



ERICA HARRISS

STATE SENATOR • 56TH DISTRICT

WWW.SENATORERICAARRISS.COM

March 14, 2025

Collinsville Public Library
408 W Main Street
Collinsville, IL 62234

Dear Friends:

Thank you for participating in my Valentine's for Seniors Card Drive. Your generosity, creativity, and kindness helped make this initiative a tremendous success, bringing warmth and joy to so many seniors across our community.

Thanks to your heartfelt contributions, thousands of beautifully crafted Valentine's cards were delivered to nursing homes, assisted living facilities, and long-term care centers throughout the 56th District. These thoughtful gestures not only brightened the day of our senior residents but also served as a touching reminder that they are valued, appreciated, and never forgotten. **Thanks to your support, we successfully reached more than 2,300 residents in all 35 locations within our communities.**

It is truly inspiring to see students, scout groups, churches, and community members come together in the spirit of compassion and service. Your willingness to take the time to create these special messages reflects the strength of our community and the power of small acts of kindness to make a meaningful difference in the lives of others.

Once again, thank you for your generosity and for helping to spread joy and love to those who need it most. I am incredibly grateful for your support and look forward to continuing this tradition in the years to come.

Please never hesitate to reach out to my office if we can ever be of assistance to you.

Sincerely,

A handwritten signature in blue ink, reading "Erica Harriss".

Erica Harriss
Illinois Senator | District 56

DISTRICT OFFICE:
120 North Main Street, Suite 1B
Edwardsville, IL 62025
(618) 205-3242

SPRINGFIELD OFFICE:
Stratton Office Building
Section B, Office C
Springfield, IL 62706
(217) 782-5247



**NOTICE OF ANNEXATIONS
CITY OF COLLINSVILLE, ILLINOIS**

Public notice is hereby given that, pursuant to 65 ILCS 5/7-1-13 of the Illinois Municipal Code, the City Council of the City of Collinsville, Illinois is considering the annexation of real estate consisting of less than sixty (60) acres, being wholly bounded by property within the City of Collinsville. The Collinsville City Council will consider and vote on the annexations of the listed properties as part of the regular City Council meeting on Tuesday, April 22, 2025, to be held at Collinsville City Hall, Council Chambers, 125 S. Center St., in Collinsville, Illinois, at 6:30 p.m. The subject properties being considered for annexation include:

1020 California Ave., PIN 13-2-21-26-01-101.001.001
103 Johann Dr., PIN 13-1-21-21-12-201-034
McDonough Lake Rd., PIN 13-1-21-20-00-000-003
State Route 157, PIN 13-1-21-20-00-000-004
1413 Beltline Rd., PIN 13-2-21-21-14-301-006
1409 Beltline Rd., PIN 13-2-21-21-14-301-003.001
30 Carnation Dr., PIN 13-2-21-21-14-301-007
24 Carnation Dr., PIN 13-2-21-21-14-301-010
1415 Beltline Rd., PIN 13-2-21-21-14-301-008
1411 Beltline Rd., PIN 13-2-21-21-14-301-005
40 Carnation Dr., PIN 13-2-21-21-14-301-001
38 Carnation Dr., PIN 13-2-21-21-14-301-003
3544 Fairmont Ave., PIN 13-1-21-30-00-000-011
3464 Fairmont Ave., PIN 17-1-20-36-00-000-002
3466 Fairmont Ave., PIN 17-1-20-36-00-000-003
3438 Fairmont Ave., PIN 17-2-20-36-00-000-017
3440 Fairmont Ave., PIN 17-2-20-36-00-000-018.001
3442 Fairmont Ave., PIN 17-2-20-36-00-000-019
US Route 40, PIN 17-1-20-36-00-000-016
Kneedler, PIN 13-1-21-22-18-302-014
905 Fournie Ln., PIN 13-1-21-19-00-000-009
901 Fournie Ln., PIN 13-1-21-19-00-000-010.001

1008 McDonough Lake Rd., PIN 13-1-21-20-00-000-014
1032 McDonough Lake Rd., PIN 13-1-21-20-00-000-011
1044 McDonough Lake Rd., PIN 13-1-21-20-00-000-010
State Route 157, PIN 13-1-21-20-00-000-015
State Route 157, PIN 13-1-21-20-00-000-009
State Route 157, PIN 13-1-21-20-00-000-009.014
State Route 157, PIN 13-1-21-20-00-000-009.013
1102 McDonough Lake Rd., PIN 13-1-21-20-00-000-009.012

A map of the properties as well as legal descriptions are on file with the City Clerk.

All interested parties are welcome to attend the Council meeting.

Kim Wasser,
City Clerk

Report Covering March 2025

Kyla Waltermire, Executive Director

Building and Grounds Updates

- Elevator – The components to be replaced are in production. Tentatively MEI is looking at installing the new components in early-to-mid summer.
- Library staff are working with Polar Aire to test the Pan fountain in hopes of identifying where the water is leaking. This is a multi-stage test and will take some time to go through.
- Library staff are speaking with a few solar energy companies about a no-cost solar array through the Illinois Solar for All initiative.
- CM's two boilers were inspected; they passed.
- FC's stove hood was inspected; it passed.
- The new security camera system at FC keeps freezing. Assistant Director Matt Harris continues to work with Lazerware and Security Alarm on resolving the issue.
- The trucking company next to FC caused damage to the field from one of their trucks. This matter will be discussed more fully under a New Business agenda item.

Circulation and Collection Updates

- Building code books, donated by the City of Collinsville, have been added to the library's collection for checkout. Our thanks to the City for helping to make the codes more accessible.
- CM's audiobooks were moved to the south wing of the main floor in order to make more space for the DVD and Blu-ray collections.
- CM's graphic novel collection was moved a short distance within the same wing.
- A graphic novel collection is being created at FC.
- Library staff and community service workers continue to work on an extensive project to re-barcode the library's collections in preparation for Illinois Heartland Library System's deployment of an automated materials handling system.
- Staff continue to replace the spine labels on Large Print materials so that the labels themselves are in a large font and to add series information to fiction items' spine labels and call numbers as time allows.

Grant Updates

- 2023 Thinking Money for Kids Program Kits – Kits are to be used between Sept. 1, 2024 and Dec. 31, 2025. All activities have been held at least once and will be held again through the end of the grant period. Specially set up Launchpads with kid-friendly money activities preloaded on them are available for checkout.
- FY2024 Per Capita Grant - The MVLD has been awarded this grant in the amount of \$49,125.29. Grant expenses are being applied between July 1, 2024 and June 30, 2025.
- FY2025 PNG Grant – The Q3 report and additional reimbursements were submitted.
- iREAD Summer Reading Grant –Supplies through this grant were purchased, to be delivered soon.
- FY2025 IHLS Marketing Microgrant – The MVLD was awarded partial funding (\$400 of the \$600 requested) to create a Ready-To-Go Kit for outreach events. Purchasing of supplies is completed and you can see them in action during upcoming outreach activities.

- 2025 Better World Books Literacy Grant – An application was submitted to request \$2,000 in funding to help the most at-risk students in the school district retain, if not develop, their English literacy skills over the summer. No word on this proposal yet.
- FY2026 PNG Grant – Usually this is the time of year when the next fiscal year's grant applications are accepted; however, the grant program is on hold pending funding confirmation. The MVLD has a draft proposal ready to go in the event that funding is confirmed and applications can be received.

Meetings, Outreach, and Professional Development

- March 5 – Met with patron re: CM building projects and potential donation; attended annual SHARE members meeting; covered CM main desk (1.00 hour).
- March 7 – Meeting with labor law attorney; met with Tettaton to request pricing for replacement of oldest CM air handlers.
- March 10 – Attended Library On The Go (Overdrive/Libby consortium) membership meeting.
- March 11 – Met with patron to discuss library finances.
- March 12 – Conducted annual evaluation for an employee.
- March 14 – Meeting with City Manager re: City's handling of union and whistleblowing matters; conducted annual evaluation for an employee.
- March 17 – Meeting with ARF Solar rep re: no-cost solar arrays.
- March 19 – Covered CM main desk (1.00 hour).
- March 20 – Attended IHLS Third Thursday training and system update (1.00 hour CE); attended webinar re: best practices for handling problem interactions with law enforcement (1.00 hour CE); attended MEPL meeting.
- March 24 – Met with Assistant Director and Program Coordinator re: teen and adult programming.
- March 25 – Covered CM main desk (1.00 hour).
- March 28 – Met with American Heart Association rep (along with Assistant Director) for Libraries with Heart training.
- March 31 – Covered CM main desk (1.00 hour); met with employee re: termination of employment.
- All staff, except one on leave, have completed the mandatory annual sexual harassment and discrimination prevention training.

Marketing and Promotions Updates

- The MVLD website underwent a moderate refresh. The homepage now features information about upcoming library programs. Minor changes regarding font, webpage coding, etc. have also been made to make the website more compatible with screen readers.
- The library promoted the March 22 puzzle race fundraiser and the yearbook overstock sale, as well as invited followers to join the Friends of the Library.
- The library is asking for feedback on its adult programming. The survey is available online; paper copies are available at the service desks.
- Historical photos of Collinsville and photos & videos of the blooming magnolia tree continue to be popular and generate lots of reminiscences.
- Voting for the bookmark design contest took place on social media throughout the month.

- Programs like “AI or Reality,” family storytime, the drive-thru egg hunt, Monday Fun Days, and the daytime and evening book clubs were highlighted.

Miscellaneous

- The annual submission of a request to dispose of records in accordance with the library’s assigned Application for Authority to Dispose of Local Records was both submitted and approved by the State Archives.
- While the Fairview Heights Public Library is closed for carpet replacement April 23 – May 8, CM will be managing and housing holds for FHPL patrons.
- The library is partnering with the American Heart Association to provide blood pressure monitors for checkout through the Libraries with Heart initiative. The kit supplies have been received and will be cataloged soon. Matt Harris and I received training on the supplies and will train the rest of staff prior to the kits becoming available to the public.
- All of the county tax distributions for tax year 2023 have been received from both counties. There will not be any additional county tax revenue until midsummer when the 2024 tax year distributions begin.
- The Great Puzzle Race raised \$749.00 for library programming.

