

Notice & Agenda – Mississippi Valley Library District
Board of Trustees Meeting
May 19, 2025 at 6:30 PM
On-Site at the Collinsville Memorial Library, 408 West Main Street, Collinsville, IL 62234 and
[Via Zoom](#)

Outgoing Board of Trustees Meeting

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Input - *Public comment policies are found in the [Board of Trustees Bylaws](#)*
4. Friends of the Library Updates
5. Trustee Comments
6. Consent Items
 - a. Minutes of the Regular Board Meeting of April 15, 2025 – Open Session
 - b. Minutes of the Regular Board Meeting of April 15, 2025 – Closed Session (to be approved and opened)
7. Unfinished Business
 - a. Executive Director Annual Evaluation
8. New Business
 - a. Administer Oath of Office [75 ILCS 16/30-40(a)] for Recently Elected Trustees
9. Closed Session
 - a. Closed session, if necessary, for any lawful exemption pursuant to Section 2(c) of the Illinois Open Meetings Act
10. Action for Items Discussed in Closed Session
 - a. Action(s), if necessary, for any lawfully exempt matter discussed in closed session
11. Adjournment Sine Die

Regular Monthly Board of Trustees Meeting Agenda
Immediately after Adjournment of Outgoing Board of Trustees Meeting

2. Call to Order and Roll Call
3. Pledge of Allegiance
4. Election of Board Officers
5. Public Input - *Public comment policies are found in the [Board of Trustees Bylaws](#)*
6. Friends of the Library Updates
7. Trustee Comments
8. Consent Items
 - a. Approval of Minutes
 - b. Communications
 - c. Administrative Reports
 - d. Finances
 - i. April 2025 Expenses by Vendor, Profit & Loss, and Funds Balances
 - ii. Gift Fund Transactions
 - iii. FY2025 Profit & Loss Budget vs. Actual and Profit & Loss Previous Year Comparison
 - e. Committee Reports

- i. Finance
 - ii. Fundraiser
 - iii. Personnel
- 9. Unfinished Business
 - a. Bylaws Revision – Addition of Building and Grounds Committee
 - b. Elevator Repairs
 - c. Discussion and Possible Action on Revisions to Whistleblower Policy and Anti-Harassment & Non-Discrimination Policy
 - d. Update on Repairs to Fairmont City Library’s Field
 - e. Discussion and Possible Action on Request from Collinsville Historical Museum re: Lease Agreement Renewal
- 10. New Business
 - a. Discussion and Possible Action on Draft FY2026 Salary and Wage Scales
 - b. Discussion and Possible Action on Draft FY2026 Non-Resident Fee
 - c. Appointment of Trustees to Committees
 - d. Discussion and Possible Action on Request for Tax Abatement (McDonough Horseshoe Service Center)
 - e. Review of Serving Our Public 4.0, Chapter 7
- 11. Closed Session
 - a. Closed session, if necessary, for any lawful exemption pursuant to Section 2(c) of the Illinois Open Meetings Act
- 12. Action for Items Discussed in Closed Session
 - a. Action(s), if necessary, for any lawfully exempt matter discussed in closed session
- 13. Adjournment

The Mississippi Valley Library District is subject to the requirements of the Americans with Disabilities Act. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact the library administrator (618-344-1112) promptly to allow the Mississippi Valley Library District to make reasonable accommodations for those patrons.