Building Insurance		\$ 30,000.00	\$ 24,766.48			\$ 26,000.00				\$ 26,000.00									
Vehicles		\$ 12,500.00	\$ 3,990.15			\$ 3,000.00	Registration, gasoline, maintenance	\$ 3,000.00											
Miscellaneous		\$ 2,750.00	\$ 4,979.03			\$ 5,500.00		\$ 5,500.00											
Programming		\$ 5,000.00	\$ 4,881.88			\$ 6,000.00	Includes Illinois Libraries Present membership & misc. supplies	\$ 6,000.00											
Donation Expenditures (Des.)		\$ 6,000.00	\$ 11,526.88			\$ 15,000.00	Includes donations for FC HVAC replacements										\$ 15,000.00		
FY2023 Per Capita Grant		\$ 48,794.48	\$ 42,671.93				Replaced by new FY grant												
FY2024 PNG Grant		\$ 6,474.00	\$ 6,460.78				Replaced by new FY grant												
FY2024 Per Capita Grant						\$ 48,794.48	Includes SHARE fees, OCLC fees, large print, ebook, marketing, and other eligible costs	\$ 48,794.48											
FY2025 PNG Grant						\$ 11,709.00		\$ 11,709.00											
Other Grants		\$ 3,000.00	\$ 4,934.11			\$ 5,000.00		\$ 5,000.00											
Payments to Other Libraries		\$ 1,600.00	\$ 1,161.50			\$ 1,350.00		\$ 1,350.00											
TOTAL ALL EXPENSES:		\$ 1,457,818.48	\$ 1,257,367.53			\$ 1,512,403.48		\$ 1,165,503.48	\$ 117,000.00	\$ 54,400.00	\$ 105,000.00	\$ 8,500.00	\$ 59,000.00	\$ 15,000.00	\$ -	\$ -			Total All Funds Expenses \$ 1,524,403.48
NET INCOME / YEAR END FUND BALANCES:		\$ (169,126.32)	\$ 55,446.38			\$ (18,521.78)		\$ 561,693.58	\$ 1,831.73	\$ 52,796.89	\$ 108,283.23	\$ 9,465.56	\$ 47,107.23	\$ 2,800.00	\$ 43,000.00	\$ 238,000.00			\$ 1,064,978.22
END OF FY TRANSFERS:								\$ (100,000.00)											\$ 100,000.00
END OF FY BALANCES AFTER TRANSFERS:								\$ 461,693.58	\$ 1,831.73	\$ 52,796.89	\$ 108,283.23	\$ 9,465.56	\$ 47,107.23	\$ 2,800.00	\$ 143,000.00	\$ 238,000.00			
								General	Building & Maintenance	IMRF	Liability Insurance	Audit	FICA	Gift	Reserve	Working Cash			



ORDINANCE NO. 24-04.A
ADOPTION OF REGULAR MEETING DATES, TIMES, AND LOCATIONS
FOR FISCAL YEAR 2024-2025

Pursuant to Illinois Compiled Statutes, Chapter 75, Act 16, 30-50 (a), the Mississippi Valley Library District Board of Trustees sets the following times and places for regularly scheduled meetings, effective July 1, 2024 through June 30, 2025.

The regularly scheduled board meetings shall be held on the third Monday of the month unless otherwise noted below. Board meetings start at 6:30 PM unless otherwise noted.

Date	Location
July 15, 2024	Fairmont City Library, 4444 Collinsville Road, Fairmont City, IL 62201
August 19, 2024	Collinsville Memorial Library, 408 W. Main St., Collinsville, IL 62234
September 16, 2024	Fairmont City Library, 4444 Collinsville Road, Fairmont City, IL 62201
October 21, 2024	Collinsville Memorial Library, 408 W. Main St., Collinsville, IL 62234
November 18, 2024	Fairmont City Library, 4444 Collinsville Road, Fairmont City, IL 62201
January 21, 2025 (3 rd Tuesday)	Collinsville Memorial Library, 408 W. Main St., Collinsville, IL 62234
February 18, 2025 (3 rd Tuesday)	Fairmont City Library, 4444 Collinsville Road, Fairmont City, IL 62201
March 17, 2025	Collinsville Memorial Library, 408 W. Main St., Collinsville, IL 62234
April 15, 2025 (3 rd Tuesday)	Fairmont City Library, 4444 Collinsville Road, Fairmont City, IL 62201
May 19, 2025	Collinsville Memorial Library, 408 W. Main St., Collinsville, IL 62234
June 16, 2025	Fairmont City Library, 4444 Collinsville Road, Fairmont City, IL 62201