Program Updates and Other Dates of Note

- The MVLD is closed on April 21 for Easter (observed) and will be open 9:00 AM – 12:00 PM on May 16 for staff training.
- CM is hosting a Mobile DMV on April 18. DMV reps can help with driver’s license, ID, and vehicle sticker issues (including REAL ID/license). Registration is required; slots are filling quickly. Please call the library at 618-344-1112 to register.
- Collinsville’s Citywide Garage Sale is coming up on April 25-26. If you have a table’s worth of stuff to sell, you can rent a table at the Collinsville Memorial Library for \$15.00 each. The library will be one of the addresses included in the City’s listings for the event and you will have a reserved table for the two days of the sale. Payment due at the time of registration. Please call the library at 618-344-1112 to reserve your spot.
- The next Friends of the Library book sale will take place May 2-3, 2025.
- Illinois Libraries Present virtual events
 - May 3 @ 2:00 PM – Art and Adventure with Author/Illustrator Dan Santat. Join bestselling author and illustrator Dan Santat for an afternoon event all about books and art with friend and collaborator, author Minh Lê. Santat is the author and illustrator of over a hundred books for young people, including Are We There Yet?, After the Fall (How Humpty Dumpty Got Back Up Again), and The Adventures of Beekle: The Unimaginary Friend. Register at: https://bit.ly/ILP_DanSantat.
 - May 13 @ 7:00 PM – Poverty: A Discussion with Matthew Desmond. Matthew Desmond, a professor of sociology at Princeton University and the author of the award-winning book Evicted: Poverty and Profit in the American City, will be in conversation with award-winning journalist Natalie Moore. Desmond’s research focuses on poverty in the United States, city life, housing insecurity, public policy, racial inequality, and ethnography. Desmond is the recipient of a MacArthur “Genius” Fellowship. Register at: https://bit.ly/ILP_MatthewDesmond.

- Executive Director's upcoming time off (scheduled to date): April 22-25, July 5-13, Sept. 18-19, Dec. 6-14.
- Check out the Library's full calendar at https://mvld.org/collinsville_calendar and https://mvld.org/fairmont_calendar.

Staff and Volunteer Updates

- The library's staff have ratified a bargaining unit through AFSCME. It is not known at the time of this writing whether or not the union will file a unit clarification petition to argue for the inclusion of disputed managerial/supervisory positions.
- A CHS transitional student, Bethany McCullar, started working at the library a few afternoons a week as part of the Secondary Transition Experience Program. She is assisting with the barcode duplication project.
- One staff member continues to take a leave of absence as an approved ADA accommodation.
- A Level 2 Library Clerk was released from employment for ongoing performance issues. The process of interviewing and hiring a new clerk has begun.

Statistical Summary

3/1/2025 12:00:00 AM - 3/31/2025 11:59:59 PM

Grand Totals

Record Counts - As of 4/8/2025 8:49 AM

	Bibs w/Items	Bibs w/o Items	Authority			
Global	1,610,794	45,890	779,575			
	Bibs w/Items	Items	Items Withdrawn	Patrons	Active Staff	Active Workstations
Branch Specific	71,277	75,176	19	18,645	30	27

Circulation Statistics

Check Outs	Borrowers	Check In	Overdue Items Checked In	Staff Overrides
7,004	984	5,365	1,015	0
Holds Placed	Holds Satisfied	Holds Cancelled		
2,146	1,866	326		

Records Added and Deleted

	Bibliographic	Authority	Items	Patrons
Added by Branch	3	3	137	43
Added by Other	n/a	n/a	n/a	n/a
Deleted by Branch	20	0	1,410	1
Deleted by Other	n/a	n/a	n/a	n/a

Financials

New Charges	Money Collected	Refunds	NET	Amounts Waived	Credits
\$2,772.91	\$255.99	\$0.00	\$255.99	\$1,917.05	\$0.00
Total Outstanding Fines - As of 4/8/2025 8:49 AM					\$138,829.74

PAC Statistics

Logins	Online Registrations	Holds Placed	Holds Cancelled
572	1	1,436	67

March	PROGRAM / EVENT / PROMOTION	# ATTENDED
March	Activity Packet	70
March	Coloring Pages	190
March	Computer Handouts	12
March	Children's Take and Make Crafts	76
March	Valentines for Seniors Card Drive	52
March	Winter Checkout Challenge Kids (Sign Ups - 26; Returned - 15)	15
March	Winter Checkout Challenge Youth (Sign Ups - 18; Returned - 11)	11
March	Winter Checkout Challenge Adult (Sign Ups - 99; Returned 58)	58
March	Scavenger Hunt	54
3/1/25	Meditation at the Blum House	12
3/1/25	Cross Stitching Club	2
3/3/25	Body Sculpting	4
3/3/25	Making Reality with Coding-Teen PNG	0
3/3/25	Chestnut Health System Table	4
3/3/25	Free Tutoring	1
3/3/25	NAMI Peer-to-Peer Education Program	8
3/4/25	Morning Yoga	9
3/4/25	Preschool Storytime	0
3/4/25	Free Tutoring	3
3/4/25	Computer Basics Class	1
3/4/25	Exploring Space with Coralie Adam-Illinois Libraries Present	1
3/5/25	Baby Boogie	14
3/5/25	Free Tutoring	8
3/5/25	Yoga Time!	13
3/6/25	Guilding and Exploring: D&D Night	11
3/6/25	Free Tutoring	3
3/6/25	Read Across America- Family Storytime	0
3/7/25	Free Tutoring	1
3/8/25	Meditation at the Blum House	11
3/8/25	Yarn Club	3
3/10/25	Body Sculpting	7
3/10/25	Free Tutoring	2
3/10/25	NAMI Peer-to-Peer Education Program	8
3/11/25	Morning Yoga	7
3/11/25	Preschool Storytime	5
3/11/25	Free Tutoring	3
3/11/25	AI or Reality	1
3/12/25	Baby Boogie	26
3/12/25	Acoustic Jam with the Collinsville Ramblers	30
3/12/25	Yoga Time!	9
3/13/25	PRC: Daytime Book Club	6
3/13/24	Guilding and Exploring: D&D Night	4
3/13/25	Free Tutoring	1
3/13/25	Lego Building Challenge Club	20
3/14/25	Kids Craft Day- National Children's Craft Day	10
3/14/25	Free Tutoring	2

3/15/25	Meditation at the Blum House	13
3/15/25	Cross Stitching Club	2
3/15/25	Metro East Every Survivor Counts Table	1
3/15/25	History and Genealogy Club	6
3/17/24	Body Sculpting	7
3/17/25	Chestnut Health System Table	(Canceled)
3/17/25	Free Tutoring	1
3/17/25	NAMI Peer-to-Peer Education Program	7
3/18/25	Morning Yoga	6
3/18/25	Preschool Storytime	19
3/18/25	Sen. Harriss Traveling Office Hours	7
3/18/25	Free Tutoring	1
3/19/25	Baby Boogie	21
3/19/25	Free Tutoring	3
3/19/25	Yoga Time!	7
3/20/25	Epilepsy Foundation Table	9
3/20/25	Free Tutoring	1
3/20/25	Guiding and Exploring: D&D Night	9
3/20/25	Family Storytime	29
3/21/25	Documentary Screening: 9 to 5: The Story of a Movement- Illinois	1
3/21/25	Junk Journal Club	3
3/22/25	Mediation at the Blum House	8
3/22/24	Cross Stitching Club	2
3/22/25	The Great Library Puzzle Race- Fundraiser	41
3/24/25	Body Sculpting	5
3/24/25	Free Tutoring	2
3/24/25	NAMI Peer-to-Peer Education Program	7
3/25/25	Morning Yoga	6
3/25/25	Preschool Storytime	15
3/25/25	Free Tutoring	1
3/26/25	Baby Boogie	34
3/26/25	Rep. Stuart Office Hours	6
3/26/25	Free Tutoring	2
3/26/25	Evening Book Club	6
3/26/25	Yoga Time!	7
3/27/25	Guiding and Exploring: D&D Night	8
3/27/25	Kids Sensory Play Night	40
3/27/25	Free Tutoring	3
3/28/25	Free Tutoring	2
3/29/25	Meditation at the Blum House	3
3/29/25	Cross Stitching Club	2
3/31/25	Body Sculpting	3
3/31/25	Free Tutoring	2
3/31/25	NAMI Peer-to-Peer Education Program	3
TOTAL		1149

Children Ages 0-5 Synchronous in-person onsite program sessions: 136 attendance, 9 events

Children Ages 0-5 Synchronous in-person offsite program sessions: 0 attendance, 0 events

Children Ages 0-5 Synchronous virtual program sessions: 0 attendance, 0 events
Children Ages 0-5 Self-Directed: 256 attendance, 2 events
Children Ages 6-11 Synchronous in-person onsite program 129 attendance, 23 events
Children Ages 6-11 Synchronous in-person offsite program sessions: 0 attendance, 0 events
Children Ages 6-11 Synchronous virtual program sessions: 0 attendance, 0 events
Children Ages 6-11 Self-Directed: 94 attendance, 3 events
Young Adults Ages 12- 18 Synchronous in-person onsite program: 0 attendance, 1 events
Young Adults Ages 12- 18 Synchronous in-person offsite program sessions: 0 attendance, 0 events
Young Adults Ages 12- 18 Synchronous virtual program sessions: 0 attendance, 0 events
Young Adults Ages 12-18 Self-Directed: 25 attendance, 1 event
Adults Ages 19+ Synchronous in-person onsite program: 367 attendance, 39 events
Adults Ages 19+ Synchronous in-person offsite program sessions: 0 attendance, 0 events
Adults Ages 19+ Synchronous virtual program sessions: 1 attendance, 1 events
Adults Ages 19+ Self-Directed: 128 attendance, 2 events
General Interests Synchronous in-person onsite program: 37 attendance, 7 events
General Interests Synchronous in-person offsite program sessions: 0 attendance, 0 events
General Interests Synchronous virtual program sessions: 0 attendance, 0 events
General Interests Self-Directed: 122 attendance, 2 events

