

Minutes of the Mississippi Valley Library District Board of Trustees Building and Grounds Committee Minutes

Date: July 30, 2025

Time: 5:00

Place: Blum House

1. Call to Order and Roll Call

Kelly Balaco-Reeder, Board Vice President, called the meeting to order at 5:02 PM. Roll Call was taken by Kyla Waltermire, Executive Director.

Trustees Present:

Ian J. Ashcraft, Treasurer
Kelly Balaco-Reeder, Vice President
Cathy Kulupka
Jeanne Lomax, President (at 5:20 PM)

Trustees Absent: none

Also Present:

Kyla Waltermire, Executive Director
Matt Harris, Assistant Director

2. Pledge of Allegiance

3. Public Input

Waltermire asked representatives of Advanced Renewable Concepts (ARC) if they would like to speak about their proposed solar array quote during input or when other proposals were going to be discussed. They opted for when the other proposals were going to be discussed.

4. Trustee Comments

Balaco-Reeder said she liked to see all of the progress coming along. Specifically mentioning the water fountain.
Ashcraft mentioned being excited about the water fountain.

5. Unfinished Business - None

6. New Business

a. Appointment of Committee Chair and Minutes Taker

For Committee Chair:

After expressing her interest, Ashcraft moved and Kulupka seconded to appoint Balaco-Reeder to the position of Building and Grounds Committee Chair. A roll call vote was taken:

Balaco-Reeder - yes
Kulupka - yes
Ashcraft - yes
Lomax - absent

Yes - 3; No - 0; Abstain - 0; Absent - 1
Motion carried

For Minutes Taker:

Kulupka motioned and Balaco-Reeder seconded to appoint Ashcraft to the position of Minutes Taker. A roll call vote was taken:

Kulupka - yes
Ashcraft - yes
Balaco-Reeder - yes
Lomax - absent

Yes - 3; No - 0; Abstain - 0; Absent - 1
Motion carried

b. Projects to Discuss/Review

Potential for solar panel array at Collinsville and/or Fairmont City:

Discussion started with a proposal from ARC. Two Representatives were present and went over the proposal they had sent over. Balaco-Reeder asked about the meter percentages. Erik Schultz from ARC confirmed that the "overage" of power generated at one library could not be transferred to the other location as a discount on the other library's power bill. Ashcraft asked a billing question about payment going to the current electricity supplier or to ARC. Angelo LaValle answered that the library would maintain the same relationship with the power company. Specifically, if not enough solar was generated, there would be a bill from the power company and that net metering is no longer available. Ashcraft reiterated to Lomax when she arrived that ARC was the company that built the township's array. Lavalley explained further how electricity metering works on the provider's side. Lomax asked for a quick review of the proposal. Representatives from ARC went over highlights of the proposal. Ashcraft asked about warranties. Lomax asked about manufacturers and where the components are made. Lomax inquired if tariffs would effect on the project. Lomax had a question about maintenance. Schultz said that ARC would be able to diagnose most problems remotely and that through Illinois Solar For All, ARC is held to guarantee solar

production for 15 years. LaValle said that most of their maintenance issues end up being critter. Waltermire asked about critter guards to keep critters away. LaValle clarified about the type of panel and rack on the roof for the panels. Lomax asked about life expectancy of solar panels. LaValle talked about solar panel efficiency over time, reuse, and recycling. Ashcraft asked about what the differences between the township's project and their proposed library project would be.

Waltermire brought the discussion to the other two proposals in the packet, from ARF solar and Straight Up Solar. Waltermire asked if there were any questions the committee would like to take back to the companies. Kulupka stated that there would be costs associated with at least one of the other proposals. Balaco-Reeder asked if anyone knew who built the city or CARD's solar array. Lomax said that she couldn't remember who did CARD's and that it was a while ago. Waltermire stated that ARF did the installation by the middle school and St. John UCC. Waltermire spoke with both entities about their experience. Balaco-Reeder asked about ARF's proposal would include a split relationship like the school district had. Waltermire said that ARF would be the owner for the first 6 years and the library would pay up front for the project. Ashcraft asked about the Straight Up Solar proposal because he was unable to find it in the packet, which included emails and staff biographies. Waltermire clarified that they needed a little more information from the library for a proposal like what ARC or ARF had. Balaco-Reeder asked if Waltermire would have to handle all the grants with the solar project proposal from ARF. Waltermire did not know but said that she would ask. Ashcraft pointed out what the proposal included, but said it did not include a dollar amount. Balaco-Reeder added that the proposal did not include "we handle this." Kulupka spoke about how the email sent to Waltermire did say that an additional trench at Fairmont City would make the project not economically viable. Waltermire clarified that was Straight Up Solar's email and it was talking about a ground mount moving to the south side of the lot VS the north side of the lot. Lomax asked about a ground mount in that proposal, since ARC proposed a roof mounted system. Ashcraft and Balaco-Reeder agreed they would like to know if there was a particular reason why there was a difference. Ashcraft asked about the history museum's power bill. Waltermire said that their utilities are separate from ours. Lomax said that the committee has some mulling over to do (in regards to the proposals).

Waltermire said that the questions she had for the entities that gave proposals to follow up on were:

For ARF are they taking care of applications for Illinois Solar, etc.

For Straight Up Solar - why did they propose a ground mount at Fairmont City and about a rooftop array. Where the cost of the fence for the ground mount would come from.

Lomax said that she did not like the idea that we have to come up with the money first. Ashcraft asked ARC is there was a reason why their proposal did not include ground mounts. Representatives from ARC said it would cost more and issues with buried underground structures.

Schultz had a question about proposals and bidding. Waltermire said that it would need to go to bid if there was an up front cost. Schultz recommended that 12 months of electricity bills be sent to all three entities that had proposals for a more apples to apples comparison. Ashcraft thanked Waltermire for putting all the information together.

Pan fountain:

Waltermire reminded everyone that there is a leak in a jet line, but it is unknown which one it is because it is in or under the concrete. Waltermire asked if we wanted to move forward with repairing the fountain as it is, have a smaller water feature instead, or if we want to turn it into a green space. Balaco-Reeder asked if we could just fill it, turn it into a flower bed, and leave Pan there. Lomax said she and Waltermire had spoke with the library foundation and money that they may have. Waltermire mentioned the dollar amount that could be used for operation of the fountain. Waltermire mentioned that the garden idea had been floated before, 15 years ago. Lomax mentioned possibly a submerge-able fountain like those seen in small ponds. Kulupka asked what the process would be. Balaco-Reeder asked about maintenance of the proposed garden. Lomax mentioned that MVLD and the city are two different taxing bodies. Ashcraft said that he would reach out to Seed St. Louis. Waltermire mentioned that CAVC has a landscaping tract and that she would reach out. Ashcraft asked if there were any "keeping the fountain ideas" that committee members would want to reach out for. Waltermire reiterated action items in regards to Pan fountain.

Replacement of oldest/most worn out HVAC unit

Waltermire said that for the past 5 years, the Collinsville Library has had VAVs replaced in the HVAC system because they are original to the building and have been failing. Waltermire would like to have a more proactive approach with the HVAC units. Waltermire was looking for feedback on waiting or taking the more proactive approach. Lomax asked if there was a list of the oldest units. Waltermire said she was able to find information on some units that were around 12 years old. Lomax asked which units Waltermire was proposing to be replaced. Waltermire recommended the Fairmont City units first so that one whole building will be completed to then move on to the other two buildings. Ashcraft asked about possibly moving to a ductless A/C system at the Fairmont Library. Waltermire reiterated action items in regards to HVAC.

Leak in CM lobby ceiling

Waltermire mentioned that the leak usually happens during heavy rains. Waltermire also mentioned the overflow drain pans for the HVAC units and that they have been serviced while the leak was happening. Lomax asked if we could get someone out when it is raining. Waltermire clarified that it happens during a heavy downpour. Balaco-Reeder likened it to when there are flash flooding issues. Ashcraft pointed out that a service call during something like that may qualify for an emergency service call. Ashcraft said that he is not against tracking it down. Lomax asked if they can see in the roof where it looks like it started. Waltermire said that is why initially the work was done on the cupola, because it looked like it was coming from there.

CM painting quotes for children's floor and main lobby

Waltermire said that the company included had been cold calling and she told them what the library would be interested in. Waltermire said that the wall paper removal was to see how much it would be VS having staff do it. Lomax said that she would like to see the work done in the children's library. Waltermire clarified what was mentioned in the quote that the second floor did mean the children's library. Balaco-Reeder asked a question about the first floor lobby plastering. Lomax suggested volunteers for wall paper removal. Balaco-Reeder said that wall paper removal could end up damaging the walls. Waltermire said that she would need to find out if our insurance will cover volunteers providing the work. Lomax said that we probably wouldn't do the second level kids area. Lomax then asked if what was meant in the proposal was the play room. Waltermire clarified that it would be the main area and the quiet room.

CM side/east entrance repairs/updates

Waltermire said that she did not have any updates as of this point. Waltermire said that would be the next area of focus from the a recent donation the library received.

Ashcraft mentioned a bike charging station that had been in a weekly update from Waltermire. Waltermire mentioned the specifics as to why under current policy it is needed. Waltermire explained that she would be looking for a self contained solar powered unit and apply for a community action grant for it.

Lomax asked about updates on the Blum House front porch. Waltermire said that there was none at that point. Lomax asked who the contractor is for the project. Waltermire couldn't remember off the top of her head. Lomax said that contractor would give us a quote on the the CM library's front. Ashcraft asked if the Blum House work and the front door work on the CM library would be two separate projects.

7. Closed Session - None

8. Adjournment

- a. Lomax made the motion to adjourn and Kulupka seconded the motion. A voice vote was taken. All were in favor. The meeting adjourned at 6:33 PM.

Minutes of the Mississippi Valley Library District

Board of Trustees Regular Meeting

Date: August 18, 2025

Time: 6:30 PM

Place: Collinsville Memorial Library

1. Call to Order and Roll Call

Jeanne Lomax, President, called the meeting to order at 6:31PM.

Trustees Present:

Jeanne Lomax, President
Kelly Balaco Reeder, Vice President
Ginny York, Secretary
Ian Ashcraft, Treasurer
Cathy Kulupka, Trustee
Kathy Murphy, Trustee

Trustees Absent:

Ana Romero-Lizana, Trustee

Also Present:

Kyla Waltermire, Executive Director
Matt Harris, Assistant Director

2. Pledge of Allegiance

3. Public Input

- Dorothy Joyce
- Katerina Engle (read letter from Cynthia Klein-Webb)
- Rachel Dye
- Don Koonce

4. Friends of the Library Updates - None

5. Trustee Comments

- Jeanne Lomax: Addressed Klein-Webb's comments
- Ian Ashcraft: Responded to Lomax's comments
- Kathy Murphy: Responded to Ashcraft's comments
- Ginny York: Responded to Ashcraft's comments

6. Consent Items

A motion to accept the Consent Items, with the July 30, 2025 Building & Grounds Committee meeting minutes to be tabled, was made by York and seconded by Ashcraft.

- a. Approval of Minutes
 - i. July 21, 2025 Regular Board Meeting
 - ii. July 30, 2025 Building & Grounds Committee Meeting
- b. Communications
- c. Administrative Reports – There was some discussion about the Donald R. Shaffner Trust, tutoring by Oasis, the SmartProcure FOIA request, the Fairmont City Library's Back to School Bash, and the installation of landscaping posts at Fairmont City.
- d. Finances – There was some discussion.
- e. Committee Reports – The Building & Grounds Committee met on July 30. The Fundraising Committee plans to meet in September.

A roll call vote was taken on the motion:

Ashcraft –yes
Balaco-Reeder – yes
Kulupka - yes
Lomax – yes
Murphy – yes
York – yes

Yes – 6, No – 0, Abstain – 0, Absent – 1

Motion carried.

7. Unfinished Business

- a. Repairs to Collinsville Library's Elevator and Fairmont City Library's Field

Repairs to the elevator are completed. Third-party inspection is the next step.
Fairmont City field repairs are finished.

8. New Business

a. Discussion and Possible Adoption of Draft Equal Employment Opportunity Policy

After discussion about the contents of the draft policy, a motion was made by Ashcraft and seconded by Kulupka to adopt the policy as presented.

A roll call vote was taken:

Ashcraft – yes
Balaco-Reeder – yes
Kulupka –yes
Lomax – yes
Murphy – yes
York – yes

Yes – 6, No -0, Abstain – 0, Absent – 1

Motion carried.

b. Discussion and Possible Adoption of Revised Borrowing Policy

A motion was made by York and seconded by Kulupka to adopt the revised Borrowing Policy.

A roll call vote was taken:

Ashcraft – yes
Balaco-Reeder –yes
Kulupka – yes
Lomax – yes
Murphy – yes
York –yes

Yes – 6, No -0, Abstain – 0, Absent – 1

Motion carried.

c. Review of Serving Our Public4.0, Chapter 10

No discussion.

9. Closed Session

None.

10. Action for Items Discussed in Closed Session

None.

11. Adjournment

A motion was made by Balaco-Reeder and seconded by Murphy to adjourn the meeting.

A voice vote was taken:

Ashcraft – yes
Balaco-Reeder –yes
Kulupka – yes
Lomax – yes
Murphy – yes
York –yes

Yes – 6, No -0, Abstain – 0, Absent – 1

Motion carried.

The meeting adjourned at 7:52 PM.

Report Covering August 2025

Kyla Waltermire, Executive Director

Building and Grounds Updates

- The third-party elevator inspection took place on August 22. The elevator passed. I submitted the certificate of operation application to the State.
- The MVLD submitted a reimbursement request to JD Distributing for the FC field repairs.
- The contractor who will work on the Blum House porch met with the Historic Preservation Commission and also had a follow-up site visit with City officials to review the repair plans. More documentation is needed by the City and the contractor continues to work on providing it.
- A&H Mechanical cleaned out the drain and overflow pans in CM's lobby ceiling HVAC units. Unfortunately the work wasn't done correctly and about a week later the pans overflowed through the lobby ceiling. A&H was called out to address the issue; it appears to be resolved now.
- A&H worked on CM's cascading boiler system and rebuilt one of the pumps. The system appears to be operational again.
- A&H replaced a section of corroded pipe in CM's basement.
- Deep cleaning of the tile floors in FC took place the weekend of August 23-24. CM's tile floors will be cleaned the first weekend in September.
- To better comply with safety standards, flammables storage cabinets were installed in CM and FC. The cabinets hold combustibles like aerosols, Goo Gone, hand sanitizer, and so on.
- CM's security alarm system was tested and passed.

Circulation and Collection Updates

- The re-barcoding process is completed at FC. The process continues at CM.
- CM's adult nonfiction weeding is finished.
- Collinsville CUSD #10 provided us with the list of students whose grown-ups opted them into a public library card. Participation remains very high with a 90.6% opt-in rate this year.
- Staff continue to work on multiple projects as time allows, such as increasing the font size on the Large Print spine labels, updating call numbers and spine labels with series information, and replacing faded spine labels.

Grant Updates

- 2023 Thinking Money for Kids Program Kits – Kits are to be used between Sept. 1, 2024 and Dec. 31, 2025. All activities have been held at least once and will be held again through the end of the grant period. Launchpads set up with kid-friendly money activities preloaded on them are available for checkout.
- FY2025 Per Capita Grant – Funding in the amount of \$48,794.48 was received. Grant expenses will be applied between July 1, 2025 and June 30, 2026.
- FY2025 PNG Grant – The final reports were submitted.
- FY2026 PNG Grant – No word yet on the library's proposal.
- Walmart Spark Good Grant – "Preserving Our History" was approved for \$500, which is half of the proposed \$1,000, for the purchase of equipment to convert older media into digital formats. A series of media conversion events will be scheduled between the MVLD and the Collinsville Historical Museum.

