

VACANCY NOTICE

The Mississippi Valley Library District (MVLD) Board of Trustees is seeking interested individuals to fill an open seat through April 2025.

The MVLD is a forward-thinking and inclusive organization that serves the intellectual, educational, and entertainment needs of the communities it serves. From providing physical and electronic resources to enriching activities, the MVLD changes lives in positive, lifelong ways.

Eligible candidates must meet the following statutory requirements:

- Be a registered voter
- Have lived within the MVLD's boundaries for at least one year prior to expressing interest in the open seat
- Must not owe taxes to or have other indebtedness due to the MVLD
- Cannot have been convicted in any court in the United States of any "infamous crime, bribery, perjury, or other felony." [75 ILCS 16/30-25]

Trustees should be familiar with the community, keep current on library standards and trends, advocate for the library in the community, attend monthly meetings, set policies for the library, and support the library director and staff in carrying out library initiatives.

The Board of Trustees is non-partisan and meets regularly to review the state of the MVLD and to provide guidance and governance for library activities. Upcoming Board meeting dates:

- January 21, 2025 at the Collinsville Memorial Library, 408 W. Main Street, Collinsville
- February 18, 2025 at the Fairmont City Library, 4444 Collinsville Road, Fairmont City

If interested, please submit a resume and letter of interest to Executive Director Kyla Waltermire at kylaw@mvlid.org by January 14, 2025. Requests for more information can also be directed to Mx. Waltermire by email or by phone (618-344-1112 ext. 201).

Library Trustee Temp Postition

1 message

Doretta Burns <dorettaburns@gmail.com>
To: "kylaw@mvlid.org" <kylaw@mvlid.org>

Tue, Nov 19, 2024 at 12:55 PM

Dear Mx. Waltermire,

I am writing to express my interest in the open seat on the Mississippi Valley Library District Board of Trustees. I am passionate about supporting institutions that foster education, inclusivity, and community enrichment, and I am eager to contribute my skills and experience to the MVLD's important mission.

As a resident of the MVLD's boundaries and a registered voter, I meet the statutory requirements for this position. I have a strong background in community leadership, having served as president of the MOMS Club of Edwardsville and organized a successful produce co-op for six years. These roles required strategic planning, organizational management, and consistent communication with a diverse group of people, all of which I believe will translate well to the responsibilities of a Trustee.

I am particularly inspired by the MVLD's focus on providing resources that change lives in positive, lifelong ways. With experience running collaborative initiatives and advocating for community needs, I am confident in my ability to help set policies and support the staff and director in achieving the library's goals.

As someone currently running for a board position in April, I value the importance of governance and am committed to understanding the library's standards and trends to better serve our community. I would be honored to join the Board and work alongside other members to ensure the MVLD continues to thrive as a vital resource.

Thank you for considering my application. Please find my resume attached. I look forward to the opportunity to discuss how my background and skills align with the Board's vision.

Sincerely,

--

Doretta Burns
dorettaburns@gmail.com
618-920-0670



Doretta Burns Resume 8-8-24.docx

28K

Doretta Burns

521 Western Avenue
Collinsville, IL 62234
618-920-0670
dorettaburns@gmail.com

Professional Summary:

- Excellent communication/listening skills used in identifying and satisfactorily resolving issues that bring about positive changes.
- Extensive knowledge of employment payroll laws and hiring practices.
- Capable of managing multiple projects while meeting deadlines and objectives.
- Demonstrates ability to initiate program ideas, problem solve, implement initiatives.
- Excellent proficiency in Microsoft Office Suite, including Word, Excel & PowerPoint, Contractor Cost Management (CCM), ECM used for time tracking for Phillips 66, Safeway Tracking (STS), SAP and SAP Fieldglass Kronos to process large payrolls and manage employee onboarding and files.
- Excel experience includes pivot tables, v-lookups and formulas.
- Notary for St. Louis County, MO

Professional Experience:

Subsurface Constructors

July 2024-Present

Senior Payroll Specialist

Process weekly and salary payrolls for union EEs across multiple locations and states. Prepare labor reports as requested; issue checks within the deadline set by each unit. Certified payrolls in LCPTTracker, Elations, EComply ect.

September 2023- July 2024

BAM Contracting LLC

Payroll and Human Resources and Safety Manager

Process Weekly Payrolls in Vista, Certified Payrolls, Garnishments, Pay all Federal and state taxes, Estamps paid to multiple unions and 401 K Balancing. Process new hire paperwork for new hires, Workman's Comp management i.e., maintain all files, pay claims, OSHA reporting and insurance audits. Notarize all Lien Waivers and Certified payroll documents.

