

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING**

DATE: January 8, 2024

TIME: 6:30 PM

PLACE: Fairmont City Library, Fairmont City, IL

Call to Order

Jeanne Lomax, President, called the meeting to order at 6:30 PM.

Roll Call

Trustees present:

Jeanne Lomax, President
Ginny York, Vice-President
Cathy Kulupka, Treasurer
Lisa McCormick, Secretary
Kathy Murphy, Trustee
Ana Romero-Lizana, Trustee
Mark Schusky, Trustee

Trustees absent:

Also present:

Kyla Waltermire, Executive Director
Matt Harris, Assistant Director

Pledge of Allegiance

Public Input

The following public spoke:

Michael Treece, Jr.

Larry Ingram

Cindy Klein-Webb

Mike Aden

Traci Vanek

Brad Sowell

Lee Wathan

Elizabeth Willnow

DeeAnna Beckham

Molly Halasey

Scott Biggers

Gary Fogelman

Ashley Stewart

Friends of the Library - None

Trustee Comment

Kulupka spoke about her connection to the library as a patron and trustee.

Lomax asked Waltermire several questions such as did any trustee request or express an interest in the removal of any books or to defund the library. Waltermire answered the questions.

Romero-Lizana thanked the community for the coat and toy giveaway at the Fairmont City Library. Over 600 families benefitted.

Consent Items

A motion to approve Consent Items, excluding the minutes, was made by McCormick and seconded by Romero-Lizana.

- a. Approval of Minutes – Finance Committee Meeting of November 14, 2023; Truth in Taxation Hearing November 20, 2023; Regular Board Meeting of November 20, 2023 18, 2023
 - Tabled for separate vote.
- b. Communications:
 - None
- c. Administrative Reports
Executive Director:
 - Waltermire informed the Board that the library doors are continuing to be a problem. They fail to engage to completely close and patrons opened the door after closing, setting off the alarm. If maintenance cannot correct the issues, alternate solution may need to be found.
 - Waltermire offered employment to one clerk and is still hiring for three other clerk positions.
 - Kulupka offered congratulations to staff member Leslee Hamilton, who was named “December’s Heartbeat of the Month” by Collinsville Township and Collinsville Daily news.
 - AmeriCorps’ America Reads program at SIUE provides tutors for library. Patrons can find details on the library’s event calendar. It is on a first-come, first-serve basis.
Assistant Director:
 - Harris offered thanks to staff members Lee Friz and Theresa Beck for their support of the Fairmont City tree lighting event.
 - Harris reported that over Fairmont City Library had over 600 attendees at the coat and toy giveaway event.
- d. Finances – Finances reviewed
 - Waltermire reported that she had to use two different newspapers to comply with a publication requirement, causing a cost increase for the service. The State requires publications to be made in print format and the previous publication used by the library no longer offers print.

-Lomax had line-item questions that were addressed by Waltermire.

e. Committee Reports

- Finance Committee meeting will occur on January 16, 2024 at 5:00 PM.

A roll call vote was taken on the motion to approve consent items, excluding the minutes:

Cathy Kulupka – Yes
Jeanne Lomax – Yes
Lisa McCormick - Yes
Kathy Murphy - Yes
Ana Romero-Lizana - Yes
Mark Schusky - Yes
Ginny York - Yes

Yes- 7, No – 0, Abstained – 0, Absent – 0

Motion carried.

Lomax moved and Kulupka seconded to approve the minutes as modified:

- Due to existing bylaws, only the names of public speakers would be included in the minutes. Additionally, one instance of Lomax’s name was misspelled and needed to be corrected.

A roll call vote was taken on the motion to

Cathy Kulupka – Yes
Jeanne Lomax – Yes
Lisa McCormick - Yes
Kathy Murphy - Yes
Ana Romero-Lizana - Yes
Mark Schusky - Yes
Ginny York - Yes

Yes- 7, No – 0, Abstained – 0, Absent – 0

Motion carried.

Unfinished Business

a. Recommendation to Dispose of Closed Session Recordings Older than 18 months

- Waltermire explained that two closed session dates were accidentally combined into one date on the prior list provided to the board. The corrected date was presented for disposal consideration at this meeting.

McCormick motioned and Schusky seconded to approve the disposal of the presented closed session recordings that are eligible for disposal.

A roll call vote was taken on the motion:

Cathy Kulupka – Yes
Jeanne Lomax – No
Lisa McCormick - Yes
Kathy Murphy - Yes
Ana Romero-Lizana - Yes
Mark Schusky - Yes
Ginny York - No

Yes- 5, No – 2, Abstained – 0, Absent – 0

Motion carried.

New Business

- a. Review and Adoption of FY2023 Audit
 - Kevin Tepen, CPA from C.J. Schlosser & Company, LLC reviewed the audit with the board.
 - Tepen provided a draft copy of the audit to the library in early Nov. The final copy was supplied to the board Jan 5, 2024. It was decided that in the future the director will provide the draft audit to the board upon receipt.
 - Tepen explained the balance sheet and answered questions pertaining to the audit. Some percentages on page 6 were noted to be incorrect; Tepen will provide a corrected page.

Romero-Lizana motioned and Murphy seconded to adopt the FY2023 Audit with corrections to page 6.

A roll call was taken on the motion:

Cathy Kulupka – Yes
Jeanne Lomax – Yes
Lisa McCormick - Yes
Kathy Murphy - Yes
Ana Romero-Lizana - Yes
Mark Schusky - Yes
Ginny York. – Yes

Yes- 7, No – 0, Abstained – 0, Absent – 0

Motion carried.

- b. Possible Bylaws Revision to Modify Length of Public Comment.

- Discussion occurred about modifying public comments. Item tabled pending additional wording to be provided by Lomax.

c. Review of Serving Our Public 4.0 Chapter 12 & 13 – no discussion.

Closed Session – None.

Adjournment

A motion was made by Kulupka and seconded by Romero-Lizana to adjourn.

A voice vote was taken on the motion.

Cathy Kulupka – Yes
Jeanne Lomax – Yes
Lisa McCormick - Yes
Kathy Murphy - Yes
Ana Romero-Lizana - Yes
Mark Schusky - Yes
Ginny York – Yes

Yes- 7, No – 0, Abstained – 0, Absent – 0

Motion carried. The meeting adjourned at 8:30 PM.