Marketing and Promotions Updates

- Promotions spanned topics from new arrivals to the Friends of the Library book sale, equipment available for checkout to book displays, and databases/ digital services to giveaways.

Meetings, Outreach, and Professional Development

- August 1 – Met w/ Freegal reps re: promotions and upcoming changes
- August 4 – Conducted a clerk interview
- August 7 – Attended the IHLS Directors Chat (1.00 hr CE)
- August 13 – Met w/ Trustees Ashcraft and Balaco-Reeder for the Secretary's records audit; met w/ Trustee Lomax re: PA system options; conducted a clerk interview; attended the Historic Preservation Commission meeting.
- August 14 – Met w/ a rep from CMIT re: IT services; attended Collinsville Faith in Action board meeting
- August 18 – Conducted a clerk interview; met w/ StraightUp Solar reps re: IL Solar for All proposals; met w/ CUSD #10 educator re: potential employment of a transitional student.
- August 20 – Met w/ a painter re: quote for children's floor walls; attended Dolly Parton Imagination Library planning meeting
- August 21 – Meeting re: WE CARE mobile health unit; met w/ rep re: solar-powered e-bike charging station for ACT grant
- August 22 – Conducted a clerk interview
- August 27 – Met w/ LIRA loss control rep and reviewed top six types of losses from our insurance pool; met w/ Friends of the Library to work on trivia night planning; conducted a clerk interview
- August 28 – Attended a LIRA & Ancel Glink webinar about what's new to know re: First Amendment audits (1.00 hour CE); follow-up meeting with educator re: potential employment of a transitional student
- August 29 – Covered CM's main desk (1.00 hour)
- I am working with local community organizations as part of efforts to bring the Dolly Parton Imagination Library to all of Madison County.
- I am working with reps from the City of Collinsville, the Collinsville Food Pantry, Chestnut Health Systems, and SIUE's WE CARE mobile health unit to bring the mobile unit to Collinsville.
- We are glad to welcome back the CHS transitional class for weekly visits starting the week of September 1.
- CM is one of the Tote Me Home cereal box collection sites. This collection will take place through September.

Miscellaneous

- Equipment for a possible PA system setup to be used during Board meetings and other library events was ordered.
- Spectrum was approved through the E-Rate process to continue providing internet services at both libraries for the next three years. The cost per month will decrease due to the E-Rate competitive bidding process.
- The Illinois Public Library Annual Report (IPLAR) and ILLINET interlibrary loan and reciprocal borrowing statistical survey were submitted to the State.
- I completed documentation for the library's liability insurance renewal.

- The on-site portion of the annual audit is scheduled for September 3.

Program Updates and Other Dates of Note

- “Tunes at Blum” is back! Check out some great, free concerts on the Blum House lawn every Wednesday during the month of September. Performances begin at 6:00 PM. Bring your own lawn chairs, some snacks, and friends and family and enjoy the shows!
- We have two great programs for all ages on Tuesday, September 16, both at 5:00 PM at CM.
 - Kids can join archaeologist Alicia Karrick to learn about what an archaeologist does in a lab. Hands-on activities include soil stratigraphy observation (study of material layers that have formed over time) and artifact sorting. This program is for ages 7+ and families and is a sensory-friendly program.
 - Teens and adults can learn how to make a simple video game using Scratch. You’ll learn programming logic and can try out other people’s games and animations.
- CM is honored to again host the Italian Fest Film on Thursday, September 18 at 5:45 PM. The award-winning Italian film “Comandante” by Edoardo De Angelis is about a fierce ship battle at the beginning of WWII.
- Starting on Saturday, September 17 at 10:00 AM, CM is hosting a Mental Health Talks series. The series begins with “Why Is Mental Health Important?” Each session is an hour long. Please note that these sessions are not group therapy, the speaker is not acting in a therapist capacity, and there may be sensitive topics brought up that may be triggering for some.
- Giant board games are back! Join us at CM on Wednesday, October 1 at 4:30-5:30 PM to play giant versions of Candy Land, lawn pong, checkers, Kerplunk, and cards. This is an all ages / family event.
- Check out the Library’s full calendar at https://mvld.org/collinsville_calendar and https://mvld.org/fairmont_calendar.

Staff and Volunteer Updates

- An all-day staff meeting and training was held on August 15. Staff reviewed the IPLAR, clarified policies and procedures, completed online trainings through Webjunction, learned how to better promote Freegal, reviewed the security camera policy, recapped the summer reading programs, and did more planning for upcoming fall events.
- Clay May and Mark Glover will be joining the MVLD staff as Level 2 Library Clerks. Their training begins on September 9.
- The interviewing and hiring process for two new clerks will continue until all positions are filled.
- The MVLD was asked to provide more supporting documentation for its response to the unit clarification petition. I provided Guin Mundorf with the necessary documentation.

Statistical Summary

8/1/2025 12:00:00 AM - 8/31/2025 11:59:59 PM

Grand Totals

Record Counts - As of 9/9/2025 3:47 PM

	Bibs w/Items	Bibs w/o Items	Authority			
Global	1,597,944	57,539	787,780			
	Bibs w/Items	Items	Items Withdrawn	Patrons	Active Staff	Active Workstations
Branch Specific	71,304	75,043	3	18,708	27	27

Circulation Statistics

Check Outs	Borrowers	Check In	Overdue Items Checked In	Staff Overrides
7,067	1,075	5,469	1,128	0
Holds Placed	Holds Satisfied	Holds Cancelled		
2,029	1,954	518		

Records Added and Deleted

	Bibliographic	Authority	Items	Patrons
Added by Branch	17	21	175	66
Added by Other	n/a	n/a	n/a	n/a
Deleted by Branch	34	0	419	102
Deleted by Other	n/a	n/a	n/a	n/a

Financials

New Charges	Money Collected	Refunds	NET	Amounts Waived	Credits
\$3,323.13	\$434.75	\$0.00	\$434.75	\$4,049.00	\$0.00
Total Outstanding Fines - As of 9/9/2025 3:47 PM					\$117,436.70

PAC Statistics

Logins	Online Registrations	Holds Placed	Holds Cancelled
527	0	1,352	168

March	PROGRAM / EVENT / PROMOTION	# ATTENDED
August	Activity Packet	100
August	Coloring Pages	222
August	Children's Activity Booklets	45
August	Computer Handouts	10
August	Take and Make Craft Kits	298
8/1/25	Puzzle and Game Swap	5
8/2/25	Meditation at the Blum House	5
8/2/25	Cross Stitching Club	3
8/2/25	Chess Club	8
8/4/25	Body Sculpting	7
8/4/25	Chestnut Health System Table	3
8/4/25	The Grief Resilience Series: Beyond Goodbye	11
8/5/25	Morning Yoga	7
8/5/25	Storytime -	24
8/6/25	Baby Boogie Storytime- Children's	25
8/6/25	Yoga Time!	7
8/7/25	D&D Club	6
8/9/25	Meditation at the Blum House	6
8/9/25	Yarn Club-Knitting and Crochet	3
8/9/25	Cross Stitching Club	3
8/9/25	Chess Club	10
8/11/25	Body Sculpting	9
8/11/25	The Grief Resilience Series: The Healing Path	11
8/12/25	Morning Yoga	8
8/12/25	Storytime -	31
8/12/25	Basic Computer Class	5
8/13/25	Baby Boogie Storytime- Children's	26
8/13/25	Acoustic Jam with the Collinsville Ramblers	13
8/13/25	Yoga Time!	5
8/14/25	PRC: Daytime Book Club	12
8/14/25	D&D Club	7
8/14/25	CR- Lego Building Challenge Club - Children's	9
8/16/25	Meditation at the Blum House	7
8/16/25	Cross Stitching Club	3
8/16/25	History and Genealogy Club	7
8/16/25	Chess Club	4
8/18/25	Body Sculpting	5
8/18/25	Chestnut Health System Table	4
8/18/25	The Grief Resilience Series: When Grief Changes Everything	7
8/19/25	Morning Yoga	7
8/19/25	Storytime -	26
8/20/25	Baby Boogie Storytime- Children's	31
8/20/25	Yoga Time!	8
8/21/25	D&D Club	8
8/21/25	Family Storytime	3
8/23/25	Kindess Rocks Program for Be Kind to Human Kind week	0

8/23/25	Meditation at the Blum House	6
8/23/25	Cross Stitching Club	2
8/23/25	Chess Workshop	10
8/23/25	Family Storytime - National Book Lovers day	3
8/23/25	Chess Club	3
8/25/25	Epilepsy Foundation of Greater Southern Illinois Informational Table	13
8/25/25	Body Sculpting	8
8/25/25	The Grief Resilience Series: From Heartache to Hope	2
8/26/25	Morning Yoga	9
8/26/25	Storytime -	28
8/27/25	Baby Boogie Storytime- Children's	35
8/27/25	Every Survivor Counts Table	6
8/27/25	PRC: Evening Book Club	12
8/27/25	Yoga Time!	7
8/28/25	D&D Club	9
8/30/25	Cross Stitching Club	Canceled
8/30/25	Chess Club	9
TOTAL		1226

Children Ages 0-5 Synchronous in-person onsite program sessions: 229 attendance, 9 events

Children Ages 0-5 Synchronous in-person offsite program sessions: 0 attendance, 0 events

Children Ages 0-5 Synchronous virtual program sessions: 0 attendance, 0 events

Children Ages 0-5 Self-Directed: 267 attendance, 6 events

Children Ages 6-11 Synchronous in-person onsite program 12 attendance, 2 events

Children Ages 6-11 Synchronous in-person offsite program sessions: 0 attendance, 0 events

Children Ages 6-11 Synchronous virtual program sessions: 0 attendance, 0 events

Children Ages 6-11 Self-Directed: 5 attendance, 2 events

Young Adults Ages 12- 18 Synchronous in-person onsite program: 0 attendance, 0 events

Young Adults Ages 12- 18 Synchronous in-person offsite program sessions: 0 attendance, 0 events

Young Adults Ages 12- 18 Synchronous virtual program sessions: 0 attendance, 0 events

Young Adults Ages 12-18 Self-Directed: 0 attendance, 0 events

Adults Ages 19+ Synchronous in-person onsite program: 199 attendance, 32 events

Adults Ages 19+ Synchronous in-person offsite program sessions: 0 attendance, 0 events

Adults Ages 19+ Synchronous virtual program sessions: 0 attendance, 0 events

Adults Ages 19+ Self-Directed: 10 attendance, 1 event

General Interests Synchronous in-person onsite program: 106 attendance, 13 events

General Interests Synchronous in-person offsite program sessions: 0 attendance, 0 events

General Interests Synchronous virtual program sessions: 0 attendance, 0 events

General Interests Self-Directed: 398 attendance, 2 events

Union Legal Costs

Date of Invoice	Vendor	Billed Amount	Services Covered
2/28/2025	Guin Mundorf	\$300.00	Transfer of file from Ford Harrison & preparing to enter Notice of Appearance
3/20/2025	Ford Harrison	\$4,572.00	Preparation of statement in response to unionization petition
3/31/2025	Guin Mundorf	\$675.00	Continued response to petition and stipulation
4/30/2025	Guin Mundorf	\$150.00	Reviewed petition re: new union
7/31/2025	Guin Mundorf	\$1,950.00	Work related to unit clarification petition
	TOTAL:	\$7,647.00	

Board Report September 2025

Matthew Harris – Assistant Director – Fairmont City Library Center

Outreach and education:

August 1: Met with World Book representative
August 7: Attended “Notary Questions and Answers” webinar
August 8: Webinar with Oasis Tutoring presenter
August 12: Attended Latino Roundtable meeting
August 14: Webinar with Oasis Tutoring representative
August 15: Attended MVLD Staff meeting
August 18: Attended MVLD Board meeting
August 21: Webinar with PBS Kids representative
August 27: Attended LIRA (Libraries of Illinois Risk Agency) training

Building and Grounds:

Zeke has finished installing the post along the back field. The floors were professionally waxed and looking great. We now have a flammable liquids storage cabinet in the backroom for excess flammable materials.

Programming:

August was a quiet month for programs as the Summer Reading Program wrapped up and school started. Ms. Margarette continued the weekly Garden Club meetings that have a steady group of participants every week.

Stats:

August:

Door Count: 1995
Computer Users: 286
E-Book Questions: 0
Homebound Delivery: 0

DATE	PROGRAM / EVENT / PROMOTION	# ATTENDED
8/1/25	Cooking Camp	3
8/6/25	Garden Club	6
8/11/25	Monday Fun-Day Activities	0
8/12/25	Violence Prevention Center	1
8/13/25	Garden Club	5
8/18/25	Monday Fun-Day Activities	4
8/19/25	Answers on Aging	0
8/20/25	Garden Club	5
8/23/25	Kindness rocks program for Be kind to human kind week	0
8/25/25	Monday Fun-Day Activities	0
8/27/25	Garden Club	5
8/28/25	Metro East Every Survivor Counts	1
TOTAL		30

Children Ages 0-5 Synchronous in-person onsite program sessions: 0 attendance, 0 events

Children Ages 0-5 Synchronous in-person offsite program sessions: 0 attendance, 0 events

Children Ages 0-5 Synchronous virtual program sessions: 0 attendance, 0 events

Children Ages 0-5 Self-Directed: 0 attendance, 0 events

Children Ages 6-11 Synchronous in-person onsite program: 7 attendance, 4 events

Children Ages 6-11 Synchronous in-person offsite program sessions: 0 attendance, 0 events

Children Ages 6-11 Synchronous virtual program sessions: 0 attendance, 0 events

Children Ages 6-11 Self-Directed: 0 attendance, 1 event

Young Adults Ages 12- 18 Synchoronous in-person onsite program: 0 attendance, 0 events

Young Adults Ages 12- 18 Synchoronous in-person offsite program sessions: 0 attendance, 0 events

Young Adults Ages 12- 18 Synchoronous virtual program sessions: 0 attendance, 0 events

Young Adults Ages 12-18 Self-Directed: 0 attendance, 0 events

Adults Ages 19+ Synchronous in-person onsite program: 0 attendance, 1 event

Adults Ages 19+ Synchronous in-person offsite program sessions: 0 attendance, 0 events

Adults Ages 19+ Synchronous virtual program sessions: 0 attendance, 0 events

Adults Ages 19+ Self-Directed: 0 attendance, 0 events

General Interests Synchronous in-person onsite program: 23 attendance, 6 events

General Interests Synchronous in-person offsite program sessions: 0 attendance, 0 events