This Ordinance is effective immediately upon adoption.

Adopted at the Regular Meeting, June 17, 2024.

Board of Trustees of the Mississippi Valley
Library District

President, Board of Trustees

ATTESTED:

Secretary, Board of Trustees



ORDINANCE NO. 24-04.B

**ADOPTION OF REGULAR MEETING DATES, TIMES, AND LOCATIONS
FOR FISCAL YEAR 2024-2025**

Pursuant to Illinois Compiled Statutes, Chapter 75, Act 16, 30-50 (a), the Mississippi Valley Library District Board of Trustees sets the following times and places for regularly scheduled meetings, effective July 1, 2024 through June 30, 2025.

The regularly scheduled board meetings shall be held on the third Tuesday of the month unless otherwise noted below. Board meetings start at 6:30 PM unless otherwise noted.

Date	Location
July 16, 2024	Fairmont City Library, 4444 Collinsville Road, Fairmont City, IL 62201
August 20, 2024	Collinsville Memorial Library, 408 W. Main St., Collinsville, IL 62234
September 17, 2024	Fairmont City Library, 4444 Collinsville Road, Fairmont City, IL 62201
October 15, 2024	Collinsville Memorial Library, 408 W. Main St., Collinsville, IL 62234
November 19, 2024	Fairmont City Library, 4444 Collinsville Road, Fairmont City, IL 62201
January 21, 2025	Collinsville Memorial Library, 408 W. Main St., Collinsville, IL 62234
February 18, 2025	Fairmont City Library, 4444 Collinsville Road, Fairmont City, IL 62201
March 18, 2025	Collinsville Memorial Library, 408 W. Main St., Collinsville, IL 62234
April 15, 2025	Fairmont City Library, 4444 Collinsville Road, Fairmont City, IL 62201
May 20, 2025	Collinsville Memorial Library, 408 W. Main St., Collinsville, IL 62234
June 17, 2025	Fairmont City Library, 4444 Collinsville Road, Fairmont City, IL 62201

This Ordinance is effective immediately upon adoption.

Adopted at the Regular Meeting, June 17, 2024.

Board of Trustees of the Mississippi Valley
Library District

President, Board of Trustees

ATTESTED:

Secretary, Board of Trustees

**FINANCIAL ORDINANCES CALENDAR
FY2025 (July 1, 2024 – June 30, 2025)**

- July 15/ 16, 2024 Regular Board meeting. Tentative Budget & Appropriations Ordinance (B&A) reviewed and passed. Set public hearing for tentative B&A.
- Prior to end of July Notice of public hearing on B&A published in local papers. (Must be published at least 30 days prior to the hearing.) Post tentative B&A in library.
- Sept. 16/ 17, 2024 Public hearing on B&A and regular Board meeting. Review and approval of Building & Maintenance Ordinance (B&M). Review and approval of final B&A. Post ordinances in library (within 3 days of adoption).
- Sept. 2024 File certified copy of B&M and B&A with Certificate of Authenticity with County Clerks. (Must be filed within 30 days of adoption.) Publish certified copy of the B&A and B&M in local papers. (Within 14 days of adoption.)
- Prior to Oct.21/ 15, 2024 Finance Committee meets to discuss amount to be levied by taxes and whether it is more than 105% of the previous year's tax extension.
- Oct. 21/ 15, 2024 Regular Board meeting. Board adopts Resolution to Determine Estimate of Funds Needed. (Should be adopted even if further compliance with Truth in Taxation is not required.)
- If levy is estimated to be more than 105% of the amount extended upon the levy of the prior year, a Truth in Taxation Act hearing must be held. A black border notice of the Truth in Taxation Act hearing must be published not less than 7 days nor more than 14 days prior to the hearing.
- Nov. 18/ 19, 2024 Regular Board meeting (and Truth in Taxation Act public hearing if levy is more than 105% of the previous year's extension). Adoption of Tax Levy Ordinance. Must be adopted no sooner than 7 days after publication of B&A and no sooner than 20 days after adoption of Resolution to Determine Estimate of Funds Needed.
- Prior to end of Nov. File certified copy of Tax Levy Ordinance, Certificate of Authenticity (from MVLD Secretary), and Certification of Compliance with Truth in Taxation Act with County Clerks. Attach copy of black border notice if one was published. Post in library.

