

Minutes of the Mississippi Valley Library District Board of Trustees Building and Grounds Committee Minutes

Date: July 08, 2026

Time: 4:00 PM

Place: Collinsville Memorial Library's Community Room

1. Call to Order and Roll Call

Kelly Balaco-Reeder, Committee Chair, called the meeting to order at 4:00 PM. Roll call was taken by Ian J. Ashcraft, Treasurer and Minutes-Taker.

Trustees Present:

Kelly Balaco-Reeder, Vice President & Committee Chair
Jeanne Lomax, President
Ian J. Ashcraft, Treasurer and Minutes-Taker
Cathy Kulupka, Trustee

Trustees Absent:

None

Also Present:

Kyla Waltermire, Executive Director
Matt Harris, Assistant Director

2. Pledge of Allegiance

3. Public Input (none)

4. Trustee Comments

Kulupka mentioned possible private funds may be available for the Pan fountain.

5. Unfinished Business - None

6. New Business

a. Discussion and Possible Action on Revised Solar Energy System Proposals from ARF Solar

Kai Luckert and Brandi Eason with ARF Solar were present. Luckert explained that their proposal is a no-cost lease. He said the only ask for the library is that the panels are insured for 15 years.

Luckert shared an update about the funding on their end. This is when they are able to apply for funding for non-profit and public facilities such as the library. Kai explained application windows and dates.

Discussion ensued about project submission deadlines, dates, and where Illinois Solar for All funding comes from.

Lomax asked about ownership of the system. Luckert explained that the library would receive ownership after 6 years.

Lomax asked about insurance on the system and a couple of entities to reach out to see if and how much their premiums went up. Waltermire will get the replacement cost of the proposed systems from ARF Solar and share that with the LIRA insurance pool to get an estimated change in premium from the library's insurers.

Lomax asked about the proposals. The Collinsville Memorial Library (CML) has two proposals, one that is roof-mounted panels only and one including ground-mounted and roof-mounted panels. Discussion ensued about the CML proposals. Luckert reminded that the offset percentage in the proposals is of the energy used and not necessarily the percent of the bill overall.

Waltermire asked about the ground mount proposal for CML, because there was concern about trees the last time solar was discussed at the Building and Grounds Committees. The proposal this time did not include tree removal.

Discussion about the Fairmont City Library (FCL) proposal for a roof-only panel installation ensued.

Lomax asked about hail and how the panels withstand weather conditions. Luckert said the panels are able to withstand a certain amount and could send over the exact specifications.

Lomax motioned and Kulupka seconded to recommend advancing to the full Board ARF Solar's proposal for FCL and the proposal for CML that includes ground-mounted and roof panels. A roll call vote was taken:

Ashcraft – yes
Balaco-Reeder - yes
Kulupka - yes
Lomax - yes

Yes - 4; No - 0; Abstain - 0; Absent - 0
Motion carried.

b. Discussion and Possible Action re: Pan Fountain Options

Waltermire reiterated what Kulupka had mentioned about private funding for the fountain repairs. She also shared that the MVLD received a bequest specifically for Pan fountain expenditures and that there are some Pan fountain-specific funds still available through the Collinsville Memorial Library Foundation. The estimated costs provided to the committee should be covered by the bequest and Foundation.

Waltermire explained the two options. The first option is for repairing the fountain by filling the side jet lines and replacing the pump. The second option is for converting the fountain area to greenspace with landscaping. In both options, the CAVC's landscape management class offered options for updating the area's landscaping; the library would purchase the plants and the class would remove the existing landscaping and install the new plantings. Discussion ensued.

Kulupka motioned and Lomax seconded to approve option 1 (replacing of the fountain pump). A roll call vote was taken:

Ashcraft – yes
Balaco-Reeder - yes
Kulupka - yes
Lomax - yes

Yes - 4; No - 0; Abstain - 0; Absent - 0
Motion carried.

c. Discussion and Possible Action re: Collinsville Memorial Library's Largest HVAC Evaporator and Condenser Units

Waltermire gave historical and functional context about the A/C units at CML, such as replacement information received as part of repairs made to the A/C system earlier in the summer. Harris talked about current air conditioning issues at the FCL: a ground unit is completely inoperable and the affected area is the bank's portion of the building. The unit was installed in 2008 along with a twin unit right next to it that is on borrowed time (the unit's lifespan is 15-20 years; installation was 18 years ago). Light discussion ensued.

Waltermire reiterated getting pricing on units for FCL. She circled back to the CML units and how the replacement would be different. She also mentioned the possibility of replacements being over the threshold for the bidding process, requiring an RFP. Light discussion ensued.

Lomax mentioned getting pricing for FCL repairs and bringing it to the full Board at the next regular Board meeting. The committee agreed. Waltermire and Harris will reach out to companies to request quotes for 1) replacing the inoperable unit at FCL and 2) replacing the inoperable unit and its twin at the same time. Whatever quotes are received will be presented to the full Board for consideration.

7. Closed Session – None

8. Action for Items Discussed in Closed Session – None

9. Adjournment

Lomax made the motion to adjourn and Kulupka seconded the motion. A voice vote was taken. All were in favor. The meeting adjourned at 5:00 PM.

Minutes of the Mississippi Valley Library District Board of Trustees Finance Committee Meeting

Date: July 13, 2026

Time: 6:00 PM

Place: Collinsville Memorial Library

1. Call to Order and Roll Call

Ian Ashcraft, committee chair, called the meeting to order at 6:00 PM.

Trustees Present:

Jeanne Lomax, President

Kelly Balaco-Reeder, Vice President

Ginny York, Secretary

Ian Ashcraft, Treasurer

Trustees Absent: none

Also Present:

Kyla Waltermire, Executive Director

2. Pledge of Allegiance

3. Public Input - None

4. Trustee Comments - None

5. Unfinished Business - None

6. New Business

a. Discussion and Possible Action on Draft FY2027 Budget and Appropriations Ordinance

Waltermire explained that this is not the same as the working budget passed in June, which is what is used for the day-to-day operations. The ordinance is what is filed with the counties that compiles the information from the working budget with a cushion built-in to give the library room to accept additional funds or expenses without revising it. The drafted 5%

cushion is not added to the building & maintenance fund, special reserve fund, or gift fund.

Lomax confirmed that this is just a cushion and Waltermire assured her that we are still operating under the working budget.

York had questions about the difference between internet services and information technology services. Waltermire clarified that the internet services is limited to the expense of the internet connection and information technology services include maintenance of computer hardware and software and replacement of equipment.

York asked about payroll services and Waltermire explained that it is the payroll and timekeeping company.

York questioned what was covered under publishing and Waltermire explained it is the legal notices we are required to put in the local paper.

York questioned other professional services and Waltermire explained it is a hodge-podge including Zoom and QuickBooks subscription, etc.

Lomax questioned the total budget and commented that \$950,000 is employee staffing and Waltermire confirmed that we anticipate income of \$1.546 million and expense of \$1.678 million.

York motioned and Lomax seconded to approve and present the draft FY2027 Budget & Appropriations Ordinance to the full Board.

A roll call vote was taken:

Ashcraft – yes
Balaco-Reeder - yes
Lomax – yes
York – yes

Yes – 4; No - 0; Abstain – 0; Absent – 0.
Motion carried.

7. Closed Session – none

8. Action for Items Discussed in Closed Session - none

9. Adjournment

- a. Lomax motioned and York seconded to adjourn the meeting. A voice vote was taken. All were in favor. Motion carried. The meeting adjourned at 6:13 PM.

DRAFT

Minutes of the Mississippi Valley Library District Regular Board Meeting

Date: July 20, 2026

Time: 6:30 PM

Place: Collinsville Memorial Library

1. Call to Order and Roll Call

President Lomax called the meeting to order at 6:30 PM

Trustees Present

Jeanne Lomax, President
Kelly Balaco Reeder, Vice President
Ginny York, Secretary
Ian Ashcraft, Treasurer
Cathy Kulupka, Trustee
Kathy Murphy, Trustee

Trustees Absent

Ana Romero-Lizana, Trustee

Also Present

Kyla Waltermire, Executive Director
Matthew Harris, Assistant Director

2. Pledge of Allegiance

3. Public Input

- Chad Lomax
- Cindy Klein-Webb
- Rachel Dye
- Katerina Engle (on Zoom)

4. Friends of the Library Updates – None.

5. Trustee Comments

- York – Applause for the America250 Historical Celebration

- Lomax – Also commended staff on the America250 Historical Celebration
- Ashcraft – Libraries are for everyone and strong libraries make strong communities. Apologized for not having the Building & Grounds Committee Meeting minutes ready for the packet

6. Consent Items

Motion was made by Balaco-Reeder and seconded by Kulupka to approve the consent agenda except for the 7/8/2026 Building and Grounds Committee meeting minutes and 7/13/2026 Finance Committee meeting minutes, which were not available for review at the time of the meeting.

- a. Approval of minutes
 - a. 6/15/26 Regular Board of Trustees Meeting
- b. Communications – Received from Cindy Klein-Webb and the Blessing Box Network
- c. Administrative Reports

Harris gave kudos to Children's Librarian Theresa Beck for a great summer reading kick-off event (petting zoo). Murphy said that she likes the idea of a stuffies sleepover, which is an upcoming program.
- d. Finances – Some discussion occurred.
- e. Committee Reports – Relevant information shared during New Business. Additionally, information about the Building & Grounds Committee's guidance for the Pan Fountain was shared.

A roll call vote was taken:

Ashcraft – yes
 Balaco-Reeder – yes
 Kulupka – yes
 Lomax – yes
 Murphy -yes
 York – yes

Yes – 6, No – 0, Absent – 1, Abstain – 0
 Motion carried.

7. Unfinished Business – None

8. New Business

a. Discussion and Possible Action on FOIA Policy Revisions

A motion was made by Balaco-Reeder and seconded by Murphy to approve the FOIA Policy Revisions.

A roll call vote was taken:

Ashcraft – yes
Balaco-Reeder – yes
Kulupka – yes
Lomax – yes
Murphy -yes
York – yes

Yes – 6, No – 0, Absent – 1, Abstain – 0

Motion carried.

b. Discussion and Possible Action on Tentative FY2027 Budget & Appropriations Ordinance

The Finance Committee reviewed the tentative FY2027 Budget & Appropriations Ordinance at its July 13, 2026 meeting and recommended adoption of the tentative ordinance.

A motion was made by Kulupka and seconded by York to approve the tentative FY2027 Budget and Appropriations Ordinance.

A roll call vote was taken:

Ashcraft – yes
Balaco-Reeder – yes
Kulupka – yes
Lomax – yes
Murphy -yes
York – yes

Yes – 6, No – 0, Absent – 1, Abstain – 0

Motion carried.

c. Appointment of Two Trustees to Audit FY2026 Secretary's Records for the Annual Report

Ashcraft and Kulupka volunteered to do the Secretary's records audit and Lomax appointed them.

- d. Appointment of Whistleblower Alternate Auditor
Lomax appointed herself as the alternate auditor.
- e. Discussion and Possible Action on Board Diversity & Bias Training
Kulupka brought topics of possible training sessions. There was discussion about the agenda item. Discussion to be continued next month with Kulupka providing additional information.
- f. Discussion about Bylaws Modification re: Definition of "Liaison"
There was discussion about a possible discrepancy between explicit wording in the Bylaws allowing trustees to add agenda items and the implicit assumption that the Board President has final say on the agenda as part of their Bylaws-stated role of being a liaison between the Board and the Executive Director. Waltermire was instructed to share the most recent version of Illinois Library Laws & Rules with trustees.

(New Business items "g" and "h" were addressed in reverse order to accommodate the presenter for the solar panel system proposals.)

- g. Discussion and Possible Action on Quotes for Fairmont City Library Air Conditioning Units
One of the Fairmont City Library's ground A/C units is nonfunctional. Its twin is running on borrowed time. Both were installed in 2008. At its July 8, 2026 meeting, the Building & Grounds Committee expressed an interest in replacing both units at the same time. Library staff tried to gather proposals for replacing the units in the interval between the committee meeting and this meeting, but by the time of this meeting only one proposal was received: A&H Mechanical for replacing the nonfunctional unit in the amount of \$11,880.00.

