

MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING

DATE: August 19, 2024

TIME: 6:30 PM

PLACE: Collinsville Memorial Library, Collinsville, IL

**Call to Order**

Jeanne Lomax, President, called the meeting to order at 6:30 PM.

**Roll Call**

Trustees present:

Jeanne Lomax, President  
Ginny York, Vice-President  
Lisa McCormick, Secretary  
Kathy Murphy, Trustee  
Ana Romero-Lizana, Trustee  
Mark Schusky, Trustee

Trustees absent:

Cathy Kulupka, Treasurer

Also present:

Kyla Waltermire, Executive Director  
Matt Harris, Assistant Director

**Pledge of Allegiance**

**Public Input**

The following public spoke at the meeting:

- Michael Treece
- Cindy Klein-Webb
- DeeAnna Beckham

**Friends of the Library**

- Friends of the Library continue to sort through donations for the next book sale to be held September 13-14, 2024.

**Trustee Comment**

- Lomax addressed public concern regarding public input modifications to policy manual and about a mailer used in last election.

### Consent Items

A motion to approve Consent Items in their entirety was made by McCormick and seconded by York.

- a. Approval of Minutes –Regular Board Meeting of July 15, 2024.
- b. Communications-Received two.
- c. Administrative Reports

Executive Director:

- Project Next Generation Grant “Making Reality” was approved. The grant is for \$11,709.00.
- Packets for candidates running in the 2025 consolidated election will be ready for pickup Aug 20, 2024.
- New cleaning company started. There was a bit of a bumpy start but they were very proactive and communicative.
- Two Level 2 clerk positions were filled.

Assistant Director:

- Harris Thanked Theresa Beck for her leadership with No Sale Yard Sale, Back to School Bash, and Treehouse Wildlife center events. They were a big hit.
- Harris started classes today to begin his studies toward a Master of Library and Information Science degree.
- Fairmont City patrons are concerned with rumors that the Fairmont City Library will be closing. It will not be closing; they are unfounded rumors. The MVLD staff will post a notice on Fairmont City Library’s and Fairmont Fair’mount Facebook pages assuring patrons that the Fairmont City Library will not be closing.
- Two new HVAC rooftop units were installed at the Fairmont City Library and are working great.

- d. Finances – some discussion occurred.
- e. Committee Reports – Setting up a Finance Committee meeting for end of September

A roll call vote was taken on the motion to approve consent items.

Cathy Kulupka – Absent  
Jeanne Lomax – Yes  
Lisa McCormick - Yes  
Kathy Murphy - Yes  
Ana Romero-Lizana - Yes  
Mark Schusky - Yes  
Ginny York - Yes

Yes- 6, No – 0, Abstained – 0, Absent – 1

Motion carried.

### **Unfinished Business**

- a. Annual Appointment of Whistleblower Auditor.  
-Lomax appointed herself as the Whistleblower Auditor.

### **New Business**

- a. Informational – FY2024 Illinois Public Library Annual Report (IPLAR)
  - The report has been submitted to the state. A couple of small errors in the trustee information section were found, so Waltemire will submit an update to the State.
- b. Discussion and Possible Adoption of Resolution 25-02 Authorizing the Filing of an Application with ACT for CY24 ACT Community Action grants Program Funds.
  - Some discussion occurred regarding how many contractors submitted bids. Waltemire reached out to 4 or 5 contractors and only received one bid. Lomax suggested trying to contact more contractors to try and save tax payer money. After some discussion, tabling the motion was put to a vote.

McCormick motioned and York seconded to Table Adoption of Resolution 25-02 Authorizing the Filing of an Application with ACT for CY24 ACT Community Action grants Program Funds

A roll call was taken on the motion:

Cathy Kulupka – Absent  
Jeanne Lomax – Yes  
Lisa McCormick - Yes  
Kathy Murphy - Yes  
Ana Romero-Lizana - No  
Mark Schusky - Yes  
Ginny York – Yes

Yes- 5, No – 1, Abstained – 0, Absent – 1

Motion carried.

- c. Review of Serving Our Public 4.0 Chapters 10
  - Some discussion occurred.

**Closed Session** – None.

### **Adjournment**

A motion was made by McCormick and seconded by Murphy to adjourn.

A voice vote was taken on the motion.

Cathy Kulupka – Absent  
Jeanne Lomax – Yes  
Lisa McCormick - Yes  
Kathy Murphy - Yes  
Ana Romero-Lizana - Yes  
Mark Schusky - Yes  
Ginny York – Yes

Yes- 6, No – 0, Abstained – 0, Absent – 1

Motion carried. The meeting adjourned at 7:19 PM.