Database Stats
FY2025

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Annual Total:
ABCmouse - home (visits)	29	31	37	24	19	4	5	10	18				177
ABCmouse - in library (users)	16	10	7	3	19	1	12	1	11				80
AtoZ Databases (logins)	4	13	6	12	16	13	17	30	26				137
AtoZ Food America (sessions)	3	3	2	3	3	1	1	0	3				16
AtoZ Maps (sessions)	1	1	1	1	0	0	0	0	0				4
AtoZ the USA (sessions)	2	2	0	1	1	1	4	2	1				14
AtoZ World Culture (sessions)	0	0	3	3	4	1	1	4	1				17
AtoZ World Food (sessions)	2	2	9	8	2	1	0	2	0				26
AtoZ World Travel (sessions)	2	2	0	3	1	1	1	2	1				11
Heritage Quest (searches)	54	7	0	69	4	0	2	41	3				180
NewsBank (searches - all products)	72	91	39	79	36	40	52	6	13				428
Explore More Illinois!	0	0	0	0	0	0	0	0	0				1,090
SHARE Mobile Library App (devices)	178	163	155	172	168	169	177	175	175				1,532
SHARE Mobile Library App (launches)	1340	1213	1179	1294	1520	1286	1723	1610	1513				12,678

Cloud Library Usage Stats
FY2025

Collection	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTALS:
Owned Items													
eBooks	43,953	33,364	43,994	33,517	33,533	44,114	44,069	44,181	44,159				
eAudiobooks	11,608	9,016	11,724	11,824	11,856	11,929	11,961	12,020	12,116				
PPU eAudio Titles	138,907	144,542	145,709	154,976	163,069	168,333	174,000	182,690	181,817				
Total All Content Available	194,468	186,922	201,427	200,317	208,458	224,376	230,030	238,891	238,092				
Total Items Circulated													
Owned eBooks	16,407	15,671	15,319	14,610	14,104	14,306	16,128	14,240	15,419				136,204
Owned eAudiobooks	11,825	11,823	11,521	11,366	10,591	10,463	11,431	10,345	12,119				101,484
PPU eAudio	1,924	1,876	1,881	1,876	1,824	1,817	1,858	1,726	1,857				16,639
NOTE: All statistics above reflect the entire CloudLibrary shared collection.													
Patron Activity													
Total Unique MVLD Patrons	115	113	124	119	106	107	126	118	144				
Total MVLD Usage	628	617	602	606	568	552	564	445	678				5,260
Total Checkouts	450	426	425	397	406	397	389	299	477				
eBooks	190	181	194	179	212	169	199	163	219				1,706
eAudiobooks	260	245	231	218	194	228	190	136	258				1,960
Total Holds	154	174	159	185	154	149	169	136	190				
eBooks	56	62	54	72	62	59	64	46	57				532
eAudiobooks	98	112	105	113	92	90	105	90	133				938
Total Suggest-to-Library	24	17	18	24	8	6	6	10	11				
eBooks	16	7	9	6	2	2	5	6	10				63
eAudiobooks	8	10	9	18	6	4	1	4	1				61

Freegal Usage Stats
FY 2025

Freegal	#	Downloads	# Streaming Songs	Active Users		New Users	
				(download & streaming)	(download & streaming)	(download & streaming)	(download & streaming)
Jul-24	not yet set up						
Aug-24	8		369	14	14		14
Sep-24	9		604	9	9		5
Oct-24	2		382	5	5		1
Nov-24	11		668	11	11		7
Dec-24	3		711	9	9		4
Jan-25	1		496	8	8		2
Feb-25	4		998	11	11		4
Mar-25	3		989	9	9		6
Apr-25							
May-25							
Jun-25							

TOTALS: 41 5,217

Kanopy Usage Stats
FY 2025

<u>Kanopy</u>	Visits	Plays
Jul-24	933	170
Aug-24	1,107	207
Sep-24	1,277	172
Oct-24	1,144	196
Nov-24	1,657	196
Dec-24	1,050	208
Jan-25	1,909	248
Feb-25	1,166	220
Mar-25	706	164
Apr-25		
May-25		
Jun-25		
TOTALS:	10,949	1,781

Overdrive Usage Stats
FY 2025

CUSD #10
Partnership
(Entire FY)

Annual Totals:

Jul-24

Aug-24

Sep-24

Oct-24

Nov-24

Dec-24

Jan-25

Feb-25

Mar-25

Apr-25

May-25

Jun-25

Annual Totals:

Collection

Owned Items

eBooks

eAudiobooks

Video

Magazines

Total Unique Titles Owned

eBooks

eAudiobooks

Video

Magazines

Total Items Circulated

Owned eBooks

Owned eAudiobooks

Owned Video

Magazines

External Service

Total Holds

eBooks

eAudiobooks

Video

Magazines

External Service

NOTE: All statistics above reflect the entire Overdrive shared collection.

Patron Activity

New Patrons

Total Unique MVLD Patrons

Total Checkouts

eBooks

eAudiobooks

Video

Magazines

129,538
104,349
-

22,599
8

252

8,588
8,720
8
3,645

WHAT DOES IMLS FUNDING MEAN FOR CENTRAL & SOUTHERN ILLINOIS?

\$635
thousand
in system
grants

FAST, FREE
interlibrary loan
DELIVERY
5 Days a Week

\$50
million
in taxpayer
savings

For every dollar spent on resource sharing
central & southern Illinoisians see:

\$ 1 = 4.3 + 1.7 + 3.4
ITEMS DELIVERED MILES DRIVEN RESIDENTS SERVED

deliveries driven **1.1M miles** a year

TO **520 LIBRARIES** SERVING

2,160,469

central & southern Illinois residents

\$166k



to train public library
trustees



for the
better use
of taxpayer
dollars

meanwhile...

IMLS=0.0046%
of the **United States**
federal budget



Illinois Heartland Library System
IMAGINING TOMORROW - DELIVERING POSSIBILITIES TODAY

HOW DOES IMLS FUNDING BENEFIT ILLINOIS RESIDENTS?

**\$2.5
million**
in system
grants

FAST, FREE
interlibrary loan
DELIVERY
statewide

**\$230
million**
in taxpayer
savings



\$166k 
to train public library
trustees



for the
better use
of taxpayer
dollars

driving **2.2 million miles** a year

to **1,741 libraries** serving
12,812,508
Illinois residents

**TRANSLATING TO A TOTAL
SAVINGS OF:**



\$20
per
checkout



\$105
per
mile driven



\$18
per
resident

meanwhile...

IMLS = 0.0046%
of the **federal budget**



Board Report April, 2025

Matthew Harris – Assistant Director – Fairmont City Library Center

Outreach and education:

March 5: Attended Fairmont City City Council Meeting

March 11: Attended Latino Roundtable Meeting

March 17: Attended MVLD Board Meeting

March 24: Attended meeting with Kyla and Program Coordinator Lee Friz

March 28: Attended Libraries with Heart meeting

Building and Grounds:

Weeds have been starting to get pulled around the building, in the garden, and in the playground. I have been in contact with a school group that plans on coming out to help, weather pending. The stove hood was inspected for yearly review by Johnson Controls and passed.

Programming:

The AARP tax help has continued to be a huge success. We had some 153 people that AARP was able to assist with their taxes in March alone.

We have been preparing for the Drive-Thru Egg Hunt on April 12th. We are preparing for 100 vehicles and currently have six vendors signed up.

Stats:

March:

Days Open: 26

Door Count: 2,268

Computer Users: 180

E-Book Questions: 0

Homebound Delivery: 0

DATE	PROGRAM / EVENT / PROMOTION	# ATTENDED
March	Winter Checkout Challenge Teens	2
March	Winter Checkout Challenge Adults	4
March	AARP Free Tax Help	153
3/1/25	Free Tutoring	1
3/1/25	Making Reality with Coding-Teen PNG	1
3/3/25	Kids Corner	8
3/3/25	Monday Funday	1
3/4/25	Free Tutoring	3
3/6/25	Free Tutoring	1
3/6/25	Teen Lock-in	Canceled
3/8/25	Free Tutoring	1
3/10/25	Kids Corner	1
3/10/25	Monday Funday- Kid Activities- Mario Kart Racing on Wii	0
3/11/25	Free Tutoring	1
3/13/25	Free Tutoring	3
3/14/25	Kids Craft Day- National Children's Craft Day	4
3/15/25	Free Tutoring	1
3/17/25	Kids Corner	1
3/17/25	Monday Funday	1
45734	Free Tutoring	2
45734	Answers on Aging	2
3/20/25	Free Tutoring	1
3/21/25	Metro East Every Survivor Counts Table	3
3/22/25	Free Tutoring	2
3/24/25	Kids Corner	2
3/24/25	Monday Funday	1
3/25/25	Free Tutoring	1
3/27/25	Free Tutoring	1
3/29/25	Free Tutoring	1
3/31/25	Kids Corner	2
3/31/25	Monday Funday	4
TOTAL		209

	Children Ages 0-5 Synchronous in-person onsite program sessions: 13 attendance, 4 events	
	Children Ages 0-5 Synchronous in-person offsite program sessions: 0 attendance, 0 events	
	Children Ages 0-5 Synchronous virtual program sessions: 0 attendance, 0 events	
	Children Ages 0-5 Self-Directed: 0 attendance, 0 events	
	Children Ages 6-11 Synchronous in-person onsite program: 27 attendance, 19 events	
	Children Ages 6-11 Synchronous in-person offsite program sessions: 0 attendance, 0 events	
	Children Ages 6-11 Synchronous virtual program sessions: 0 attendance, 0 events	
	Children Ages 6-11 Self-Directed: 4 attendance, 1 event	