NOTES: "Every ordinance shall contain an effective date, which shall be no later than 60 days after the date of enactment." – Public Library District Act
"Every ordinance shall be posted in a public area of the...building within 3 days after the date of enactment and shall remain posted for 14 days." 75 ILCS 16/1-40

815 Lions Drive
Troy, IL 62294



Plumbing Heating Cooling Electric

Phone 618-874-5588
Fax 618-874-3620

May 8, 2024

Fairmont City Library
4444 Collinsville Rd
Fairmont City, IL

RE: Replace 1 RTU

broken RTU

A & H Mechanical Contracting, Inc. is pleased to offer our proposal for the above referenced project per the following.

We are including:

- Turn off gas and electric and disconnect
- Disconnect supply and return duct
- Lift 1 RTU off with crane
- Provide 1 American Standard 5 ton RTU and set with crane
- Reconnect gas and electric
- Adapt supply and return duct
- Turn on and start up

FOR A TOTAL SUM OF \$ 9,983.00

NOTES:

- Not responsible for unforeseens
- Not responsible for permits/fees
- Work to be performed during normal business hours, no overtime is included
- Quote valid for 60 days

Thank you for allowing our firm to quote on this project. Should you have any questions, please do not hesitate to contact me.

Sincerely,

ACCEPTED:

Kevin Foster

815 Lions Drive
Troy, IL 62294



Plumbing Heating Cooling Electric

Phone 618-874-5588
Fax 618-874-3620

May 8, 2024

Fairmont City Library
4444 Collinsville Rd
Fairmont City, IL

broken + failing RTUs

RE: Replace 2 RTUs

A & H Mechanical Contracting, Inc. is pleased to offer our proposal for the above referenced project per the following.

We are including:

- Turn off gas and electric and disconnect
- Disconnect supply and return duct
- Lift 2 RTUs off with crane
- Provide 2 American Standard 5 ton RTUs and set with crane
- Reconnect gas and electric
- Adapt supply and return duct
- Turn on and start up

FOR A TOTAL SUM OF \$ 17,864.00

NOTES:

- Not responsible for unforeseens
- Not responsible for permits/fees
- Work to be performed during normal business hours, no overtime is included
- Quote valid for 60 days

Thank you for allowing our firm to quote on this project. Should you have any questions, please do not hesitate to contact me.

Sincerely,

ACCEPTED:

Kevin Foster



815 Lions Drive, Troy, IL 62294
 Phone 618-874-5588
 Fax 618-874-3620

Invoice

A&H Mechanical Contracting, Inc.
 Complete Plumbing Piping HVAC & Electrical Services

Job Number	Order Date	Entry	Promised Date & Time	Technician	Helper	Invoice No.
	05/01/24	KIM	05/02/24 12:45 PM	KEVN		079905

Job Location:

To: Fairmont City Library
 4444 Collinsville Road
 Fairmont City, IL 62201

Phone Number	Cell Phone	Method of Payment	Special Instructions
	618-616-7616		

DESCRIPTION OF JOB

Est for RTU replacement

Description of Work Performed	Quantity	Price	Amount

Due Date	06/23/24	Please pay this amount
-----------------	----------	-------------------------------

Thanks for choosing A & H Mechanical for your service needs!