General Interests Synchronous virtual program sessions: 0 attendance, 0 events

General Interests Self-Directed: 0 attendance, 0 events

Expense by Vendor Detail

Mississippi Valley Library District

August 2025

TRANSACTION DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
A&H Mechanical Contracting				
08/13/2025	Bill	Invoice # 087501 - initial inspection of boilers & corroded basement heater pipe/setup	Maintenance Services:Building	400.00
08/13/2025	Bill	Invoice # 087640 - repair to leaking pipe above CM circ supervisor desk	Maintenance Services:Building	1,730.00
08/18/2025	Bill	Invoice # 087727 - FC men's toilet repair	Maintenance Services:Building	300.00
08/18/2025	Bill	Invoice # 087597 - clean out CM lobby HVAC unit drain pans & drain lines	Maintenance Services:Building	1,500.00
08/18/2025	Bill	Invoice # 087709 & 087919 - repipe heating coil & install new wiring for CM "garage" heater	Maintenance Services:Building	1,430.00
08/18/2025	Bill	Invoice # 087710 - rebuild pump & work on cascading boiler system	Maintenance Services:Building	1,190.00
Total for A&H Mechanical Contracting				\$6,550.00
AJD Landscaping				
08/13/2025	Bill	Invoice # 2062 repairs to FC field	Maintenance Services:Grounds	1,160.00
Total for AJD Landscaping				\$1,160.00
Amazon Capital Services				
08/13/2025	Bill	Inv. # 1T1H-VDTP-PN77 books	Materials:Juvenile Print Items	43.98
08/13/2025	Bill	Inv. # 1FMR-QHVM-GT3X movies	Materials:Juvenile Audio Visual Items	64.48
08/13/2025	Bill	Inv. # 1646-V3T9-FGNP	Materials:Adult Audio Visual Items	64.88
08/18/2025	Bill	Invoice # 1D17-F4GC-3LMY & Credit Memo # 163D-PQJJ-3QL6 for DVDs	Materials:Adult Audio Visual Items	83.92
08/18/2025	Bill	Invoice # 1MVD-J9DW-YTJ7 for DVDs	Materials:Juvenile Audio Visual Items	39.90
Total for Amazon Capital Services				\$297.16
AMEREN ILLINOIS				
08/18/2025	Bill	FCLC gas (01149)	Utilities:Natural Gas	73.82
08/18/2025	Bill	FCLC electric (01130)	Utilities:Electricity	1,553.99
08/18/2025	Bill	CMLC gas (23000)	Utilities:Natural Gas	65.16
08/18/2025	Bill	CMLC electric (04006)	Utilities:Electricity	5,440.67
08/18/2025	Bill	CMLC outdoor parking lot light (60005)	Utilities:Electricity	30.06
08/18/2025	Bill	BH gas (83007)	Utilities:Natural Gas	68.19
08/18/2025	Bill	BH electric (10414)	Utilities:Electricity	575.07
Total for AMEREN ILLINOIS				\$7,806.96

Expense by Vendor Detail

Mississippi Valley Library District

August 2025

TRANSACTION DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
American Express				
08/18/2025	Expense	KW's ILA and ALA renewals	Professional Development:Dues	350.00
08/18/2025	Expense	misc. supplies	Supplies:Office	739.45
08/18/2025	Expense	28' extension ladder	Maintenance Services:Building	504.47
08/18/2025	Expense	misc. supplies	Other Expenditures:Programming	91.16
08/18/2025	Expense	T. Pierson registration for Library Marketing & Communications Conference	Other Expenditures:Grant Expenses:FY2025 Per Capita Grant	550.00
08/18/2025	Expense	FoL (for bottle filling station); puzzle race (for programming)	Other Expenditures:Donation Expenditures - Des.	1,308.74
08/18/2025	Expense	certified letters - banned patron notice & FC field reimbursement request	Supplies:Postage	16.41
08/18/2025	Expense	flagpole clips, replacement sharps containers, audio interfaces for new A/V system	Supplies:Equipment	297.03
08/18/2025	Expense	monthly Zoom & GurulImporter subscriptions	Professional Services:Other Professional Services	28.99
08/18/2025	Expense	oil change; spark plugs replacement; coolant replacement; differential service	Other Expenditures:Vehicles	990.41
08/18/2025	Expense	DVDs & video games	Materials:Adult Audio Visual Items	550.78
08/18/2025	Expense		Utilities:Telephone/Fax	60.00
Total for American Express				\$5,487.44
Aqua Systems				
08/13/2025	Bill	Invoice # 582481379 monthly rental dated 8/1/2025	Supplies:Office	6.95
08/13/2025	Bill	Invoice # 591993878 bottle exchange dated 8/8/2025	Supplies:Office	21.60
Total for Aqua Systems				\$28.55
Brian Brown				
08/13/2025	Bill	July 2025 CM/BH, FC, & Short Street mowing	Maintenance Services:Grounds	1,325.00
Total for Brian Brown				\$1,325.00
Buildingstars				
08/13/2025	Bill	Invoice # 3519978 BH August 2025 cleaning	Maintenance Services:Building	225.00
Total for Buildingstars				\$225.00
Casey's General Store				
08/07/2025	Expense		Other Expenditures:Vehicles	68.66
08/28/2025	Expense		Other Expenditures:Vehicles	57.53
Total for Casey's General Store				\$126.19

Expense by Vendor Detail

Mississippi Valley Library District

August 2025

TRANSACTION DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
Center Point Large Print				
08/13/2025	Bill	Invoice # 21862226 standing order July 2025	Materials:Adult Print Materials	154.62
Total for Center Point Large Print				\$154.62
City of Collinsville				
08/13/2025	Bill	BH water & sewer 5/2/2025 - 6/27/2025	Utilities:Water/Sewer	36.96
Total for City of Collinsville				\$36.96
Corvus of St. Louis				
08/13/2025	Bill	Invoice # 508619005-0303 August 2025 CM & FC cleaning	Maintenance Services:Building	2,700.00
Total for Corvus of St. Louis				\$2,700.00
Daily Receipts				
08/05/2025	Deposit	\$89.45 for yearbook fundraiser 5/10/25 credit/debit thru 7/24/25 cash; \$45.00 from FoL for capital needs	Other Expenditures:Donation Expenditures - Des.	-75.00
Total for Daily Receipts				-\$75.00
Delta Dental				
08/18/2025	Bill	Dental Insurance September 2025	Personnel:Benefits:Health/Dental Insurance	296.30
Total for Delta Dental				\$296.30
E-rate Funding Services				
08/13/2025	Bill	Invoice # 965 - FY2024 services	Professional Services:Other Professional Services	571.89
Total for E-rate Funding Services				\$571.89
Glen Carbon Centennial Library				
08/18/2025	Bill	Item # 0004201174523 The Totally Secret Secret	Other Expenditures:Payments to Other Libraries	12.99
Total for Glen Carbon Centennial Library				\$12.99
Guin Mundorf LLC				
08/18/2025	Bill	Invoice # 507308 work related unit clarification petition	Professional Services:Legal Service	1,950.00
Total for Guin Mundorf LLC				\$1,950.00
Home Depot				
08/05/2025	Expense		Maintenance Services:Building	4.98

Expense by Vendor Detail

Mississippi Valley Library District

August 2025

TRANSACTION DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
08/04/2025	Expense		Maintenance Services:Building	21.95
08/18/2025	Expense		Maintenance Services:Building	18.95
08/25/2025	Expense		Maintenance Services:Building	47.88
08/28/2025	Expense		Maintenance Services:Grounds	11.96
08/28/2025	Expense		Maintenance Services:Grounds	79.58
Total for Home Depot				\$185.30
IHLS-OCLC				
08/13/2025	Bill	Invoice # 32586 FY2026 OCLC annual fee - remainder	Other Expenditures:Grant Expenses:FY2025 Per Capita Grant	21.06
Total for IHLS-OCLC				\$21.06
IMRF				
08/13/2025	Expense		Personnel:Benefits:IMRF	7,396.68
Total for IMRF				\$7,396.68
InfoUSA Marketing, Inc.				
08/13/2025	Bill	Invoice # 10004329440 City Directory - Collinsville 2025	Materials:Adult Print Materials	260.00
Total for InfoUSA Marketing, Inc.				\$260.00
INGRAM LIBRARY SERVICES				
08/13/2025	Bill	Invoices # 89487865, -866, 89624774, -775, -776, -777, 89686193	Materials:Adult Print Materials	690.35
08/13/2025	Bill	Invoice # 89686192	Other Expenditures:Grant Expenses:FY2025 PNG Grant	85.99
08/13/2025	Bill	Invoices # 89686194, -195	Materials:Juvenile Print Items	40.50
08/18/2025	Bill	Invoices # 89650544, -545, -548	Materials:Adult Print Materials	87.93
08/18/2025	Bill	Invoices # 89650546, -547	Materials:Juvenile Print Items	195.82
Total for INGRAM LIBRARY SERVICES				\$1,100.59
KANOPIY, INC.				
08/13/2025	Bill	Invoice # 462360 - PPU for July 2025 play credits	Materials:Virtual Items	309.00
Total for KANOPIY, INC.				\$309.00
Lazerware				
08/13/2025	Bill	Invoice # 7226 CM July 2025	Professional Services:Information Technology	2,923.97

Expense by Vendor Detail

Mississippi Valley Library District

August 2025

TRANSACTION DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
08/13/2025	Bill	Invoice # 7235 FC July 2025	Professional Services:Information Technology	919.92
Total for Lazerware				\$3,843.89
LIBRARY IDEAS LLC				
08/13/2025	Bill	Invoice # 119105 Freegal 1-year subscription	Materials:Virtual Items	5,250.00
Total for LIBRARY IDEAS LLC				\$5,250.00
Lisa Schroen				
08/13/2025	Bill	BH partial refund for inadequate cleaning	Other Expenditures:Miscellaneous	50.00
Total for Lisa Schroen				\$50.00
MEI Total Elevator Solutions				
08/13/2025	Bill	Invoice # 1141709 August-September 2025 maintenance agreement	Maintenance Services:Building	360.00
Total for MEI Total Elevator Solutions				\$360.00
News Bank				
08/18/2025	Bill	Invoice # 2008657 subscription October 2025 - September 2026	Materials:Online Databases	5,715.00
Total for News Bank				\$5,715.00
Peerless Network, Inc.				
08/18/2025	Bill	FC monthly fax fees	Utilities:Telephone/Fax	78.00
08/18/2025	Bill	CM monthly fax fees	Utilities:Telephone/Fax	152.59
Total for Peerless Network, Inc.				\$230.59
Rural King				
08/18/2025	Expense		Maintenance Services:Grounds	29.99
Total for Rural King				\$29.99
St. Joseph Twnshp-Swearigen Memorial Lib				
08/18/2025	Bill	Item # 3087000785350 Stuart Woods' Finders Keepers	Other Expenditures:Payments to Other Libraries	45.99
Total for St. Joseph Twnshp-Swearigen Memorial Lib				\$45.99
St. Louis Post Dispatch				
08/18/2025	Bill	CM subscription Thurs-Sun 8/17/2025 - 10/11/2025	Materials:Adult Print Materials	114.00
Total for St. Louis Post Dispatch				\$114.00

Expense by Vendor Detail

Mississippi Valley Library District

August 2025

TRANSACTION DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
Times Tribune				
08/13/2025	Bill	Invoice # 1059944 - tentative B&A ordinance legal posting	Professional Services:Publishing	398.40
Total for Times Tribune				\$398.40
United States Postal Service				
08/01/2025	Expense		Supplies:Postage	41.80
08/08/2025	Expense		Supplies:Postage	200.63
08/22/2025	Expense		Supplies:Postage	36.13
08/29/2025	Expense		Supplies:Postage	33.30
Total for United States Postal Service				\$311.86
Village Locksmith				
08/22/2025	Expense		Maintenance Services:Building	205.50
Total for Village Locksmith				\$205.50
Personnel:Benefits:FICA Company				
08/01/2025	Journal Entry	ER Medicare	Personnel:Benefits:FICA Company	409.56
08/01/2025	Journal Entry	ER OASDI	Personnel:Benefits:FICA Company	1,751.27
08/01/2025	Journal Entry	ER SUTA Illinois	Personnel:Benefits:IL Unemployment Company	132.97
08/01/2025	Journal Entry	Overtime	Personnel:Salaries:Full Time	15.37
08/01/2025	Journal Entry	Regular	Personnel:Salaries:Full Time	15,823.25
08/01/2025	Journal Entry	Salary	Personnel:Salaries:Full Time	4,358.02
08/01/2025	Journal Entry	Sick	Personnel:Salaries:Full Time	688.53
08/01/2025	Journal Entry	Vacation	Personnel:Salaries:Full Time	1,273.32
08/01/2025	Journal Entry	Bereavement	Personnel:Salaries:Part time	144.00
08/01/2025	Journal Entry	Paid Leave	Personnel:Salaries:Part time	216.30
08/01/2025	Journal Entry	Regular	Personnel:Salaries:Part time	5,411.35
08/01/2025	Journal Entry	Sick	Personnel:Salaries:Part time	112.41
08/01/2025	Journal Entry	Vacation	Personnel:Salaries:Part time	300.22
08/01/2025	Journal Entry	Invoice	Professional Services:Payroll Service	110.90
08/15/2025	Journal Entry	ER Medicare	Personnel:Benefits:FICA Company	401.17
08/15/2025	Journal Entry	ER OASDI	Personnel:Benefits:FICA Company	1,715.38

Expense by Vendor Detail

Mississippi Valley Library District

August 2025

TRANSACTION DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
08/15/2025	Journal Entry	ER SUTA Illinois	Personnel:Benefits:IL Unemployment Company	123.25
08/15/2025	Journal Entry	Overtime	Personnel:Salaries:Full Time	7.44
08/15/2025	Journal Entry	Regular	Personnel:Salaries:Full Time	15,153.87
08/15/2025	Journal Entry	Salary	Personnel:Salaries:Full Time	4,546.93
08/15/2025	Journal Entry	Sick	Personnel:Salaries:Full Time	848.29
08/15/2025	Journal Entry	Vacation	Personnel:Salaries:Full Time	1,474.68
08/15/2025	Journal Entry	Paid Leave	Personnel:Salaries:Part time	160.00
08/15/2025	Journal Entry	Regular	Personnel:Salaries:Part time	5,448.53
08/15/2025	Journal Entry	Sick	Personnel:Salaries:Part time	124.15
08/15/2025	Journal Entry	Invoice	Professional Services:Payroll Service	204.28
08/29/2025	Journal Entry	ER Medicare	Personnel:Benefits:FICA Company	397.56
08/29/2025	Journal Entry	ER OASDI	Personnel:Benefits:FICA Company	1,699.99
08/29/2025	Journal Entry	ER SUTA Illinois	Personnel:Benefits:IL Unemployment Company	106.73
08/29/2025	Journal Entry	Overtime	Personnel:Salaries:Full Time	15.86
08/29/2025	Journal Entry	Paid Leave	Personnel:Salaries:Full Time	253.80
08/29/2025	Journal Entry	Regular	Personnel:Salaries:Full Time	15,431.36
08/29/2025	Journal Entry	Salary	Personnel:Salaries:Full Time	5,146.62
08/29/2025	Journal Entry	Sick	Personnel:Salaries:Full Time	309.96
08/29/2025	Journal Entry	Vacation	Personnel:Salaries:Full Time	988.95
08/29/2025	Journal Entry	Regular	Personnel:Salaries:Part time	4,933.83
08/29/2025	Journal Entry	Sick	Personnel:Salaries:Part time	142.91
08/29/2025	Journal Entry	Vacation	Personnel:Salaries:Part time	292.00
08/29/2025	Journal Entry	Invoice	Professional Services:Payroll Service	107.48
Total for --				\$90,782.49