	Young Adults Ages 12- 18 Synchoronous in-person onsite program: 1 attendance, 1 event
	Young Adults Ages 12- 18 Synchoronous in-person offsite program sessions: 0 attendance, 0 events
	Young Adults Ages 12- 18 Synchoronous virtual program sessions: 0 attendance, 0 events
	Young Adults Ages 12-18 Self-Directed: 2 attendance, 1 event
	Adults Ages 19+ Synchronous in-person onsite program: 155 attendance, 2 events
	Adults Ages 19+ Synchronous in-person offsite program sessions: 0 attendance, 0 events
	Adults Ages 19+ Synchronous virtual program sessions:0 attendance, 0 events
	Adults Ages 19+ Self-Directed: 4 attendance, 1 event
	General Interests Synchronous in-person onsite program: 3 attendance, 1 event
	General Interests Synchronous in-person offsite program sessions: 0 attendance, 0 events
	General Interests Synchronous virtual program sessions: 0 attendance, 0 events
	General Interests Self-Directed: 0 attendance, 0 events

Expense by Vendor Detail

Mississippi Valley Library District

March 2025

TRANSACTION DATE	TRANSACTION TYPE	LINE DESCRIPTION	ACCOUNT FULL NAME	CATEGORY/PRODUCT/SERVICE	AMOUNT
Amazon Capital Services					
03/07/2025	Bill	books	Materials:Adult Print Materials		58.62
03/07/2025	Bill	DVDs	Materials:Adult Audio Visual Items		92.83
03/17/2025	Bill	DVDs	Materials:Adult Audio Visual Items		267.40
03/17/2025	Bill	DVDs	Materials:Juvenile Audio Visual Items		17.98
03/28/2025	Bill	DVDs	Materials:Adult Audio Visual Items		175.82
03/28/2025	Bill	DVDs	Materials:Juvenile Audio Visual Items		39.92
Total for Amazon Capital Services					\$652.57
AMEREN ILLINOIS					
03/17/2025	Bill	FCLC gas (01149)	Utilities:Natural Gas		484.77
03/17/2025	Bill	FCLC electric (01130)	Utilities:Electricity		663.54
03/17/2025	Bill	CMLC gas (23000)	Utilities:Natural Gas		1,136.88
03/17/2025	Bill	CMLC electric (04006)	Utilities:Electricity		1,425.23
03/17/2025	Bill	CMLC outdoor parking lot light (60005)	Utilities:Electricity		36.10
03/17/2025	Bill	BH gas (83007)	Utilities:Natural Gas		421.87
03/17/2025	Bill	BH electric (10414)	Utilities:Electricity		218.06
03/17/2025	Bill	facilities & administrative costs	Other Expenditures:Grant Expenses:FY2025		1,064.00
Total for AMEREN ILLINOIS					\$5,450.45
American Express					
03/17/2025	Bill	Misc. office supplies / consumables	Supplies:Office		463.90
03/17/2025	Bill	monthly Zoom subscription; Guru Importer monthly subscription	Utilities:Telephone/Fax		60.00
03/17/2025	Bill	misc. supplies	Professional Services:Other Professional Services		27.99
03/17/2025	Bill	electric pencil sharpeners	Other Expenditures:Programming		29.99
03/17/2025	Bill	movies	Supplies:Equipment		30.25
03/17/2025	Bill	video games	Materials:Juvenile Audio Visual Items		22.38
03/17/2025	Bill	children's microscope	Materials:Adult Audio Visual Items		480.40
03/17/2025	Bill	IHLS Marketing Microgrant - booth activity and poster board	Materials:Other Materials		49.99
03/17/2025	Bill	gasoline	Other Expenditures:Grant Expenses:Other Grants		142.89
03/17/2025	Bill		Other Expenditures:Vehicles		31.00

Expense by Vendor Detail

Mississippi Valley Library District

March 2025

TRANSACTION DATE	TRANSACTION TYPE	LINE DESCRIPTION	ACCOUNT FULL NAME	CATEGORY/PRODUCT/SERVICE AMOUNT
03/17/2025	Bill	T. Beck - Illinois Youth Services Institute accommodations	Professional Development:Travel Expenses	322.56
03/17/2025	Bill	notary bond, supplies, training for S. Rivera-Cereno	Other Expenditures:Miscellaneous	111.10
Total for American Express				\$1,772.45
Aqua Systems				
03/17/2025	Bill	Invoice # 564801099 monthly rental dated 3/5/2025	Supplies:Office	6.95
03/17/2025	Bill	Invoice # 565038822 bottle exchange dated 3/14/2025	Supplies:Office	21.10
Total for Aqua Systems				\$28.05
Blue Cross / Blue Shield				
03/28/2025	Bill	Health Insurance 4/1/2025 - 5/1/2025	Personnel:Benefits:Health/Dental Insurance	6,405.60
Total for Blue Cross / Blue Shield				\$6,405.60
Brady Pest and Termite Management				
03/07/2025	Bill	Invoice # 0088349 Bimonthly pest control BH, CM, & FC February 2025	Maintenance Services:Grounds	275.00
Total for Brady Pest and Termite Management				\$275.00
Brodart				
03/07/2025	Bill	Invoice # 653432 multi-disc cases	Supplies:Office	189.06
03/28/2025	Bill	Invoice # 654549 multi-disc cases	Supplies:Office	65.00
Total for Brodart				\$254.06
Buildingstars				
03/07/2025	Bill	Invoice # 3484329 BH March 2025 cleaning	Maintenance Services:Building	225.00
Total for Buildingstars				\$225.00
Capital One				
03/07/2025	Bill	Misc. program consumables	Other Expenditures:Programming	15.59
03/28/2025	Bill	Misc. program consumables	Other Expenditures:Programming	116.56
03/28/2025	Bill	misc. supplies	Supplies:Office	3.98
Total for Capital One				\$136.13
Casey's General Store				
03/04/2025	Expense		Other Expenditures:Vehicles	52.64

Expense by Vendor Detail

Mississippi Valley Library District

March 2025

TRANSACTION DATE	TRANSACTION TYPE	LINE DESCRIPTION	ACCOUNT FULL NAME	CATEGORY/PRODUCT/SERVICE	AMOUNT
03/20/2025	Expense		Other Expenditures: Vehicles		41.74
03/28/2025	Expense		Other Expenditures: Vehicles		42.01
Total for Casey's General Store					\$136.39
Center Point Large Print					
03/28/2025	Bill	Invoice # 2152642 standing order February 2025	Materials: Adult Print Materials		151.02
Total for Center Point Large Print					\$151.02
Charter Communications					
03/07/2025	Bill	CM & FC fiber internet 50 mbps February 2025 - March 2025	Professional Services: Internet Services		772.00
03/07/2025	Bill	CM elevator emergency phone line February 2025 - March 2025	Utilities: Telephone/Fax		49.99
Total for Charter Communications					\$821.99
City of Collinsville					
03/28/2025	Bill	BH water & sewer 12/27/2024 - 2/28/2025	Utilities: Water/Sewer		39.82
03/28/2025	Bill	CM water & sewer 12/27/2024 - 2/28/2025 (re-read ~3/24/25)	Utilities: Water/Sewer		536.95
Total for City of Collinsville					\$576.77
Corvus of St. Louis					
03/07/2025	Bill	Invoice # 503619005-0313 March 2025 CM & FC cleaning	Maintenance Services: Building		2,700.00
Total for Corvus of St. Louis					\$2,700.00
Delta Dental					
03/17/2025	Bill	Dental Insurance April 2025	Personnel: Benefits: Health/Dental Insurance		289.56
Total for Delta Dental					\$289.56
Empathy Studios, LLC					
03/28/2025	Bill	Invoice # 6038539000017319325: 4/2025 - 4/2026 staff training access	Other Expenditures: Grant Expenses: FY2023 Per Capita Grant		499.00
Total for Empathy Studios, LLC					\$499.00
Ford & Harrison LLP					
03/28/2025	Bill	Invoice # 951352 Services re: response to unionization petition	Professional Services: Legal Service		4,572.00
Total for Ford & Harrison LLP					\$4,572.00

Expense by Vendor Detail

Mississippi Valley Library District

March 2025

TRANSACTION DATE	TRANSACTION TYPE	LINE DESCRIPTION	ACCOUNT FULL NAME	CATEGORY/PRODUCT/SERVICE AMOUNT
Gilman-Danforth District Library				
03/28/2025	Bill	Item # 33303900063049 Toddler Discipline for Every Age and Stage	Other Expenditures:Payments to Other Libraries	21.00
Total for Gilman-Danforth District Library				\$21.00
Guin Mundorf LLC				
03/17/2025	Bill	Invoice # 505039 work related to ILRB petition	Professional Services:Legal Service	300.00
Total for Guin Mundorf LLC				\$300.00
Home Depot				
03/05/2025	Expense		Maintenance Services:Building	21.12
03/05/2025	Expense		Maintenance Services:Building	53.47
03/14/2025	Expense		Maintenance Services:Building	58.41
03/17/2025	Expense		Maintenance Services:Building	14.87
03/18/2025	Expense		Maintenance Services:Building	10.97
03/19/2025	Expense		Maintenance Services:Building	12.44
03/20/2025	Expense		Maintenance Services:Building	38.43
03/28/2025	Expense		Maintenance Services:Building	35.88
03/26/2025	Expense		Maintenance Services:Building	50.41
Total for Home Depot				\$296.00
Hoopeston Area CUSD #11				
03/07/2025	Bill	Item # *****2288 Ivanhoe	Other Expenditures:Payments to Other Libraries	10.00
Total for Hoopeston Area CUSD #11				\$10.00
Illinois American Water				
03/28/2025	Bill	FCLC water 2/8/2025-3/7/2025	Utilities:Water/Sewer	74.97
Total for Illinois American Water				\$74.97
Illinois Heartland Library System				
03/17/2025	Bill	Invoice # 2025-1053 February 2025 ebooks	Other Expenditures:Grant Expenses:FY2024 Per Capita Grant	409.97
Total for Illinois Heartland Library System				\$409.97