A motion was made by Kulupka and seconded by Ashcraft to accept the bid from A&H Mechanical conditionally. The conditions are:

- Additional quotes for the ground units at the Fairmont City Library will continue to be collected, to be received no later than the following Monday, July 27, 2026 in order to be considered; and

- Quotes for both ground units that are received in an amount not to exceed \$22,000 will be given first priority, with the proposal meeting the library's needs for the lowest cost to be approved, and
- Quotes received for the single nonfunctional unit in an amount not to exceed \$11,880 will be given second priority, with the proposal meeting the library's needs for the lowest cost to be approved if no proposal for both units in keeping with the above conditions is received, and
- If no proposals are received that meet the conditions outlined above for both units or the single unit, then the A&H Mechanical proposal in the amount of \$11,880 will be approved as the third priority.

A roll call vote was taken:

Ashcraft – yes
 Balaco-Reeder – yes
 Kulupka – yes
 Lomax – yes
 Murphy -yes
 York – yes

Yes – 6, No – 0, Absent – 1, Abstain – 0
 Motion carried.

h. Discussion and Possible Action on Proposals for Solar Panel Systems at Collinsville Memorial Library and Fairmont City Library

At its July 8, 2026 meeting, the Building & Grounds Committee recommended adoption of solar panel system proposals from ARF Solar for the Collinsville Memorial Library and the Fairmont City Library. The proposals are solar panel systems to be installed at each library and at no cost to the MVL. Austin Frank, CEO of ARF Solar, was present to review the proposals and answer questions.

A motion was made by Ashcraft and seconded by Kulupka to approve the solar panel system projects for the Collinsville Memorial Library and the Fairmont City Library.

A roll call vote was taken:

Ashcraft – yes
 Balaco-Reeder – yes
 Kulupka – yes

Lomax – yes

Murphy -yes

York – yes

Yes – 6, No – 0, Absent – 1, Abstain – 0

Motion carried.

- i. Review of Illinois Public Library Standards, Human Resources – No discussion.

9. Closed Session – None.

10. Action for Items Discussed in Closed Session – None.

11. Adjournment

Kulupka motioned and Balaco-Reeder seconded to adjourn the meeting. There being no further business, the meeting adjourned at 8:05 PM.

August 6, 2026

To Whom It May Concern,

I am submitting my summation eleven days in advance so that it can be recorded and easily accessed. I am requesting that the ACLU letter that was sent to the board on April 14, 2024 be "allowed" on the agenda and properly discussed. I think there was acknowledgement of its receipt, but it was quickly dismissed by the library board president, therefore never properly addressed. This is a document from the American Civil Liberties Union, whose mission it is to defend the U.S. Constitution. I would suggest asking the library lawyers to examine this letter as this is an important document that has been consciously overlooked for over two years.

I also continue to advocate for the necessary bias training of all trustees. It appears to be a very accepted practice for library trustees to receive professional development, i.e. American Library Association's United for Libraries. I heard the discussion that a 45-minute training was considered to be intensive, which I found interesting. Most continuing education workshops/courses, I have participated in have been at a bare minimum of 2 hours but tended to be more like 2 days of 6 hours apiece (just did so in June at University of Illinois). I realize that some trustees may not have had such employment experience, but what I described is typical. I certainly expect elected officials to receive critical training. Professional development is an expectation in both professional and volunteer/elected positions. I look forward to a time when the First Amendment is respected, along with trustees taking responsibility for professional growth.

Sincerely,

Cindy Klein-Webb



ROGER BALDWIN FOUNDATION
OF ACLU, INC.

Illinois

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April 14, 2024

Via email

Mississippi Valley Board of Library Trustees
408 West Main Street
Collinsville, Illinois 62234
board@mvld.org

Re: Public Comment Policy

Dear Missouri Valley Board of Library Trustees:

We have recently become aware, including through the public meetings of the Mississippi Valley Board of Library Trustees (“Board”), that the Board recently revised its public comment policy, as contained in the “Mississippi Valley Library District Bylaws.” This letter provides a brief overview of relevant statutory and constitutional law constraining the Board’s authority to regulate public comment at open meetings, followed by a discussion of why certain of the Board’s policies are unconstitutional.

A. The First Amendment and Open Meetings Act Restrict the Board’s Ability to Regulate Speech During Public Comment Periods at Public Board Meetings

The Board’s authority to regulate speech at public meetings is constrained by the United States Constitution.¹ At its core, “the First Amendment means that government has no power to restrict expression because of its message, its ideas, its subject matter, or its content.” *Ashcroft v. Am. Civil Liberties Union*, 535 U.S. 564, 573 (2002). As a result, content-based restrictions on speech are presumed to be invalid. *United States v. Alvarez*, 567 U.S. 709, 716–17 (2012).

Because the Board’s public meetings are “meetings” subject to the Open Meetings Act, 5 ILCS 120/1.02) the Board is required to provide an opportunity for public comment at these meetings. This requirement necessarily makes public comment during Board meetings, in First Amendment terms, speech in a “designated public forum,” *i.e.* a location or channel of communication that the government opens up for use by the public for expressive activity. *See, e.g., City of Madison Joint Sch. Dist. No. 8 v. Wis. Emp’t Relations Comm’n*, 429 U.S. 167, 176, (1976) (“[W]hen the board sits in public meetings to conduct public business and hear the views of citizens, it may not be required to discriminate between speakers on the basis of ... their

¹ Article I, Sections 4 and 5 of the Illinois Constitution also constrain the Board’s ability to limit speech.

speech.”); *Surita v. Hyde*, 665 F.3d 860 (7th Cir. 2011) (holding that public comment period during city council meeting was designated public forum entitled to First Amendment protection).

Board members have limited authority to regulate expressive activity in designated public forums. Any content-based exclusion of speech in such forums is subject to strict scrutiny, meaning that it is “is necessary to serve a compelling state interest and that it is narrowly drawn to achieve that end.” *Perry Educ. Ass’n v. Perry Local Educators Ass’n*, 460 U.S. 37, 45 (1983); *accord Ark. Educ. Television Comm’n*, 523 U.S. 666, 677 (1998). Government may enforce reasonable time, place, and manner restrictions only if they are content neutral, they are narrowly tailored to serve a significant government interest, and ample alternative channels of communication exist. *Perry Educ. Ass’n*, 460 U.S. at 45.

In particular, government officials may not discriminate among speakers in designated public forums. *United States v. Playboy Entm’t Grp., Inc.*, 529 U.S. 803, 812 (2000); *City of Madison Joint Sch. Dist. No. 8*, 429 U.S. at 176, 97 S.Ct. 421; *First Nat’l Bank of Bos. v. Bellotti*, 435 U.S. 765, 784–85 (1978) (“In the realm of protected speech, the legislature is constitutionally disqualified from dictating ... the speakers who may address a public issue.”) “The government violates the Free Speech Clause of the First Amendment when it excludes a speaker from a speech forum the speaker is entitled to enter.” *Christian Legal Soc’y v. Walker*, 453 F.3d 853, 865 (7th Cir. 2006).

Finally, to the extent the Board imposes any time, place, and manner restrictions on constitutionally-protected First Amendment speech at Board meetings, those restrictions must be governed by clear and definite standards unrelated to the content of the speech, so as to avoid delegating unlimited discretion to public officials to make content-based distinctions. *See Forsyth County, Georgia v. The Nationalist Movement*, 505 U.S. 123 (1992). In other words, regardless of whether the Board intends to engage in content-based discrimination, it may not enact policies that grant it undue discretion to do so.

B. The Board’s Revised Bylaws Invite Public Officials to Engage in Content-Based Discrimination Between Speakers in Violation of the First Amendment

The Board’s revised bylaws contain at least two restrictions on public comment that vest the Board with undue discretion to restrict speech based on content.

First, the Board now requires that during public comment periods:

“Speakers shall act and speak with decorum and conform to conventional social manners in speech and behavior.”

This imposes an inherently content-based standard on constitutionally protected speech. The question whether public comments “conform to conventional social manners” demands distinction between different types of speech based on the ideas they communicate. It flies in the face of the core First Amendment principle that officials may not wield their power to “...prescribe what shall be orthodox in politics, nationalism, religion, or other matters of

opinion.” *Bd. of Educ., Island Trees Union Free Sch. Dist. No. 26 v. Pico*, 457 U.S. 853, 868, 872 (1982) citing *West Virginia Board of Education v. Barnette*, 319 U.S. 624, 642 (1943).

Further, the “conventional social manners” standard is neither “clear” nor “definite.” To the contrary, it is nearly impossible to define, let alone apply. “Conventional social manners” are contextually and culturally specific, and members of the Board are in no position to prescribe them for others. In any event, speech that insufficiently hews to “conventional manners” will inevitably include a broad swath of constitutionally protected speech the Board may not restrict.

Second, the Board’s policy states that:

“The Board President is responsible for orderly conduct of a meeting and shall rule on the appropriateness of a speaker’s presentation in light of the purpose of Public Input periods. The Board as a whole shall have the final decision on such rulings.”

This provision appears to give members of the Board the authority to take action to prohibit speech that runs afoul of “conventional social manners.” In fact, it sweeps even more broadly, allowing the President to “rule” on any speech he or she deems “inappropriate” for any reason at all. This, too, is an inherently content-based standard that is neither “clear” nor “definite,” and thus unconstitutional for all the reasons discussed above.

These unconstitutional standards are especially dangerous because, we understand, they will be applied to a series of contentious public debates currently playing out at Board meetings. For example, we understand there has been broad disagreement among the Board and the community over appropriate use of transgender people’s preferred pronouns. Will Board members declare use of certain pronouns to be “unconventional” and violative of the Board’s policy? Doing so would clearly be unconstitutional. But regardless of whether Board members take such an action, the Board policies empower them to do so. Because the policies’ vague standards create such ample space for viewpoint discrimination among speakers on crucial issues of community interest, they are inappropriate and unconstitutional.

The fact that the policies in question impact the community’s discussion of its libraries is significant. Public libraries occupy an exalted place in the public square: “a place dedicated to quiet, to knowledge, and to beauty.” *Bd. of Educ., Island Trees Union Free Sch. Dist. No. 26 v. Pico*, 457 U.S. 853, 868 (1982), quoting *Brown v. Louisiana*, 383 U.S. 131, 142 (1966). It is difficult to imagine a forum where a free and unfettered exchange of ideas is more important. Accordingly, the Board should immediately remove or substantially revise the provisions identified above to ensure that deliberation about the community’s libraries abides by constitutional principles.

Please contact me at (312) 593-7760 or at kfee@aclu-il.org if you have any questions regarding these requests or the information contained in this letter. Thank you for your prompt attention.

Sincerely,

A handwritten signature in black ink, appearing to read 'K. Fee', with a stylized, cursive script.

Kevin M. Fee

Report Covering July 2026

Kyla Waltermire, Executive Director

Building and Grounds Updates

- While other quotes were received for FC's ground air conditioning unit(s), all were over the not-to-exceed limit set at the July 2026 Board meeting. Because of this, the proposal from A&H Mechanical to replace the broken ground unit in the amount of \$11,880 was approved and submitted. The library is waiting to hear on an installation date.
- Library staff are working with ARF Solar on the documentation needed for the library's Illinois Solar for All application(s). The site surveys were completed and results sent to engineering.
- In compliance with SB 2711, also known as Tammura's Act, the library will be prominently displaying information about the 988 National Suicide Prevention Lifeline. The library ordered posters and stickers to display and distribute.
- CM's ADA assisted entry equipment at the side entrance is no longer functional. A proposal to replace the system from St. Louis Automatic Door was approved. The library is waiting for the equipment to arrive and be installed.
- CM's fire alarm inspection took place on July 16.
- The Mobile Library van's oil and filter were changed on July 21.
- The cleaning crew serving CM, FC, and the BH was changed due to unacceptable performance. The new crew began the last week of July.
- The library is finalizing details on a phone system switch, including options for the conversion of existing POTS lines. POTS lines are actively being phased out by service providers.

Circulation and Collection Updates

- Barcode duplication at CM is completed. The duplicator is at FC for the project to continue there. As a reminder, older materials need to have their barcodes duplicated and affixed to the outside front cover in order for Illinois Heartland Library System's automated materials handler to correctly sort and pack them for delivery. Items added within the past few years already have barcodes on the front cover and do not need duplication.
- Thanks to the efforts of Local History and Genealogy Librarian Leslee Hamilton, there is now a puzzle swap wall in the genealogy section.

Grant Updates

- FY2026 Per Capita Grant – Funds in the amount of \$56,237.70 were received and will be applied to eligible expenses between July 1, 2026 and June 30, 2027.
- FY2026 PNG Grant – The second quarter report was submitted. Activities for "CSI: Library" continued this month and will continue into next month. Staff are finalizing a fall field trip as a capstone for this grant program.