Profit and Loss

Mississippi Valley Library District

July 1-August 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
Charges for Services	\$0.00
Fax	720.19
Printing/Copying	1,778.64
Total for Charges for Services	\$2,498.83
Fines & Forfeitures	\$0.00
Fines	104.73
Lost or Damaged Books/Inhouse	636.94
Total for Fines & Forfeitures	\$741.67
Intergovernment Revenue	\$0.00
E-Rate	14,084.87
Grants	\$0.00
FY2025 Per Capita Grant	48,794.48
FY2025 PNG Grant	3,423.15
Other Grants	500.00
Total for Grants	\$52,717.63
Replacement Tax	12,727.84
Total for Intergovernment Revenue	\$79,530.34
Other Revenues	\$0.00
Donations - Des & Undes	241.46
Interest Income	8,546.60
Miscellaneous	96.35
Property License Agreements	20.00
Reimbursements Other libraries	130.94
Rental Income	\$0.00
Blum House Rental	987.50
Collinsville Rooms	187.00
Total for Rental Income	\$1,174.50
Sale of Items	869.35
Total for Other Revenues	\$11,079.20
Taxes	\$0.00
Audit	2,193.60
Building Maintenance	44,607.38
FICA/Medicare	15,112.73
IMRF	8,287.56
Liability Insurance	19,988.13
Property Tax	321,758.68
Total for Taxes	\$411,948.08
Total for Income	\$505,798.12

Profit and Loss

Mississippi Valley Library District

July 1-August 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Cost of Goods Sold	0.00
Gross Profit	\$505,798.12
Expenses	
Maintenance Services	\$0.00
Building	18,745.17
Elevator Repairs/ Modernization	39,382.46
Equipment	738.00
Grounds	3,841.53
Total for Maintenance Services	\$62,707.16
Materials	\$0.00
Adult Audio Visual Items	1,582.76
Adult Print Materials	3,069.25
Juvenile Audio Visual Items	321.88
Juvenile Print Items	656.20
Online Databases	8,653.00
Other Materials	750.00
Virtual Items	5,833.00
Total for Materials	\$20,866.09
Other Expenditures	\$0.00
Donation Expenditures - Des.	3,153.40
Grant Expenses	\$0.00
FY2024 Per Capita Grant	5.98
FY2025 Per Capita Grant	25,088.03
FY2025 PNG Grant	1,388.62
Total for Grant Expenses	\$26,482.63
Miscellaneous	285.83
Payments to Other Libraries	86.98
Programming	206.23
Vehicles	1,156.77
Total for Other Expenditures	\$31,371.84
Personnel	\$0.00
Benefits	\$0.00
FICA Company	10,651.70
Health/Dental Insurance	7,021.50
IL Unemployment Company	638.25
IMRF	14,674.12
Total for Benefits	\$32,985.57

Profit and Loss
Mississippi Valley Library District
July 1-August 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Salaries	\$0.00
Full Time	109,403.19
Part time	30,089.94
Total for Salaries	\$139,493.13
Total for Personnel	\$172,478.70
Professional Development	\$0.00
Dues	350.00
Total for Professional Development	\$350.00
Professional Services	\$0.00
Information Technology	7,639.78
Internet Services	772.00
Legal Service	2,838.75
Other Professional Services	859.87
Payroll Service	746.82
Publishing	398.40
Total for Professional Services	\$13,255.62
Supplies	\$0.00
Equipment	297.03
Office	2,653.72
Postage	422.78
Total for Supplies	\$3,373.53
Utilities	\$0.00
Electricity	12,551.44
Natural Gas	501.30
Telephone/Fax	600.41
Water/Sewer	212.46
Total for Utilities	\$13,865.61
Total for Expenses	\$318,268.55
Net Operating Income	\$187,529.57
Other Income	0.00
Other Expenses	0.00
Net Other Income	\$0.00
Net Income	\$187,529.57

Balance Sheet
Mississippi Valley Library District
As of August 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
Checking	302,017.63
IL Funds - Audit	10,413.71
IL Funds - Building	5,017.25
IL Funds - FICA	51,631.20
IL Funds - General	577,571.41
IL Funds - Gift	24,210.24
IL Funds - IMRF	67,808.37
IL Funds - Insurance	93,996.74
IL Funds - Reserve	40,824.33
IL Funds - Working Cash	237,858.33
Suspense	0.00
Total for Bank Accounts	\$1,411,349.21
Accounts Receivable	0.00
Other Current Assets	
Petty Cash	100.00
Prepaid Insurance	17,255.45
Total for Other Current Assets	\$17,355.45
Total for Current Assets	\$1,428,704.66
Fixed Assets	0.00
Other Assets	
Miscellaneous Accounts Rec.	0.00
Taxes Receivable	864,041.62
Total for Other Assets	\$864,041.62
Total for Assets	\$2,292,746.28

Balance Sheet

Mississippi Valley Library District

As of August 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	6,676.31
Total for Accounts Payable	\$6,676.31
Credit Cards	0.00
Other Current Liabilities	
Accrued Sick Pay	5,253.76
Accrued Vacation	18,665.72
Accrued Wages	17,753.78
Deferred Revenue	975,284.70
Manual A/P	23,347.24
Payroll Liabilities	\$1,104.05
Direct Deposit	259.15
Fed Withhold	-208.00
Garnishment	176.18
Health/Dental Insurance	342.47
IL Withhold	-807.73
IMRF - Payable	218,834.24
Liberty National	11,803.10
MC - Emp	7.68
MC - Lib	7.68
Miscellaneous	-127.44
Net Pay Offset	1,054.41
SS - Emp	32.81
SS - Lib	32.81
SUTA	4,102.99
Total for Payroll Liabilities	\$236,614.40
Total for Other Current Liabilities	\$1,276,919.60
Total for Current Liabilities	\$1,283,595.91
Long-term Liabilities	0.00
Total for Liabilities	\$1,283,595.91
Equity	
Opening Bal Equity	14,039.26
Retained Earnings	807,581.54
Net Income	187,529.57
Total for Equity	\$1,009,150.37
Total for Liabilities and Equity	\$2,292,746.28

IL Funds - GiftEnding Balance: \$24,489.07

Date: Custom

Date	Ref No.	Memo	Payment	Deposit	Reconciliation Status	Balance	Type	Account
08/31/2025	INTEREST	Interest Earned		93.37	Reconciled	24,210.24	Deposit	Other Revenues:Interest Income
08/22/2025		8/4/2025-8/16/2025 daily receipts - 2 tables for 9/6/2025 puzzle race		120.00	Reconciled	24,116.87	Transfer	Checking
08/18/2025		for 8/18/2025 bill payments: FoL (bottle filling station) & puzzle race (for programming)	1,308.74		Reconciled	23,996.87	Transfer	Checking
08/06/2025		remainder of FY2025 interest	126.27		Reconciled	25,305.61	Transfer	IL Funds - General
08/05/2025		\$89.45 for yearbook fundraiser 5/10/25 credit/debit thru 7/24/25 cash; \$45.00 from FoL for capital needs		134.45	Reconciled	25,431.88	Transfer	Checking
07/31/2025	INTEREST	Interest Earned		102.99	Reconciled	25,297.43	Deposit	Other Revenues:Interest Income
07/30/2025		7/30/2025 bills for Capital One (\$340.05 puzzle race/programming) and A&H partial (\$1,500 FoL & partial FY25 interest/ bottle filling station)	1,840.05		Reconciled	25,194.44	Transfer	Checking
07/16/2025		Treehouse 4/5/2024 & IREAD 12/15/2023 not previously transferred	559.82		Reconciled	27,034.49	Transfer	IL Funds - General
07/15/2025		American Express payment for 7/16/2025	79.61		Reconciled	27,594.31	Transfer	Checking
07/01/2025		Quarter round for play room flooring	90.24		Reconciled	27,673.92	Transfer	Checking

Mississippi Valley Library District
Budget vs. Actuals: FY2026 Budget - FY26 P&L
 July - August, 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Charges for Services				
Fax	720.19	3,500.00	-2,779.81	20.58 %
Non-resident Fees		82.00	-82.00	
Printing/Copying	1,778.64	11,450.00	-9,671.36	15.53 %
Total Charges for Services	2,498.83	15,032.00	-12,533.17	16.62 %
Fines & Forfeitures				
Fines	104.73	300.00	-195.27	34.91 %
Lost or Damaged Books/Inhouse	636.94	2,500.00	-1,863.06	25.48 %
Total Fines & Forfeitures	741.67	2,800.00	-2,058.33	26.49 %
Intergovernment Revenue				
E-Rate	14,084.87	15,000.00	-915.13	93.90 %
Grants				
FY2025 Per Capita Grant	48,794.48	48,794.48	0.00	100.00 %
FY2025 PNG Grant	3,423.15	3,423.15	0.00	100.00 %
FY2026 PNG Grant		6,518.00	-6,518.00	
Other Grants	500.00	5,000.00	-4,500.00	10.00 %
Total Grants	52,717.63	63,735.63	-11,018.00	82.71 %
Replacement Tax	12,727.84	45,000.00	-32,272.16	28.28 %
TIF Funds		0.00	0.00	
Total Intergovernment Revenue	79,530.34	123,735.63	-44,205.29	64.27 %
Other Revenues				
Donations - Des & Undes	241.46	20,000.00	-19,758.54	1.21 %
Interest Income	8,546.60	66,200.00	-57,653.40	12.91 %
Miscellaneous	96.35	1,600.00	-1,503.65	6.02 %
Property License Agreements	20.00	15,001.00	-14,981.00	0.13 %
Reimbursements Other libraries	130.94	2,900.00	-2,769.06	4.52 %
Rental Income				
Blum House Rental	987.50	14,000.00	-13,012.50	7.05 %
Collinsville Rooms	187.00	3,350.00	-3,163.00	5.58 %
FC Pavilion		100.00	-100.00	
FC Rooms		100.00	-100.00	
Total Rental Income	1,174.50	17,550.00	-16,375.50	6.69 %
Sale of Items	869.35	4,750.00	-3,880.65	18.30 %
Sale of Short Street Lot		12,000.00	-12,000.00	
Total Other Revenues	11,079.20	140,001.00	-128,921.80	7.91 %
Taxes				
Audit	2,193.60	6,304.12	-4,110.52	34.80 %
Building Maintenance	44,607.38	129,529.72	-84,922.34	34.44 %
FICA/Medicare	15,112.73	43,842.52	-28,729.79	34.47 %
IMRF	8,287.56	24,126.16	-15,838.60	34.35 %
Liability Insurance	19,988.13	58,058.75	-38,070.62	34.43 %

Mississippi Valley Library District

Budget vs. Actuals: FY2026 Budget - FY26 P&L

July - August, 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Property Tax	321,758.68	934,647.06	-612,888.38	34.43 %
Total Taxes	411,948.08	1,196,508.33	-784,560.25	34.43 %
Total Income	\$505,798.12	\$1,478,076.96	\$ -972,278.84	34.22 %
GROSS PROFIT	\$505,798.12	\$1,478,076.96	\$ -972,278.84	34.22 %
Expenses				
Maintenance Services				
Building	18,745.17	130,000.00	-111,254.83	14.42 %
Elevator Repairs/ Modernization	39,382.46	25,000.00	14,382.46	157.53 %
Equipment	738.00	11,000.00	-10,262.00	6.71 %
Grounds	3,841.53	14,000.00	-10,158.47	27.44 %
Total Maintenance Services	62,707.16	180,000.00	-117,292.84	34.84 %
Materials				
Adult Audio Visual Items	1,582.76	11,000.00	-9,417.24	14.39 %
Adult Print Materials	3,069.25	27,000.00	-23,930.75	11.37 %
Juvenile Audio Visual Items	321.88	1,700.00	-1,378.12	18.93 %
Juvenile Print Items	656.20	4,500.00	-3,843.80	14.58 %
Online Databases	8,653.00	10,000.00	-1,347.00	86.53 %
Other Materials	750.00	1,250.00	-500.00	60.00 %
Virtual Items	5,833.00	10,000.00	-4,167.00	58.33 %
Total Materials	20,866.09	65,450.00	-44,583.91	31.88 %
Other Expenditures				
Donation Expenditures - Des.	3,153.40	24,000.00	-20,846.60	13.14 %
Grant Expenses				
FY2024 Per Capita Grant	5.98		5.98	
FY2025 Per Capita Grant	25,088.03	48,794.48	-23,706.45	51.42 %
FY2025 PNG Grant	1,388.62		1,388.62	
FY2026 PNG Grant		6,518.00	-6,518.00	
Other Grants		5,000.00	-5,000.00	
Total Grant Expenses	26,482.63	60,312.48	-33,829.85	43.91 %
Liability & Building Insurance		31,000.00	-31,000.00	
Miscellaneous	285.83	4,500.00	-4,214.17	6.35 %
Payments to Other Libraries	86.98	1,000.00	-913.02	8.70 %
Programming	206.23	7,000.00	-6,793.77	2.95 %
Vehicles	1,156.77	3,000.00	-1,843.23	38.56 %
Total Other Expenditures	31,371.84	130,812.48	-99,440.64	23.98 %
Personnel				
Benefits				
FICA Company	10,651.70	59,500.00	-48,848.30	17.90 %
Health/Dental Insurance	7,021.50	80,000.00	-72,978.50	8.78 %
IL Unemployment Company	638.25	12,000.00	-11,361.75	5.32 %
IMRF	14,674.12	101,000.00	-86,325.88	14.53 %
Total Benefits	32,985.57	252,500.00	-219,514.43	13.06 %

Mississippi Valley Library District

Budget vs. Actuals: FY2026 Budget - FY26 P&L

July - August, 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Salaries				
Full Time	109,403.19	555,000.00	-445,596.81	19.71 %
Part time	30,089.94	196,000.00	-165,910.06	15.35 %
Total Salaries	139,493.13	751,000.00	-611,506.87	18.57 %
Total Personnel	172,478.70	1,003,500.00	-831,021.30	17.19 %
Professional Development				
Dues	350.00	1,000.00	-650.00	35.00 %
Training/Tuition		1,000.00	-1,000.00	
Travel Expenses		1,000.00	-1,000.00	
Total Professional Development	350.00	3,000.00	-2,650.00	11.67 %
Professional Services				
Audit		8,800.00	-8,800.00	
Information Technology	7,639.78	60,000.00	-52,360.22	12.73 %
Internet Services	772.00	10,000.00	-9,228.00	7.72 %
Legal Service	2,838.75	30,000.00	-27,161.25	9.46 %
Other Professional Services	859.87	7,000.00	-6,140.13	12.28 %
Payroll Service	746.82	5,000.00	-4,253.18	14.94 %
Publishing	398.40	2,000.00	-1,601.60	19.92 %
Total Professional Services	13,255.62	122,800.00	-109,544.38	10.79 %
Supplies				
Equipment	297.03	10,000.00	-9,702.97	2.97 %
Office	2,653.72	12,000.00	-9,346.28	22.11 %
Postage	422.78	3,900.00	-3,477.22	10.84 %
Total Supplies	3,373.53	25,900.00	-22,526.47	13.03 %
Utilities				
Electricity	12,551.44	50,000.00	-37,448.56	25.10 %
Natural Gas	501.30	9,000.00	-8,498.70	5.57 %
Telephone/Fax	600.41	4,000.00	-3,399.59	15.01 %
Water/Sewer	212.46	4,500.00	-4,287.54	4.72 %
Total Utilities	13,865.61	67,500.00	-53,634.39	20.54 %
Total Expenses	\$318,268.55	\$1,598,962.48	\$ -1,280,693.93	19.90 %
NET OPERATING INCOME	\$187,529.57	\$ -120,885.52	\$308,415.09	-155.13 %
NET INCOME	\$187,529.57	\$ -120,885.52	\$308,415.09	-155.13 %