Mears Group

April 2023 - September 2023

Payroll Specialist

- Process weekly and salary payrolls for union EEs across multiple locations and states.
- Prepare labor reports as requested; issue checks within deadline set by each unit.
- Submit monthly union reports; cut checks via AP system: sent unions within deadlines set by each of the 40+ unions reported to avoid assessments and penalties.

The Up Companies**September 2021 – April 2023****Senior Payroll Specialist**

- Weekly time entry for all union employees, verify accuracy and process payrolls. Fringe benefits, garnishments, certified payroll, prevailing wage orders, onboard all new hires, maintain apprentice documentation.

Mallinckrodt - Contract Position**August 2020 - April 2021****Payroll Specialist**

- Responsible for all payroll activities, including compliance with local, state and federal regulations.
- Report and manage garnishments with ADP
- Calculating and reporting tax liabilities, responding to questions and special requests from employees and regulatory

CK Power- Contract Position**September 2019 - December 2019****Human Resources Assistant**

- Responsible for recruiting, screening, interviewing and placing workers.
- Employee relations, payroll, benefits, and training.
- Plan, direct and coordinate the administrative functions of an organization

Guidant Global/ Bartech- Contract Position**May 2019 - September 2019****Timekeeper**

- Entering time into CCM from SAP Field Glass and lowering the backlog for Phillip 66 refineries in Lake Charles. Manage the time allocation for Borger and Wood River.
- Train other employees to enter CCM, ECM and SAP Field Glass.
- Solve issues with time and other concerns for the purpose of billing.

Brand-Safway Industries**September 2014 - November 2018****Payroll Specialist**

- Responsible for entering time daily for 200 employees, while allocating to job numbers and purchase orders, checking gate logs to justifying time
- Managed the truck files and kept all information up to date.
- Became responsible for hiring an additional 200 employees due to the Safway-Brand merge.
- Responsible for payroll, billing, SAP, Contractor Cost Management and the Safway Tracking System.
- Handled scaffold audits and prepared the reports for the Key Performance Indicator.
- Ordered all the office supplies for the growing office and acted as the liaison with any questions from the new hires.
- Managed a high work volume and often worked long hours and weekends during 6-10 week turnarounds for Plant maintenance on-site at Phillips 66.
- Communicated frequently with higher up employees with P66 and attended meetings to help with work flow and brainstormed to solve problems.

Education:**Bachelor's Degree, Workforce Development and Training***Southern Illinois University Carbondale*

- GRADUATED with a 3.8 GPA Focus on Human Resources, training, adult education, developing training programs, proposal and grant writing.



Kyla Waltermire <kylaw@mvlid.org>

Board of Trustees

1 message

Jeremy Bariola <jeremybariola@yahoo.com>
To: "kylaw@mvlid.org" <kylaw@mvlid.org>

Wed, Nov 20, 2024 at 9:37 AM

Dear Mx. Kyla Waltermire,

My name is Jeremy Bariola and I would be interested in filling the open seat for the MVLID Board of Trustees. I have been a Collinsville resident for nine years, am a registered voter, and have no criminal background. I support what the library means for the community and wish for it to be a welcoming place for everyone.

Let me know if you have any questions for me.

- Jeremy Bariola

Lindsay Serrano
443 S. Seminary
Collinsville Il 62234

12/19/24

Ms. Kyla Waltermire
408 West Main Street
Collinsville IL 62234

Dear Ms. Waltermire,

I am writing today to express interest in the open position of Board Trustee at the Collinsville Memorial Library Center. I have included my resume for this role but wanted to highlight a few items that I believe might be of special interest to the search committee.

I am a licensed clinical professional counselor in Illinois and currently serve as an adjunct instructor at McKendree University. I have experience in educational settings from early childhood centers, K-12 schools and higher education, and have supported community members in a variety of ways. As an instructor of master's level students in the helping field, I work to increase understanding of community resources like the library, and look for ways to increase equity, inclusion and access for all community members.

I have supported staff working with all age groups and have a good understanding of the unique challenges, both personal and systemic, from birth to the geriatric population. I have created and implemented initiatives in a variety of settings requiring navigating stakeholders in different sectors, providing common sense solutions led by compromise. I feel this experience would serve me well at MVLDC because of the variety of constituents it serves who have unique stories and needs when engaging at the library.