- FY2026 Security Grant for Public Libraries – The library received grant funds in the amount of \$44,492.00 for its proposal to expand the existing security camera systems at CM & FC. Work on a request for proposals (RFP) is underway.
- Walmart Spark Good Grant – No updates.
- Dollar General Literacy Foundation – The library expended the \$2,000 received in support of the summer reading program. Work on the final report is underway.

Marketing and Promotions Updates

- The library replaced the branded tablecloths used for attendance at outreach events.
- Summer reading and checkout challenges continued to be promoted.
- Information about displays, new arrivals, and events was shared on social media and in the libraries.
- Historical tidbits shared on social media continue to be popular.
- Online services like Kanopy and Freegal Music+ were highlighted.
- A social media post about services the library offers that people might not know about received a tremendous – and extremely positive – response.

Meetings, Outreach, and Professional Development

- July 10 – Virtually attended LIRA insurance pool's mid-year meeting.
- July 14 – Attended ILA committee orientation.
- July 29 – Met w/ Cathy Kulupka and Ian Ashcraft to complete annual Secretary's records audit.
- July 30 – Along with CM Circulation Supervisor Kasandra Noble and Cataloger Amy Noakes (who oversees the homebound program), met with Collinsville Faith in Action (CFiA) staff to finalize details for the homebound delivery service collaboration.

Miscellaneous

- No update on the Digital Library Protection Act (HB 5236).
- CM was a drop-off location for the CMT YMCA's school supply collection.
- The Illinois Public Library Annual Report (IPLAR) was submitted to the Illinois State Library.
- I am serving on the Illinois Library Association's 2027 Conference Committee.
- I have been providing the auditor with documents needed in advance of their on-site visit, which is scheduled for early September.
- The homebound delivery collaboration with CFiA is moving forward. We anticipate CFiA volunteers taking over the weekly delivery beginning on August 28. As part of preparing for the change, all current homebound patrons will be required to recertify their eligibility for the library's service and to sign a waiver permitting the library to share limited personal information with CFiA.

Program Updates and Other Dates of Note

- Check out the Library's full calendar at https://mvld.org/collinsville_calendar and https://mvld.org/fairmont_calendar.
- After School Pitstop. Every Monday at 4:30-5:30 PM at FC beginning on August 17, kids can make a "pitstop" after school to transition from their busy school day to their evening routine. The library is the ultimate zone to unwind, hang out with friends, and recharge. Whether a kid needs a quiet space to tackle assignments, or wants to challenge friends to video games, or just grab some delicious free snacks, the library has them covered.
- CSI: Library - Teen STEM Activities. Over the course of the next several weeks, participants will learn how to analyze fingerprints, hair, soil, documents, and "drugs." Participants will put their new skills to the test when these activities culminate in "The Murder of Mr. Duden." Activities take place at CM on Mondays at 5:00 PM and at FC on Tuesdays at 4:00 PM through the end of August.
- New Book Clubs
 - August 25 @ 5:00-6:30 PM: Silent Book Club (CM). Like the idea of reading with a group of fellow readers, but not into having to talk about it? Try the Silent Book Club for adults! Bring a book you're currently reading, spend an hour reading quietly, and then either talk about what you read or head out.
 - August 27 @ 6:00-7:00 PM: First Chapters Reading Club (CM). Kids, are you ready to move beyond picture books? The First Chapters reading club is specifically for kids ready to dive into reading their first big stories. Each session, crack open a brand-new chapter book and read the first few chapters together. You'll pause to chat about the characters, predict what's coming next, and tackle the "big" words as a team. If you fall in love with the story, copies are on-hand to check out so you can finish the adventure at home.

Staff and Volunteer Updates

- Martin McMahan, who was helping out for the summer as a Level 2 Library Clerk, is resigning as of August 15.
- Stacey Luster did not work out as a Level 2 Library Clerk. A new search is underway to fill both his and Martin's vacancies.
- Congratulations to Children's Librarian Theresa Beck, who is the winner of this year's Robert P. Doyle ILA Conference Grant for Support Staff! The award includes a one-year membership to ILA and full registration (including expenses) up to \$2,000 to attend the ILA Conference in October. Assistant Director Matt Harris and I will also be attending the conference and look forward to cheering for Theresa when she receives her award.
- Level 1 Library Clerk Kaitlyn Reichert begins medical leave in August for the birth of her child. She plans to return at the end of October in a Level 2 Library Clerk capacity.
- No union updates.

Statistical Summary

7/1/2026 12:00:00 AM - 7/31/2026 12:00:00 AM

Grand Totals

Record Counts - As of 8/3/2026 12:22 PM

	Bibs w/Items	Bibs w/o Items	Authority			
Global	1,589,954	55,333	803,090			
	Bibs w/Items	Items	Items Withdrawn	Patrons	Active Staff	Active Workstations
Branch Specific	70,555	73,785	0	18,815	31	28

Circulation Statistics

Check Outs	Borrowers	Check In	Overdue Items Checked In	Staff Overrides
8,520	1,186	8,757	1,132	0
Holds Placed	Holds Satisfied	Holds Cancelled		
2,267	2,077	367		

Records Added and Deleted

	Bibliographic	Authority	Items	Patrons
Added by Branch	83	37	322	86
Added by Other	n/a	n/a	n/a	n/a
Deleted by Branch	109	0	492	500
Deleted by Other	n/a	n/a	n/a	n/a

Financials

New Charges	Money Collected	Refunds	NET	Amounts Waived	Credits
\$2,552.85	\$246.06	\$0.00	\$246.06	\$1,348.07	\$46.55
Total Outstanding Fines - As of 8/3/2026 12:22 PM					\$123,254.01

PAC Statistics

Logins	Online Registrations	Holds Placed	Holds Cancelled
585	0	1,473	98

March	PROGRAM / EVENT / PROMOTION	# ATTENDED
July	Activity Packet	100
July	Coloring Pages	420
July	Children's Take and Make Crafts	120
July	Computer Handouts	55
July	Birthday Wishes for America	19
July	Adult SRP Sign Ups	25
July	Teen SRP Sign Ups	4
July	Children's SRP Sign Ups	16
July	Spice Club	30
July	Community Cookbook Submission Window	6
July	nexplayground / Wii use	6
7/1/26	Baby Boogie Storytime	42
7/1/26	Yoga Time!	5
7/2/26	D&D Club	13
7/2/26	Masterpiece Market- Kids Activity- Registration Required	3
7/3/26	America's Birthday Bash	40
7/3/26	Fireworks crafts-America 250-Teens	14
7/6/26	The Sprouting Studio- Kids Activity	14
7/6/26	Body Sculpting	8
7/6/26	Chestnut Health System Table	1
7/6/26	Writer's Discussion Night	7
7/6/26	CSI Library Soil -Teen PNG	0
7/7/26	Morning Yoga	9
7/7/26	Storytime	43
7/7/26	Christmas in July Paper Crafts	109
7/7/26	YouTube Creator Training & Discussion	1
7/8/26	Baby Boogie Storytime	32
7/8/26	Acoustic Jam with the Collinsville Ramblers	17
7/8/26	Yoga Time!	4
7/9/26	Daytime Book Club	7
7/9/26	D&D Club	11
7/9/26	Lego Building Challenge Club -America's Birthday Challenge	9
7/10/26	Clay Veggies-Adults & Teens	1
7/11/26	Meditation at the Blum House	5
7/11/26	Yarn Club-Knitting and Crochet	4
7/11/26	Cross Stitching Club	3
7/11/26	Chess Club	44
7/11/26	Financial Wellness Class	2
7/13/26	Christmas In July Beaded Pipe Cleaner Crafts	12
7/13/26	Body Sculpting	9
7/13/26	CSI Library Soil-Teen PNG	2
7/14/26	Eco-Blooms Art Studio- Kids Activity	2
7/14/26	Morning Yoga	9
7/14/26	Storytime	30
7/14/26	YouTube Creator Training & Discussion	Canceled
7/15/26	Baby Boogie Storytime	37
7/15/26	Spectacular Snowflakes in July- kids and family event	9
7/15/26	Yoga Time!	7
7/16/26	D&D Club	13
7/17/26	Petal Pens - Kids Activity	6

7/17/26	Junk Journal	1
7/18/26	Meditation at the Blum House	5
7/18/26	Cross Stitching Club	7
7/18/26	History and Genealogy Club	8
7/18/26	Chess Club	6
7/20/26	Kids in the Kitchen	14
7/20/26	Body Sculpting	6
7/20/26	Chestnut Health System Table	CANCELED
7/20/26	CSI Library Document Analysis-Teen PNG	0
7/21/26	Kids in the Kitchen	14
7/21/26	Morning Yoga	6
7/21/26	Storytime	34
7/21/26	YouTube Creator Training & Discussion	1
7/22/26	Baby Boogie Storytime	40
7/22/26	Metro East Every Survivor Counts	8
7/22/26	Yoga Time!	4
7/22/26	Kids in the Kitchen	12
7/23/26	Christmas in July Paper Crafts	12
7/23/26	Mobile Office Hours for State Representative Katie Stuart	15
7/23/26	D&D Club	8
7/23/26	First Chapters reading Club- Kids	3
7/23/26	Kids in the Kitchen	8
7/24/26	Community Cookbook Binding Day	3
7/24/26	Paper Puppet Magic- Kid and Family Activity	27
7/25/26	Meditation at the Blum House	7
7/25/26	Cross Stitching Club	2
7/25/26	Chess Club	11
7/27/26	Body Sculpting	8
7/27/26	CSI Library Document Analysis-Teen PNG	0
7/28/26	Morning Yoga	5
7/28/26	Storytime	38
7/28/26	Kitchen Science- Mug Cake Magic!- Family Activity	5
7/28/26	Silent Book Club-adults	1
7/28/26	YouTube Creator Training & Discussion	0
7/29/26	Baby Boogie Storytime	35
7/29/26	Manga and Graphic Novel Club -Teens	2
7/29/26	Evening Book Club	11
7/29/26	Yoga Time!	5
7/30/26	Summer Craft Rewind- Kids Activity	5
7/30/26	D&D Club	13
7/31/26	Stuffed Animal Library Sleep over- Kids	9
		1784

Children Ages 0-5 Synchronous in-person onsite program sessions: 347 attendance, 10 events
Children Ages 0-5 Synchronous in-person offsite program sessions: 0 attendance, 0 events
Children Ages 0-5 Synchronous virtual program sessions: 0 attendance, 0 events
Children Ages 0-5 Self-Directed: 540 attendance, 2 events
Children Ages 6-11 Synchronous in-person onsite program 288 attendance, 17 events
Children Ages 6-11 Synchronous in-person offsite program sessions: 0 attendance, 0 events
Children Ages 6-11 Synchronous virtual program sessions: 0 attendance, 0 events
Children Ages 6-11 Self-Directed: 33 attendance, 5 events
Young Adults Ages 12- 18 Synchronous in-person onsite program: 20 attendance, 5 events

Young Adults Ages 12- 18 Synchrononous in-person offsite program sessions: 0 attendance, 0 events
Young Adults Ages 12- 18 Synchrononous virtual program sessions: 0 attendance, 0 events
Young Adults Ages 12-18 Self-Directed: 0 attendance, 0 events
Adults Ages 19+ Synchronous in-person onsite program: 252 attendance, 37 events
Adults Ages 19+ Synchronous in-person offsite program sessions: 0 attendance, 0 events
Adults Ages 19+ Synchronous virtual program sessions: 0 attendance, 0 event
Adults Ages 19+ Self-Directed: 55 attendance, 1 event
General Interests Synchronous in-person onsite program: 149 attendance, 13 events
General Interests Synchronous in-person offsite program sessions: 0 attendance, 0 events
General Interests Synchronous virtual program sessions: 0 attendance, 0 events
General Interests Self-Directed: 100 attendance, 1 event

Month	Total # Items Requested by MVL	# Items				Total # of ILL Requests Received by MVL	# Items				CM Front Door Counter 5851	CM Side Door Counter 4031	CM Computer Sessions 921
		# Items Received at MVL via ILL - In State Returnables	# Items Received at MVL via ILL - Non-Returna bles	# Items Received at MVL via ILL - Out of State Non-Return ables	# Items Received at MVL via ILL - Out of State		# Items Supplied by MVL via ILL - In State Returnables	# Items Supplied by MVL via ILL - Non-Returna bles	# Items Supplied by MVL via ILL - Out of State Non-Return ables	# Items Supplied by MVL via ILL - Out of State			
Jul-26	8	7				81	20			38			
Aug-26													
Sep-26													
Oct-26													
Nov-26													
Dec-26													
Jan-27													
Feb-27													
Mar-27													
Apr-27													
May-27													
Jun-27													
Totals:	8	7				81	20			38			921

Board Report August, 2026

Matthew Harris – Assistant Director – Fairmont City Library Center

Outreach and education:

July 1: Attended the Village of Fairmont City city council meeting

July 8: Attended MVLD Building and Grounds Committee meeting

July 20: Attended MVLD Board meeting

July 30: Attended Back-to-School Bash event

Building and Grounds:

We are awaiting the installation of the new air handler. Requests for Letters of Support have been sent for the solar panel project. Investigation on other vending machine companies has begun.