Mississippi Valley Library District

Profit and Loss Comparison

July - August, 2025

	TOTAL			
	JUL - AUG, 2025	JUL - AUG, 2024 (PP)	CHANGE	% CHANGE
Income				
Charges for Services				
Fax	720.19	556.90	163.29	29.32 %
Printing/Copying	1,778.64	1,749.12	29.52	1.69 %
Total Charges for Services	2,498.83	2,306.02	192.81	8.36 %
Fines & Forfeitures				
Fines	104.73	68.91	35.82	51.98 %
Lost or Damaged Books/Inhouse	636.94	580.95	55.99	9.64 %
Total Fines & Forfeitures	741.67	649.86	91.81	14.13 %
Intergovernment Revenue				
E-Rate	14,084.87	4,936.26	9,148.61	185.33 %
Grants				
FY2024 Per Capita Grant		49,125.29	-49,125.29	-100.00 %
FY2024 PNG Grant		2,598.89	-2,598.89	-100.00 %
FY2025 Per Capita Grant	48,794.48		48,794.48	
FY2025 PNG Grant	3,423.15		3,423.15	
Other Grants	500.00		500.00	
Total Grants	52,717.63	51,724.18	993.45	1.92 %
Replacement Tax	12,727.84	11,654.15	1,073.69	9.21 %
Total Intergovernment Revenue	79,530.34	68,314.59	11,215.75	16.42 %
Other Revenues				
COBRA Reimbursements		2,733.72	-2,733.72	-100.00 %
Donations - Des & Undes	241.46	526.56	-285.10	-54.14 %
Interest Income	8,546.60	12,236.33	-3,689.73	-30.15 %
Miscellaneous	96.35	7.25	89.10	1,228.97 %
Property License Agreements	20.00		20.00	
Reimbursements Other libraries	130.94	492.79	-361.85	-73.43 %
Rental Income				
Blum House Rental	987.50	812.50	175.00	21.54 %
Collinsville Rooms	187.00	500.00	-313.00	-62.60 %
Total Rental Income	1,174.50	1,312.50	-138.00	-10.51 %
Sale of Items	869.35	669.36	199.99	29.88 %
Sale of Vehicle		4,409.33	-4,409.33	-100.00 %
Total Other Revenues	11,079.20	22,387.84	-11,308.64	-50.51 %
Taxes				
Audit	2,193.60	3,080.40	-886.80	-28.79 %
Building Maintenance	44,607.38	47,746.54	-3,139.16	-6.57 %
FICA/Medicare	15,112.73	22,846.33	-7,733.60	-33.85 %
IMRF	8,287.56	23,103.07	-14,815.51	-64.13 %
Liability Insurance	19,988.13	32,600.92	-12,612.79	-38.69 %

Mississippi Valley Library District

Profit and Loss Comparison

July - August, 2025

	TOTAL			
	JUL - AUG, 2025	JUL - AUG, 2024 (PP)	CHANGE	% CHANGE
Property Tax	321,758.68	347,830.59	-26,071.91	-7.50 %
Total Taxes	411,948.08	477,207.85	-65,259.77	-13.68 %
Total Income	\$505,798.12	\$570,866.16	\$ -65,068.04	-11.40 %
GROSS PROFIT	\$505,798.12	\$570,866.16	\$ -65,068.04	-11.40 %
Expenses				
Maintenance Services				
Building	18,745.17	26,569.72	-7,824.55	-29.45 %
Elevator Repairs/ Modernization	39,382.46		39,382.46	
Equipment	738.00	2,053.39	-1,315.39	-64.06 %
Grounds	3,841.53	3,901.89	-60.36	-1.55 %
Total Maintenance Services	62,707.16	32,525.00	30,182.16	92.80 %
Materials				
Adult Audio Visual Items	1,582.76	697.98	884.78	126.76 %
Adult Print Materials	3,069.25	3,132.82	-63.57	-2.03 %
Juvenile Audio Visual Items	321.88	132.52	189.36	142.89 %
Juvenile Print Items	656.20	561.34	94.86	16.90 %
Online Databases	8,653.00	2,938.00	5,715.00	194.52 %
Other Materials	750.00		750.00	
Virtual Items	5,833.00	5,817.97	15.03	0.26 %
Total Materials	20,866.09	13,280.63	7,585.46	57.12 %
Other Expenditures				
Donation Expenditures - Des.	3,153.40	1,117.72	2,035.68	182.13 %
Grant Expenses				
FY2024 Per Capita Grant	5.98	24,808.07	-24,802.09	-99.98 %
FY2025 Per Capita Grant	25,088.03		25,088.03	
FY2025 PNG Grant	1,388.62		1,388.62	
Total Grant Expenses	26,482.63	24,808.07	1,674.56	6.75 %
Miscellaneous	285.83	319.99	-34.16	-10.68 %
Payments to Other Libraries	86.98	97.96	-10.98	-11.21 %
Programming	206.23	687.41	-481.18	-70.00 %
Vehicles	1,156.77	411.03	745.74	181.43 %
Total Other Expenditures	31,371.84	27,442.18	3,929.66	14.32 %
Personnel				
Benefits				
FICA Company	10,651.70	9,807.36	844.34	8.61 %
Health/Dental Insurance	7,021.50	16,052.56	-9,031.06	-56.26 %
IL Unemployment Company	638.25	700.97	-62.72	-8.95 %
IMRF	14,674.12	11,687.91	2,986.21	25.55 %
Total Benefits	32,985.57	38,248.80	-5,263.23	-13.76 %

Mississippi Valley Library District

Profit and Loss Comparison

July - August, 2025

	TOTAL			
	JUL - AUG, 2025	JUL - AUG, 2024 (PP)	CHANGE	% CHANGE
Salaries				
Full Time	109,403.19	101,040.13	8,363.06	8.28 %
Part time	30,089.94	27,741.50	2,348.44	8.47 %
Total Salaries	139,493.13	128,781.63	10,711.50	8.32 %
Total Personnel	172,478.70	167,030.43	5,448.27	3.26 %
Professional Development				
Dues	350.00	334.67	15.33	4.58 %
Total Professional Development	350.00	334.67	15.33	4.58 %
Professional Services				
Information Technology	7,639.78	8,108.08	-468.30	-5.78 %
Internet Services	772.00	1,544.00	-772.00	-50.00 %
Legal Service	2,838.75		2,838.75	
Other Professional Services	859.87	150.77	709.10	470.32 %
Payroll Service	746.82	1,113.22	-366.40	-32.91 %
Publishing	398.40	196.50	201.90	102.75 %
Total Professional Services	13,255.62	11,112.57	2,143.05	19.28 %
Supplies				
Equipment	297.03	40.96	256.07	625.17 %
Office	2,653.72	1,771.60	882.12	49.79 %
Postage	422.78	758.15	-335.37	-44.24 %
Total Supplies	3,373.53	2,570.71	802.82	31.23 %
Utilities				
Electricity	12,551.44	12,387.60	163.84	1.32 %
Natural Gas	501.30	502.40	-1.10	-0.22 %
Telephone/Fax	600.41	581.15	19.26	3.31 %
Water/Sewer	212.46	1,219.15	-1,006.69	-82.57 %
Total Utilities	13,865.61	14,690.30	-824.69	-5.61 %
Total Expenses	\$318,268.55	\$268,986.49	\$49,282.06	18.32 %
NET OPERATING INCOME	\$187,529.57	\$301,879.67	\$ -114,350.10	-37.88 %
NET INCOME	\$187,529.57	\$301,879.67	\$ -114,350.10	-37.88 %



**ORDINANCE NO. 26-01
BUDGET AND APPROPRIATIONS ORDINANCE**

**ANNUAL BUDGET AND APPROPRIATIONS ORDINANCE FOR THE MISSISSIPPI VALLEY LIBRARY DISTRICT
OF THE COUNTIES OF MADISON AND ST. CLAIR, STATE OF ILLINOIS
FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026**

WHEREAS, the Board of Trustees of the Mississippi Valley Library District, of the Counties of Madison and St. Clair, State of Illinois, has prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Public Library District for the fiscal year beginning July 1, 2025 and ending June 30, 2026 and the same has been conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Annual Budget and Appropriation Ordinance on September 15, 2025, notice of which was given at least thirty (30) days prior thereto by publishing notice thereof in a newspaper of general circulation in the Mississippi Valley Library District; and

WHEREAS, all other legal requirements have been duly complied with by the Board of Trustees of Mississippi Valley Library District;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND THE TRUSTEES OF THE MISSISSIPPI VALLEY LIBRARY DISTRICT, IN THE COUNTIES OF MADISON AND ST. CLAIR, STATE OF ILLINOIS, AS FOLLOWS:

Section 1: That the following sums, or so much thereof as by law may be authorized, be and the same are hereby budgeted, set aside and appropriated for the specified Library Purposes for the fiscal year beginning July 1, 2025 and ending June 30, 2026; and the objects and purposes for which said appropriations are made, and the amounts thereby appropriated are as follows; to-wit:

FOR CORPORATE PURPOSES [75 ILCS 16/35-5]:

- | | | |
|----|---|------------|
| 1. | For personnel salaries | \$ 800,000 |
| 2. | For health insurance benefits | \$ 95,000 |
| 3. | For state unemployment insurance | \$ 15,000 |
| 4. | For Illinois Municipal Retirement Fund (Employee) | \$ 45,000 |
| 5. | For maintenance services | \$ 60,000 |
| 6. | For professional services | |
| a. | Internet services | \$ 13,000 |
| b. | Info. technology | \$ 70,000 |

c.	Payroll service	\$ 7,000	
d.	Publishing	\$ 3,000	
e.	Other prof. services	\$ 10,000	
			\$ 103,000
7.	For professional development		\$ 5,000
8.	For utilities		
a.	Electricity	\$ 65,000	
b.	Natural gas	\$ 11,000	
c.	Telephone/Fax	\$ 6,000	
d.	Water/sewer	\$ 6,000	
			\$ 88,000
9.	For supplies (office/building/equipment)		\$ 27,000
10.	For postage		\$ 5,000
11.	For materials		
a.	Adult print items	\$ 35,000	
b.	Adult audio/visual	\$ 15,000	
c.	Online databases	\$ 15,000	
d.	Juvenile print items	\$ 7,000	
e.	Juvenile audio/visual	\$ 3,000	
f.	Virtual	\$ 16,000	
g.	Other materials	\$ 3,000	
			\$ 94,000
12.	For grant expenses		\$ 85,000
13.	For payments to other libraries		\$ 2,500
14.	Programming		\$ 10,000
15.	For vehicles		\$ 5,000
16.	For miscellaneous expenses		\$ 10,000
		TOTAL	\$ 1,449,500

FOR SOCIAL SECURITY FUND PURPOSES [40 ILCS 5/21-110; 40 ILCS 5/21-110.1]:

Social Security and Medicare Taxes (Employer)	\$ 70,000
TOTAL	\$ 70,000

FOR ILLINOIS MUNICIPAL RETIREMENT FUND [40 ILCS 5/ 7-171]:

Illinois Municipal Retirement Fund (Employer)	\$ 75,000	
	TOTAL	\$ 75,000

FOR AUDIT PURPOSES [50 ILCS 310/9]:

Contractual Services - Audit	\$ 10,000	
	TOTAL	\$ 10,000

FOR LIABILITY AND WORKERS' COMPENSATION INSURANCE [745 ILCS 10/9-107]:

Insurance

a.	Liability & Workers Comp. Insurance	\$ 37,000	
b.	Risk Management and Loss Control Program	\$ 90,000	
c.	Legal Services	\$ 45,000	
	TOTAL	\$ 172,000	

FOR BUILDING MAINTENANCE FUND [75 ILCS 16/35-5]:

Building Maintenance Cost		
a.	Building expenses	\$ 150,000
	TOTAL	\$ 150,000

FOR SPECIAL RESERVE FUND [75 ILCS 16/40-40; 75 ILCS 5/5-8]:

1.	Emergency and/or designated projects	\$ 100,000	
2.	Contingency	\$ 10,000	
	TOTAL	\$ 110,000	

FOR THE PURPOSE OF A GIFT FUND [75 ILCS 16/30-75]

Designated donations	\$ 40,000	
	TOTAL	\$ 40,000

FOR THE PURPOSE OF A WORKING CASH FUND [75 ILCS 16/30-95; 75 ILCS 16/35-35]:

Working Cash Fund

\$ 270,000

TOTAL

\$ 270,000

Section 2: Appropriated for the foregoing expenses from the following estimate of revenues, by source, anticipated to be received by the Library District in the fiscal year:

Projected cash on hand July 1, 2025	\$1,300,000
Special Reserve Fund	\$ 110,000
Working Cash Fund	\$ 270,000
Gift Fund	\$ 45,000
Miscellaneous gifts and donations	\$ 50,000
Interest Income	\$ 75,000
Special purpose grants	\$ 85,000
Fees and charges	\$ 30,000
Miscellaneous income	\$ 30,000
Reimbursements (E-Rate, other libraries)	\$ 27,000
Rentals and leases	\$ 45,000
Personal property replacement taxes	\$ 60,000
Tax for General Corporate Library purposes	\$ 950,000
Tax for Social Security purposes	\$ 50,000
Tax for IL Municipal Retirement Fund	\$ 30,000
Tax for Audit purposes	\$ 7,500
Tax for Liability and Insurance	\$ 70,000
Tax for Maintenance purposes	\$ 140,000
Expected cash on hand June 30, 2026	\$ 1,028,000

Section 3: Any unexpended balances in the General Library Fund and Maintenance Fund appropriations will be deposited into the Special Reserve Fund pursuant to a plan in accordance with 75 ILCS 16/40-50.

Section 4: The Secretary of the Mississippi Valley Library District is hereby authorized and directed to have this Ordinance published at least once in a newspaper of general circulation within this library district.

Section 5: This Ordinance shall be in full force and effect from its passage, approval and publication as provided by law.

Passed by the Board of Trustees of the Mississippi Valley Library District and approved by the President thereof this 15th day of September, 2025.

BOARD OF TRUSTEES OF
MISSISSIPPI VALLEY LIBRARY DISTRICT

President

ATTEST:

Secretary

STATE OF ILLINOIS)
) SS:
COUNTIES OF MADISON AND ST. CLAIR)

CERTIFICATE OF AUTHENTICITY

(Budget and Appropriations Ordinance)

I, Virginia "Ginny" York, do hereby certify that I am the duly appointed, qualified, and now acting Secretary of the Board of Trustees of the Mississippi Valley Library District in the Counties of Madison and St. Clair and State of Illinois; that attached hereto is a true and correct copy of the Annual Budget and Appropriations Ordinance No. 26-01 for the fiscal year July 1, 2025 to June 30, 2026.

I further certify that the Annual Budget and Appropriations Ordinance was duly passed by the Board of Trustees of said Library District at a meeting thereof held on the 15th day of September, 2025; that said Ordinance was duly passed by yea and nay vote thereon with at least a majority of all the Board of Trustees having voted yea on the adoption and passage thereof and approved in accordance with the laws of the State of Illinois pursuant to the notice and publication thereof as required by law.

I further certify that said Annual Budget and Appropriations Ordinance contains an estimate of revenues, by sources, anticipated to be received by the Mississippi Valley Library District in the fiscal year.

In Witness Whereof, I have signed my name in my official capacity as the Secretary of the Board of Trustees of the Mississippi Valley Library District, at Collinsville, Illinois, this 15th day of September, 2025.