Polar Aire Plumbing, Heating & Air Conditioning

4444 Collinsville Road
Fairmont City, IL 62201

(618) 482-3966

ESTIMATE	#1908-2
SERVICE DATE	Apr 29, 2024
TOTAL	\$8,518.90

CONTACT US

2227 Vandalia St
Collinsville, IL 62234

(618) 772-7007
callpolaraire@gmail.com

ESTIMATE

broken RTU

Services	qty	unit price	amount
Commercial RTU Replacement <i>Trane?</i> This includes the disconnecting of the existing American Standard RTU and prepare for removal. We will provide the assistance of the crane company to remove the existing unit and to set the new unit at no additional charge because the crane will already be onsite from replacing the first rtu. We will install a new 5 ton RTU with gas heat. We will reconnect all utilities and secure the new unit to the curb. We will also reconnect Suppy and return air ductwork. We will haul away the old equipment and debris. lastly we will test both the heat and air conditioning upon completion to confirm proper operation within manufacture specifications. this includes the crane expense. *** tax exempt *** prevailing wage manufacture Warranties: 20 years heat exchanger 5 years on all parts 5 years compressor 1 year on labor	1.0	\$8,376.40	\$8,376.40
Option Hail Guards Install oem hail guards on commercial rtu for protection	1.0	\$142.50	\$142.50
Services subtotal:			\$8,518.90
Subtotal			\$8,518.90
Total			\$8,518.90



ESTIMATE	#1908-1
SERVICE DATE	Apr 29, 2024
TOTAL	\$10,508.90

Polar Aire Plumbing, Heating & Air Conditioning

4444 Collinsville Road
Fairmont City, IL 62201

☎ (618) 482-3966

CONTACT US

2227 Vandalia St
Collinsville, IL 62234

☎ (618) 772-7007
✉ callpolaraire@gmail.com

ESTIMATE

failing RTU

Services	qty	unit price	amount
Commercial RTU Replacement This includes the disconnecting of the existing York RTU and prepare for removal. We will provide the assistance of the crane company to remove the existing unit and to set the new unit. We will install a new 5 ton RTU with gas heat. We will reconnect all utilities and secure the new unit to the curb. We will also reconnect Suppy and return air ductwork. We will haul away the old equipment and debris. lastly we will test both the heat and air conditioning upon completion to confirm proper operation within manufacture specifications. this includes the crane expense. *** tax exempt *** prevailing wage manufacture Warranties: 20 years heat exchanger 5 years on all parts 5 years compressor 1 year on labor	1.0	\$10,366.40	\$10,366.40
Optional Hail Guards Install oem hail guards on rtu for protection	1.0	\$142.50	\$142.50
Services subtotal:			\$10,508.90
Subtotal			\$10,508.90
Total			\$10,508.90



March 6th, 2024

Fairmont City Library Center
4444 Collinsville Road
Fairmont City, IL 62201

broken RTU only

Re: Bad compressor in Trane RTU...

We propose to replace the existing system with an American Standard RTU including sheet metal connections, gas piping, condensate drain, and labor

Total material and labor to install this system and leave it in service is not to exceed \$12,010.00

Thank you for allowing us to quote this project.

Curt Albers
Owner/HVAC Technician
albershvac@gmail.com



May 2nd, 2024

Fairmont City Library Center
4444 Collinsville Road
Fairmont City, IL 62201

*broken + failing
RTUs*

Re: Bad compressor in Trane RTU and replacement of York RTU

We propose to replace the existing Trane RTU with an American Standard including sheet metal connections, gas piping, condensate drain, and labor

We propose to replace the existing York RTU with Luxaire of same capacity including sheet metal connections, gas piping, condensate drain, and labor

Total material, crane time, and labor to install these systems and put them in service is not to exceed \$24,820.00. **Price is good for 30 days.

Thank you for allowing us to quote this project.