I am a parent to four children, each with unique learning skillsets. I have seen firsthand the importance of a strong library to support access to space, education and love of reading to move our community upward. I am excited about the opportunities available at our libraries and would work hard to increase visibility and engagement in the surrounding communities.

Sincerely,


Lindsay Serrano MEd LCPC

Lindsay Serrano M.Ed LCPC II. LPC Mo.
443 S. Seminary St. Collinsville, IL 62234
618-406-5024
lindsaynserrano@gmail.com

Professional Experience

Rung For Women Farm St. Louis, MO April 2022-October 2024
Urban Harvest STL (VISTA)

Agriculture Education and Community Engagement

- Develop and implement educational workshops, events, and learning management system modules
- Lead volunteer groups in agriculture tasks
- Completing seasonal farming tasks
- Development of farm specific operating procedure, farm management, and plant identification materials

Goshen Market Foundation Edwardsville, IL March 2020-January 2022

Farm to School Coordinator-Beet Box Manager

- Grant writing towards the development of school-based gardens within the Madison County community
- Supporting schools in the Madison County area in the development of school-based gardens
- Coordinating the mobile farmer's market
- Securing produce and staff for market deliveries

McKendree University Lebanon, IL January 2020-present

Instructor

- Provide instruction for master's level students in the Clinical Mental Health Counseling program
- Provide supervision to student interns and practicum students

Radzom Counseling LLC Edwardsville, IL August 2019-February 2024

Therapist

- Provide counseling services for individuals, families or groups

Youth In Need Saint Charles, MO August 2019-July 2019

Child, Family and Youth Therapist

- Provide school-based therapy to students in the Jennings High School
- Coordinate with school staff and staff of school based medical services to collaboratively care for student
- Work with families to provide therapy or referral services

Miriam Learning Center Saint Louis, MO August 2017-May 2019

Clinical Supervisor

- Supervision of a team of mental and behavioral health clinicians and additional support staff both clinically and employment logistics at Miriam Learning Center
- Coordination of three Children's Service Fund grants, including grant adherence, reports, staffing and budget
- Partnership development with schools within the St. Louis area supporting tutors, therapists and paraprofessionals
- Payroll and billing coordination
- Educational program development and coordination, such as social skills classes, restorative practice training and intimate relationship/human sexuality classes
- Staffing through the hiring process from beginning to end
- Meeting attendance for varied coalitions or support programs for community members

Southern Illinois University of Edwardsville Edwardsville, IL August 2015-August 2017

Staff Counselor, Coordinator for Coordinated Community Care Response Team and Alcohol and other Drugs Task Force, Sexual Assault Prevention Program Coordinator, Alcohol and Cannabis Prevention Seminar Coordinator and Confidential Advising for Sexual Assault Survivors

- Provide mental health counseling for clients of varied clinical concerns and cultural, social and economic backgrounds
- Provide group therapy specifically students with both physical, educational social and mental health disabilities
- Develop and execute prevention/disciplinary programs for substance use intervention
- Coordinate efforts of Sexual Assault and Alcohol and Other Drugs Task Force
- Coordinate use of Haven Sexual Assault Prevention Program to meet federal and state mandates

- Assist in the complaint and appeals process for sexual assault survivors on campus
- Outreach to classes and in prevention efforts for sexual assault and alcohol and drug awareness programming
- Principle writer of 2016 College Campus VAWA federal grant

Call For Help

East St Louis, IL

November 2013-July 2015

Therapist

- Providing counseling for survivors of sexual assault both in house and in hospitals and schools.
- Advocacy on behalf of sexual trauma survivors
- Conducting therapeutic interviews to help individual define goals, personal concerns, and plan action reflecting interests, needs and abilities
- Reporting and narrative writing to support grant funding
- Providing psychoeducational programming for Madison and St. Clair Counties through outreach and presentation