Virginia "Ginny" York, Secretary

Mississippi Valley Library District

(District Seal)

Date Signed: _____



Resolution 26-02

**Resolution Authorizing the Filing of an Application with Agency for
Community Transit (ACT) for CY25 ACT Community Action Grants
Program Funds for Mississippi Valley Library District**

WHEREAS, ACT has dedicated \$1,500,000 in CY2025 to the Community Action Grants Program to fund eligible transportation related projects and programs implemented by any 501(c)(3), village, township, city, park district, transit district, library district, and airport district that serves residents of Madison County, Illinois; and,

WHEREAS, the Mississippi Valley Library District is an eligible library district serving residents in Madison and St. Clair Counties through public library services; and,

WHEREAS, the Mississippi Valley Library District has identified a need to implement the “Solar-Powered E-Bike Charging Station” project to improve accessibility and mobility for the clients/residents; and,

WHEREAS, it has been determined to be in the best interest of the Mississippi Valley Library District to submit an application to this competitive grant process in the amount of TWENTY-THREE THOUSAND, THREE HUNDRED TWENTY-FIVE DOLLARS (\$23,325.00) to ACT, in order to obtain grant funds in the amount of TWENTY-THREE THOUSAND, THREE HUNDRED TWENTY-FIVE DOLLARS (\$23,325.00) to assist with the cost of “Solar-Powered E-Bike Charging Station.”

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MISSISSIPPI VALLEY LIBRARY DISTRICT THAT:

1. The Mississippi Valley Library District submit an application to ACT in order to obtain grant funds in the amount of TWENTY-THREE THOUSAND, THREE HUNDRED TWENTY-FIVE DOLLARS (\$23,325.00) to assist with the cost of “Solar-Powered E-Bike Charging Station.”
2. Jeanne Lomax, President; Virginia “Ginny” York, Secretary; and/or Kyla Waltermire, Executive Director, of the Mississippi Valley Library District, are hereby authorized to execute, complete, administer, and perform all obligations associated with the filing of said application and to execute, complete and perform all obligations associated with any resulting contracts, furnish such additional information as may reasonably be required in connection with the aforesaid actions, and to take any and all such further actions as are necessary and appropriate, including any and all amendments on behalf of and in a manner most beneficial to the Mississippi Valley Library District.

ADOPTED by the Mississippi Valley Library District, Madison County, Illinois, on this 15th of September, 2025.

(seal)

Jeanne Lomax, President

Virginia “Ginny” York, Secretary



Community Action Grants Program Application - CY25

Project Sponsor: Mississippi Valley Library District

(List one entity)

Project Name: Solar-Powered E-Bike Charging Station

Funding Requested: \$23,325.00

Applications requesting more than \$10,000 in funding maintain a quarterly deadline and are due by 11:00pm CT January 16, 2025, April 14, 2025, July 21, 2025, October 13, 2025 or until 100% of the quarterly allocated CY25 grant funds are pledged, whichever is sooner. All projects are prioritized based on available funding and scoring criteria. Applications for projects with a dollar value of \$10,000 or less can be submitted throughout the year.

Project Sponsor is a:

☐

501(c)(3) Nonprofit

☐

City, Village, Township

☒

Park, Library, Transit, or Airport District

Submit application to:

Agency for Community Transit
Attention: Miriam Bell
1 Transit Way
Pontoon Beach, IL 62040
ACTgrants@insideact.org

FOR OFFICE USE ONLY

Date and Time Received: _____

ACT Community Action Grants Program Information

Organizational Information: Agency for Community Transit, Inc. (ACT) is a private, non-profit 501(c)(3) agency incorporated in the State of Illinois. ACT provides transportation services for Madison County residents through the operation of fixed route and paratransit services for Madison County Transit (MCT).

Funding: ACT has committed one million five hundred thousand (\$1,500,000) for the CY25 Community Action Grant with a maximum of \$100,000 per project and maximum of \$100,000 per entity.

Program Intent: To provide multi-modal transportation services to the people, organizations, and communities of Madison County to enhance mobility for the elderly and disabled, improve ADA accessibility, and promote alternative transportation modes to improve the quality of life of Madison County residents. ACT's Community Action Grant intends to provide technical and financial assistance and assist in securing funds for impactful transportation related projects.

Submittal Details: Applications requesting more than \$10,000 are due by 11:00pm CT January 16, 2025, April 14, 2025, July 21, 2025, October 13, 2025 or until 100% of the quarterly allocated CY25 grant funds are pledged, whichever is sooner. All projects are prioritized based on available funding and scoring criteria. Applications for projects with a dollar of \$10,000 or less can be submitted throughout the year.

Notification: ACT will review each application and provide notification of the Board of Directors decision to approve or deny requested funding. The ACT Board reserves the right to fund smaller portions of projects than requested.

Eligible Applicants: The following entities are eligible to apply:

- City, Village, or Township located in Madison County, Illinois.
- 501(c)(3) nonprofit organizations, parks districts, (including Metro East Park and Recreation District) transit districts, library districts, and airport districts which are based in and/or provide service within Madison County, Illinois.

Ineligible Applicants: Universities/colleges, schools/school districts, special taxing districts, and Madison County government are not eligible to apply.

Examples of Eligible Project Types: Transportation / Bicycle / Pedestrian / ADA Accessibility Improvements / Related Projects. All shared use path and trails infrastructure projects must be included in the Project Sponsor's Bicycle/Pedestrian Master Plan and adhere to American Association of State Highway and Transportation Officials (AASHTO) standards. Projects examples include, but are not limited to the following:

- Purchase of an accessible vehicle for transporting the public, and not eligible for MCT's program
- Funds to operate a vehicle used to transport the public
- Purchase of MCT fare products for distribution
- Construction of an ADA accessible bus stop
- Construction of wheelchair ramps or other ADA improvements
- Funds to provide shuttle service for community festivals and events
- Addition of amenities or safety features to a bus stop
- Construction or improvement of a trail or shared use path
- Construction of a connector to a MCT Trail
- Addition of amenities, enhancements, or safety features to a shared use path or bike trail
- Flashing beacons or other equipment to facilitate safe bicycle/pedestrian crossings
- Funds to support a bicycle or pedestrian event
- Development of a bicycle/pedestrian master plan
- Bicycle/pedestrian marketing and/or education materials
- Support for a program which promotes bicycle/pedestrian development, safety, or education
- Funds to purchase and/or distribute helmets or other bicycle safety gear
- Funds for land acquisition to allow a community to build a trail
- Funds to provide transportation services for elderly and disabled residents
- Funds for transportation services for youth programs

Eligible Project Components

- Components of projects eligible for reimbursement include, but are not limited to, acquisition, development, restoration, education, maintenance, planning, programmatic, or operations expenses.

Ineligible Project Types: Projects which are neither transportation related OR accessibility related are NOT eligible for assistance. Such ineligible projects include but are not limited to the following. Sidewalks are NOT eligible. Non ADA accessible shared use paths are NOT eligible. Parks and roadways are NOT eligible. Non-ADA accessible vehicles are NOT eligible.

Project Scope and Budget: Project Sponsors should make every effort to obtain an accurate project scope and budget for their application. Changes to scope must be approved by ACT prior to implementation to ensure reimbursement.

Application Process: Upon receipt of application, ACT staff will score the application for presentation of the information to the ACT Board. The board will review the subjective score and take discretionary action at its next regular Board meeting. If approved, a Project Agreement will be sent to the applicant for execution. Applicant will have 90 days to sign and execute the Project Agreement.

The project period begins upon the date the last person signs the Project Agreement. Expiration of the Project Agreement will be based upon the type and circumstances of the project.

Costs incurred prior to a fully executed Project Agreement are ineligible for reimbursement, unless at the discretion of ACT's Board, such costs are specifically approved. ACT reserves the right to terminate the Project Agreement if the Project Sponsor fails to start the project within one (1) year of the Project Agreement's execution date. The Project Sponsor shall make reasonable and timely progress on the project and advise ACT of project's status on a regular basis. Projects not completed, in whole or in part regardless of reason, may be ineligible for funding in future ACT grant cycles.

Application Review: The ACT Board of Directors will receive submitted applications with a score sheet completed by ACT Staff. The Board will review the information presented and take action to award funds at its discretion.

Application Scoring: The application scoring process will award a score for the following categories:

- Project Applicability- Project is transportation related. (20%)
- Project Impact- Significant impact on residents in community. (20%)
- Local Support- Board/Governance support through action or commitment of funds. (11%)
- Public/Client Support-Project was developed with the support and feedback from the population served. (11%)
- Leveraging Funds- Project leverages funds from local, state, federal, or other grants. (14%)
- ADA Accessibility- Project improves ADA accessibility within the community. (10%)
- Minority & Low-Income Equity- Project benefits Title VI community and/or low-income community. (8%)
- Geographic Equity-Project is located in, or positively impacting, a census tract that is disadvantaged as defined by the U.S. Department of Transportation's Equitable Transportation Community (ETC) Explorer. (6%)

Awarded Funds: Funds approved by the Board may be used toward the local match for transportation related projects or used toward 100% of the project's cost. The ACT Board reserves the right to fund smaller portions of projects than requested. Use of funds must be approved by the ACT Board.

Reimbursement: Payment by ACT shall be made on a reimbursement basis for a completed project. The Project Sponsor shall complete and submit an ACT Grant Reimbursement Request Form along with applicable supporting documentation. Final inspection and acceptance of the completed project must be made by an ACT representative for reimbursement to be issued. ACT's payment will be made payable to the Project Sponsor.

Application Checklist

A complete ACT Community Action Grant Application for CY25 should contain an application and each of the following required components, in this order:

- ☒ Project Scope: Written narrative describing the project including a detailed description of how this project improves equitable and inclusive transportation opportunities for residents of Madison County, Illinois.
- ☒ Cost Estimate: Bids, quotes, or documentation supporting the estimated project costs identified within the application. All applicable projects must include a minimum of three quotes OR a written justification regarding the inability to obtain the minimum must be provided.
- ☒ Project Timeline: Timeline for the project along with an estimated start date and completion date.
- ☒ Resolution in support of the project and/or request for funding signed by the Project Sponsor's governing body.
- ☐ Site Plan and/or building plan for construction projects.
- ☐ Bicycle/Pedestrian Master Plan, when relevant.
- ☒ Project Location Map, when relevant.
- ☒ Project Photos, when relevant.
- ☒ Certification Statement found on page 7 of this application signed by the Mayor, Board President, or Chief Executive of the Project Sponsor

Application Form

Please fill out this form in its entirety. Incomplete applications will not be considered for funding.

1. Project Sponsor (list only one entity): Mississippi Valley Library District
2. Project Sponsor Address: 408 West Main Street
Collinsville, IL 62234
3. Project Sponsor FEIN: 80-0121529
4. Project Title: Solar-Powered E-Bike Charging Station
5. Project Address/Location: 408 West Main Street, Collinsville, IL 62234
6. Project Contact Name and Title: Kyla Waltermire, Executive Director
7. Project Contact Address: 408 West Main Street
Collinsville, IL 62234
8. Project Contact Phone: 618-344-1112 x 201
9. Project Contact Email: kylaw@mvld.org
10. Is the project located within Madison County? ☒ Yes ☐ No
11. Estimated project completion date (month and year): 01/31/2026
12. Total Estimated Project Cost: \$23,325.00
13. Requested ACT Grant: \$23,325.00

14. Briefly explain how the proposed project is transportation related and will enhance existing public transportation services and/or improve bicycle/pedestrian access and/or ADA accessibility.

An increasing number of residents are using electric bicycles (e-bikes) and electric scooters (e-scooters) for transportation and recreation. The Collinsville Memorial Library does not currently have the resources in place to help visitors charge their e-bikes and e-scooters, which has caused a conflict between visitors' needs and library policies. To address this matter, a solar-powered e-bike and e-scooter charging station is proposed for the southeast corner of the library as an expansion of an existing traditional bike rack. The Library has previously demonstrated its commitment to serving patrons regardless of mode of transport by distributing youth summer bus passes, assisting with bike and helmet drives, distributing free bike locks, installing a bench by the bus stop in front of the Library, and adding a second traditional bike rack near the front entrance. The proposed project will further these efforts to meet the community's needs.

15. Briefly explain how this project addresses a transportation need in Madison County and how many Madison County residents will be positively impacted.

The Library is visited by e-bike and e-scooter riders, including those who have needed to charge their transportation while visiting. The proposed project will provide a publicly accessible and free place for e-bike and e-scooter riders to meet their needs. An exact number of impacted individuals is not known; however, to the best of the Library's knowledge there are no other charging stations for this purpose within the community and thus there is potential for any of Collinsville's residents (~25,000 pop.) to make use of the service.

16. Describe the Project Sponsor's support for the proposed project in the form of contributions of funds and/or support or action taken by the board.

The Library's Building & Grounds Committee, which is comprised of four trustees and the executive director, discussed this proposal and approved the concept. The Board of Trustees also approved a resolution to support this application at its September 15, 2025 meeting.

17. If applicable, provide details on any other current or potential local, state, or federal or grant funding sources for this project. Include funding information such as timeline, terms, conditions, and amount.

N/A

18. If applicable, explain how the proposed project improves ADA accessibility within Madison County.

N/A, other than expanding access to easier-to-use bikes and scooters.

19. If applicable, please explain how the proposed project serves a Title VI community, low income community, or transportation disadvantaged community. (For assistance or questions contact the Grants Coordinator.)

The Library is aware of at least one unsheltered individual who has access to an e-bike and who frequents the Library. E-scooters are frequently used by youth who are not of driving age / do not have a driver's license. These individuals are both low income and transportation disadvantaged.

☐ Title VI

☒ Low Income

☒ Transportation Disadvantaged

Certification Statement

In WITNESS WHEREOF, the undersigned parties have caused this grant application to be executed by their duly designated and authorized representatives.

I do hereby certify that I have the legal authority to represent the Project Sponsor and submit this grant application on behalf of the Project Sponsor and that the information presented in this grant application and the referenced attachments are true and correct. I do further certify that the project will be completed in accordance with the provisions set forth in this grant application and the ACT Project Agreement and that the Project Sponsor has the financial resources to fund one hundred percent (100%) of the proposed project costs. The award may be less than what is requested but may not exceed the amount requested. It is understood that the project must be completed within the timeframe established in this application and the Project Agreement, and the reimbursement request must be submitted within ninety (90) days of project completion, unless extenuating circumstances prevent such a request and are discussed with and approved by ACT. Failure to do so will result in the Project Sponsor forfeiting all project reimbursements and relieve ACT from further payment obligations of the grant.

(Certification must be signed by Mayor, Board President, or Chief Executive of Project Sponsor)

Project Sponsor: Mississippi Valley Library District

Print Name: Kyla Waltermire

Print Title: Executive Director

Signature and Date:

Attested by: Jeanne Lomax

Signature and Date:

[This space left intentionally blank.]

Project Agreement

This Project Agreement is entered into on ____ day of _____, 20____ between **AGENCY FOR COMMUNITY TRANSIT ("ACT")** and _____ (**"Project Sponsor"**).

Whereas the Project Sponsor has submitted an application to ACT for the Community Action Grant concerning the project named_____. Whereas this grant is for the exclusive purpose of supporting the Project Sponsor's transportation related project within Madison County, Illinois. Now, therefore, ACT has approved the project and agrees to award a grant for the sum of _____ dollars (\$_____). The Parties to this Project Agreement agree to the following:

Execution & Termination: The project period begins upon the date the last person signs this Project Agreement. Expiration of this Project Agreement shall be _____. Costs incurred prior to a fully executed Project Agreement are ineligible for reimbursement. ACT reserves the right to terminate this Project Agreement if the Project Sponsor fails to start the project within one (1) year of the Project Agreement's execution date. The Project Sponsor shall make reasonable and timely progress on the project and advise ACT of project's status on a regular basis. Projects not completed, in whole or in part regardless of reason, may be ineligible for funding in future ACT grant cycles.