Curt Albers
Owner/HVAC Technician
albershvac@gmail.com

Albers Heating & Air Conditioning
P.O. Box 445, Aviston, IL 62216



Baer Heating & Cooling, Inc.
 P.O. Box 21
 Trenton, IL 62293

Proposal

Proposal Date: 5/29/2024
Proposal #: 5219
Project:

Proposal To:
 FAIRMONT CITY LIBRARY
 4444 COLLINSVILLE ROAD
 FAIRMONT CITY, IL 62201

Description	Total
FAIRMONT CITY LIBRARY	10,000.00
* REPLACE COMMUNITY ROOM ROOF TOP UNIT <i>Broken RTU</i>	
SCOPE (WE INCLUDE)	
* UNHOOK, REMOVE, & HAUL AWAY EXISTING FAULTY AMERICAN STANDARD RTU SERVING COMMUNITY ROOM	
* PROVIDE & INSTALL (1) NEW 5 TON/ 90,000 BTU GAS HEATING RTU SERVING COMMUNITY ROOM	
* ADAPT NEW RTU BACK TO EXISTING HIGH/LOW VOLTAGE ELECTRICAL, NATURAL GAS PIPING & SUPPLY/RETURN DUCT WORK	
* START-UP, TEST & BALANCE	
 PROPOSAL AMOUNT - \$10,000.00	
 * EXCLUSIONS: - TAXES - PERMITS/ FEES	

This proposal is valid for 10 days. THANK YOU!

Total **\$10,000.00**

Phone:	SIGNATURE OF ACCEPTANCE:
618-224-7344	



Baer Heating & Cooling, Inc.
 P.O. Box 21
 Trenton, IL 62293

Proposal

Proposal Date: 5/29/2024
Proposal #: 5220
Project:

Proposal To:
 FAIRMONT CITY LIBRARY
 4444 COLLINSVILLE ROAD
 FAIRMONT CITY, IL 62201

Description	Total
FAIRMONT CITY LIBRARY * REPLACE COMMUNITY ROOM ROOF TOP UNIT & LIBRARY AREA ROOF TOP UNIT <i>broken & failing RTUs</i> SCOPE (WE INCLUDE): * UNHOOK, REMOVE & HAUL AWAY EXISTING FAULTY AMERICAN STANDARD RTU SERVING COMMUNITY ROOM * UNHOOK, REMOVE & HAUL AWAY EXISTING YORK RTU SERVING LIBRARY AREA * PROVIDE & INSTALL (1) NEW 5 TON/ 100,000 BTU GAS HEATING RTU SERVING LIBRARY AREA * ADAPT (2) NEW RTU'S BACK TO EXISTING HIGH/LOW VOLTAGE ELECTRICAL, NATURAL GAS PIPING & SUPPLY/RETURN DUCT WORK * START-UP, TEST & BALANCE PROPOSAL AMOUNT - \$19,800.00 * EXCLUSIONS: - TAXES - PERMITS/FEES	19,800.00

This proposal is valid for 10 days. THANK YOU!

Total \$19,800.00

Phone:	SIGNATURE OF ACCEPTANCE:
618-224-7344	

Chapter 8 (System Member Responsibilities and Resource Sharing)

Illinois has a rich history and a national reputation as a leader in library resource sharing, thanks in large part to the ongoing partnership between the Illinois State Library, Illinois library systems, and individual system members from libraries of all types (public, academic, school, and special) throughout the state.

A watershed moment in this history was the creation of library systems through the 1965 *Library System Act* [75 ILCS 10/]. The visionaries who established library systems knew that resource sharing would make all libraries stronger and able to provide better services to their users. Other statewide alliances that came after the creation of systems went several steps further in achieving these goals, including the Illinois Library and Information Network (ILLINET), representing the more than 3,000 Illinois library system members, and the Libraries Very Interested in Resource Sharing (LVIS) initiative, which represents the first global OCLC no charge Resource Sharing Group agreement began out of a shared goal of the Illinois State Library and the Missouri Library Network Corporation (MLNC) for the Midwest region. During the first year, LVIS members included more than 200 multi-type libraries in Illinois and Missouri. There are now more than 2,700 members, worldwide.