Programming:

Theresa Beck hosted the Foam Party on July 25th. It was a huge success with around 60-70 children attending.

I attended the Back-to-School Bash on July 30th at Rose Lake Park. Despite it not taking place at the library this year, it was a massive success and discussion about it taking place at Rose Lake Park in the future were brought up. We estimated there being close to 400 youth in attendance alone with roughly 750 people in total being at the event.

Stats:

July:

Days Open: 26

Door Count: 2616

Computer Users: 238

DATE	PROGRAM / EVENT / PROMOTION	# ATTENDED
July	Kids Take and Make	22
July	Birthday Wishes for America	10
July	Community Cookbook Submission Window	4
July	Adult SRP Sign Up	3
July	Teen SRP Sign Up	1
July	Children's SRP Sign Up	5
July	Spice Club	28
7/1/26	Crafter Afternoon: Fireworks-Adults	7
7/1/26	Garden Club	CANCELED
7/2/26	Clay Veggies	2
7/3/26	America's Birthday Bash	4
7/6/26	Kids in the Kitchen	7
7/7/26	Kids in the Kitchen	6
7/7/26	Library CSI Soil-Teen PNG	2
7/8/26	Garden Club	10
7/8/26	Kids in the Kitchen	5
7/9/26	Lego Club- America's 250 Building Challenge	0
7/9/26	Kids in the Kitchen	4
7/13/26	Petal Pens- Kids Activity	0
7/15/26	Garden Club	2
7/16/26	Eco-Blooms Art Studio- activity for kids	0
7/18/26	Fairmont City History Club	4
7/18/26	Financial Wellness Class	1
7/20/26	Sprouting Studio Art- Kids Activity	0
7/21/26	Metro East Every Survivor Counts	1
7/21/26	CSI Library Document Analysis-Teen PNG	0
7/22/26	Garden Club	10
7/23/26	Summer Craft Rewind for kids	0
7/25/26	Manga and Graphic Novel Club-Teens	1
7/25/26	Huge Foam Crazy Party with Foam and Flight	85
7/27/26	Kitchen Science- Mug Cake Magic- Kids program	3
7/28/26	CSI Library Document Analysis-Teen PNG	1
7/29/26	Garden Club	13
7/31/26	Community Cookbook Binding Day	3
		244

Children Ages 0-5 Synchronous in-person onsite program sessions: 27 attendance, 2 events

Children Ages 0-5 Synchronous in-person offsite program sessions: 0 attendance, 0 events

Children Ages 0-5 Synchronous virtual program sessions: 0 attendance, 0 events

Children Ages 0-5 Self-Directed: 0 attendance, 0 events

Children Ages 6-11 Synchronous in-person onsite program: 118 attendance, 10 events

Children Ages 6-11 Synchronous in-person offsite program sessions: 0 attendance, 0 events

Children Ages 6-11 Synchronous virtual program sessions: 0 attendance, 0 events

Children Ages 6-11 Self-Directed: 0 attendance, 4 events

Young Adults Ages 12- 18 Synchronous in-person onsite program: 4 attendance, 4 events

Young Adults Ages 12- 18 Synchronous in-person offsite program sessions: 0 attendance, 0 events

Young Adults Ages 12- 18 Synchronous virtual program sessions: 0 attendance, 0 events

Young Adults Ages 12-18 Self-Directed: 1 attendance, 1 event

Adults Ages 19+ Synchronous in-person onsite program: 15 attendance, 4 events

Adults Ages 19+ Synchronous in-person offsite program sessions: 0 attendance, 0 events

Adults Ages 19+ Synchronous virtual program sessions:0 attendance, 0 events
Adults Ages 19+ Self-Directed: 35 attendance, 3 events
General Interests Synchronous in-person onsite program: 34 attendance, 5 events
General Interests Synchronous in-person offsite program sessions: 0 attendance, 0 events
General Interests Synchronous virtual program sessions: 0 attendance, 0 events
General Interests Self-Directed: 10 attendance, 1 events

Mississippi Valley Library District

Expense by Vendor Detail

July 2026

Transaction date	Transaction type	Description	Account Name	Amount
A&H Mechanical Contracting				
07/29/2026	Bill	Invoice # 093549 - FC a/c units - refrigerant replacement & leak check	Maintenance Services:Building	300.00
Total for A&H Mechanical Contracting				\$300.00
Albert Puknat				
07/13/2026	Bill	Booneslick Strings performance at 6/30/26 America250 event	Other Expenditures:Programming	390.00
07/13/2026	Bill	Booneslick Strings performance at 6/30/26 America250 event	Other Expenditures:Donation Expenditures - Des.	60.00
Total for Albert Puknat				\$450.00
Amazon Capital Services				
07/13/2026	Bill	Invoice # 1L11-HVDM-1Q4R; 1KW3-PGMK-4PYH; 173Y-1VX4-YNP3 - supplies for Dollar General 2026 SRP grant	Other Expenditures:Grant Expenses:Other Grants	226.28
07/13/2026	Bill	Invoice # 1V49-PWNJ-K4YQ	Supplies:Office	19.46
07/13/2026	Bill	Invoice # 1RNT-WNLG-KNHR; 1VG3-XCHQ-KD66; 1NLN-9CKP-MDXW	Supplies:Equipment	144.56
07/13/2026	Bill	Invoice # 1WQ6-QPJL-QM7M	Materials:Adult Audio Visual Items	71.96
07/13/2026	Bill	Invoice # 1YKH-93DH-NXTD	Other Expenditures:Programming	13.78
07/22/2026	Bill	Invoice # 1VHF-FJCK-GG1R; 196H-V4JP-3C91	Materials:Adult Audio Visual Items	71.97
07/22/2026	Bill	Invoice # 1YNX-3LGX-XN3Y; 1VYV-MRPF-3496; 1LV4-9GCQ-YJ44; 147N-TTPN-XDN4	Supplies:Office	506.75
07/22/2026	Bill	Invoice # 1H47-GM7Y-JMMX	Materials:Juvenile Audio Visual Items	76.94
07/22/2026	Bill	Invoice # 13YT-P96W-YWMJ	Other Expenditures:Programming	14.87
07/29/2026	Bill	Invoice # 1FWW-6R3X-W6VG; 1CCD-Y616-M9GM; 1R3C-MJ1V-LRHG. Credit Memo # 19CX-4VR3-DGQG; 16YP-X3HX-LMJY	Materials:Adult Audio Visual Items	640.25
07/29/2026	Bill	Invoice # 1MWY-KYLW-P3CR	Supplies:Office	23.98
07/29/2026	Bill	Invoice # 1N7L-GLPJ-RCYN	Supplies:Equipment	326.23
Total for Amazon Capital Services				\$2,137.03
AMEREN ILLINOIS				
07/22/2026	Bill	FC gas (01149)	Utilities:Natural Gas	191.53
07/22/2026	Bill	FC electric (01130)	Utilities:Electricity	1,506.75
07/22/2026	Bill	CM gas (23000)	Utilities:Natural Gas	97.33
07/22/2026	Bill	CM electric (04006)	Utilities:Electricity	3,667.80
07/22/2026	Bill	CM outdoor parking lot light (60005)	Utilities:Electricity	32.25
07/22/2026	Bill	BH gas (83007)	Utilities:Natural Gas	76.68
07/22/2026	Bill	BH electric (10414)	Utilities:Electricity	240.06
Total for AMEREN ILLINOIS				\$5,812.40
American Express				
07/22/2026	Expense	MVLD-branded pens; annual Canva	Other Expenditures:Grant	495.64

Mississippi Valley Library District

Expense by Vendor Detail

July 2026

Transaction date	Transaction type	Description	Account Name	Amount
		Pro subscription	Expenses:FY2026 Per Capita	
07/22/2026	Expense	ILLs and stamps	Supplies:Postage	221.17
07/22/2026	Expense	misc. consumable supplies	Other Expenditures:Programming	70.32
07/22/2026	Expense	monthly Zoom & GuruImporter subscriptions	Professional Services:Other Professional Services	28.99
07/22/2026	Expense	FC back-to-school bash supplies (C. Boulanger); SRP teen & adult prizes (FoL)	Other Expenditures:Donation Expenditures - Des.	137.34
07/22/2026	Expense	misc. office consumables	Supplies:Office	226.16
07/22/2026	Expense		Utilities:Telephone/Fax	30.00
07/22/2026	Expense	annual credit card fee for K. Waltermire; credit for canceled magazine subscription	Other Expenditures:Miscellaneous	125.25
Total for American Express				\$1,334.87
Ancel Glink P.C.				
07/22/2026	Bill	June 2026 statement - K. Waltermire - assistance w/ homebound delivery service partnership, FOIA assistance	Professional Services:Legal Service	371.25
Total for Ancel Glink P.C.				\$371.25
AtoZdatabases				
07/13/2026	Bill	Invoice # 140282 subscription for 7/1/2026 - 6/30/2027 -3rd year in 3-year agreement	Materials:Online Databases	2,538.00
Total for AtoZdatabases				\$2,538.00
Better Homes and Gardens				
07/13/2026	Bill	Magazine - 2 year	Materials:Adult Print Materials	60.00
Total for Better Homes and Gardens				\$60.00
BlueCross BlueShield of Illinois				
07/29/2026	Bill	Health Insurance 8/1/2026 - 9/1/2026	Personnel:Benefits:Health/Dental Insurance	6,429.40
Total for BlueCross BlueShield of Illinois				\$6,429.40
Brady Pest Solutions				
07/13/2026	Bill	Invoice # 0095124 Bimonthly pest control BH, CM, & FC June 2026	Maintenance Services:Grounds	275.00
Total for Brady Pest Solutions				\$275.00
Brian Brown				
07/13/2026	Bill	June 2026 CM, BH, & FC grass trimming	Maintenance Services:Grounds	1,500.00
07/22/2026	Bill	July 2026 CM, BH, & FC grass trimming	Maintenance Services:Grounds	1,500.00
Total for Brian Brown				\$3,000.00
Bryan-Bennett Library				
07/22/2026	Bill	Item # 301830****9868 Man of Steel	Other Expenditures:Payments to Other Libraries	21.99
Total for Bryan-Bennett Library				\$21.99
Busey Bank				

Mississippi Valley Library District

Expense by Vendor Detail

July 2026

Transaction date	Transaction type	Description	Account Name	Amount
07/02/2026	Expense		Other Expenditures:Miscellaneous	35.00
Total for Busey Bank				\$35.00
Casey's General Store				
07/23/2026	Expense		Other Expenditures:Vehicles	79.82
Total for Casey's General Store				\$79.82
Center Point Large Print				
07/22/2026	Bill	Invoice # 2257592 standing order June 2026	Materials:Adult Print Materials	154.62
Total for Center Point Large Print				\$154.62
Charter Communications				
07/13/2026	Bill	CM & FC fiber internet 50 mbps 6/23/2026 - 7/22/2026	Professional Services:Internet Services	772.00
07/13/2026	Bill	CM elevator emergency phone line 6/23/2026 - 7/22/2026	Utilities:Telephone/Fax	64.83
07/29/2026	Bill	CM & FC fiber internet 50 mbps 7/23/2026 - 8/22/2026	Professional Services:Internet Services	588.26
07/29/2026	Bill	CM elevator emergency phone line 7/23/2026 - 8/22/2026	Utilities:Telephone/Fax	65.05
Total for Charter Communications				\$1,490.14
City of Collinsville				
07/22/2026	Bill	CM water/sewer 5/1/2026 - 7/3/2026	Utilities:Water/Sewer	363.16
07/29/2026	Bill	BH water/sewer 5/1/2026 - 7/3/2026	Utilities:Water/Sewer	39.06
Total for City of Collinsville				\$402.22
Corvus of St. Louis				
07/13/2026	Bill	Invoice # 607619005-0260 CM, FC, & BH July 2026 cleaning services	Maintenance Services:Building	3,275.40
Total for Corvus of St. Louis				\$3,275.40
Delta Dental				
07/22/2026	Bill	Dental Insurance August 2026	Personnel:Benefits:Health/Dental Insurance	296.30
Total for Delta Dental				\$296.30
Dollar Tree				
07/06/2026	Expense		Other Expenditures:Grant Expenses:Other Grants	32.75
07/20/2026	Expense		Other Expenditures:Grant Expenses:Other Grants	7.50
Total for Dollar Tree				\$40.25
Edwardsville Public Library				
07/22/2026	Bill	collection agency fee charged by EPL & pd at CM	Other Expenditures:Payments to Other Libraries	10.00
Total for Edwardsville Public Library				\$10.00
Effingham Public Library				
07/22/2026	Bill	Item # 318060****9719 Songbird of the Sorrows	Other Expenditures:Payments to Other Libraries	16.95
Total for Effingham Public Library				\$16.95