Education

Certification-Multicultural and Social Justice Counseling

University of Missouri Saint Louis, Saint Louis, Missouri

Masters of Education – Community Counseling

University of Missouri Saint Louis, Saint Louis, MO

Bachelors of Science – Organizational Communications

Missouri State University, Springfield, MO

Mx. Waltermire, MVL D Board and Patrons,

I would like to express my interest in filling the vacancy on the board of trustees. I have lived in Collinsville for four years. I have been a library patron in every town I have ever lived in, beginning with my hometown in Indiana where my grandmother used to take me to check out, not only books, but also works of art that she lovingly rotated in her home! Even so young, I was taught about ALL the resources the library had to offer community, including books, games, art, and rooms to gather. Shortly after moving to Collinsville, my youngest of four children, who is dyslexic and hates reading (much to my personal disappointment!), became old enough to venture out on walks and bike rides. The Collinsville Memorial Library is where we could agree was a safe place to meet friends. She also began reading Manga books BECAUSE the library was first a safe and agreeable social hub. As a parent, I was relieved to know her developmentally appropriate experiment with independence landed at the library. For me, libraries have been a measure of a town's intention to honor the individual interests, creativity, and learning endeavors of it's citizens. A center for social health and knowledge, I would never live in a town that did not invest in its library.

In the last two years, I made personal commitments to volunteering in my community. My application for this vacancy is an effort to fulfill this promise to myself while diving deeper into the care and concern of this community I am honored to be a part of, in a way that makes my child heart happy. The institution of a library means more to me than rows of books I may or may not read. I am hoping to contribute to the mission of the library, and libraries at large, by bringing my community and academic expertise as well as my role and passion as a community parent to a seat on the MVL D Board of Trustees.

Thank you for your consideration,
Shannon Lawton-O'Boyle

Shannon Lawton-O'Boyle

22 Briarcliffe Drive, Collinsville, IL 62234 | (618) 401-7434 |
shannonlawtonoboyle@gmail.com

Education

Widener University, May 2022

Master of Social Work
Master of Education, Human Sexuality Studies
Trauma Certification
GPA 3.963

Purdue University, May 1999

BA, Psychology

Work Experience

Associate Psychotherapist

Embrace Sexual Wellness, LLC | July 2022 – present

- Individual, relational, and sexologically-focused psychotherapy for issues such as Postpartum Depression, Pelvic Pain, Trauma History, Relationship Problems, and sexual dysfunction due to aging, hormonal disruption or illness

The Chicago School of Professional Psychology

Continuing Education Presenter | Fall & Spring 2023

- Developed 4.5 credit seminar titled "Intro to Sex Therapy"
- In-person, educational engagement and case study seminar
- Recorded and live tele-class

Family Life Consultants, LLC

Clinical Intern Therapist | August 2021 – April 2022

Associate | April 2022 – July 2022

- Psychotherapy for individual, family, and couples

Momentum Wellness and Learning LLC

Owner/Doula/Childbirth Educator/Instructor | August 2016 – December 2019

- Designed unique evidence-based childbirth education curriculum and service model that integrated continuum model of service over a two-year period (pregnancy + baby's first year)
- Worked with all fitness/ability levels to improve bio-psycho-social health through yoga
- Created sense of community and inclusivity among clients
- Provided a private library and community center space
- Educated and consulted community healthcare and service providers
- Home visits for pregnancy and postpartum support and infant care
- Maintained, designed and managed website and social media
- Built community relationships to establish network of service provision for perinatal needs including pediatrics, chiropractic care, mental health support, and postpartum fitness.

Literature Contributions

Oyarzabal, E.A., Seuferling B., Babbar, S., Lawton-O'Boyle, S., Babbar, S. (2021). Mind-body techniques in pregnancy and postpartum. *Clinical Obstetrics Gynecology* 64(3):683-703. doi: 10.1097/GRF.0000000000000641. PMID: 34162789.

Community

Metro Trans Umbrella Group

Social Work Intern | May 2020 – December 2020

- Case management
- Food pantry organization and distribution
- Volunteer coordination
- COVID-19 mitigation response
- Graphic design and social media support
- Assistance with planning and coordinating community impact events
- Connect clients with community resources

International Women's Club, Stuttgart Germany

Member and President | 2006-2009

- Organized social gatherings for expat and local women and their families
- Managed formal fundraisers
- Coordinated tourism and educational events

References

Available upon request.

Uta Robison
103 Crestwood Dr.
Collinsville IL 62234

January 8, 2025

Library Chief Executive
Collinsville Library
408 West Main Street,
Collinsville IL 62234

Re: Application for the open Library Board Trustee Seat

Dear Sir or Madam,

Please accept my application for the open seat at the Collinsville Illinois Library Board of Trustees. As a long time Collinsville resident, I can commit to some volunteer work for the next few months. I am listing my education and work history below.