Expense by Vendor Detail

Mississippi Valley Library District

March 2025

TRANSACTION DATE	TRANSACTION TYPE	LINE DESCRIPTION	ACCOUNT FULL NAME	CATEGORY/PRODUCT/SERVICE AMOUNT
Illinois Library Association				
03/17/2025	Bill	Invoice # 304058 - 7 staff @ Reaching Forward South conference	Professional Development: Training/Tuition	504.00
Total for Illinois Library Association				\$504.00
Illinois Reading Council				
03/07/2025	Bill	1-year membership	Professional Development:Dues	50.00
Total for Illinois Reading Council				\$50.00
Illinois Secretary of State				
03/13/2025	Expense		Other Expenditures:Miscellaneous	16.00
Total for Illinois Secretary of State				\$16.00
Illinois State Police				
03/17/2025	Bill	background checks - volunteer D. Shimkus	Other Expenditures:Miscellaneous	10.00
Total for Illinois State Police				\$10.00
IMRF				
03/04/2025	Expense		Personnel:Benefits:IMRF	6,409.74
Total for IMRF				\$6,409.74
InfoUSA Marketing, Inc.				
03/07/2025	Bill	City Directory - Belleville 2025 (includes Fairmont City)	Materials:Adult Print Materials	290.00
Total for InfoUSA Marketing, Inc.				\$290.00
INGRAM LIBRARY SERVICES				
03/07/2025	Bill	Invoice # 86817307, -308	Materials:Adult Print Materials	118.94
03/17/2025	Bill	Invoices # 86964458, -459, 86502843, -844, 87014672	Materials:Juvenile Print Items	128.79
03/17/2025	Bill	Invoices # 86502841, -842, 87014669, -670, -671, -673	Materials:Adult Print Materials	1,061.36
03/28/2025	Bill	Invoices # 87084745, -746, -747, -748, 87161304, -305, -306, 87199925, -926, -927, -928	Materials:Adult Print Materials	479.58
03/28/2025	Bill	Invoice # 87161307	Materials:Juvenile Print Items	41.76
Total for INGRAM LIBRARY SERVICES				\$1,830.43

Expense by Vendor Detail

Mississippi Valley Library District

March 2025

TRANSACTION DATE	TRANSACTION TYPE	LINE DESCRIPTION	ACCOUNT FULL NAME	CATEGORY/PRODUCT/SERVICE AMOUNT
iRead				
03/07/2025	Bill	Order # VFZO7GXN & IJ1OM6P9 - SRP 2025 supplies	Other Expenditures:Programming	209.32
Total for iRead				\$209.32
Johnson Controls				
03/28/2025	Bill	Invoice # 1-135435495103 - annual Metasys monitoring & service	Maintenance Services:Building	4,740.00
Total for Johnson Controls				\$4,740.00
KANOPIY, INC.				
03/07/2025	Bill	Invoice # 441909 - PPU for February 2025 play credits	Materials:Virtual Items	241.00
Total for KANOPIY, INC.				\$241.00
Lazerware				
03/07/2025	Bill	Invoice # 6562 CM February 2025	Professional Services:Information Technology	2,791.56
03/07/2025	Bill	Invoice # 6571 FC February 2025	Professional Services:Information Technology	919.92
03/07/2025	Bill	Invoice # 9009347 new server - partial payment	Other Expenditures:Grant Expenses:FY2024 Per Capita Grant	2,100.00
03/17/2025	Bill	Invoice # 9009404 - library portion of outreach tablet	Professional Services:Information Technology	129.63
03/17/2025	Bill	Invoice # 9009404 - grant-covered portion of outreach tablet	Other Expenditures:Grant Expenses:Other Grants	257.11
Total for Lazerware				\$6,198.22
Office of the State Fire Marshal				
03/28/2025	Bill	Invoice # 9709024 - 2 boilers' Certificate of Inspection renewals	Maintenance Services:Building	140.00
Total for Office of the State Fire Marshal				\$140.00
OverDrive				
03/07/2025	Bill	Invoice # H-9112521 LOTG consortium maintenance fees & prepaid content purchases	Other Expenditures:Grant Expenses:FY2024 Per Capita Grant	3,600.00
03/07/2025	Bill	Invoice # 02064MG25071110 annual e-magazine subscriptions (~5,700 titles)	Other Expenditures:Grant Expenses:FY2024 Per Capita Grant	5,000.00
03/07/2025	Bill	Invoice # 02064CO25069982 March 2025 ebooks & e-audiobooks	Other Expenditures:Grant Expenses:FY2024 Per Capita Grant	419.89
Total for OverDrive				\$9,019.89
Peerless Network, Inc.				
03/17/2025	Bill	FC monthly fax fees	Utilities:Telephone/Fax	77.18
03/17/2025	Bill	CM monthly fax fees	Utilities:Telephone/Fax	149.60

Expense by Vendor Detail

Mississippi Valley Library District

March 2025

TRANSACTION DATE	TRANSACTION TYPE	LINE DESCRIPTION	ACCOUNT FULL NAME	CATEGORY/PRODUCT/SERVICE AMOUNT
Total for Peerless Network, Inc.				
				\$226.78

Expense by Vendor Detail

Mississippi Valley Library District

March 2025

TRANSACTION DATE	TRANSACTION TYPE	LINE DESCRIPTION	ACCOUNT FULL NAME	CATEGORY/PRODUCT/SERVICE AMOUNT
Prevention				
03/07/2025	Bill	Magazine - 2 years	Materials:Adult Print Materials	58.00
Total for Prevention				\$58.00
Quill LLC				
03/17/2025	Bill	Invoice # 42994091 copy paper	Supplies:Office	229.75
Total for Quill LLC				\$229.75
Security Alarm				
03/17/2025	Bill	Invoice # 223204 video freezing; on-site service call	Professional Services:Other Professional Services	290.00
Total for Security Alarm				\$290.00
Times Tribune				
03/28/2025	Bill	Invoice # 1051921 - legal notice: availability of audit report	Professional Services:Publishing	20.00
Total for Times Tribune				\$20.00
United States Postal Service				
03/07/2025	Expense		Supplies:Postage	425.75
03/14/2025	Expense		Supplies:Postage	13.20
03/29/2025	Expense		Supplies:Postage	27.82
Total for United States Postal Service				\$466.77
US Bank Equipment Finance				
03/28/2025	Bill	Invoice # 551341712 for 3/10/2025 - 4/10/2025 copier leasing	Maintenance Services:Equipment	811.80
Total for US Bank Equipment Finance				\$811.80
Personnel:Benefits:FICA Company				
03/14/2025	Journal Entry	ER Medicare	Personnel:Benefits:FICA Company	381.08
03/14/2025	Journal Entry	ER OASDI	Personnel:Benefits:FICA Company	1,629.56
03/14/2025	Journal Entry	Dental	Personnel:Benefits:Health/Dental Insurance	-14.89
03/14/2025	Journal Entry	ER SUTA Illinois	Personnel:Benefits:IL Unemployment Company	546.64
03/14/2025	Journal Entry	Bereavement	Personnel:Salaries:Full Time	308.00
03/14/2025	Journal Entry	Overtime	Personnel:Salaries:Full Time	16.21
03/14/2025	Journal Entry	Paid Leave	Personnel:Salaries:Full Time	256.00

Expense by Vendor Detail

Mississippi Valley Library District

March 2025

TRANSACTION DATE	TRANSACTION TYPE	LINE DESCRIPTION	ACCOUNT FULL NAME	CATEGORY/PRODUCT/SERVICE AMOUNT
03/14/2025	Journal Entry	Regular	Personnel:Salaries:Full Time	14,821.29
03/14/2025	Journal Entry	Salary	Personnel:Salaries:Full Time	4,061.01
03/14/2025	Journal Entry	Sick	Personnel:Salaries:Full Time	327.38
03/14/2025	Journal Entry	Vacation	Personnel:Salaries:Full Time	1,700.80
03/14/2025	Journal Entry	Paid Leave	Personnel:Salaries:Part time	230.25
03/14/2025	Journal Entry	Regular	Personnel:Salaries:Part time	4,550.62
03/14/2025	Journal Entry	Sick	Personnel:Salaries:Part time	45.75
03/14/2025	Journal Entry	Invoice	Professional Services:Payroll Service	104.70
03/14/2025	Journal Entry	L. Friz wages - prepping & running PNG activities	Other Expenditures:Grant Expenses:FY2025 PNG Grant	77.00
03/28/2025	Journal Entry	ER Medicare	Personnel:Benefits:FICA Company	384.29
03/28/2025	Journal Entry	ER OASDI	Personnel:Benefits:FICA Company	1,643.16
03/28/2025	Journal Entry	ER SUTA Illinois	Personnel:Benefits:IL Unemployment Company	507.95
03/28/2025	Journal Entry	Overtime	Personnel:Salaries:Full Time	23.06
03/28/2025	Journal Entry	Paid Leave	Personnel:Salaries:Full Time	760.04
03/28/2025	Journal Entry	Regular	Personnel:Salaries:Full Time	15,292.67
03/28/2025	Journal Entry	Salary	Personnel:Salaries:Full Time	5,224.05
03/28/2025	Journal Entry	Sick	Personnel:Salaries:Full Time	121.89
03/28/2025	Journal Entry	Vacation	Personnel:Salaries:Full Time	164.00
03/28/2025	Journal Entry	Paid Leave	Personnel:Salaries:Full Time	60.00
03/28/2025	Journal Entry	Regular	Personnel:Salaries:Part time	4,764.18
03/28/2025	Journal Entry	Sick	Personnel:Salaries:Part time	30.75
03/28/2025	Journal Entry	Vacation	Personnel:Salaries:Part time	173.25
03/28/2025	Journal Entry	Invoice	Professional Services:Payroll Service	203.38
Total for --				\$58,394.07

Mississippi Valley Library District

Profit and Loss

July 2024 - March 2025

	TOTAL
Income	
Charges for Services	
Fax	2,581.21
Printing/Copying	8,420.70
Total Charges for Services	11,001.91
Fines & Forfeitures	
Fines	157.71
Lost or Damaged Books/Inhouse	1,839.18
Total Fines & Forfeitures	1,996.89
Intergovernment Revenue	
E-Rate	4,936.26
Grants	
FY2024 Per Capita Grant	49,125.29
FY2024 PNG Grant	2,598.89
FY2025 PNG Grant	6,814.09
Other Grants	900.00
Total Grants	59,438.27
Replacement Tax	40,852.62
Total Intergovernment Revenue	105,227.15
Other Revenues	
COBRA Reimbursements	6,084.09
Donations - Des & Undes	9,477.33
Interest Income	55,153.88
Miscellaneous	1,067.69
Property License Agreements	15,000.00
Reimbursements Other libraries	1,915.81
Rental Income	
Blum House Rental	8,841.57
Collinsville Rooms	2,396.74
Total Rental Income	11,238.31
Sale of Items	3,336.22
Sale of Vehicle	4,409.33
Total Other Revenues	107,682.66
Taxes	
Audit	7,699.59
Building Maintenance	119,345.64
FICA/Medicare	57,105.91
IMRF	57,747.63
Liability Insurance	81,488.15