Mississippi Valley Library District

Expense by Vendor Detail

July 2026

Transaction date	Transaction type	Description	Account Name	Amount
ELM USA, Inc.				
07/13/2026	Bill	Invoice # 86506 - disc cleaning kit	Supplies:Office	88.95
Total for ELM USA, Inc.				\$88.95
Fish Window Cleaning				
07/22/2026	Bill	Invoice # 3287-3511 BH window cleaning (inside / outside)	Maintenance Services:Building	798.00
07/29/2026	Bill	Invoice # 3287-3508 & 3287-3507 CM & FC window cleaning (inside / outside)	Maintenance Services:Building	1,260.00
Total for Fish Window Cleaning				\$2,058.00
Foam & Flight				
07/22/2026	Bill	family/ all ages foam party	Other Expenditures:Programming	300.00
Total for Foam & Flight				\$300.00
Globe Life				
07/13/2026	Bill	Supplemental health and life insurance	Personnel:Benefits:Health/Dental Insurance	286.02
Total for Globe Life				\$286.02
Green Sky Cleaning Supply				
07/29/2026	Bill	Invoice # 149165 toilet paper and paper towels	Supplies:Office	511.07
Total for Green Sky Cleaning Supply				\$511.07
Hayner Public Library District				
07/22/2026	Bill	Item # 0003006639383 Construction Destruction; 0003006631778 Secret Agent; 0003006598092 The Pool; 0003006854891 Bluey: Barky Boats	Other Expenditures:Payments to Other Libraries	20.96
Total for Hayner Public Library District				\$20.96
Home Depot				
07/08/2026	Expense		Supplies:Office	29.14
07/07/2026	Expense	misc. consumables	Supplies:Office	60.92
07/07/2026	Expense	gardening & weeding supplies	Maintenance Services:Grounds	121.86
07/09/2026	Expense		Maintenance Services:Building	89.97
07/13/2026	Expense		Maintenance Services:Building	19.71
07/22/2026	Expense		Maintenance Services:Building	48.93
07/30/2026	Expense		Maintenance Services:Building	58.17
Total for Home Depot				\$428.70
IHLS-OCLC				
07/22/2026	Bill	Invoice # 34407 FY2027 OCLC annual fee	Other Expenditures:Grant Expenses:FY2025 Per Capita Grant	978.78
Total for IHLS-OCLC				\$978.78
Illinois American Water				
07/22/2026	Bill	FC water 6/6/2026 - 7/8/2026	Utilities:Water/Sewer	131.78
Total for Illinois American Water				\$131.78
Illinois Heartland Library System				

Mississippi Valley Library District

Expense by Vendor Detail

July 2026

Transaction date	Transaction type	Description	Account Name	Amount
07/13/2026	Bill	Invoice # 2026-1301 CloudLibrary purchases June 2026	Other Expenditures:Grant Expenses:FY2026 Per Capita	306.80
07/22/2026	Bill	Invoice # 2027-0032 RDA Toolkit	Other Expenditures:Grant Expenses:FY2026 Per Capita	90.00
07/22/2026	Bill	Invoice # 2027-0067 Solus Library app customization	Other Expenditures:Grant Expenses:FY2026 Per Capita	250.00
07/22/2026	Bill	Invoice # 2027-0243 FC SHARE base fee	Other Expenditures:Grant Expenses:FY2026 PNG Grant	950.00
07/22/2026	Bill	Invoice # 2027-0381 CM SHARE membership & base fees	Other Expenditures:Grant Expenses:FY2026 Per Capita	22,253.35
Total for Illinois Heartland Library System				\$23,850.15
Illinois Library Association				
07/22/2026	Bill	institutional membership thru 8/31/2027	Professional Development:Dues	225.00
07/20/2026	Expense		Professional Development:Training/Tuition	350.00
07/20/2026	Expense		Professional Development:Training/Tuition	75.00
Total for Illinois Library Association				\$650.00
IMRF				
07/06/2026	Expense		Personnel:Benefits:IMRF	8,312.98
Total for IMRF				\$8,312.98
Infobip Voice, Inc.				
07/22/2026	Bill	FC monthly fax fees	Utilities:Telephone/Fax	97.97
07/22/2026	Bill	CM monthly fax fees	Utilities:Telephone/Fax	203.58
Total for Infobip Voice, Inc.				\$301.55
InfoUSA Marketing, Inc.				
07/22/2026	Bill	Invoice # 10004425689 City Directory - Collinsville	Materials:Adult Print Materials	270.00
Total for InfoUSA Marketing, Inc.				\$270.00
Ingram Book Company				
07/13/2026	Bill	Invoice # 97539888; 97587844 (partial); 97603384; 97514974 (partial); 97032113; 97680422 (partial)	Materials:Adult Print Materials	697.74
07/13/2026	Bill	Invoice # 97587844 (partial); 97514974 (partial); 97680422 (partial)	Materials:Juvenile Print Items	117.91
07/22/2026	Bill	Invoice # 97835300 (partial); 97813970; 97717264; 97717263 (partial)	Materials:Adult Print Materials	1,046.39
07/22/2026	Bill	Invoice # 97835300 (partial); 97717263 (partial)	Materials:Juvenile Print Items	149.21
07/29/2026	Bill	Invoice # 97959590 (partial); 97907505; 98021163 (partial); 97988226 (partial); 98072338 (partial); 98105758 (partial); 98133471 (partial)	Materials:Adult Print Materials	987.39

Mississippi Valley Library District

Expense by Vendor Detail

July 2026

Transaction date	Transaction type	Description	Account Name	Amount
07/29/2026	Bill	Invoice # 97959590 (partial); 98021163 (partial); 97988226 (partial); 98072338 (partial); 98105758 (partial); 98133471 (partial); 98133472	Materials:Juvenile Print Items	234.18
Total for Ingram Book Company				\$3,232.82
Jerseyville Public Library				
07/22/2026	Bill	Item # 0003301589176 Beaverland	Other Expenditures:Payments to Other Libraries	30.00
Total for Jerseyville Public Library				\$30.00
KANOPY, INC.				
07/13/2026	Bill	Invoice # 511360 - PPU for June 2026 play credits	Materials:Virtual Items	240.00
Total for KANOPY, INC.				\$240.00
Lazerware				
07/13/2026	Bill	Invoice # 9011484 - CM monthly service June 2026	Professional Services:Information Technology	3,350.99
07/13/2026	Bill	Invoice # 9011497 - FC monthly service June 2026	Professional Services:Information Technology	955.25
07/13/2026	Bill	Invoices # 9011423 & 9011424 - 2 Windows 10 PCs @ FC & 1 Windows 10 PC @ CM replaced w/ supported OS	Professional Services:Information Technology	3,593.53
Total for Lazerware				\$7,899.77
LPT Mechanical LLC				
07/13/2026	Bill	Invoice # 2102 - HVAC @ CM: Repairs to damper part of the VMA; cost is replacement parts	Maintenance Services:Building	1,300.00
Total for LPT Mechanical LLC				\$1,300.00
Lynn Ashcroft				
07/22/2026	Bill	PRC rental refund	Other Expenditures:Miscellaneous	50.00
Total for Lynn Ashcroft				\$50.00
Marion Nichols				
07/22/2026	Bill	Snowflakey Lady - snowflake class 7/15/2026	Other Expenditures:Grant Expenses:Other Grants	25.00
07/29/2026	Bill	Snowflakey Lady - puppets class 7/24/2026	Other Expenditures:Grant Expenses:Other Grants	50.00
Total for Marion Nichols				\$75.00
Mike & Sarah's Produce				
07/05/2026	Expense		Other Expenditures:Grant Expenses:Other Grants	20.64
07/19/2026	Expense		Other Expenditures:Grant Expenses:Other Grants	17.62
Total for Mike & Sarah's Produce				\$38.26
Primo Brands				
07/13/2026	Bill	Invoice # 06F9500000608 - bottle exchange 6/15/2026; rental fees for	Supplies:Office	61.92

Mississippi Valley Library District

Expense by Vendor Detail

July 2026

Transaction date	Transaction type	Description	Account Name	Amount
6/15/2026 - 7/12/2026				
Total for Primo Brands				\$61.92
Roxana Public Library				
07/29/2026	Bill	Item # 0003800878039 Gran Turismo 7	Other Expenditures:Payments to Other Libraries	68.79
Total for Roxana Public Library				\$68.79
Schwartzkopf Printing, Inc.				
07/22/2026	Bill	3 replacement MVLD-branded tablecloths	Other Expenditures:Grant Expenses:FY2026 Per Capita	424.50
Total for Schwartzkopf Printing, Inc.				\$424.50
Six Mile Regional Library District				
07/22/2026	Bill	Item # 0000402540991 The Last of the Really Great Whangdoodles	Other Expenditures:Payments to Other Libraries	3.99
Total for Six Mile Regional Library District				\$3.99
St. Louis Automatic Door				
07/29/2026	Bill	50% final payment for new ADA door opening equipment at CM	Maintenance Services:Building	1,721.00
Total for St. Louis Automatic Door				\$1,721.00
St. Louis Post Dispatch				
07/22/2026	Bill	CM subscription Thurs-Sun 7/12/2026 - 9/5/2026	Materials:Adult Print Materials	193.84
Total for St. Louis Post Dispatch				\$193.84
United States Postal Service				
07/20/2026	Expense		Supplies:Postage	97.34
07/31/2026	Expense		Supplies:Postage	43.10
Total for United States Postal Service				\$140.44
US Bank Equipment Finance				
07/29/2026	Bill	Invoice # 586701013 - for 7/10/2026 - 8/10/2026 copier leasing	Maintenance Services:Equipment	753.86
Total for US Bank Equipment Finance				\$753.86
WalMart				
07/06/2026	Expense		Other Expenditures:Grant Expenses:Other Grants	238.40
07/20/2026	Expense		Other Expenditures:Grant Expenses:Other Grants	222.95
07/07/2026	Expense		Other Expenditures:Grant Expenses:Other Grants	40.91
07/01/2026	Expense		Other Expenditures:Grant Expenses:Other Grants	31.01
Total for WalMart				\$533.27
World Trade Press				
07/22/2026	Bill	Invoice # INV683761 AtoZ Maps, World Culture, The USA, World Food, World Travel, Food America	Materials:Online Databases	400.00