As a taxpayer and citizen of Collinsville, I have an interest in the Collinsville Library and would represent the best interest of taxpayers and citizens of all backgrounds with an emphasis on finance. With a work history of over 20 years as Accounting Supervisor and Chief School Business Official for Collinsville CUSD 10, in which I provided the fiscal custodial role for over 70 million dollars and the duty to report, educate and recommend on all financial matters to the superintendent and to the members of the school board, I would be an asset to your organization. As background, I grew up in a household with weekly visits to the local library. I consider myself a life-long learner, and as a retiree can afford to volunteer for this good cause. Libraries have been, and still are, playing a vital role in education, which is afforded to everyone, making any volunteer work associated with them meaningful.

Thank you for your consideration, sincerely,

Uta Robison



1986: NIU, Bachelor of Science in Mathematics
1998: SIUE, Masters in Accounting
2021: SIUE, Doctor of Education in Educational Leadership

2000: Collinsville CUSD 10, Accounting Supervisor
2007-2021: Collinsville CUSD 10, Chief School Business Official

For references, please call or text my cell 618 791 44343 or email robisonuta@gmail.com

Dear Mx. Waltermire,

I am interested in the open trustee position on the Mississippi Valley Library District board. As someone who has been coming to the Collinsville library for nearly 30 years, the MVLD has a special place in my heart. I am a lifelong learner who learned long ago that "having fun isn't hard, when you've got a library card." I believe the community has a vested interest in the continued success of the library, because strong libraries build strong communities. I am a library advocate, especially for the library that helped to raise me and helped me raise my family.

I am a current board member for a statewide recycling advocacy group, have helped plan their annual conference for 4 years, and run their cornhole tournament fundraiser for 4 years as well. I have experience in strategic planning with my current job and when I was on the board of Tapestry of Community Offerings in Belleville. My current job as a grant administrator gives me insight on budgeting, responsible spending, and how to communicate ideas to grantees & the public.

I thrive on finding solutions to problems. I look forward to bringing some of my personal achievements in my professional capacity to the library, because the library has helped me to achieve what I have.

I have included my resume and can provide you & the rest of the current board with more details. I will bring my passion, skills, and willingness to learn to this (currently) vacated seat; I look forward to putting these towards one of my favorite places. Thank you for your time.

Respectfully,
Ian J. Ashcraft

Ian J. Ashcraft

(618) 303-9873

ianjash@gmail.com

Employment

Grant Administrator - Saint Louis-Jefferson Solid Waste Management District, Kirkwood, MO
12/2021 to present

- Ensure project funding is allocated and spent in accordance with the contract's scope of work.
- Cooperatively construct blueprints for waste diversion projects with city governments, nonprofits, & businesses and catalogue data for thorough tracking.
- Educate the public about waste diversion through community engagement at schools, community events, social media and media inquiry.

Environmental Specialist – Saint Louis County DPH – Waste Diversion, Berkeley, MO

- Grow the range of the outreach programs by using an innovative perspective in addition to partnering with similarly minded organizations.
- Supervise & improve procedures at COVID19 mass vaccination clinics.
- Create content that both engages and inspires the general public to think about their "waste line."

Communications Coordinator - Tapestry of Community Offerings (TOCO), Belleville, IL

- Management head for TOCO's largest yearly fundraiser coordinating presence and function of all vendors.
- Implemented social media strategy to increase event attendance and donor base.
- Provided organization with vital promotion statistics.
- Enrolled organization in Google AdSense for Nonprofits for no cost tools and advertising.

Volunteer Activities

Missouri Recycling Association board member

Missouri Recycling Association Conference planning committee

(Former) Tapestry of Community Offerings (TOCO) board member

Animal foster home

Education

Bachelor of Science, Public Relations major

Southern Illinois University Edwardsville, IL – May 2013

Illinois Substitute Teachers License

MODNR Solid Waste Technician Certification

HAZWOPER Certificate

MGGBC Green Schools Quest Mentor 2019, 2020, 2021, 2022, 2023, 2024

Vacant Board Seat

1 message

Kenneth Norsworthy <kennynorsworthy@att.net>

Tue, Jan 14, 2025 at 11:52 AM

To: "kylaw@mvid.org" <kylaw@mvid.org>

My name is Kenneth Norsworthy. I have lived in Collinsville 5 years. I was in the maintenance department at Fisher-Price Toys for 28 years. Because of my background I feel like I will be an asset to the library board. I am running for the board in April, but would like to be considered for appointment to the vacant seat that is open now.

Thanks,
Kenneth Norsworthy

I can be reached at 270-978-3862