Reimbursement: Payment by ACT shall be made on a reimbursement basis for a completed project. The Project Sponsor shall complete and submit an ACT Grant Reimbursement Request Form along with applicable supporting documentation. Final inspection and acceptance of the completed project must be made by an ACT representative for reimbursement to be issued. ACT's payment will be made payable to the Project Sponsor.

Financial Records: All funds expended by the Project Sponsor in conjunction with the project must comply with Local, State, and Federal laws pertaining to the expenditure of public funds. Documentation of project costs and payments may be requested by ACT. All project records must be maintained for a period of no less than five (5) years, or longer if required by law.

Acknowledgment: Upon ACT Board approval of the Application and receipt of the executed Project Agreement with ACT, all press/public communications in reference to the project by the Project Sponsor shall state that it is funded in-part by ACT. Acknowledgment must be included in any publicly shared drafts of the plan, as well as the final version. To satisfy this requirement, the Project Sponsor must insert, where deemed appropriate, ACT's logo. If ACT logo is used, ACT must review all public materials prior to release to ensure all brand standards are observed.

Insurance: Project Sponsor and any contractor hired or retained by the Project Sponsor in connection with this project shall maintain all necessary insurance in full force and effect throughout the term of Project Agreement.

Indemnification: The Project Sponsor and contractors shall indemnify, defend, and hold harmless ACT, its board members, employees and agents from all claims, liabilities, obligations, and causes of action in connection with this Project.

Assignment: Project Sponsor agrees that this Project Agreement shall not be assigned or transferred without the written consent of ACT and that any successor to the Project Sponsor's rights under this Project Agreement will be required to accede to all of the terms, conditions and requirements of the Agreement as a condition precedent to such succession.

Amendment: The parties agree that no change or modification to this Project Agreement shall be of any force or effect unless the amendment is dated and is reduced to writing and executed by both parties.

Compliance with Law: The Project Sponsor shall comply with all applicable laws, ordinances, and codes of the United States, the State of Illinois, and local governments, including, but not limited to, Title VII of the Civil Rights Act of 1964, and no person shall, on the grounds of race, color, national origin, sex, age, religion, sexual orientation, veteran status, or disability be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any grant, program, or activity for which the Project Sponsor receives assistance from ACT. Project Sponsor acknowledges that it has performed due diligence to assure its Project complies with the requirements of the Americans with Disabilities Act of 1990.

On behalf of Project Sponsor, I understand this fully executed agreement serves as a Notice to Proceed and agree to the foregoing terms and conditions of the ACT Community Action Grant, and hereby certify my authority to execute this agreement.

Project Sponsor:

(Printed Name and Title)

(Signature of Authorized Representative)

(Date)

Agency for Community Transit:

Steven J. Morrison, Executive Director

(Signature of Executive Director)

(Date)

Mississippi Valley Library District - Application

Project Scope

The Collinsville Memorial Library is fortunate to be conveniently accessed through a variety of transportation methods. There are parking lots on two sides of the building and street parking along the front. A bus stop is located directly in front of the library, and a bus station is just a few blocks away. There are bike racks located at both entrances. As part of the Uptown District, the city's streets and sidewalks along Main Street are well-maintained and used.

Lately, though, more and more people are purchasing and using e-bikes and e-scooters. When these folks visit the library and need to recharge their bikes and scooters, there isn't a place for them to do so. Bicycles are not allowed inside the library, and the outside electrical outlets are locked from public use. There aren't any e-bike/e-scooter charging stations nearby to which visitors can be directed.

In order to meet the changing needs of library visitors and, more broadly, visitors to Uptown Collinsville, the Collinsville Memorial Library is requesting funding to install a solar-powered e-bike and e-scooter charging station. The laying of a concrete pad for mounting the charging station is part of the project. The charging station has four charging bays that can be used by both e-bikes and e-scooters. Since it is solar powered and self-contained, the charging station does not require being connected to the site's electrical grid. If the project is approved, the Library believes the charging station would be the first of its kind within the community.

Mississippi Valley Library District - Application

Cost Estimate

One (1) Enerfusion Phoenix 1100A solar-powered e-bike/e-scooter charging station

Cost for product, shipping, & installation: \$20,140.00

Installation of concrete pad by Who Does Your Concrete?

Cost of installation: \$3,185.00

TOTAL COST: \$23,325.00

See attached for quotes.

Charging station quotes lowest to highest:

- iBombo/SEEDiA jCharge - €15,150.00 / \$16,558.51 USD (exchange rate as of 9/10/2025)
 - NOTE: While this quote is the lowest, there are concerns about the cost of tariffs that have gone into effect since the quote was provided.
- Enerfusion PX-1100-A - \$20,140.00
- Beam Global BeamBike - \$90,340.88

Concrete pad quotes lowest to highest:

- Who Does Your Concrete? - \$3,185.00
- Consolidated Concrete - \$5,000.00
- Several other concrete service providers were contacted by the Library, but did not respond to inquiries and/or did not follow through with submitting quotes

Kyla Waltermire, kylaw@mvlid.org

Comments

Delivery time - 12 weeks. Offer valid for 30 days

Products & Services

Name	Price	No of pcs	Discount	Total	Picture
jCharge Offgrid - 4 charging p	€9 650,00	1	0,00%	€9 650,00	
Transport	€4 500,00	1	0,00%	€4 500,00	

Annual Subtotal	0
Fixed Subtotal	€14 150,00
Total	14150

Purchase conditions

100% payment in advance

Questions? Contact me

Piotr Hołubowicz
piotr@seedia.city
+48664915947

Seedia sp. z o.o.
Bociana 22 31-231
Krakow
Poland

ESTIMATE

EnerFusion Inc.
1601 Hults Dr.
Eaton Rapids MI 48827 USA

DATE	EXPIRATION	ESTIMATE #
8/6/2025	10/31/2025	MVLD-001

BILL TO

Kyla Waltermire
Mississippi Valley Library District
408 West Main Street
Collinsville IL 62234

SHIP TO

Kyla Waltermire
Mississippi Valley Library District
408 West Main Street
Collinsville IL 62234

DESCRIPTION	QTY	RATE	AMOUNT
PX-1100-A Features of the Phoenix e-Bike/e-Scooter Charging Station: <ul style="list-style-type: none">- Generates and stores electricity for use day or night for true "Off the Grid" GREEN power!- Provides (4) secure lockable parking spaces for your e-Bike or e-Scooter with protective plastic surfaces to provide a scratch free interface with your e-Bike- Provides (4) 120 vac 60 hz GFCI outlets housed in an environment friendly cubby to place your charger out of the elements- Ambient Lighting activated at dusk.- Robust capacity 200 Ah Gel Cell battery bank or an optional LiFePo4 battery module available for suitable climates.- Provides surge protected electricity for your electronic devices.			
- (2) 550 W BIPV Solar Panels	1.00	17,145.00	17,145.00
- Structural components constructed from Aluminum, thus preventing any potential for rusting of the structure as seen with other outdoor furnishings on the market.			
- Stainless steel fasteners utilized for long lasting and rust-free securing of components.			
- Solar charge controller with digital readouts and bluetooth connectivity with mobile app to (IOS and Android) monitor system information.			
- Easy to clean surfaces.			
- Each product is fully customizable with many color choices available.- Flat surfaces can accommodate custom logos.			
- 150 MPH wind-rating			
The Phoenix is Made in America!			
Turnkey Installation			
Delivered and installed by EnerFusion Inc. Service Technicians	1.00	2,995.00	2,995.00
Warranty			
3-year top to bottom warranty	1.00	0.00	0.00

ESTIMATE

EnerFusion Inc.
1601 Hults Dr.
Eaton Rapids MI 48827 USA

DATE	EXPIRATION	ESTIMATE #
8/6/2025	10/31/2025	MVLD-001

BILL TO	SHIP TO
Kyla Waltermire	Kyla Waltermire
Mississippi Valley Library District	Mississippi Valley Library District
408 West Main Street	408 West Main Street
Collinsville IL 62234	Collinsville IL 62234

DESCRIPTION	QTY	RATE	AMOUNT
Colors and Branding			
Custom colors and branding available.			
-Powder coated aluminum structure has thousands of color choices.	1.00	0.00	0.00
-Place your logo on any flat surface.			

SUBTOTAL	20,140.00
Lead time is 8-10 weeks from receipt of purchase order.	
Customer is Tax Exempt.	20,140.00



Beam Global - BeamBike™ Proposal

Customer Details

Created Date	8/26/2025	Contact Name	Kyla Waltermire
Quote Number	00002148	Title	Executive Director
Customer Name	Mississippi Valley Library District		

Billing and Shipping

Bill To Name	Mississippi Valley Library District	Ship To Name	Mississippi Valley Library District
Bill To	408 West Main Street Collinsville, IL 62234 United States	Ship To	408 West Main Street Collinsville, IL 62234 United States

Your Clean Mobility Expert

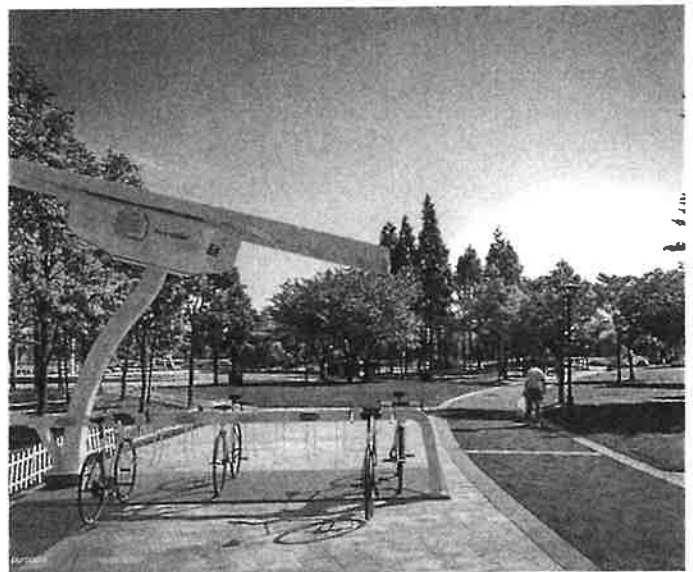
Prepared By	Keith Regan
Email	keith.regan@beamforall.com

BeamBike™ Product Description

The BeamBike™ charging system is the world's first and only fully autonomous, transportable, solar-powered electric vehicle charging system. Designed, engineered and manufactured in the U.S., the BeamBike™ measures 7.5' X 18' at the base and fits inside a standard parking space without reducing available parking while being ADA compliant.

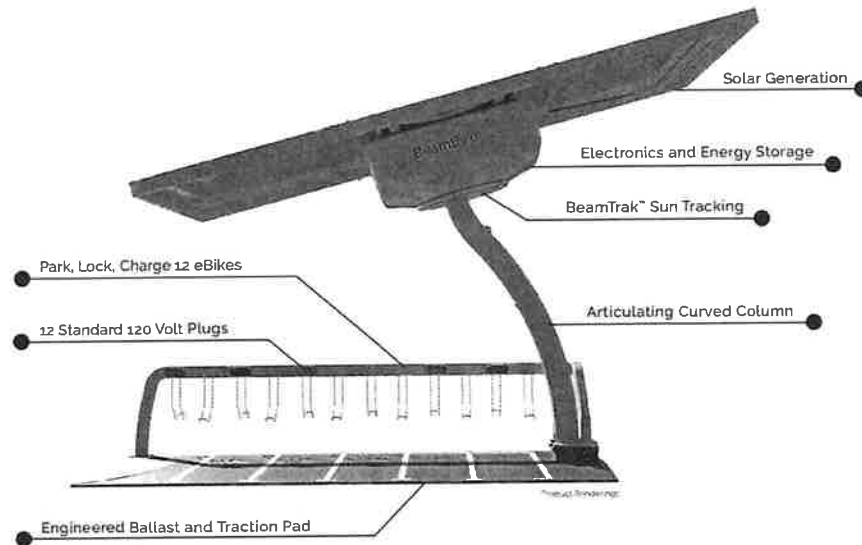
BeamBike™ is capable of generating and storing enough clean, solar electricity to charge up to 265 e-miles in a single day. Thanks to its battery storage, it can charge electric vehicles day or night, or even during periods of cloudiness, and is also an excellent source of emergency/alternative power. The electricity produced is clean, reliable and renewable, reducing 100% of greenhouse gas emissions when charging from the utility grid.

BeamBike™ is deployed in minutes without any construction or electrical work and does not require civil or electrical engineering foundations, trenching, electrical connections or upgrades. It will produce energy reliably and consistently but will not generate a utility bill or fail to operate because of a black out or other utility grid failure. It's no wonder that Google, the City of New York, the State of California and many others across the U.S. and internationally trust the EV ARC™ product line to charge their electric vehicles.



BeamBike™ is an American-made product and will be fabricated in our San Diego, California facility.

EV ARC™ Diagram





BeamBike™ Pricing

Product	Product Description	Quantity	List Price	Total Price
BeamBike™	BeamBike™ is a fully off-grid solar-powered charging station purpose-built for electric bicycles. Featuring a 4.3 kW solar array and advanced BeamTrak™ solar tracking technology, it includes a secure bike corral and a 20 kWh integrated battery system capable of supporting simultaneous charging for up to twelve e-bikes. Designed for rapid deployment and sustainable mobility, BeamBike™ operates independently of the grid and comes standard with a 5-year warranty.	1.00	\$70,800.00	\$70,800.00
Emergency Power Panel	Vital electricity during power outages or in locations without a utility grid connection	1.00	\$1,965.00	\$1,965.00

Totals

Shipping & Handling is FOB Destination and includes Beam Team performing un-load / un-stow of equipment. Customer may need a 12K capacity forklift onsite upon delivery; to be determined when delivery date is scheduled.

Total Price	\$72,765.00
Shipping and Handling	\$11,500.00
Tax	\$6,075.88
Grand Total	\$90,340.88
Expiration Date	9/25/2025

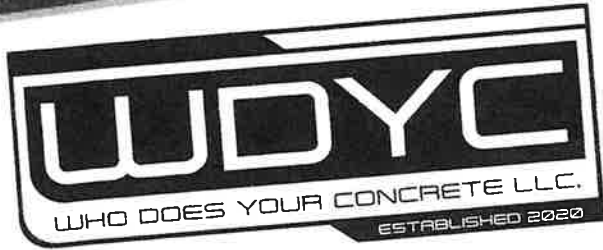
Applicable sales tax will be billed upon invoicing
Payment Terms: Net 30 days

Shipping and Handling quote amount is specific to the unit quantity and Ship To location(s) provided in this quote.

Financing and Leasing programs available. Ask your Beam sales representative for additional information.

Your Beam Global purchase may be eligible for significant federal tax incentives. The **Federal Solar Investment Tax Credit (ITC)** provides a tax credit that can be claimed on Federal Corporate Income Taxes of 30% of the amount of your solar energy system purchase. Please consult a tax professional about tax incentives and whether they may apply.

CHANGE FEES: Upon receipt of Purchase Order, Beam Global will provide the Site Selection Guide, to be completed and returned by the customer, then reviewed and approved by Beam Global so deployment can be scheduled. Changes made within 1 week (7 days) prior to dispatching transport from Beam Global for deployment are subject to change fees as follows: \$500 for space changes within the selected location (requiring recalibration settings for space-specific solar tracking) and \$2000 for location changes within the same state/province.



