

**Minutes of the Mississippi Valley Library District
Board of Trustees Regular Meeting**

DATE: January 21, 2025

TIME: 6:30 PM

PLACE: COLLINSVILLE MEMORIAL LIBRARY, COLLINSVILLE, IL.

CALL TO ORDER

Ginny York, Vice President, called the meeting to order at 6:30 pm

ROLL CALL

Trustees present:

Ginny York, Vice-President

Kathy Murphy, Secretary

Cathy Kulupka, Treasurer

Mark Schusky, Trustee

Trustees absent:

Jeanne Lomax, President

Ana Romero-Lizana, Trustee

Also present:

Kyla Waltermire, Executive Director

Matt Harris - Assistant Director

Pledge of Allegiance

Public Input

The following members of the public spoke:

* Ian Ashcraft

* Cindy Klein-Webb

Friends of the Library - no report

Trustee Comment

* Kulupka brought up the whistleblower policy. What if someone blows the whistle on the whistle blower?

Consent Items

A motion to approve Consent Items in their entirety was made by Schusky and seconded by Murphy.

Roll call vote was taken:

Kulupka -yes, Murphy -yes, Schusky -yes, York, yes.

Yes: 4, Abstain, 0, Absent -2 . Motion passed.

a. Approval of minutes - regular Board meeting of November 18, 2024

b. Communications - received 3. There was a correction of the date for the Board to approve a replacement for McCormick's resignation. The corrected date to have this finalized is February 16, 2025

c. Administrative reports -

Executive Director:

- A staff member is on medical leave for a few months
- Library staff are Unionizing through AFSCME, American Federation of State, County, And Municipal Employees.
- Waltermire is looking to hire a circulation supervisor at the Fairmont City Library.
- Condolences to family of Pat Gibbs, a long time volunteer at the Fairmont City Library.
- Due to increased number of requests, a Purchase Request Form is now available for people who want to request items for the libraries to order.
- Waltermire was able to get a copier lease cost reduction
- Lomax and Waltermire attended a TIF Joint Review Board meeting 12/23/24.

Assistant Director -

- Harris also expressed his condolences for the Gibbs family
- Tree lighting was well attended - Theresa and Lee, library staff, attended as well.
- Coat and Toy Giveaway was the biggest one yet.

d. Finances -

- Waltermire expressed appreciation for the \$2,000+ we have received for the elevator repairs. There is almost \$39,000 in reserve and \$100,000 from an intended end-of-year transfer to the Reserve Fund to be applied to the cost.

e. No committee reports

Unfinished business -

- Waltermire sent a Request for Proposal (RFP) to 9 elevator repair companies. They have a deadline of February 1, to submit their RFP.
- Executive Director Evaluation has been postponed till next meeting. Evaluations are turned in, Schusky has helped Romero-Lizana consolidate the data.

New Business -

a. Kevin Topen of C.J.Schlosser and Company, LLC. CPA, the audit agency, gave an overview of the Audit. He said we had a solid year. And were pretty even with last years audit/budget process.

- IMRF contribution rates will increase this coming year. Retirements do affect this rate.
- On page 5, Revenues Comparison by Type - the State of Illinois has recalculated and increased the property tax rate. There is a slight increase from 2023 to 2024.

Roll call Vote to approve FY 2024 audit-

Motion by Kulupka, seconded by Schusky.

Kulupka - yes

Murphy - yes

Schusky - yes

York - yes

Yes - 4, Abstain - 0, Absent - 2

Motion Passed

b. Discussion of Resolution 25-04 to Authorize Property Tax Abatement for Teklab, Inc. A representative of the company presented his report. They analyze dirt. Family owned company. Would like to stay local.

- Schusky had a question about Property Tax Abatement charts, we were given a revised one that seemed to be the same as the original. The representative is going to look into it and get back to us.

- Murphy asked Waltermire if we could afford to allow another tax abatement since we have already voted to allow two others this year. Waltermire said she thought it was good to encourage new business investment in Collinsville. It will help us in the long run. Murphy asked about the short term, Waltermire did not see it harming the library's operations.

- The vote for this has been tabled for the next Board meeting in February.

c. MVLD- issued email addresses/accounts for Trustees. Instead of using their personal email accounts, the library would offer trustees MVLD accounts. Would this avoid confusion and increase privacy when sending and receiving MVLD communications, was discussed.

Motion to approve MVLD to issue email accounts for Trustees. Made by York seconded by Kulupka.

Roll call vote was taken:

Kulupka - yes

Murphy - yes

Schusky - yes

York - yes.

Yes - 4, abstain - none, absent - 2

Motion passed. Waltermire will get to work on that.

d. No questions or discussion regarding the review of Serving Our Public 4.0 intro through Chapter 2.

9. /10. No closed session

11. Adjournment -

Motion to adjourn - Kulupka, seconded by Schusky.

Voice vote taken:

Yes, 4, Abstain: none, Absent 2. Motion carried.

Meeting adjourned at 7:28 pm.