	TOTAL
Property Tax	869,425.38
Total Taxes	1,192,812.30
Total Income	\$1,418,720.91
GROSS PROFIT	\$1,418,720.91
Expenses	
Maintenance Services	
Building	130,039.57
Elevator Repairs/ Modernization	33,594.03
Equipment	8,650.75
Grounds	11,345.63
Total Maintenance Services	183,629.98
Materials	
Adult Audio Visual Items	9,898.43
Adult Print Materials	18,669.45
Juvenile Audio Visual Items	1,315.14
Juvenile Print Items	2,895.70
Online Databases	2,938.00
Other Materials	800.97
Virtual Items	7,862.97
Total Materials	44,380.66
Other Expenditures	
Donation Expenditures - Des.	3,633.64
Grant Expenses	
FY2023 Per Capita Grant	499.00
FY2024 Per Capita Grant	44,214.81
FY2025 PNG Grant	8,230.30
Other Grants	900.00
Total Grant Expenses	53,844.11
Liability & Building Insurance	26,779.84
Miscellaneous	2,120.20
Payments to Other Libraries	513.74
Programming	5,614.15
Vehicles	1,655.44
Total Other Expenditures	94,161.12
Personnel	
Benefits	
FICA Company	41,426.14
Health/Dental Insurance	74,403.72
IL Unemployment Company	5,953.79
IMRF	62,342.82
Total Benefits	184,126.47
Salaries	
Full Time	424,702.04
Part time	118,645.35
Total Salaries	543,347.39
Total Personnel	727,473.86

	TOTAL
Professional Development	
Dues	546.67
Training/Tuition	1,275.00
Travel Expenses	382.56
Total Professional Development	2,204.23
Professional Services	
Audit	8,650.00
Information Technology	39,447.72
Internet Services	6,948.00
Legal Service	6,392.00
Other Professional Services	1,352.69
Payroll Service	3,695.53
Publishing	1,581.15
Total Professional Services	68,067.09
Supplies	
Equipment	2,562.23
Office	9,398.95
Postage	3,044.32
Total Supplies	15,005.50
Unapplied Cash Bill Payment Expense	0.00
Utilities	
Electricity	36,722.42
Natural Gas	6,630.88
Telephone/Fax	2,852.33
Water/Sewer	3,410.32
Total Utilities	49,615.95
Total Expenses	\$1,184,538.39
NET OPERATING INCOME	\$234,182.52
NET INCOME	\$234,182.52

Mississippi Valley Library District

Balance Sheet

As of March 31, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking	84,501.80
IL Funds - Audit	9,072.58
IL Funds - Building	9,320.18
IL Funds - FICA	65,339.21
IL Funds - General	834,774.75
IL Funds - Gift	10,655.74
IL Funds - IMRF	84,006.17
IL Funds - Insurance	122,367.48
IL Funds - Reserve	40,074.42
IL Funds - Working Cash	233,488.77
Suspense	0.00
Total Bank Accounts	\$1,493,601.10
Other Current Assets	
Petty Cash	100.00
Prepaid Insurance	17,255.45
Total Other Current Assets	\$17,355.45
Total Current Assets	\$1,510,956.55
Other Assets	
Miscellaneous Accounts Rec.	0.00
Taxes Receivable	864,041.62
Total Other Assets	\$864,041.62
TOTAL ASSETS	\$2,374,998.17

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	6,676.31
Total Accounts Payable	\$6,676.31
Other Current Liabilities	
Accrued Sick Pay	5,253.76
Accrued Vacation	18,665.72
Accrued Wages	17,753.78
Deferred Revenue	975,284.70
Manual A/P	23,347.24
Payroll Liabilities	1,104.05
Direct Deposit	259.15
Fed Withhold	-208.00
Garnishment	176.18
Health/Dental Insurance	282.91
IL Withhold	-807.73
IMRF - Payable	204,162.27
Liberty National	10,410.50
MC - Emp	7.68
MC - Lib	7.68
Miscellaneous	-127.44
Net Pay Offset	1,054.41
SS - Emp	32.81
SS - Lib	32.81
SUTA	4,102.99
Total Payroll Liabilities	220,490.27
Total Other Current Liabilities	\$1,260,795.47
Total Current Liabilities	\$1,267,471.78
Total Liabilities	\$1,267,471.78
Equity	
Opening Bal Equity	14,039.26
Retained Earnings	859,304.61
Net Income	234,182.52
Total Equity	\$1,107,526.39
TOTAL LIABILITIES AND EQUITY	\$2,374,998.17

Mississippi Valley Library District

IL Funds - Gift Ending Balance: \$11,404.74

Date	Ref No.	Payee Account	Memo	Class Location	Payment	Deposit	Stat Auto	Balance
03/31/2025	INTEREST	Other Revenues:Interest Income	Interest Earned			\$39.78	R	\$10,655.74
03/17/2025		Transfer	3/16/2025 capital needs donation from Jeffrey May			\$100.00	R	\$10,615.96
02/28/2025	INTEREST	Other Revenues:Interest Income	Interest Earned			\$43.17	R	\$10,515.96
02/27/2025		Transfer	Bills paid 2/27/2025 - 16 donations for capital needs for elevator down payment		\$2,325.97		R	\$10,472.79
02/24/2025		Transfer	2/12/2025 K. Waltermire & 2/22/2025 FoL			\$237.00	R	\$12,798.76
01/31/2025		Transfer	1/24/2025 L. Dassow capital needs donation			\$50.00	R	\$12,561.76
01/31/2025	INTEREST	Other Revenues:Interest Income	Interest Earned			\$48.64	R	\$12,511.76
01/30/2025		Transfer	donation from E. Janel Dyer for book donation, plus remaining \$0.05		\$40.00		R	\$12,455.93
01/21/2025		Transfer	correction to over-transfer on 1/9/2024			\$7.19	R	\$12,495.93
01/14/2025		Transfer	Reversal of over-transfer (donation fees) from 12/10/24 Gift Fund transfer			\$0.62	R	\$12,503.12
01/14/2025		Transfer	Tienda El Maguey donation, for Ballet Ollin performance on 10/12/2024		\$150.00		R	\$12,537.65
01/13/2025		Transfer	Interest Earned			\$44.96	R	\$12,687.65
12/31/2024	INTEREST	Other Revenues:Interest Income	12/7 FoL capital needs donation f/ book sale; 12/8-12/21 deposit 2 capital needs donations & FoL StoryWalk donation			\$1,097.00	R	\$12,642.69
12/26/2024		Transfer	11 capital needs donations 11/27-12/3/2024			\$1,295.00	R	\$11,545.69
12/10/2024		Transfer	IL Funds' interest calc. error reversal	Gift	\$2.66		R	\$10,250.69

Date	Ref No. Type	Payee Account	Memo	Class Location	Payment Deposit	Stat Auto	Balance
11/30/2024	INTEREST	Expense Other Revenues:Interest Income	Interest Earned		\$42.90	R	\$10,253.35
10/31/2024	INTEREST	Deposit Other Revenues:Interest Income	Interest Earned		\$42.10	R	\$10,210.45
10/29/2024		Deposit Other Revenues:Interest Income	Tienda El Maguey donation		\$150.00	R	\$10,168.35
10/07/2024	Transfer	Checking	9/11/2024 Cathy Boulanger for FC garden club		\$20.00	R	\$10,018.35
10/04/2024	Transfer	Checking	from FoL for capital needs		\$77.00	R	\$9,998.35
09/30/2024	INTEREST	Transfer Checking	Interest Earned		\$39.55	R	\$9,921.35
09/09/2024		Deposit Other Revenues:Interest Income	FoL donation for StoryWalk posts		\$2,000.00	R	\$9,881.80
08/31/2024	INTEREST	Transfer Checking	Interest Earned		\$35.74	R	\$7,881.80
08/12/2024		Deposit Other Revenues:Interest Income	from Sherri Blair, for genealogy		\$20.00	R	\$7,846.06
07/31/2024	INTEREST	Transfer Checking	Interest Earned		\$36.36	R	\$7,826.06
07/22/2024		Deposit Other Revenues:Interest Income	E. Janel Dyer - for book		\$40.00	R	\$7,789.70
07/15/2024	Transfer	Checking	FoL donation for capital needs		\$105.12	R	\$7,749.70
07/05/2024	Transfer	Checking	over-transfer for Marion Nichols event		\$18.17	R	\$7,644.58
07/05/2024	Transfer	Checking	7/5/2024 bills - FC HVAC donations (12 total)		\$1,062.72	R	\$7,626.41
07/03/2024	Transfer	Checking	FY2024 Gift Fund interest		\$245.61	R	\$8,689.13
07/02/2024	Transfer	IL Funds - General	6/29/24 donation F. Gatewood		\$5.00	R	\$8,934.74
07/01/2024	Transfer	Checking	6/21/24 T. Zeisler online donation		\$10.00	R	\$8,929.74
	Transfer	Checking					