**Driveways & Patios, Decks, Fences,
Retaining Walls, Demo, Concrete
Pumping, Hardscape & More!**
Owner: Emilio P. Perkins
Fully Insured - Locally Owned & Operated
www.whodoesyourconcrete.com
Contact: 618-567-2521
infowdyc@gmail.com



Pay with



COLLINSVILLE CONCRETE

Concrete Flatwork- QUOTE

Job Description

PREPARED FOR:

Client: Collinsville Library

Address: 408 W Main St. Collinsville, IL

PREPARED DATE
8/14/25

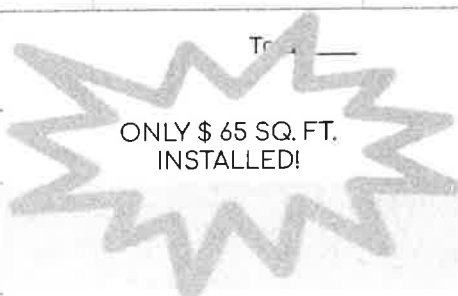
PREPARED BY
Emilio Perkins - Owner

Flatwork/Job Notes: Demo current concrete and/or earth to prep site for install of new concrete pad. Excavate **49** and set forms. Install CA-6 rock base and tamper with a 2 ton Wacker Nelson Compactor. Pour new 4k PSI Concrete with fibre, reinforcement and *5 year sealer. Install joints with a Standard broom finish. Strip Foams and complete a final clean-up. End result will be (See Measure Section) @ 5 inch thick concrete pad(s).

Measure Section:

- 1) 7x7 Pad
- 2)
- 3)

Total Sq/Ft. 49

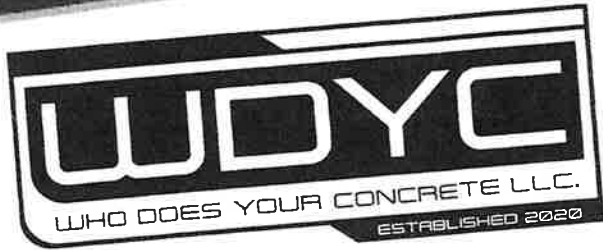
ITEM LIST	TOTAL Sq/Ft.	PRICE per Sq/Ft.	TOTAL Cost
Excavate/Haul, Prep, Form & Prepare	Total: 49	\$25.00	\$1,225.00
New Install Concrete w/4,000psi 6 Slump Includes: Rebar/Fibre/Rock	Total: 49	\$40.00	\$1,960.00
<div style="text-align: center;">  <p>ONLY \$ 65 SQ. FT. INSTALLED!</p> </div>			
			JOB TOTAL = \$3,185.00

AGREED AND ACCEPTED:

By: _____

Date: _____

Date: _____



**Driveways & Patios, Decks, Fences,
Retaining Walls, Demo, Concrete
Pumping, Hardscape & More!**

Owner: Emilio P. Perkins

Fully Insured - Locally Owned & Operated
www.whodoesyourconcrete.com

Contact: 618-567-2521



Pay with



COLLINSVILLE CONCRETE

THIS QUOTATION IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

Delivery of payment must be in the form of Cash, Money Order, Cashiers Check, Credit, Debit or Venmo/Cash App. If you are paying by check, please make out to: **Who Does Your Concrete?, LLC**.

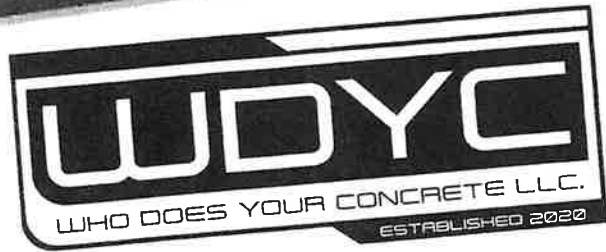
- **Payment:** We require 50% down at the start of the job and the remaining 50% upon completion.
- **Receipt:** Independent Contractor will provide an invoice for your record after each payment has been accepted via email and/or text message to mobile device.
- **Weather Depending** - Much of the material used for pavement preservation treatments and resurfacing grounds is **weather** and temperature **dependent** and therefore cannot be applied until conditions; including soil, are warm and dry.

We **are not** responsible for any damage caused to landscaping from any use of our construction equipment/machines outside of the target area. Or any use from our subcontractors. Although, we will ALL try our best to be thoughtful and considerate before, during and after the job is complete. Customer is responsible for replacing and/or backfilling new soil against the new concrete. Independent contractors of hire will need access to the homeowners water & electrical source for equipment clean up from work.

We **do not** guarantee the life of the concrete nor guarantee any future cracking, pitting, sinking, discoloration, etc. of material will not happen. These factors have **many** different variations and cannot be controlled, here are the steps we take in order to help prevent this from happening.

- a. **Product:** Concrete will be poured at a minimum of 4 inches w/ a 4,000 p.s.i. Concrete mix. (unless otherwise stated)
- b. **Base:** We use CA-6 rock base - 2" thick - before concrete is laid. Rock will then be compacted tight with a 2 TON Wacker Nelson vibrator compactor. (Indicated on Item List)

AGREED AND ACCEPTED:



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COLLINSVILLE CONCRETE

- c. **Strength:** (Indicated in Item List)
 - i. #3 Rebar will be added throughout at a reasonable amount
 - ii. 6x6 Wire Mesh - Will be laid throughout
 - iii. Fibre Mesh - Additive to concrete at the ready-mix cement plant
- d. **Forms:** 2x4's will be used for 4" pads and 2x6's will be used for 6" pads. All forms will be made of standard construction wood then stripped and removed from property after completion.
- e. **Expansion Joints:** Saw Cuts or Groves will be applied to help maintain cracks inside joints. Concrete does two things, gets hard & cracks. Ideally we would like cracks to happen inside the joints - that is the goal but this is never guaranteed.
- f. **Finish:** (Broom by default unless otherwise Indicated on Item List)
 - i. Horse Hair Broom finish will allow for an added slip resistant texture (Outdoors)
 - ii. Hand Trowel will allow for a smooth finish (Indoors)

****IS IT NOT RECOMMENDED TO PUT ICE MELT/SALT ON YOUR CONCRETE! IT WILL DAMAGE SURFACE & VOID SEALER LIFE!!**

This quote may be accepted to form a binding contract upon any one of the following options:

- g. Signature below and payment to Who Does Your Concrete?, LLC for the items listed in this quote prior to the start of job.
- h. Issuance of this purchase order to Who Does Your Concrete?, LLC referencing this quote and the terms and conditions herein prior to the start of this job.
- i. Any changes made post-start will reflect in a price adjustment accordingly and be agreeable to both parties in writing.

Please Contact Emilio Perkins @ (618) 567-2521 for scheduling. We would love to get you on our schedule and look forward to completing your project. Thank you!

AGREED AND ACCEPTED:

Consolidated Concrete

Edwin Secrest
519 N Maple
Staunton, IL 62088
edwin.secrest@yahoo.com



Bill To**Estimate Date**

08/14/2025

Mississippi Valley Library District
408 West Main St
Collinsville, IL

Description	Amount
Concrete pad 4' x 9'4" -Existing dirt will be excavated to accommodate rock base - Min 4" compacted rock will be used for base - Concrete will be 5,000 psi mix - Slab will be 6" thick	5,000.00

Total**\$5,000.00**

Mississippi Valley Library District - Application

Project Timeline

- September 2025 - Submit application
- November 2025 - Complete project agreement; schedule installation of concrete pad upon receipt of fully executed agreement; order charging station
- November 2025-December 2025 - Complete installation of concrete pad and charging station
- December 2025-January 2026 - Submit reimbursement request and applicable supporting documentation and/or reports
- Spring 2026 - Backup timeframe if needed due to scheduling or weather constraints: complete installation, reimbursement request, and applicable supporting documentation and/or reports

Mississippi Valley Library District - Application

Project Location Map



Mississippi Valley Library District - Application

Project Photos, when relevant



East side of library, looking north



East side of library, facing west

DRAFT MEETING SPACES POLICY

Presented 9/15/2025

Bolded = new language

~~Strikethrough~~ = removed language

4.3 Meeting Spaces

[...]

~~4.3.6 Carma Wilbert Reading Room~~

~~The reading room in Collinsville is a designated quiet zone intended for individual activity such as reading or studying. It is normally available on a first come, first served basis, although occasionally it may be reserved in advance through the Circulation Supervisor for special circumstances.~~

~~Reviewed and Approved, 3/19/2018~~

Chapter 11 (Youth/Young Adult Services)

Service for youth is the provision of all library services to young people ages 0 through 18 in the library and the community. Youth services should meet recreation and education needs with programs, print and digital collections, reader's advisory, reference, outreach, library space and furniture, and library staff.

All Illinois public libraries should provide services to youth.

Youth/Young Adult Services Standards

1. All basic services are available to all youth regardless of age, ability, gender, or sexual orientation when the library is open. For the purpose of this document, basic services are circulation, reference, reader's advisory, and computer/Internet access. If services are provided to youth and adults from two separate points, then the library provides adequate staffing at both locations at all hours the library is open.
2. The library has competently trained staff with thorough knowledge of the various developmental needs of youth, and offers services including collections and programs to reflect these needs.
3. The library has board-approved policies towards serving youth developed by administration and staff who serve children and/or young adults, which is reviewed every two years.
4. The library actively promotes respect for cultural diversity and creates an inclusive, welcoming, and respectful library atmosphere that embraces diversity.
5. The library strives to provide staff trained in serving youth to meet the needs of patrons who have challenges with disabilities, language, and literacies, including support for use of adaptive equipment and software.
6. The library seeks to eliminate barriers to provision of services and information access to youth and families, including examining content restrictions, library card signup, and Internet policies.
7. The library evaluates its services to youth for popularity, effectiveness, accuracy, timeliness, and patron ease at least once annually.
8. The library provides developmentally-appropriate educational, cultural, recreational, and entertainment programs for youth that reflect community needs and interests. Programming is designed to address the diversity within the community. Community members should be encouraged to offer suggestions.
9. Library programs should strive to be free of charge.
10. Provisions should be made to enable persons with disabilities to participate in programs. The availability of these provisions is noted with other information about the program.
11. The library considers community demographics, special populations, and the availability of resources from social, cultural, and recreational organizations in the community when planning and evaluating library services. Libraries are encouraged to partner with community organizations to offer programs.
12. The library provides services to instruct youth in research and to develop information literacy. This may include tours, training sessions, or one-on-one instruction.

13. The library is aware of the importance of accuracy and currency in reference and reader's advisory service, including knowledge of popular authors, and relies on information sources of demonstrated authority.
14. Youth staff has access to a telephone and a computer to receive and respond to requests for information and materials and to contact other agencies for information, and to accept and respond to reference requests received in all formats, including electronic, print, and phone.
15. Staff responsible for collection management are given access to a variety of reviews and tools for selecting youth materials.
16. The library will include at least one current resource for each nonfiction subject area created and intended for youth. Electronic resources may fulfill this requirement.
17. The library will provide computer access for all ages, and strives to provide guidance on digital literacy and technology use by informed, qualified, and trained staff.
18. The library provides outreach services for youth to increase the awareness and use of library services, to attract new users, and to better reach underserved populations.
19. The library is encouraged to partner with and support all schools, teachers, school libraries, and students of all types in their communities, including private schools and homeschooling families, to provide multifaceted educational opportunities for children. The library should strive for direct partnership and coordination with school librarians in providing these services.
20. Staff members responsible for youth services in their library should attempt to attend as many workshops or continuing education events as possible to stay current.
21. The library provides space allocated for use by children and families. Shelving should be appropriately sized.
22. The library provides services and programming for children and families focused on early literacy skills, including regular storytimes.
23. The library provides programming to facilitate play and fun, and strives to provide toys and other interactive materials for use in the library, during programs, and at home.
24. The library provides a summer reading opportunity to encourage reading and learning during the summer.
25. The library provides a flexible and welcoming environment for young adults both individually and in groups.
26. The library provides developmentally appropriate programming and services for young adults that fosters the development of self-concept, identity, coping mechanisms, and positive interactions with peers and adults, while also encouraging socialization and having fun.
27. The library provides materials produced for a young adult audience that is designated and intended for young adult use.
28. The library fosters young adult leadership and civic engagement.
29. Libraries are encouraged to partner with teens to create and implement teen activities. This can be done with a young adult volunteer group or advisory board.

Youth/Young Adult Services Checklist

- ☐ All basic youth services are available when the library is open.
- ☐ The library provides staff trained in serving youth.
- ☐ The library has policies towards serving youth which it reviews at least every two years, and youth staff have input in these policy revisions and creations.
- ☐ The library actively promotes respect for diversity and creates an inclusive, welcoming, and respectful library atmosphere for all patrons.
- ☐ The library provides staff trained in assisting youth with disabilities, language, and literacy barriers.
- ☐ The library provides staff trained to assist youth with adaptive equipment and software as needed to for accessibility of resources.
- ☐ The library strives to eliminate barriers of service for youth, including regularly reviewing any content restrictions, library card requirements, and Internet policies.
- ☐ The library regularly, and at least annually, evaluates its services for youth with regard to popularity, effectiveness, accuracy, timeliness, and patron ease. The library seeks input from staff serving youth—as well as the community—regarding these services.
- ☐ The library provides programming for youth which is developmentally appropriate and meets the needs of the community.
- ☐ The library's programming is designed to reflect the needs and interests of youth in the community.
- ☐ Library programs are provided free of charge or on a cost-recovery basis.
- ☐ The library makes provisions that enable persons with disabilities to attend programming, and lists these provisions with other programming information.
- ☐ The library considers community demographics, special populations, and the availability of resources from social, cultural, and recreational organizations in the community when planning and evaluating library services for youth.
- ☐ The library strives to partner with youth-facing organizations in the community.
- ☐ The library provides youth with research and information literacy instruction through tours, training sessions, and one-on-one interactions.
- ☐ The library has staff who have knowledge of popular authors, titles, and resources to provide these services.
- ☐ Youth staff have access to a telephone and computer to receive and respond to requests for information and to contact other agencies.
- ☐ Youth staff responsible for collection management have access to review journals and tools specifically targeting youth materials.

- ☐ The library includes at least one current resource created and intended for youth for each subject area. Electronic resources also fulfill this requirement.
- ☐ The library provides computer access for all youth, and provides guidance on digital literacy and technology use to youth.
- ☐ The library provides outreach services towards youth to increase awareness of services, attract new users, and reach underserved populations.
- ☐ The library strives to partner with and support local schools, including private schools and homeschoolers.
- ☐ Staff members are encouraged to attend as many continuing education workshops and events as possible to stay current on trends and best practices for serving youth.
- ☐ The library provides a space specifically for use by children and families.
- ☐ The shelving used for housing children's materials is appropriately sized to allow for easier access.
- ☐ The library provides early literacy programming, including regular story time, for children and families.
- ☐ The library provides programming which facilitates play and fun for children and families.
- ☐ The library provides toys and interactive materials for use in the library, during programs, and/or at home that facilitate play, fun, and imagination.
- ☐ The library provides a summer reading opportunity to encourage reading and learning during the summer.
- ☐ The library provides a welcoming environment for young adults both individually and in groups.
- ☐ The library provides developmentally appropriate programming for young adults that encourage self-identity and positive interactions while providing opportunities to socialize and have fun.
- ☐ The library provides materials both physical and digital for young adults that are intended for them.
- ☐ The library partners with young adults in the community to provide opportunities for leadership such as a young adult (or teen) advisory board, volunteer group, or other formal or informal opportunities.