Mississippi Valley Library District

Expense by Vendor Detail

July 2026

Transaction date	Transaction type	Description	Account Name	Amount
9/1/2026 - 8/31/2027				
Total for World Trade Press				\$400.00
07/02/2026	Journal Entry	ER Medicare	Personnel:Benefits:FICA Company	431.14
07/02/2026	Journal Entry	ER OASDI	Personnel:Benefits:FICA Company	1,843.50
07/02/2026	Journal Entry	ER SUTA Illinois	Personnel:Benefits:IL Unemployment Company	52.93
07/02/2026	Journal Entry	Holiday	Personnel:Salaries:Full Time	2,257.48
07/02/2026	Journal Entry	Overtime	Personnel:Salaries:Full Time	55.52
07/02/2026	Journal Entry	Regular	Personnel:Salaries:Full Time	14,039.67
07/02/2026	Journal Entry	Salary	Personnel:Salaries:Full Time	4,877.71
07/02/2026	Journal Entry	Sick	Personnel:Salaries:Full Time	559.80
07/02/2026	Journal Entry	Vacation	Personnel:Salaries:Full Time	1,004.80
07/02/2026	Journal Entry	Bereavement	Personnel:Salaries:Part time	126.00
07/02/2026	Journal Entry	Regular	Personnel:Salaries:Part time	6,104.79
07/02/2026	Journal Entry	Sick	Personnel:Salaries:Part time	410.44
07/02/2026	Journal Entry	Vacation	Personnel:Salaries:Part time	417.15
07/02/2026	Journal Entry	Invoice	Professional Services:Payroll Service	110.90
07/17/2026	Journal Entry	ER Medicare	Personnel:Benefits:FICA Company	455.46
07/17/2026	Journal Entry	ER OASDI	Personnel:Benefits:FICA Company	1,947.41
07/17/2026	Journal Entry	ER SUTA Illinois	Personnel:Benefits:IL Unemployment Company	57.45
07/17/2026	Journal Entry	Holiday	Personnel:Salaries:Full Time	2,384.62
07/17/2026	Journal Entry	Overtime	Personnel:Salaries:Full Time	9.04
07/17/2026	Journal Entry	Paid Leave	Personnel:Salaries:Full Time	180.00
07/17/2026	Journal Entry	Regular	Personnel:Salaries:Full Time	14,537.39
07/17/2026	Journal Entry	Salary	Personnel:Salaries:Full Time	4,767.71
07/17/2026	Journal Entry	Sick	Personnel:Salaries:Full Time	464.16
07/17/2026	Journal Entry	Vacation	Personnel:Salaries:Full Time	1,284.00
07/17/2026	Journal Entry	Paid Leave	Personnel:Salaries:Part time	258.87
07/17/2026	Journal Entry	Regular	Personnel:Salaries:Part time	6,904.58
07/17/2026	Journal Entry	Sick	Personnel:Salaries:Part time	148.00
07/17/2026	Journal Entry	Vacation	Personnel:Salaries:Part time	592.00
07/17/2026	Journal Entry	Invoice	Professional Services:Payroll Service	215.52
07/31/2026	Journal Entry	ER Medicare	Personnel:Benefits:FICA Company	457.02
07/31/2026	Journal Entry	ER OASDI	Personnel:Benefits:FICA Company	1,954.15
07/31/2026	Journal Entry	ER SUTA Illinois	Personnel:Benefits:IL Unemployment Company	45.54
07/31/2026	Journal Entry	Paid Leave	Personnel:Salaries:Full Time	180.00
07/31/2026	Journal Entry	Regular	Personnel:Salaries:Full Time	16,264.25
07/31/2026	Journal Entry	Salary	Personnel:Salaries:Full Time	3,833.87
07/31/2026	Journal Entry	Sick	Personnel:Salaries:Full Time	1,145.28
07/31/2026	Journal Entry	Vacation	Personnel:Salaries:Full Time	2,359.54
07/31/2026	Journal Entry	Paid Leave	Personnel:Salaries:Part time	627.40
07/31/2026	Journal Entry	Regular	Personnel:Salaries:Part time	6,142.03

Mississippi Valley Library District

Expense by Vendor Detail

July 2026

Transaction date	Transaction type	Description	Account Name	Amount
07/31/2026	Journal Entry	Sick	Personnel:Salaries:Part time	681.54
07/31/2026	Journal Entry	Vacation	Personnel:Salaries:Part time	404.34
07/31/2026	Journal Entry	Invoice	Professional Services:Payroll Service	114.32
Total for --				\$100,707.32

Mississippi Valley Library District

Profit and Loss

July 2026

	Total
Income	
Charges for Services	
Fax	421.46
Printing/Copying	981.84
Total for Charges for Services	\$1,403.30
Fines & Forfeitures	
Fines	27.28
Lost or Damaged Books/Inhouse	151.86
Total for Fines & Forfeitures	\$179.14
Intergovernment Revenue	
Grants	
FY2026 Per Capita	56,237.70
Other Grants	44,492.00
Total for Grants	\$100,729.70
Replacement Tax	8,997.15
Total for Intergovernment Revenue	\$109,726.85
Other Revenues	
Donations - Des & Undes	432.18
Interest Income	4,618.72
Reimbursements Other libraries	198.00
Rental Income	
Blum House Rental	1,130.95
Collinsville Rooms	125.00
Total for Rental Income	\$1,255.95
Sale of Items	452.04
Total for Other Revenues	\$6,956.89
Taxes	
Audit	1,252.76
Building Maintenance	28,913.73
FICA/Medicare	8,854.01
IMRF	10,875.27
Liability Insurance	28,936.74
Property Tax	171,529.91
Total for Taxes	\$250,362.42
Total for Income	\$368,628.60
Gross Profit	\$368,628.60
Expenses	
Maintenance Services	
Building	8,871.18
Equipment	753.86
Grounds	3,396.86
Total for Maintenance Services	\$13,021.90
Materials	

Mississippi Valley Library District

Profit and Loss

July 2026

	Total
Adult Audio Visual Items	784.18
Adult Print Materials	3,409.98
Juvenile Audio Visual Items	76.94
Juvenile Print Items	501.30
Online Databases	2,938.00
Virtual Items	240.00
Total for Materials	\$7,950.40
Other Expenditures	
Donation Expenditures - Des.	197.34
Grant Expenses	
FY2025 Per Capita Grant	978.78
FY2026 Per Capita	23,820.29
FY2026 PNG Grant	950.00
Other Grants	913.06
Total for Grant Expenses	\$26,662.13
Miscellaneous	210.25
Payments to Other Libraries	172.68
Programming	788.97
Vehicles	79.82
Total for Other Expenditures	\$28,111.19
Personnel	
Benefits	
FICA Company	7,088.68
Health/Dental Insurance	7,011.72
IL Unemployment Company	155.92
IMRF	8,312.98
Total for Benefits	\$22,569.30
Salaries	
Full Time	70,204.84
Part time	22,817.14
Total for Salaries	\$93,021.98
Total for Personnel	\$115,591.28
Professional Development	
Dues	225.00
Training/Tuition	425.00
Total for Professional Development	\$650.00
Professional Services	
Information Technology	7,899.77
Internet Services	1,360.26
Legal Service	371.25
Other Professional Services	28.99
Payroll Service	440.74
Total for Professional Services	\$10,101.01

Mississippi Valley Library District

Profit and Loss

July 2026

	Total
Supplies	
Equipment	470.79
Office	1,528.35
Postage	361.61
Total for Supplies	\$2,360.75
Utilities	
Electricity	5,446.86
Natural Gas	365.54
Telephone/Fax	461.43
Water/Sewer	534.00
Total for Utilities	\$6,807.83
Total for Expenses	\$184,594.36
Net Operating Income	\$184,034.24
Net Income	\$184,034.24

Mississippi Valley Library District

Balance Sheet
As of Jul 31, 2026

	Total
Assets	
Current Assets	
Bank Accounts	
Checking	168,769.96
IL Funds - Audit	8,764.79
IL Funds - Building	71,704.46
IL Funds - FICA	49,217.35
IL Funds - General	699,840.08
IL Funds - Gift	249,973.56
IL Funds - IMRF	46,319.85
IL Funds - Insurance	56,231.50
IL Funds - Reserve	142,777.32
IL Funds - Working Cash	246,527.27
Suspense	0.00
Total for Bank Accounts	\$1,740,126.14
Other Current Assets	
Petty Cash	0.00
Prepaid Insurance	13,356.00
Total for Other Current Assets	\$13,356.00
Total for Current Assets	\$1,753,482.14
Other Assets	
Miscellaneous Accounts Rec.	3,423.15
Taxes Receivable	1,241,555.00
Total for Other Assets	\$1,244,978.15
Total for Assets	\$2,998,460.29
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total for Accounts Payable	\$0.00
Other Current Liabilities	
Accounts Payable CJS	12,043.00
Accrued Sick Pay	0.00
Accrued Vacation	21,495.00
Accrued Wages	27,941.00
Deferred Revenue	1,246,078.00
Manual A/P	0.00
Payroll Liabilities	\$0.00
Direct Deposit	0.00
Fed Withhold	0.00
Garnishment	0.00
Health/Dental Insurance	402.03
II Withhold	0.00

Mississippi Valley Library District

Balance Sheet
As of Jul 31, 2026

	Total
IMRF - Payable	49,396.07
Liberty National	3,934.12
MC - Emp	0.00
MC - Lib	0.00
Miscellaneous	0.00
Net Pay Offset	418.61
SS - Emp	0.00
SS - Lib	0.00
SUTA	0.00
Total for Payroll Liabilities	\$54,150.83
Prepaid Health Insurance	-6,264.00
Total for Other Current Liabilities	\$1,355,443.83
Total for Current Liabilities	\$1,355,443.83
Total for Liabilities	\$1,355,443.83
Equity	
Opening Bal Equity	14,039.26
Retained Earnings	1,444,942.96
Net Income	184,034.24
Total for Equity	\$1,643,016.46
Total for Liabilities and Equity	\$2,998,460.29

Mississippi Valley Library District

IL Funds - Gift Ending Balance: \$250,163.56

Date	Ref No.	Payee Type	Payee Account	Memo	Class Location	Payment	Deposit	Stat	Balance
07/31/2026	INTEREST	Deposit	Other Revenues:Interest Income	Interest Earned				Auto	\$249,973.56
07/29/2026		Transfer	Checking	7/25/2026 yearbook fundraiser pd by c.c.			\$30.00	R	\$249,171.51
07/22/2026		Transfer	Checking	bills paid 7/22/2026 (C. Boulanger & FoL)		\$137.34		R	\$249,141.51
07/13/2026		Transfer	IL Funds - Building	D. Peters - reimbursement for Metro Glass 6/26/2026 payment		\$288.14		R	\$249,278.85
07/13/2026		Transfer	Checking	A. Anderson for storytime snacks (\$75.00); D. Peters for c. lab window repair (\$288.14)			\$363.14	R	\$249,566.99
07/07/2026		Transfer	IL Funds - General	FY2026 interest		\$7,377.59		R	\$249,203.85

Mississippi Valley Library District

Budget vs. Actuals: FY2027 Budget - FY27 P&L

July 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Charges for Services				
Fax	421.46	3,800.00	-3,378.54	11.09 %
Non-resident Fees		84.00	-84.00	
Printing/Copying	981.84	12,000.00	-11,018.16	8.18 %
Total Charges for Services	1,403.30	15,884.00	-14,480.70	8.83 %
Fines & Forfeitures				
Fines	27.28	250.00	-222.72	10.91 %
Lost or Damaged Books/Inhouse	151.86	2,700.00	-2,548.14	5.62 %
Total Fines & Forfeitures	179.14	2,950.00	-2,770.86	6.07 %
Intergovernment Revenue				
E-Rate		20,000.00	-20,000.00	
Grants				
FY2026 Per Capita	56,237.70	48,794.48	7,443.22	115.25 %
FY2027 PNG		10,000.00	-10,000.00	
Other Grants	44,492.00	5,000.00	39,492.00	889.84 %
Total Grants	100,729.70	63,794.48	36,935.22	157.90 %
Replacement Tax	8,997.15	42,200.00	-33,202.85	21.32 %
TIF Funds		0.00	0.00	
Total Intergovernment Revenue	109,726.85	125,994.48	-16,267.63	87.09 %
Other Revenues				
Donations - Des & Undes	432.18	20,000.00	-19,567.82	2.16 %
Interest Income	4,618.72	56,800.00	-52,181.28	8.13 %
Miscellaneous		2,200.00	-2,200.00	
Property License Agreements		18,750.00	-18,750.00	
Reimbursements Other libraries	198.00	1,500.00	-1,302.00	13.20 %
Rental Income				
Blum House Rental	1,130.95	10,700.00	-9,569.05	10.57 %
Collinsville Rooms	125.00	3,000.00	-2,875.00	4.17 %
FC Pavilion		100.00	-100.00	
FC Rooms		100.00	-100.00	
Total Rental Income	1,255.95	13,900.00	-12,644.05	9.04 %
Sale of Items	452.04	5,200.00	-4,747.96	8.69 %
Sale of Short Street Lot		12,000.00	-12,000.00	
Total Other Revenues	6,956.89	130,350.00	-123,393.11	5.34 %
Taxes				
Audit	1,252.76	6,357.00	-5,104.24	19.71 %
Building Maintenance	28,913.73	146,789.82	-117,876.09	19.70 %
FICA/Medicare	8,854.01	44,952.28	-36,098.27	19.70 %
IMRF	10,875.27	55,214.12	-44,338.85	19.70 %
Liability Insurance	28,936.74	146,899.03	-117,962.29	19.70 %
Property Tax	171,529.91	870,804.71	-699,274.80	19.70 %