Mississippi Valley Library District

Budget vs. Actuals: FY2025 Budget - FY25 P&L

July 2024 - March 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Charges for Services				
Fax	2,581.21	3,450.00	-868.79	74.82 %
Non-resident Fees		82.00	-82.00	
Printing/Copying	8,420.70	10,500.00	-2,079.30	80.20 %
Total Charges for Services	11,001.91	14,032.00	-3,030.09	78.41 %
Fines & Forfeitures				
Fines	157.71	500.00	-342.29	31.54 %
Lost or Damaged Books/Inhouse	1,839.18	2,300.00	-460.82	79.96 %
Total Fines & Forfeitures	1,996.89	2,800.00	-803.11	71.32 %
Intergovernment Revenue				
E-Rate	4,936.26	15,000.00	-10,063.74	32.91 %
Grants				
FY2024 Per Capita Grant	49,125.29	49,125.29	0.00	100.00 %
FY2024 PNG Grant	2,598.89	2,598.89	0.00	100.00 %
FY2025 PNG Grant	6,814.09	11,709.00	-4,894.91	58.20 %
Other Grants	900.00	5,000.00	-4,100.00	18.00 %
Total Grants	59,438.27	68,433.18	-8,994.91	86.86 %
Replacement Tax	40,852.62	45,000.00	-4,147.38	90.78 %
TIF Funds		0.00	0.00	
Total Intergovernment Revenue	105,227.15	128,433.18	-23,206.03	81.93 %
Other Revenues				
COBRA Reimbursements	6,084.09	6,084.09	0.00	100.00 %
Donations - Des & Undes	9,477.33	20,000.00	-10,522.67	47.39 %
Interest Income	55,153.88	82,000.00	-26,846.12	67.26 %
Miscellaneous	1,067.69	1,600.00	-532.31	66.73 %
Property License Agreements	15,000.00	15,001.00	-1.00	99.99 %
Reimbursements Other libraries	1,915.81	2,700.00	-784.19	70.96 %
Rental Income				
Blum House Rental	8,841.57	16,000.00	-7,158.43	55.26 %
Collinsville Rooms	2,396.74	3,200.00	-803.26	74.90 %
FC Pavilion		100.00	-100.00	
FC Rooms		100.00	-100.00	
Total Rental Income	11,238.31	19,400.00	-8,161.69	57.93 %
Sale of Items	3,336.22	5,000.00	-1,663.78	66.72 %
Sale of Short Street Lot		12,000.00	-12,000.00	
Sale of Vehicle	4,409.33	4,409.33	0.00	100.00 %
Total Other Revenues	107,682.66	168,194.42	-60,511.76	64.02 %
Taxes				
Audit	7,699.59	7,665.56	34.03	100.44 %
Building Maintenance	119,345.64	117,931.73	1,413.91	101.20 %
FICA/Medicare	57,105.91	56,607.23	498.68	100.88 %
IMRF	57,747.63	57,196.89	550.74	100.96 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Liability Insurance	81,488.15	80,783.23	704.92	100.87 %
Property Tax	869,425.38	862,080.92	7,344.46	100.85 %
Total Taxes	1,192,812.30	1,182,265.56	10,546.74	100.89 %
Total Income	\$1,418,720.91	\$1,495,725.16	\$ -77,004.25	94.85 %
GROSS PROFIT	\$1,418,720.91	\$1,495,725.16	\$ -77,004.25	94.85 %
Expenses				
Maintenance Services				
Building	130,039.57	130,000.00	39.57	100.03 %
Elevator Repairs/ Modernization	33,594.03	90,000.00	-56,405.97	37.33 %
Equipment	8,650.75	12,000.00	-3,349.25	72.09 %
Grounds	11,345.63	16,000.00	-4,654.37	70.91 %
Total Maintenance Services	183,629.98	248,000.00	-64,370.02	74.04 %
Materials				
Adult Audio Visual Items	9,898.43	11,000.00	-1,101.57	89.99 %
Adult Print Materials	18,669.45	27,000.00	-8,330.55	69.15 %
Juvenile Audio Visual Items	1,315.14	2,000.00	-684.86	65.76 %
Juvenile Print Items	2,895.70	4,500.00	-1,604.30	64.35 %
Online Databases	2,938.00	10,000.00	-7,062.00	29.38 %
Other Materials	800.97	1,250.00	-449.03	64.08 %
Virtual Items	7,862.97	8,500.00	-637.03	92.51 %
Total Materials	44,380.66	64,250.00	-19,869.34	69.07 %
Other Expenditures				
Donation Expenditures - Des.	3,633.64	15,000.00	-11,366.36	24.22 %
Grant Expenses				
FY2023 Per Capita Grant	499.00		499.00	
FY2024 Per Capita Grant	44,214.81	49,125.29	-4,910.48	90.00 %
FY2025 PNG Grant	8,230.30	11,709.00	-3,478.70	70.29 %
Other Grants	900.00	5,000.00	-4,100.00	18.00 %
Total Grant Expenses	53,844.11	65,834.29	-11,990.18	81.79 %
Liability & Building Insurance	26,779.84	26,779.84	0.00	100.00 %
Miscellaneous	2,120.20	5,500.00	-3,379.80	38.55 %
Payments to Other Libraries	513.74	1,350.00	-836.26	38.05 %
Programming	5,614.15	7,000.00	-1,385.85	80.20 %
Vehicles	1,655.44	3,000.00	-1,344.56	55.18 %
Total Other Expenditures	94,161.12	124,464.13	-30,303.01	75.65 %
Personnel				
Benefits				
FICA Company	41,426.14	59,000.00	-17,573.86	70.21 %
Health/Dental Insurance	74,403.72	96,000.00	-21,596.28	77.50 %
IL Unemployment Company	5,953.79	12,000.00	-6,046.21	49.61 %
IMRF	62,342.82	80,000.00	-17,657.18	77.93 %
Total Benefits	184,126.47	247,000.00	-62,873.53	74.55 %
Salaries				
Full Time	424,702.04	550,000.00	-125,297.96	77.22 %
Part time	118,645.35	195,000.00	-76,354.65	60.84 %
Total Salaries	543,347.39	745,000.00	-201,652.61	72.93 %
Total Personnel	727,473.86	992,000.00	-264,526.14	73.33 %
Professional Development				

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Dues	546.67	500.00	46.67	109.33 %
Training/Tuition	1,275.00	1,000.00	275.00	127.50 %
Travel Expenses	382.56	1,500.00	-1,117.44	25.50 %
Total Professional Development	2,204.23	3,000.00	-795.77	73.47 %
Professional Services				
Audit	8,650.00	8,650.00	0.00	100.00 %
Information Technology	39,447.72	55,000.00	-15,552.28	71.72 %
Internet Services	6,948.00	10,000.00	-3,052.00	69.48 %
Legal Service	6,392.00	5,000.00	1,392.00	127.84 %
Other Professional Services	1,352.69	7,000.00	-5,647.31	19.32 %
Payroll Service	3,695.53	5,100.00	-1,404.47	72.46 %
Publishing	1,581.15	2,200.00	-618.85	71.87 %
Total Professional Services	68,067.09	92,950.00	-24,882.91	73.23 %
Supplies				
Equipment	2,562.23	10,000.00	-7,437.77	25.62 %
Office	9,398.95	12,000.00	-2,601.05	78.32 %
Postage	3,044.32	3,900.00	-855.68	78.06 %
Total Supplies	15,005.50	25,900.00	-10,894.50	57.94 %
Utilities				
Electricity	36,722.42	52,000.00	-15,277.58	70.62 %
Natural Gas	6,630.88	7,500.00	-869.12	88.41 %
Telephone/Fax	2,852.33	4,000.00	-1,147.67	71.31 %
Water/Sewer	3,410.32	4,500.00	-1,089.68	75.78 %
Total Utilities	49,615.95	68,000.00	-18,384.05	72.96 %
Total Expenses	\$1,184,538.39	\$1,618,564.13	\$ -434,025.74	73.18 %
NET OPERATING INCOME	\$234,182.52	\$ -122,838.97	\$357,021.49	-190.64 %
NET INCOME	\$234,182.52	\$ -122,838.97	\$357,021.49	-190.64 %

Mississippi Valley Library District

Profit and Loss Comparison

July 2024 - March 2025

	TOTAL			
	JUL 2024 - MAR 2025	JUL 2023 - MAR 2024 (PP)	CHANGE	% CHANGE
Income				
Charges for Services				
Fax	2,581.21	2,598.45	-17.24	-0.66 %
Printing/Copying	8,420.70	7,895.77	524.93	6.65 %
Total Charges for Services	11,001.91	10,494.22	507.69	4.84 %
Fines & Forfeitures				
Fines	157.71	403.80	-246.09	-60.94 %
Lost or Damaged Books/Inhouse	1,839.18	1,857.47	-18.29	-0.98 %
Total Fines & Forfeitures	1,996.89	2,261.27	-264.38	-11.69 %
Intergovernment Revenue				
E-Rate	4,936.26	9,551.00	-4,614.74	-48.32 %
Grants				
FY2023 Per Capita Grant		48,794.48	-48,794.48	-100.00 %
FY2023 PNG Grant		2,572.05	-2,572.05	-100.00 %
FY2024 Per Capita Grant	49,125.29		49,125.29	
FY2024 PNG Grant	2,598.89	2,904.48	-305.59	-10.52 %
FY2025 PNG Grant	6,814.09		6,814.09	
Other Grants	900.00	2,975.00	-2,075.00	-69.75 %
Total Grants	59,438.27	57,246.01	2,192.26	3.83 %
Replacement Tax	40,852.62	45,120.86	-4,268.24	-9.46 %
Total Intergovernment Revenue	105,227.15	111,917.87	-6,690.72	-5.98 %
Other Revenues				
COBRA Reimbursements	6,084.09	12,538.80	-6,454.71	-51.48 %
Donations - Des & Undes	9,477.33	8,963.13	514.20	5.74 %
Interest Income	55,153.88	13,839.75	41,314.13	298.52 %
Miscellaneous	1,067.69	501.15	566.54	113.05 %
Property License Agreements	15,000.00	15,000.00	0.00	0.00 %
Reimbursements Other libraries	1,915.81	961.26	954.55	99.30 %
Rental Income				
Blum House Rental	8,841.57	10,435.20	-1,593.63	-15.27 %
Collinsville Rooms	2,396.74	1,875.12	521.62	27.82 %
FC Pavilion		550.00	-550.00	-100.00 %
FC Rooms		50.00	-50.00	-100.00 %
Total Rental Income	11,238.31	12,910.32	-1,672.01	-12.95 %
Sale of Items	3,336.22	3,550.63	-214.41	-6.04 %
Sale of Vehicle	4,409.33		4,409.33	
Total Other Revenues	107,682.66	68,265.04	39,417.62	57.74 %
Taxes				
Audit	7,699.59	8,093.51	-393.92	-4.87 %
Building Maintenance	119,345.64	109,837.46	9,508.18	8.66 %