Illinois library systems work with their member libraries to provide services that no one library would be able to offer on its own. As a system member, a public library must agree to participate in resource sharing to the fullest extent possible through interlibrary loan, reciprocal borrowing, reciprocal access, and other cooperative activities.

Systems help libraries meet these responsibilities by administering and providing ongoing support for shared online catalogs, providing delivery service to transport materials between libraries across the state and beyond, spearheading cooperative e-book initiatives, offering continuing education designed to help libraries learn more about resource sharing philosophies and processes, and by consulting and sharing expertise between member libraries and strongly encouraging them to share their expertise and other resources with each other.

Resource sharing is fundamental to maintaining the top-notch library service the state of Illinois is known for and every library benefits from sharing resources to the fullest extent possible. The director of one of the largest libraries in Illinois who was nationally known for his innovations in library automation and cooperation, Hugh Atkinson (b.1933- d. 1986), then director of libraries at the University of Illinois at Urbana/Champaign, wrote, “My point is that one should not try to reach some kind of theoretical balance or fairness, but to build a network that will provide, by its services and arrangement, the library activities that will satisfy each of the participants, although not necessarily in the same way.” (Atkinson, H. (1987). Atkinson on networks. *American Libraries*, 18, 433.)

By continuing to work together in partnership, the Illinois library community can further these ideals and most importantly, better meet the diverse information needs of all those who live in the state.

Support for Illinois Library Systems is provided through the Secretary of State’s office with funds appropriated by the Illinois General Assembly. Library systems are governed by representatives from their member libraries as detailed in *Illinois Compiled Statutes* [75 ILCS 10/5] and system bylaws.

System Member Responsibilities and Resource Sharing Standards

1. Public library staff and library board members are aware of the services offered by the regional library systems and the Illinois State Library. Public libraries are charged with the responsibility to promote statewide cooperative services in addition to their own local services.
2. All Illinois public libraries agree to make their resources, information, and expertise available via interlibrary loan, reciprocal borrowing, and other formal cooperative agreements; and participate in system delivery.
3. All Illinois public libraries abide by the ILLINET *Interlibrary Loan Code* as well as other formal regional/consortial agreements.
4. Public library directors, library staff, and library board members actively participate as members of boards, committees, task forces, advisory councils, etc., at various levels, including the regional library system, the Illinois State Library, and the Illinois Library Association. Participants should bring a regional and statewide perspective that envisions all types of libraries, not just their local library and library type issues.
5. All public libraries, in cooperation with regional library systems and the Illinois State Library, share the responsibility for promoting statewide tax-supported public library service for every Illinois resident.
6. Every public library has a responsibility to offer its residents quality library services; therefore, any legally established public library that currently does not meet the eligibility requirements for Illinois State Library/Illinois Office of the Secretary of State grants should work in cooperation with its regional library system regarding grant eligibility and compliance.

System Member Responsibilities and Resource Sharing Checklist

- Library staff and library board members are aware of the services offered by the regional library systems and the Illinois State Library. The library promotes statewide cooperative services in addition to their own local services.
- Library resources, information, and expertise are available via interlibrary loan, reciprocal borrowing, and other formal cooperative agreements; and the library participates in system delivery.
- The library abides by the ILLINET *Interlibrary Loan Code* as well as other formal regional/consortial agreements.
- The library administrator, library staff, and library board members actively participate as members of boards, committees, task forces, advisory councils, etc., at various levels, including the regional library system, the Illinois State Library, and the Illinois Library Association, and bring a regional and statewide perspective that envisions all types of libraries, not just their local library and library type issues.
- The library, in cooperation with regional library systems and the Illinois State Library, promotes statewide tax-supported public library service for every Illinois resident.
- If a legally established public library currently does not meet the eligibility requirements for Illinois State Library/Illinois Office of the Secretary of State grants, the library should work in cooperation with its regional library system regarding grant eligibility and compliance.