Mississippi Valley Library District

Budget vs. Actuals: FY2027 Budget - FY27 P&L

July 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total Taxes	250,362.42	1,271,016.96	-1,020,654.54	19.70 %
Total Income	\$368,628.60	\$1,546,195.44	\$ -1,177,566.84	23.84 %
GROSS PROFIT	\$368,628.60	\$1,546,195.44	\$ -1,177,566.84	23.84 %
Expenses				
Maintenance Services				
Building	8,871.18	130,000.00	-121,128.82	6.82 %
Equipment	753.86	14,000.00	-13,246.14	5.38 %
Grounds	3,396.86	15,700.00	-12,303.14	21.64 %
Total Maintenance Services	13,021.90	159,700.00	-146,678.10	8.15 %
Materials				
Adult Audio Visual Items	784.18	11,000.00	-10,215.82	7.13 %
Adult Print Materials	3,409.98	25,000.00	-21,590.02	13.64 %
Juvenile Audio Visual Items	76.94	1,300.00	-1,223.06	5.92 %
Juvenile Print Items	501.30	4,200.00	-3,698.70	11.94 %
Online Databases	2,938.00	15,000.00	-12,062.00	19.59 %
Other Materials		2,500.00	-2,500.00	
Virtual Items	240.00	12,000.00	-11,760.00	2.00 %
Total Materials	7,950.40	71,000.00	-63,049.60	11.20 %
Other Expenditures				
Donation Expenditures - Des.	197.34	40,000.00	-39,802.66	0.49 %
Grant Expenses				
FY2025 Per Capita Grant	978.78		978.78	
FY2026 Per Capita	23,820.29	48,794.48	-24,974.19	48.82 %
FY2026 PNG Grant	950.00	3,600.03	-2,650.03	26.39 %
FY2027 PNG		10,000.00	-10,000.00	
Other Grants	913.06	5,000.00	-4,086.94	18.26 %
Total Grant Expenses	26,662.13	67,394.51	-40,732.38	39.56 %
Liability & Building Insurance		30,000.00	-30,000.00	
Miscellaneous	210.25	4,500.00	-4,289.75	4.67 %
Payments to Other Libraries	172.68	1,000.00	-827.32	17.27 %
Programming	788.97	7,000.00	-6,211.03	11.27 %
Vehicles	79.82	4,250.00	-4,170.18	1.88 %
Total Other Expenditures	28,111.19	154,144.51	-126,033.32	18.24 %
Personnel				
Benefits				
FICA Company	7,088.68	59,500.00	-52,411.32	11.91 %
Health/Dental Insurance	7,011.72	85,000.00	-77,988.28	8.25 %
IL Unemployment Company	155.92	9,000.00	-8,844.08	1.73 %
IMRF	8,312.98	110,000.00	-101,687.02	7.56 %
Total Benefits	22,569.30	263,500.00	-240,930.70	8.57 %
Salaries				
Full Time	70,204.84	590,000.00	-519,795.16	11.90 %

Mississippi Valley Library District

Budget vs. Actuals: FY2027 Budget - FY27 P&L

July 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Part time	22,817.14	200,000.00	-177,182.86	11.41 %
Total Salaries	93,021.98	790,000.00	-696,978.02	11.77 %
Total Personnel	115,591.28	1,053,500.00	-937,908.72	10.97 %
Professional Development				
Dues	225.00	1,000.00	-775.00	22.50 %
Training/Tuition	425.00	1,500.00	-1,075.00	28.33 %
Travel Expenses		1,000.00	-1,000.00	
Total Professional Development	650.00	3,500.00	-2,850.00	18.57 %
Professional Services				
Audit		9,500.00	-9,500.00	
Information Technology	7,899.77	65,000.00	-57,100.23	12.15 %
Internet Services	1,360.26	10,000.00	-8,639.74	13.60 %
Legal Service	371.25	25,000.00	-24,628.75	1.49 %
Other Professional Services	28.99	7,500.00	-7,471.01	0.39 %
Payroll Service	440.74	5,000.00	-4,559.26	8.81 %
Publishing		1,200.00	-1,200.00	
Total Professional Services	10,101.01	123,200.00	-113,098.99	8.20 %
Supplies				
Equipment	470.79	10,000.00	-9,529.21	4.71 %
Office	1,528.35	15,000.00	-13,471.65	10.19 %
Postage	361.61	3,900.00	-3,538.39	9.27 %
Total Supplies	2,360.75	28,900.00	-26,539.25	8.17 %
Utilities				
Electricity	5,446.86	63,000.00	-57,553.14	8.65 %
Natural Gas	365.54	13,000.00	-12,634.46	2.81 %
Telephone/Fax	461.43	4,000.00	-3,538.57	11.54 %
Water/Sewer	534.00	4,500.00	-3,966.00	11.87 %
Total Utilities	6,807.83	84,500.00	-77,692.17	8.06 %
Total Expenses	\$184,594.36	\$1,678,444.51	\$ -1,493,850.15	11.00 %
NET OPERATING INCOME	\$184,034.24	\$ -132,249.07	\$316,283.31	-139.16 %
NET INCOME	\$184,034.24	\$ -132,249.07	\$316,283.31	-139.16 %

Mississippi Valley Library District

Profit and Loss Comparison

July 2026

	TOTAL			
	JUL 2026	JUL 2025 (PP)	CHANGE	% CHANGE
Income				
Charges for Services				
Fax	421.46	486.56	-65.10	-13.38 %
Printing/Copying	981.84	810.81	171.03	21.09 %
Total Charges for Services	1,403.30	1,297.37	105.93	8.16 %
Fines & Forfeitures				
Fines	27.28	48.95	-21.67	-44.27 %
Lost or Damaged Books/Inhouse	151.86	301.02	-149.16	-49.55 %
Total Fines & Forfeitures	179.14	349.97	-170.83	-48.81 %
Intergovernment Revenue				
Grants				
FY2026 Per Capita	56,237.70		56,237.70	
Other Grants	44,492.00	500.00	43,992.00	8,798.40 %
Total Grants	100,729.70	500.00	100,229.70	20,045.94 %
Replacement Tax	8,997.15	12,727.84	-3,730.69	-29.31 %
Total Intergovernment Revenue	109,726.85	13,227.84	96,499.01	729.51 %
Other Revenues				
Donations - Des & Undes	432.18	56.50	375.68	664.92 %
Interest Income	4,618.72	4,352.78	265.94	6.11 %
Property License Agreements		20.00	-20.00	-100.00 %
Reimbursements Other libraries	198.00	78.00	120.00	153.85 %
Rental Income				
Blum House Rental	1,130.95	325.00	805.95	247.98 %
Collinsville Rooms	125.00	25.00	100.00	400.00 %
Total Rental Income	1,255.95	350.00	905.95	258.84 %
Sale of Items	452.04	444.35	7.69	1.73 %
Total Other Revenues	6,956.89	5,301.63	1,655.26	31.22 %
Taxes				
Audit	1,252.76	897.98	354.78	39.51 %
Building Maintenance	28,913.73	18,260.55	10,653.18	58.34 %
FICA/Medicare	8,854.01	6,186.57	2,667.44	43.12 %
IMRF	10,875.27	3,392.61	7,482.66	220.56 %
Liability Insurance	28,936.74	8,182.38	20,754.36	253.65 %
Property Tax	171,529.91	131,715.70	39,814.21	30.23 %
Total Taxes	250,362.42	168,635.79	81,726.63	48.46 %
Total Income	\$368,628.60	\$188,812.60	\$179,816.00	95.24 %
GROSS PROFIT	\$368,628.60	\$188,812.60	\$179,816.00	95.24 %
Expenses				
Maintenance Services				
Building	8,871.18	8,106.44	764.74	9.43 %
Elevator Repairs/ Modernization		39,382.46	-39,382.46	-100.00 %
Equipment	753.86	738.00	15.86	2.15 %

Mississippi Valley Library District

Profit and Loss Comparison

July 2026

	TOTAL			
	JUL 2026	JUL 2025 (PP)	CHANGE	% CHANGE
Grounds	3,396.86	1,235.00	2,161.86	175.05 %
Total Maintenance Services	13,021.90	49,461.90	-36,440.00	-73.67 %
Materials				
Adult Audio Visual Items	784.18	883.18	-99.00	-11.21 %
Adult Print Materials	3,409.98	1,607.73	1,802.25	112.10 %
Juvenile Audio Visual Items	76.94	217.50	-140.56	-64.63 %
Juvenile Print Items	501.30	375.90	125.40	33.36 %
Online Databases	2,938.00	2,938.00	0.00	0.00 %
Other Materials		750.00	-750.00	-100.00 %
Virtual Items	240.00	274.00	-34.00	-12.41 %
Total Materials	7,950.40	7,046.31	904.09	12.83 %
Other Expenditures				
Donation Expenditures - Des.	197.34	1,919.66	-1,722.32	-89.72 %
Grant Expenses				
FY2025 Per Capita Grant	978.78	24,677.57	-23,698.79	-96.03 %
FY2025 PNG Grant		1,302.63	-1,302.63	-100.00 %
FY2026 Per Capita	23,820.29		23,820.29	
FY2026 PNG Grant	950.00		950.00	
Other Grants	913.06		913.06	
Total Grant Expenses	26,662.13	25,980.20	681.93	2.62 %
Miscellaneous	210.25	235.83	-25.58	-10.85 %
Payments to Other Libraries	172.68	28.00	144.68	516.71 %
Programming	788.97	115.07	673.90	585.64 %
Vehicles	79.82	40.17	39.65	98.71 %
Total Other Expenditures	28,111.19	28,318.93	-207.74	-0.73 %
Personnel				
Benefits				
FICA Company	7,088.68	4,276.77	2,811.91	65.75 %
Health/Dental Insurance	7,011.72	6,725.20	286.52	4.26 %
IL Unemployment Company	155.92	275.30	-119.38	-43.36 %
IMRF	8,312.98	7,277.44	1,035.54	14.23 %
Total Benefits	22,569.30	18,554.71	4,014.59	21.64 %
Salaries				
Full Time	70,204.84	43,066.94	27,137.90	63.01 %
Part time	22,817.14	12,804.24	10,012.90	78.20 %
Total Salaries	93,021.98	55,871.18	37,150.80	66.49 %
Total Personnel	115,591.28	74,425.89	41,165.39	55.31 %
Professional Development				
Dues	225.00		225.00	
Training/Tuition	425.00		425.00	
Total Professional Development	650.00		650.00	
Professional Services				

Mississippi Valley Library District

Profit and Loss Comparison

July 2026

	TOTAL			
	JUL 2026	JUL 2025 (PP)	CHANGE	% CHANGE
Information Technology	7,899.77	3,795.89	4,103.88	108.11 %
Internet Services	1,360.26	772.00	588.26	76.20 %
Legal Service	371.25	888.75	-517.50	-58.23 %
Other Professional Services	28.99	258.99	-230.00	-88.81 %
Payroll Service	440.74	324.16	116.58	35.96 %
Total Professional Services	10,101.01	6,039.79	4,061.22	67.24 %
Supplies				
Equipment	470.79		470.79	
Office	1,528.35	1,885.72	-357.37	-18.95 %
Postage	361.61	94.51	267.10	282.62 %
Total Supplies	2,360.75	1,980.23	380.52	19.22 %
Utilities				
Electricity	5,446.86	4,951.65	495.21	10.00 %
Natural Gas	365.54	294.13	71.41	24.28 %
Telephone/Fax	461.43	309.82	151.61	48.93 %
Water/Sewer	534.00	175.50	358.50	204.27 %
Total Utilities	6,807.83	5,731.10	1,076.73	18.79 %
Total Expenses	\$184,594.36	\$173,004.15	\$11,590.21	6.70 %
NET OPERATING INCOME	\$184,034.24	\$15,808.45	\$168,225.79	1,064.15 %
NET INCOME	\$184,034.24	\$15,808.45	\$168,225.79	1,064.15 %

DRAFT BENEFITS POLICY
Revisions to Family and Medical Leave Section
Presented 8/17/2026

Bold = new language

~~Strikethrough~~ = removed language

CURRENT POLICY

6.8.4 Family and Medical Leave

Family and medical leave will be granted when a full-time employee or immediate family member becomes seriously ill or disabled or when a new child is in the home. To be eligible for family and medical leave, an employee must be full-time and have 12 months of continuous service with the Library. Employees who do not meet these requirements are not entitled to leave under this policy. An eligible employee may request up to 12 work weeks of this category of leave during any 12 month period.