	TOTAL			
	JUL 2024 - MAR 2025	JUL 2023 - MAR 2024 (PP)	CHANGE	% CHANGE
FICA/Medicare	57,105.91	52,028.29	5,077.62	9.76 %
IMRF	57,747.63	38,153.84	19,593.79	51.35 %
Liability Insurance	81,488.15	56,652.37	24,835.78	43.84 %
Property Tax	869,425.38	821,465.31	47,960.07	5.84 %
Total Taxes	1,192,812.30	1,086,230.78	106,581.52	9.81 %
Total Income	\$1,418,720.91	\$1,279,169.18	\$139,551.73	10.91 %
GROSS PROFIT	\$1,418,720.91	\$1,279,169.18	\$139,551.73	10.91 %
Expenses				
Maintenance Services				
Building	130,039.57	97,961.72	32,077.85	32.75 %
Elevator Repairs/ Modernization	33,594.03		33,594.03	
Equipment	8,650.75	6,775.15	1,875.60	27.68 %
Grounds	11,345.63	9,715.16	1,630.47	16.78 %
Total Maintenance Services	183,629.98	114,452.03	69,177.95	60.44 %
Materials				
Adult Audio Visual Items	9,898.43	7,089.05	2,809.38	39.63 %
Adult Print Materials	18,669.45	19,003.84	-334.39	-1.76 %
Juvenile Audio Visual Items	1,315.14	1,616.29	-301.15	-18.63 %
Juvenile Print Items	2,895.70	2,807.70	88.00	3.13 %
Online Databases	2,938.00	4,344.93	-1,406.93	-32.38 %
Other Materials	800.97	921.36	-120.39	-13.07 %
Virtual Items	7,862.97	2,488.74	5,374.23	215.94 %
Total Materials	44,380.66	38,271.91	6,108.75	15.96 %
Other Expenditures				
Donation Expenditures - Des.	3,633.64	7,340.53	-3,706.89	-50.50 %
Grant Expenses				
FY2023 Per Capita Grant	499.00	44,010.15	-43,511.15	-98.87 %
FY2024 Per Capita Grant	44,214.81		44,214.81	
FY2024 PNG Grant		3,875.11	-3,875.11	-100.00 %
FY2025 PNG Grant	8,230.30		8,230.30	
Other Grants	900.00	4,934.11	-4,034.11	-81.76 %
Total Grant Expenses	53,844.11	52,819.37	1,024.74	1.94 %
Liability & Building Insurance	26,779.84	24,766.48	2,013.36	8.13 %
Miscellaneous	2,120.20	1,337,220.78	-1,335,100.58	-99.84 %
Payments to Other Libraries	513.74	1,011.57	-497.83	-49.21 %
Programming	5,614.15	2,464.19	3,149.96	127.83 %
Vehicles	1,655.44	3,697.47	-2,042.03	-55.23 %
Total Other Expenditures	94,161.12	1,429,320.39	-1,335,159.27	-93.41 %
Personnel				
Benefits				
FICA Company	41,426.14	38,091.04	3,335.10	8.76 %
Health/Dental Insurance	74,403.72	62,179.81	12,223.91	19.66 %
IL Unemployment Company	5,953.79	5,580.75	373.04	6.68 %
IMRF	62,342.82	58,354.70	3,988.12	6.83 %
Total Benefits	184,126.47	164,206.30	19,920.17	12.13 %

TOTAL				
	JUL 2024 - MAR 2025	JUL 2023 - MAR 2024 (PP)	CHANGE	% CHANGE
Salaries				
Full Time	424,702.04	386,842.00	37,860.04	9.79 %
Part time	118,645.35	112,502.21	6,143.14	5.46 %
Total Salaries	543,347.39	499,344.21	44,003.18	8.81 %
Total Personnel	727,473.86	663,550.51	63,923.35	9.63 %
Professional Development				
Dues	546.67	220.00	326.67	148.49 %
Training/Tuition	1,275.00		1,275.00	
Travel Expenses	382.56		382.56	
Total Professional Development	2,204.23	220.00	1,984.23	901.92 %
Professional Services				
Audit	8,650.00	8,360.00	290.00	3.47 %
Information Technology	39,447.72	35,273.55	4,174.17	11.83 %
Internet Services	6,948.00	7,591.30	-643.30	-8.47 %
Legal Service	6,392.00	1,040.00	5,352.00	514.62 %
Other Professional Services	1,352.69	2,457.53	-1,104.84	-44.96 %
Payroll Service	3,695.53	3,005.01	690.52	22.98 %
Publishing	1,581.15	1,182.60	398.55	33.70 %
Total Professional Services	68,067.09	58,909.99	9,157.10	15.54 %
Supplies				
Equipment	2,562.23	6,722.66	-4,160.43	-61.89 %
Office	9,398.95	7,927.56	1,471.39	18.56 %
Postage	3,044.32	2,756.11	288.21	10.46 %
Total Supplies	15,005.50	17,406.33	-2,400.83	-13.79 %
Unapplied Cash Bill Payment Expense		0.00	0.00	
Utilities				
Electricity	36,722.42	35,834.93	887.49	2.48 %
Natural Gas	6,630.88	5,051.49	1,579.39	31.27 %
Telephone/Fax	2,852.33	2,341.34	510.99	21.82 %
Water/Sewer	3,410.32	1,851.75	1,558.57	84.17 %
Total Utilities	49,615.95	45,079.51	4,536.44	10.06 %
Total Expenses	\$1,184,538.39	\$2,367,210.67	\$ -1,182,672.28	-49.96 %
NET OPERATING INCOME	\$234,182.52	\$ -1,088,041.49	\$1,322,224.01	121.52 %
NET INCOME	\$234,182.52	\$ -1,088,041.49	\$1,322,224.01	121.52 %

Chapter 6 (Safety)

Consistency and formal rules can help the library stay a safe public space. Library staff must share responsibility for the safety and security of patrons as well as staff members. The issue of library safety and security covers a wide range of concerns, from natural disasters to more serious incidents such as theft and assault. Emergencies can happen anywhere, at any time. Planning for emergencies is necessary at the most basic levels. All libraries should address emergency preparedness.

Safety Standards

1. The library provides a list of emergency call numbers at all staff phones in the library. Emergency call numbers include police and fire contacts.
2. A library floor plan shows entrances, exits, location of emergency supplies, fire alarms, and fire extinguishers.
3. The library has an emergency manual and a disaster plan that include instructions for all types of emergencies that might occur in a public library. The plan addresses: bomb threats, chemical release, earthquake, fire, gas leak, serious medical injury or illness, theft, threats to staff and patrons including active shooter, missing child, suspicious packages, severe weather, and lockdown procedures.
4. The library provides annual emergency training for staff in the following areas: fire and tornado drills, use of fire extinguishers, and location of the first aid kit. If the library has a NARCAN® kit and/or automated external defibrillator (AED), staff training is provided.
5. The library provides a call list and contact information that is reviewed biannually. Call list includes staff and library board members. Contact information is available for contractors who provide building maintenance, telecommunication support, deliveries, damage assessment, insurance benefits, landscaping and grounds support, legal advice, supplies, financial records, utilities, and disaster assistance.
6. Emergency medical supplies are stored in a designated location and are accessible to staff.
7. Emergency equipment such as electric, gas and water switches, fire extinguishers, and fire alarms are noted on a library floor plan and are tested biannually.
8. Safety of patrons and staff is paramount in an emergency. If there is time to consider property, a prioritization list shows what should be salvaged in order of importance.
9. A building safety checklist includes daily, weekly, quarterly, semi-annual, and annual safety procedures. Examples include fire and tornado drills, fire extinguisher operation, backflow test, entrances and exits clear, and leaks.
10. The library has a procedure such as a phone tree for letting staff know when it is unsafe to enter the library building.
11. The library has a designated tornado shelter.
12. Emergency exits and evacuation routes out of the library and to the tornado shelter are clearly marked for patrons throughout the library. Fire extinguisher locations are clearly marked.
13. The library provides adequate security for staff, users, and collections.
14. The library has a strong relationship with local police and community safety personnel and communicates with them on a regular basis about safety issues affecting the library.

15. At least two people (one may be a volunteer) shall be on duty during all open hours of operation.
16. Copies of the emergency manual and disaster plan are provided to community safety personnel.
17. Libraries with security cameras must have a policy for use and guidelines including real time access, archived access, and records retention. Signage notifying the use of the cameras must be displayed.

Safety Checklist

- ☐ The library provides a list of emergency call numbers at all staff phones in the library.
- ☐ The library has a floor plan that shows entrances, exits, location of emergency supplies, fire alarms, and fire extinguishers.
- ☐ The library has an emergency manual and disaster plan.
- ☐ The library provides emergency training for staff, including fire and tornado drills, use of fire extinguishers, and location of the first aid kit, NARCAN® kit, and an automated external defibrillator.
- ☐ The library provides a call list and contact information that is reviewed biannually.
- ☐ Emergency medical supplies are stored in a designated location and are accessible to staff.
- ☐ Emergency equipment such as electric, gas and water switches, fire extinguishers, and fire alarms are noted on a library floor plan and are tested biannually.
- ☐ A prioritization list shows what should be salvaged in order of importance.
- ☐ A building safety checklist includes daily, weekly, quarterly, semi-annual, and annual safety procedures.
- ☐ A procedure exists for letting staff know when it is unsafe to enter the building.
- ☐ The library has a designated tornado shelter.
- ☐ Emergency exits and evacuation routes out of the library and to the tornado shelter are clearly marked. Fire extinguishers are clearly marked.
- ☐ The library provides adequate security for staff, users, and collections.
- ☐ The library has a strong relationship with local police and community safety personnel and communicates with them on a regular basis about safety issues affecting the library.
- ☐ At least two people (one of whom may be a volunteer) shall be on duty during all open hours of operation.
- ☐ Copies of the emergency manual and disaster plan are provided to community safety personnel.
- ☐ A policy for security camera usage has been adopted and signage is posted.