Parental Leave

Parental leave under this policy is a paid leave associated with the birth of an employee's own child or the placement of a child with the employee in connection with adoption or foster care. Parental leave is not charged against the employee's leave credits, and the amount of paid days received is two weeks. To be eligible for parental leave, employees must be full-time and have worked for the Mississippi Valley Library District for one full year.

Health insurance benefits will continue to be provided during the paid parental leave under this policy at the same rate as in effect before the leave was taken regardless of length of service provided the employee has at least one full year of service.

Two weeks of leave shall be paid with benefits for the care of a newly born or adopted/fostered child. The employee must provide 30 days' notice (or as much notice as practicable if the leave is not foreseeable) to the Executive Director.

After the two weeks of parental leave has concluded, subsequent leave shall be covered under appropriate policies. The Family and Medical Leave Act (FMLA) allows employees up to 12 workweeks of unpaid leave annually. Paid leave under this policy shall run concurrently with FMLA leave. The balance of FMLA leave beyond the two weeks of paid parental leave is unpaid unless the employee chooses to use sick and/or vacation time. Parental leave is considered time used against the maximum 12 weeks of family medical leave and runs concurrently with FMLA or any other leaves for which the employee is eligible. After the paid parental leave is exhausted, the employee may charge sick leave and/or vacation leave.

DRAFT BENEFITS POLICY
Revisions to Family and Medical Leave Section
Presented 8/17/2026

Temporary employees are not eligible for parental leave. Temporary employees who may be eligible for leave under the FMLA are limited to 12 workweeks of unpaid leave and are ineligible for additional leave granted under this policy.

Reviewed and Approved, 9/16/2019

Employee's Serious Health Condition

If the leave is planned in advance, employees must provide the Library with at least 30 days notice prior to the anticipated leave, in writing to the Executive Director. If the leave is unexpected, employees should notify the Executive Director immediately and put the request in writing as soon as possible.

If the leave is planned in advance, employees must provide the Library with at least 30 days notice prior to the anticipated leave, in writing to the Executive Director. If the leave is unexpected, employees should notify the Executive Director immediately and put the request in writing as soon as possible.

The employee will be required to use all unused sick, vacation and personal days during the leave period. Once such benefits are exhausted, the balance of the leave will be without pay. Sick leave will cease to accrue during the leave period.

All group health benefits will continue during the leave provided employees continue any payments they regularly make to the plan. Other benefits (such as pension) will be governed by the terms of the plan.

During this leave, employees may be required to provide the Library with additional physician's statements on request explaining their disability and inability to work. Before employees can return from medical leave, they must present a statement from their physician indicating that they are able to return to work and perform the functions of their position or indicate any limitations that have been placed upon them.

Reinstatement Rights

Eligible employees returning from leave are entitled to be reinstated to their former position or one equivalent in benefits, pay and other conditions of employment. Exceptions to this provision may apply if financial circumstances have changed and caused the position to be eliminated. Exceptions may also apply for certain highly compensated employees under certain conditions.

Leave for Employees Who Do Not Meet the Minimum Service Requirements

Employees who do not meet the employment requirements stated above may request leave with the same notification processes listed above. The certification requirements and conditions for required use of accrued time off, benefits accrual, and continuation of

DRAFT BENEFITS POLICY
Revisions to Family and Medical Leave Section
Presented 8/17/2026

group health insurance during the leave will be the same as those indicated above. Unless applicable state or local law requires otherwise, reinstatement will not be guaranteed to any employee requesting leave under this section of this policy. The Library will attempt to place the employee returning from leave in their former position or a comparable one dependent upon the library's budget, the need to fill vacancies, and the library's ability to find a qualified temporary replacement.

Reviewed and Approved, 3/19/2018

PROPOSED POLICY

6.8.4 Family and Medical Leaves

6.8.4.1 Federal FMLA

While the Library as a public employer is required to provide federal Family and Medical Leave Act (FMLA) leave, employees are not eligible to take FMLA leave because, as of the effective date of this Policy, the Library does not employ 50 or more employees within 75 miles.

Reviewed and Approved 8/17/2026

6.8.4.2 Medical Leave for Illness, Injury, or Disability

Medical Leave will be granted when an employee or an employee's immediate family member becomes seriously ill, injured, or disabled. An employee must have twelve (12) months of continuous service with the Library to be eligible for Medical Leave.

An eligible employee may request up to twelve (12) work weeks of Medical Leave during any twelve (12)-month period. A "work week" is defined as the average number of hours worked in a normal week by the employee's position:

- **Full-time employees - Forty (40) hours/week**
- **Part-time employees - Prorated based on position's weekly average**

Medical Leave may be taken continuously or intermittently. Intermittent leave may be taken in increments of no less than four (4) hours. Medical Leave is unpaid; however, employees are required to use available Vacation Leave, Sick

DRAFT BENEFITS POLICY
Revisions to Family and Medical Leave Section
Presented 8/17/2026

Leave, and Paid Leave for All Workers balances concurrently with Medical Leave. Other paid leaves may also be available for concurrent use, depending on the specific circumstances of the leave of absence. Once such benefits are exhausted, the balance of the leave will be without pay.

Employees requesting Medical Leave must provide the Executive Director with documentation of a serious illness, injury, or disability from a medical professional. The documentation will be reviewed by the Executive Director and discussed with the employee, at which time an eligibility determination will be made by the Executive Director. Employees may be required to provide the Library with additional physician's statements on request relevant to the ongoing need for Medical Leave. Before employees can return from Medical Leave, they must present a statement from their physician indicating that they are able to return to work and perform the functions of their position or indicate any medical limitations that have been placed upon them.

If Medical Leave is planned in advance, employees must provide the Library with at least thirty (30) days' notice prior to the anticipated leave, in writing to the Executive Director. If the leave is unexpected, employees must notify the Executive Director immediately and put the request in writing as soon as possible.

The Library will continue applicable health insurance benefits during the leave period, under the same terms as if the employee was actively working. Other benefits (such as pension) will be governed by the terms of the plan.

Employees returning from Medical Leave will be reinstated to their same position or a substantially equivalent position with the same or equivalent pay, benefits, and working conditions. Exceptions to this provision may apply if financial circumstances have changed and caused the position to be eliminated. Exceptions may also apply for certain highly compensated employees under certain conditions.

Reviewed and Approved 8/17/2026

6.8.4.3 Parental Leave

Parental Leave is a paid leave associated with the birth of an employee's own child or the placement of a child with the employee in connection with adoption

DRAFT BENEFITS POLICY
Revisions to Family and Medical Leave Section
Presented 8/17/2026

or foster care. An employee must have twelve (12) months of continuous service with the Library to be eligible for Parental Leave.

An eligible employee may request up to two (2) work weeks of Parental Leave per event. A “work week” is defined as the average number of hours worked in a normal week by the employee’s position:

- Full-time employees - Forty (40) hours/week
- Part-time employees - Prorated based on position’s weekly average

Parental Leave may be taken continuously or intermittently, but must be used within six months of the child’s birth or placement. Intermittent leave may be taken in increments of no less than four (4) hours.

The employee must provide thirty (30) days’ notice, or as much notice as practicable if the leave is not foreseeable, in writing to the Executive Director. The Library may request reasonable verification of the need for Parental Leave.

After the two (2) weeks of Parental Leave has concluded, subsequent leave shall be covered under appropriate policies. Parental Leave is considered time used against the maximum twelve (12) weeks of Medical Leave and runs concurrently with any other leaves for which the employee is eligible.

The Library will continue applicable health insurance benefits during the leave period, under the same terms as if the employee was actively working. Other benefits (such as pension) will be governed by the terms of the plan.

Employees returning from Parental Leave will be reinstated to their same position or a substantially equivalent position with the same or equivalent pay, benefits, and working conditions. Exceptions to this provision may apply if financial circumstances have changed and caused the position to be eliminated. Exceptions may also apply for certain highly compensated employees under certain conditions.

Reviewed and Approved, 9/16/2019. Amended 8/17/2026

6.8.4.4 NICU Leave

This policy provides employees with job-protected unpaid leave when their child is admitted to a Neonatal Intensive Care Unit (NICU), in compliance with the Illinois Family Neonatal Intensive Care Leave Act.

DRAFT BENEFITS POLICY
Revisions to Family and Medical Leave Section
Presented 8/17/2026

Employees are eligible to take ten (10) days of unpaid leave while any child of the employee is a patient in the NICU. All employees are eligible for leave under this policy, regardless of longevity of service or full-time/part-time status. “Child” means an employee’s son or daughter who is a biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis.

Employees may take NICU Leave either continuously or intermittently. Intermittent leave may be taken in increments of no less than two (2) hours.

Employees who are eligible for leave under the Medical Leave policy must first use all available Medical Leave before accessing NICU Leave under this policy.

Employees must notify the Executive Director in writing as soon as practicable when they become aware of the need for NICU Leave. Requests for leave should include the anticipated start and end dates, and whether the leave will be continuous or intermittent. The Library may request reasonable verification of the need for NICU Leave.

While NICU Leave will be unpaid, employees may elect (but are not required) to substitute available paid leave (e.g., Vacation, Sick, Paid Leave for All Workers) for unpaid NICU leave.

The Library will continue applicable health insurance benefits during the leave period, under the same terms as if the employee was actively working. Other benefits (such as pension) will be governed by the terms of the plan.

Employees returning from NICU Leave will be reinstated to their same position or a substantially equivalent position with the same or equivalent pay, benefits, and working conditions.

Reviewed and Approved 8/17/2026.

Illinois Public Library Standards: Information Services

Information services include circulation, reference, reader's advisory, and technology assistance and instruction. Circulation activities may include library card registration, check-out and check-in of materials, management of patron accounts, hold placement, and interlibrary loan. Reference services primarily focus on answering informational questions, whether for school research projects, personal interest, or daily life needs. Reader's advisory encourages the use of collections for recreational purposes, including the suggestion of books and other media through one-on-one conversations, booklists, displays, and other means. Technology assistance and instruction may range from basic internet access, to device assistance, to computer classes, to high-tech digital media labs. These activities may be performed in separate departments or provided at a variety of service points using a range of service models.

In addition, information services may include referral to social service agencies, which, for some libraries, may mean branching into social work services. It may also include facilitation of the use of library spaces like meeting and study rooms and maker spaces. Libraries may opt to provide other services, such as notary, passport applications, or license plate renewal.

STANDARD	CORE	INTERMEDIATE	ADVANCED
1	All basic information services are available when the library is open. These include: circulation, reference, reader's advisory, and technology assistance (including with personal devices) either through brief transactions or longer 1:1 sessions.	If the library provides additional information service offerings (e.g., notary, passports, digital media lab, maker space), an adequate number of trained staff are available to assist patrons in these areas.	
2	Staff provide accurate, timely, and courteous service.		
3	The library has policies that guide the provision of information services, such as a Circulation Policy and Reference & Reader's Advisory Policy.	If additional services are offered, such as notary, passports, digital media lab, or maker space, the library has policies and/or clear procedures guiding their use.	

4	Staff have access to appropriate technology (e.g., phones, computers, work email, printers, scanners) to receive and respond to patron inquiries.	The library provides a variety of self-service information service resources via its website or library apps 24/7.	The library provides information services by chat or phone outside of the hours the library is open.
5	Staff are familiar with all the library's offerings and other resources available to answer patron queries (e.g., print media, online subscription resources, reliable free internet sites, governmental and nonprofit agencies, local history materials).	The library provides staff who specialize in areas of information services (e.g., children's, teen, or adult services, or specific subject areas, such as business or technology).	
6	Staff are aware of local and statewide agencies as resources to which they can refer patrons in need.	The library hosts representatives of local and statewide agencies to provide information about their services and/or meet with the public within the library space.	The library may go beyond basic referrals to social service agencies by providing services by social workers or social work interns.
7	Staff recognize the wide array of individual information needs within the community and strive to offer services for all.	The library provides opportunities for staff to expand their knowledge and sensitivity in providing information services to all people.	The library employs staff with expertise in services specific to the needs of the community it serves (e.g., individuals with dementia or autism or people experiencing homelessness).

8	The library seeks to eliminate barriers to services and information access (e.g., fines and fees, age restrictions).	In multilingual communities, the library strives to provide information services in languages relevant to patron needs.	In multilingual communities, the library employs staff who speak languages relevant to patron needs or contracts interpreting services to supplement staff's multilingual expertise.
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